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UCC Minutes

Kutztown University Curriculum Committee

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## UCC Minutes September 26, 2002

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# KUTZTOWN UNIVERSITY

## UNIVERSITY CURRICULUM COMMITTEE

### MINUTES OF THE SEPTEMBER 26, 2002 MEETING

K. Johnston called the meeting to order stating there was a quorum.

Present: Kimberly Johnston, Chairperson, Charles Cullum, Susan Czerny, Christy Grabert, Robert A. Gray, Brad Johnson for Philip Evans, Leigh Kane, Karen Kresge, Christine Lottes, Debra Lynch, Elizabeth Rogol, Randy Schaeffer.

Absent: Heather Appelbaum, George Paterno.

Also in Attendance: Bill Bateman, Duane Crider, Darrell Dahlman, S. Pascale Dewey, Ken Ehrensall, Johanna Forte, Fred Garman, Ann Gundry, Beth Herbine, Robert Smith, Carol Teske.

#### **GENERAL ANNOUNCEMENTS**

K. Johnston referred to the list of UCC approvals for the 2001-2002 academic year, which was included with the agenda.

K. Johnston announced that VPA 0304 should be removed from the Agenda.

LAS 02132 - Clarification of Electronic Media proposal - K. Johnston clarified that the intent of the proposal approved at the May 16, 2002 UCC meeting was to include both major and minor programs in the name change.

LAS 02126 - Assignment of new version number for Math minor proposal - K. Johnston indicated that changes in program requirements for the Math minor approved at the May 16, 2002 UCC meeting has been assigned the new version number #20033.

K. Johnston announced the following correction to the B.S. Biology/Molecular/Micro/Cell check sheet previously approved by the UCC: Note 1. should read "Course may be taken if not chosen under VI. A."

It was moved by R. Schaeffer and seconded by D. Lynch to move Announcements to the beginning of the Agenda. MOTION PASSED.

#### **ANNOUNCEMENTS**

BUS 0307 Check Sheet Revision: Economics Minor, Fall 2002

### **One-Time Only Courses**

EDU 0302 HPD 035, Fitness Walking, Spring 2003  
EDU 0303 HPD 059, Innovative Games, Spring 2003  
EDU 0304 HPD 060, Jog, Run, Race, Spring 2003  
LAS 03041 SOC 2xx, White Collar Crime, Spring 2003  
LAS 03042 SOC 3xx, Society and Technology, Spring 2003

### **MINUTES**

It was moved by C. Lottes and seconded by L. Kane to approve the Minutes of May 16, 2002.  
MOTION PASSED.

### **OLD BUSINESS**

Curr # : BUS 0210  
Course: New Course - MKT 3xx, Marketing Ethics in Society, 3 s.h., 3 c.h. (effective Fall 2002).  
Proposal: MKT 310, Principles of Marketing, is a course prerequisite.

This item remains tabled.

### **NEW BUSINESS**

#### **Election of Officers**

**Chairperson** - It was moved by C. Cullum and seconded by R. Schaeffer to nominate K. Johnston for the office of Chairperson of UCC. There being no further nominations, K. Johnston was unanimously elected.

**Vice Chairperson** - It was moved by C. Lottes and seconded by D. Lynch to nominate R. Schaeffer for the office of Vice Chairperson of UCC. There being no further nominations, R. Schaeffer was unanimously elected.

**Secretary** - It was moved by C. Lottes and seconded by R. Schaeffer to nominate S. Czerny for the office of Secretary of UCC. There being no further nominations, S. Czerny was unanimously elected.

#### **College of Business**

Curr # : BUS 0212  
Course: Course Deletion - ACC 303, Managerial Accounting (effective Spring 2003).  
Proposal: Deletion of ACC 303, Managerial Accounting, from the course master list.

It was moved by E. Rogol and seconded by R. Gray to consider and approve this proposal.  
MOTION PASSED.

### **College of Education**

Curr # : EDU 0207  
Course: New Course - EDU 4xx, Brain Compatible Teaching, 3 s.h., 3 c.h. (effective Spring 2003).  
Proposal: Course to be used by practicing teachers to fulfill Chapter 48 requirements. In addition, this course can also be used as an elective by students in the College of Education Graduate program.  
Comments: It was noted that 3 c.h. and 3 s.h. needs to be added to the syllabus.

It was moved by D. Lynch and seconded by R. Gray to consider and approve this proposal.  
MOTION PASSED.

Curr # : EDU 0236  
Course: New Course - ITC 3xx, Theories and Processes of Instructional Design and Technology, 3 s.h., 3 c.h. (effective Spring 2003).  
Proposal: Course to be used as an elective for students in the College of Education.

