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Kutztown University Senate

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Commonwealth of Pennsylvania
KUTZTOWN STATE COLLEGE
Kutztown, Pennsylvania

Minutes of Faculty Senate Meeting
January 4, 1968

The January 4, 1968 meeting of the Faculty Senate was called to order by the Chairman, Dr. Robert Hedrick at 4:05 p.m. in the President's Conference Room.

Those present were: Dr. Paul Drumm, Dr. Robert Hedrick, Mr. Joseph Patton, Mrs. Ruth Yost, Mr. Roy Thomas, Mr. Arthur Sinclair, Dr. John Sawyer, Mr. David Evans, Dr. Gordon Dustan, Dr. Max Slick, Miss Edith Mellner, Mr. Jason White, Dr. Daniel Skeath, Mr. James Tinsman, Dr. Hervey Prentiss, Dr. George Weiss, and President Beekey. Absent and accounted for was Dr. Levi Gresh.

Dr. John Sawyer moved and Mr. James Tinsman seconded a motion that the minutes of the November 2, 1967, meeting be approved as amended by Dr. Slick. The motion passed.

President Beekey spoke to the group outlining the role of the Kutztown State College Faculty Senate. He stated that this body should accept the responsibility of dealing with administrative matters formerly treated at faculty meetings. In short, the Faculty Senate is a sovereign body determining policy and operating procedure for the college. He continued by saying that he has no intention of intervening in Senate affairs unless it becomes absolutely necessary. Dr. Beekey cautioned the group against embroiling itself with minor matters and attempts to re-investigate all matters as well as subjects adequately studied by duly authorized college committees. The Senate is sovereign and its decisions take precedence over everyone on the administrative staff of the college except the President.

Dr. Beekey went on to introduce the proposed faculty promotion policy as an example of the type of thing with which the Senate should concern itself. If the Senate approves this promotion policy, the President stated that he will follow the proposed guidelines within the framework already established by the state legislature.

In the discussion which followed President Beekey stated that he regards steps 6 and 7 on the existing salary schedule as automatic and not meritorious. However, he pointed out that his decisions regarding salary increases (automatic and meritorious) will be governed by the outcome of the Board of Presidents' committee which was recently established to study this matter.

(Dr. Prentiss requested permission to treat New Business before Old Business because of his evening class commitment.)

The first item under New Business was a report by Dr. Prentiss, Chairman of the Committee on Curriculum and Research regarding changes in the requirements for Elementary Education students majoring in speech and theatre, and geography. (See Exhibits A, and B). In addition, a proposed

change in the observation and participation period of the junior professional semester as proposed by the Education Department was presented for Senate approval. (Exhibit B2) Dr. Prentiss moved and Dr. Weiss seconded a motion that these changes be adopted immediately. The motion carried.

Dr. Skeath, Chairman of the Committee on Faculty Promotion Guidelines, presented this group's report as the only item of Old Business. Also serving on this committee were: Doctors Kaiser, Drumm, Sawyer, and Gresh. It was pointed out that the proposed guidelines would cover meritorious salary increases and all promotions not prescribed by law. (See Exhibit C) The Senate was assured that no promotion committee deliberations would be recorded or made public. The President's secretary would record only the final committee decisions and these would be on file in the President's office only. The decisions would not become a part of the Senate minutes as is the case with other committee reports. After a motion by Dr. Skeath and second by Mr. Thomas, the corrected promotion policy was approved as a part of the existing Faculty Handbook.

Dean Gutekunst presented and Miss Mellner seconded a motion to accept the list of candidates for January Commencement. The list was approved unanimously.

Dr. Hedrick then presented two proposals approved by the Graduate Council to add Field Biology for the Elementary Teacher and Creative Photography to the list of graduate courses. Dr. Drumm moved and Mr. Tinsman seconded a motion to adopt these courses. The motion carried.

Mr. Tinsman raised the question regarding substitutes for faculty members who become ill during the semester. Dr. Hedrick indicated that a committee had been established in May 1967 to study this matter, but because the chairman of that committee was no longer a Senate member no report had been made. The matter was deferred to the next Senate meeting by Dr. Hedrick.

Mr. Tinsman also asked whether the present 15 day sick leave policy for first year faculty members might be increased to 20 days. Dr. Gutekunst replied that this is a legislative matter and therefore beyond local jurisdiction.

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Robert Hedrick

Dr. Robert Hedrick, Chairman

Max H. Slick

Dr. Max H. Slick, Secretary