It was moved by D. Lynch and seconded by R. Gray to consider and approve this proposal.  
MOTION PASSED.

Curr # : EDU 0237  
Course: New Course - ITC 3xx, Electronic Portfolios in Education, 3 s.h., 3 c.h. (effective Spring 2003).  
Proposal: EDU 100, Perspectives on American Education, or permission of the instructor, is a course prerequisite.

Curr # : EDU 0238  
Course: New Course - ITC 5xx, Electronic Portfolios for Educators, 3 s.h., 3 c.h. (effective Spring 2003).  
Proposal: Addition of course to master course listing.

It was moved by D. Lynch and seconded by R. Schaeffer to consider and approve EDU 0237 and EDU 0238 as a block. MOTION PASSED.

### **Interdisciplinary Program**

Curr # : IDC 0301  
Program: Program Revision - International Studies Minor (effective Spring 2003).  
Proposal: Addition of ENG 238 (African Diasporic Literature), ENG 101 (World Literature I), and ENG 102 (World Literature II) as electives under Elective Category B – Culture. Also, addition of ENG 113 (British Literature I), ENG 114 (British Literature II), ENG 135 (Contemporary African Novel), ENG 136 (Contemporary African Poetry and Drama), and POL 305 (Western European Governments) as electives under Elective Category D – Area Courses.

It was moved by R. Schaeffer and seconded by L. Kane to consider and approve this proposal.  
MOTION PASSED.

### College of Liberal Arts and Sciences

Curr # : LAS 02129  
Program: Program Revision - B.A. English (effective Fall 2002).  
Proposal: Change of program title **from** B.A. English/General **to** B.A. English.

It was moved by R. Schaeffer and seconded by C. Lottes to consider and approve this proposal.  
MOTION PASSED.

Curr # : LAS 03001  
Program: Program Deletion - B.S. Telecommunications/Management Tracks (effective Spring 2003).  
Proposal: Deletion of the following Telecommunications/Management tracks: Business Administration (#27401), Computer Information Science (#27402), Journalism and Public Relations (#27403), Library Science (#27404), Music (#27405), Psychology (#27406), Public Administration (#27407), Sociology (#27408), Speech and Theatre (#27409), Multi-Discipline (#27411), Dance (#27412), and Meteorology (#27413).

It was moved by R. Schaeffer and seconded by L. Kane to consider and approve this proposal.  
MOTION PASSED.

Curr # : LAS 03002  
Course: Course Revision - TVR 010, Introduction to Electronic Media (effective Spring 2003).  
Proposal: Change in course title **from** Introduction to Telecommunications **to** Introduction to Electronic Media. In addition, revision of course description and syllabus.

Curr # : LAS 03003  
Course: Course Revision - TVR 050, Audio Production (effective Spring 2003).  
Proposal: Revision of course description and syllabus.

Curr # : LAS 03004  
Course: Course Revision - TVR 055, Fundamentals of Video Production (effective Spring 2003).  
Proposal: Revision of course description and syllabus.

Curr # : LAS 03005  
Course: Course Revision - TVR 070, Scriptwriting for Electronic Media (effective Spring 2003).  
Proposal: Change in course title **from** Video Scriptwriting **to** Scriptwriting for Electronic Media. In addition, revision of course description and syllabus.

Curr # : LAS 03006  
Course: Course Revision - TVR 113, Advertising and Sales in the Electronic Media (effective Spring 2003).  
Proposal: Change in course title **from** Telecommunications Advertising and Sales **to** Advertising and Sales in the Electronic Media. In addition, revision of course description and syllabus.

Curr # : LAS 03007  
 Course: Course Revision - TVR 120, Programming for Electronic Media (effective Spring 2003).  
 Proposal: Change in course title **from** Programming for Telecommunications **to** Programming for Electronic Media. In addition, revision of course description and syllabus.

Curr # : LAS 03008  
 Course: Course Revision - TVR 306, Audio Post-Production (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03009  
 Course: Course Revision - TVR 320, Electronic Media Management (effective Spring 2003).  
 Proposal: Change in course title **from** Telecommunications Management **to** Electronic Media Management. In addition, change in prerequisite **from** Junior or Senior standing **to** Junior or Senior standing, or permission of the instructor. Also, revision of course description and syllabus.

Curr # : LAS 03010  
 Course: Course Revision - TVR 365, Video Post-Production (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03011  
 Course: Course Revision - TVR 367, Post-Production Workshop (effective Spring 2003).  
 Proposal: Removal of Telecommunications core as a course prerequisite. In addition, revision of course description and syllabus.

Curr # : LAS 03012  
 Course: Course Revision - TVR 370, Selected Topics in Electronic Media (effective Spring 2003).  
 Proposal: Change in course title **from** Selected Topics in Telecommunications **to** Selected Topics in Electronic Media. In addition, revision of course description and syllabus.

Curr # : LAS 03013  
 Course: Course Revision - TVR 399, Honors Seminar in Electronic Media and Society (effective Spring 2003).  
 Proposal: Change in course title **from** Honors Seminar in Television and Society **to** Honors Seminar in Electronic Media and Society. In addition, revision of course description and syllabus.

Curr # : LAS 03014  
 Course: Course Revision - TVR 110, Fundamentals of Radio (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03015  
 Course: Course Revision - TVR 207, Radio Workshop (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03016  
 Course: Course Revision - TVR 217, Studio Production Workshop (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03017  
 Course: Course Revision - TVR 255, Video Field Production (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03018  
 Course: Course Revision - TVR 331, Copyright and Intellectual Property (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03019  
 Course: Course Revision - TVR 355, Multi-Camera Video Production (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03020  
 Course: Course Revision - TVR 357, Field Videography Workshop (effective Spring 2003).  
 Proposal: Revision of course description and syllabus.

Curr # : LAS 03021  
 Course: Course Revision - TVR 380, Senior Seminar in Electronic Media (effective Spring 2003).  
 Proposal: Change in course title **from** Senior Seminar in Telecommunications **to** Senior Seminar in Electronic Media. In addition, revision of course description and syllabus.

Curr # : LAS 03022  
 Course: Course Revision - TVR 220, Communication Law (effective Spring 2003).  
 Proposal: Addition of Electronic Media core or permission of the instructor as a course prerequisite. In addition, revision of course description and syllabus.

Curr # : LAS 03023  
 Course: Course Revision - TVR 226, Ethical Issues in the Electronic Media (effective Spring 2003).  
 Proposal: Change in course title **from** Professional Responsibilities in the Electronic Media **to** Ethical Issues in the Electronic Media. In addition, deletion of PHI 040 as a course prerequisite. Also, revision of course description and syllabus.

Curr # : LAS 03024  
 Course: Course Revision - TVR 227, Promotion and Continuity Workshop (effective Spring 2003).  
 Proposal: Change in course prerequisites **from** Telecommunications core and TVR 113 or permission of instructor **to** Electronic Media core or permission of instructor. In addition, revision of course description and syllabus.

Curr # : LAS 03025  
 Course: Course Revision - TVR 250, Video Engineering and Troubleshooting (effective Spring 2003).  
 Proposal: Change in course title **from** Telecommunications Engineering and Troubleshooting **to** Video Engineering and Troubleshooting. In addition, revision of course description and syllabus.

- Curr # : LAS 03026  
 Course: Course Revision - TVR 330, Corporate Electronic Media (effective Spring 2003).  
 Proposal: Change in course title **from** Institutional and Industrial Telecommunications **to** Corporate Electronic Media. In addition, change in course prerequisites **from** Telecommunications core **to** Electronic Media core and TVR 255, or permission of the instructor. Also, revision of course description and syllabus.
- Curr # : LAS 03027  
 Course: Course Revision - TVR 347, Newsgathering Workshop (effective Spring 2003).  
 Proposal: Deletion of TVR 120 (management track) as a course prerequisite. In addition, revision of course description and syllabus.
- Curr # : LAS 03028  
 Course: Course Revision - TVR 379, Independent Study in Electronic Media (effective Spring 2003).  
 Proposal: Change in course title **from** Independent Study in Telecommunications **to** Independent Study in Electronic Media. In addition, revision of course description and syllabus.
- Curr # : LAS 03029  
 Course: Course Revision - TVR 387, Program Producers Workshop (effective Spring 2003).  
 Proposal: Change in course title **from** Program Producer's Workshop **to** Program Producers Workshop. In addition, change in course prerequisites **from** Permission of the instructor **to** TVR 255 and permission of the instructor. Also, revision of course description and syllabus.
- Curr # : LAS 03030  
 Course: Course Revision - TVR 390, Senior Internship in Electronic Media (effective Spring 2003).  
 Proposal: Change in course title **from** Senior Internship in Telecommunications **to** Senior Internship in Electronic Media. In addition, change in course prerequisites **from** Senior status, completion of all required Telecommunications courses, a minimum of 2.00 Q.P.A. overall and in TVR courses and departmental approval **to** Senior status, completion of all required Electronic Media courses, a minimum of 2.00 Q.P.A. overall and in Electronic Media courses, and departmental approval. Also, revision of course description and syllabus.

It was moved by L. Kane and seconded by E. Rogol to consider and approve LAS 03002 through and including LAS 03030 as a block. MOTION PASSED.

- Curr # : LAS 03031  
 Program: Program Revision - French Minor (effective Spring 2003).  
 Proposal: Deletion of FRE 210, Advanced Language and Phonetics, as a required course; revision of check sheet to reflect the new course number of FRE 211, French Composition and Conversation I; addition of FRE 212, French Composition and Conversation II as a required course, thereby increasing the Required Courses to 12 credits; and reduction of the Elective Courses from 9 credits to 6 credits.

It was moved by C. Lottes and seconded by L. Kane to consider and approve this proposal. MOTION PASSED.



Curr # : LAS 03032  
Course: New Course - MAT 005, Mathematics for Nurses, 1 s.h., 1 c.h. (effective Fall 2002).  
Proposal: Course can be used in Category V of General Education.

It was moved by R. Schaeffer and seconded by L. Kane to consider and approve this proposal. MOTION PASSED.

Curr # : LAS 03033  
Course: Course Revision - MAT 105, College Algebra (effective Spring 2003).  
Proposal: Change in course title **from** Elementary Functions I **to** College Algebra.

Curr # : LAS 03034  
Course: Course Revision - MAT 106, Trigonometry (effective Spring 2003).  
Proposal: Change in course title **from** Elementary Functions II **to** Trigonometry.

Curr # : LAS 03035  
Course: Course Revision - MAT 171, Calculus I (effective Spring 2003).  
Proposal: Change in course title **from** Calculus and Analytic Geometry I **to** Calculus I.

Curr # : LAS 03036  
Course: Course Revision - MAT 172, Calculus II (effective Spring 2003).  
Proposal: Change in course title **from** Calculus and Analytic Geometry II **to** Calculus II.

Curr # : LAS 03037  
Course: Course Revision - MAT 224, Foundations of Higher Mathematics (effective Spring 2003).  
Proposal: Change in course title **from** Foundations of Mathematics **to** Foundations of Higher Mathematics.

Curr # : LAS 03038  
Course: Course Revision - MAT 273, Calculus III (effective Spring 2003).  
Proposal: Change in course title **from** Calculus and Analytic Geometry III **to** Calculus III.

Curr # : LAS 03039  
Course: Course Revision - MAT 274, Calculus IV (effective Spring 2003).  
Proposal: Change in course title **from** Calculus and Analytic Geometry IV **to** Calculus IV.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve LAS 03033, LAS 03034, LAS 03035, LAS 03036, LAS 03037, LAS 03038, and LAS 03039 as a block. MOTION PASSED.

Curr # : LAS 03040  
Course: De-archive - HIS 218, Age of Enterprise (effective Spring 2003).  
Proposal: Placement of course back into the master course listing.

It was moved by C. Lottes and seconded by L. Kane to consider and approve this proposal. MOTION PASSED.

## **College of Visual and Performing Arts**

Curr # : VPA 0302  
Program: New Program - Musical Theatre Minor (effective Spring 2003).  
Proposal: New Musical Theatre minor consisting of 19 credits.  
Comments: It was noted that since this new minor needs to be approved by the Chancellor's Office, it is possible that it may not be approved in time to be effective for the Spring 2003.

It was moved by K. Kresge and seconded by L. Kane to consider and approve this proposal. MOTION PASSED.

### **OTHER**

K. Johnston referred to the following schedule of University Curriculum Committee meetings for the 2002-2003 academic year:

<b><u>UCC Meeting Location/Date</u></b>	<b><u>Deadline for Agenda Items</u></b>
SUB 312, September 26, 2002, 11:00 a.m.....	September 12
SUB 312, October 24, 2002, 11:00 a.m.....	October 10
SUB 312, November 26, 2002, 11:00 a.m.....	November 12
SUB 312, January 23, 2003, 11:00 a.m.....	January 9
SUB 312, February 27, 2003, 11:00 a.m.....	February 13
SUB 312, March 27, 2003, 11:00 a.m. ....	March 13
SUB 312, April 24, 2003, 11:00 a.m.....	April 10
SUB 312, May 15, 2003, 10:00 a.m.....	May 1

### **ADJOURNMENT**

It was moved by C. Lottes and seconded by R. Schaeffer to adjourn the meeting. MOTION PASSED.

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Donna J. Trabosh, Recording Secretary

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Susan Czerny, Secretary