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KUTZTOWN UNIVERSITY

UNIVERSITY CURRICULUM COMMITTEE

MINUTES OF THE NOVEMBER 26, 2002 MEETING

K. Johnston called the meeting to order stating there was a quorum.

Present: Kimberly Johnston, Chairperson, Heather Appelbaum, Charles Cullum, Susan Czerny, Brad Johnson for Philip Evans, Karen Kresge, Christine Lottes, Debra Lynch, George Paterno, Elizabeth Rogol, Randy Schaeffer.

Absent: Christy Grabert, Robert A. Gray, Leigh Kane

Also in Attendance: Darrell Dahlman

GENERAL ANNOUNCEMENTS

VPA 0305 – VPA 0319 - K. Johnston announced that VPA 0305 through and including VPA 0319 should be removed from the Agenda. She indicated that these proposals will be included with January's agenda and asked that committee members bring these materials with them to the January meeting.

LAS 02128 - K. Johnston indicated that "Production" should be removed from both the proposal and the agenda.

MINUTES

It was moved by R. Schaeffer and seconded by K. Kresge to approve the Minutes of October 24, 2002.

R. Schaeffer indicated that "**it is APSCUF's position that**" should be added to the second sentence after "**Category V**" under the first item of General Announcements. MOTION PASSED TO APPROVE THE MINUTES AS AMENDED.

OLD BUSINESS

Curr # : BUS 0210
Course: New Course - MKT 315, Marketing Ethics in Society, 3 s.h., 3 c.h. (effective Fall 2002).
Proposal: MKT 310, Principles of Marketing, is a course prerequisite.

This item remains tabled.

NEW BUSINESS

College of Liberal Arts and Sciences

Curr # : LAS 02128
Program: Program Revision - B.S. Electronic Media/CIS Concomitant (effective Fall 2003).
Proposal: Revision of the Electronic Media/CIS Concomitant check sheet to reflect changes made by the Mathematics/CIS Department.
Comments: There was a suggestion to change the effective date to Fall 2003. D. Dahlman, the department representative present at the meeting to answer questions relative to the proposal, agreed to the change. Therefore, the effective date was changed to Fall 2003.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED TO APPROVE PROPOSAL WITH AN EFFECTIVE DATE OF FALL 2003.

Course Archive and De-archive - It was moved by K. Kresge and seconded by D. Lynch to approve a policy that the archiving and de-archiving of courses will be placed on the UCC Agenda under Announcements. MOTION PASSED.

LAS 03067 - this proposal was moved to **Announcements**.

Curr # : LAS 03069
Course: De-archive and Course Revision - GEG 120, Geography of Subsaharan Africa (effective Fall 2003).
Proposal: Placement of course back into the master course listing and revision of course description and syllabus. Also, addition of GEG 010, or GEG 020, or GEG 101, or permission of instructor, as a course prerequisite.
Comments: It was noted that a Summary of Request was not included with the proposal.

It was moved by R. Schaeffer and seconded by C. Lottes to consider and approve this proposal. MOTION PASSED TO APPROVE LAS 0306 with a request to forward to the University Curriculum Committee office a Summary of Request for this proposal.

Curr # : LAS 03072
Course: New Course - SPA 3xx, Voices of Central America, 3 c.h., 3 s.h. (effective Fall 2003).
Proposal: Addition of course to master course listing.
Comments: There was a question as to whether there should be a Spanish course prerequisite since the proposed course is taught in Spanish. It was noted that the course outline was not corrected as suggested by the Liberal Arts and Sciences Curriculum Committee and that a Summary of Request was not included with the proposal.

It was moved by E. Rogol and seconded by D. Lynch to consider and approve this proposal. In light of the fact that a representative from the department was not present at the meeting to answer any questions relative to the proposal, it was then moved by D. Lynch and seconded by K. Kresge to table this proposal. MOTION TO TABLE PASSED.

Curr # : LAS 03073
Course: Course Revision - MLS 011, MLS 012, MLS 021, MLS 022, MLS 380, MLS 390, and MLS 880 (effective Summer I, 2003).
Proposal: Change in course prefix **from FLA to MLS**.
Comments: G. Paterno noted that there may be a problem with processing the change in time for the requested effective date of Summer I, 2003.

It was moved by R. Schaeffer and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Curr # : LAS 03074
Course: New Course - FRE 360, Study Abroad Experience, 1-6 c.h., 1-6 s.h. (effective Summer I, 2003).
Proposal: Addition of course to master course listing. This course is available only to students majoring, minoring or earning an Elementary Education concentration in French who complete an approved study abroad program and meet evaluation standards approved by the French advisor.
Comments: There was a question as to why the department is proposing this course since the department already has an internship course on the books and this course seems to be an internship. It was noted that the words “keep” in number 4 of the Objectives and “learn” in number 5 of the Objectives might not be appropriate words to use. In addition, the proposal is missing a Summary of Request.

It was moved by R. Schaeffer and seconded by K. Kresge to consider and approve this proposal. In light of the fact that a representative from the department was not present at the meeting to answer any questions relative to the proposal, it was then moved by D. Lynch and seconded by C. Lottes to table this proposal. MOTION TO TABLE PASSED

Curr # : LAS 03075
Course: New Course - PSY 305, Practicum in Psychology, 3-9 c.h., 1-3 s.h. (effective Fall 2003).
Proposal: Addition of course to master course listing. PSY 011, junior or senior standing, 12 or more credits of PSY, QPA of 2.5 or permission of instructor, and approval of the Department Chair and the Dean of the College of Liberal Arts and Sciences, are course prerequisites. This course may be repeated for credit, up to a maximum of 6 credits.
Comments: It was noted that the clock hours and semester hours should be moved to the end of the course description. There were also questions as to why the course outline is so general.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal. In light of the fact that a representative from the department was not present at the meeting to answer any questions relative to the proposal, it was then moved by D. Lynch and seconded by B. Johnson to table this proposal. MOTION TO TABLE PASSED.

Curr # : LAS 03076
Program: Program Revision - B.S. Psychology, Industrial/Organizational Track (effective Fall 2003).
Proposal: Addition of PSY 370, Independent Study, to the list of courses under the Advanced Electives section of the major program.

Curr # : LAS 03077
Program: Program Revision - B.S. Psychology, Clinical/Counseling Track (effective Fall 2003).
Proposal: Addition of PSY 370, Independent Study, to the list of courses under the Advanced Electives section of the major program. Also, addition of Intermediate Spanish or higher to the list of courses under the Concomitant Courses section.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve LAS 03076 and LAS 03077 as a block. MOTION PASSED.

Curr # : LAS 03079
Course: New Course - EDU/MLS 4xx, Cultural Awareness/Sensitivity for ESL/ELL Program Specialists, 3 c.h., 3 s.h. (effective Summer I, 2003).
Proposal: Addition of course to master course listing.

Curr # : LAS 03080
Course: New Course - EDU/MLS 4xx, Instructional Methods, Materials, and Assessments for ELL/ESL Populations, 3 c.h., 3 s.h. (effective Summer I, 2003).
Proposal: Addition of course to master course listing.

Curr # : LAS 03081
Course: New Course - EDU/MLS 4xx, English Language Acquisition and Awareness for ELL/ESL Populations, 3 c.h., 3 s.h. (effective Summer I, 2003).
Proposal: Addition of course to master course listing.

It was moved by R. Schaeffer and seconded by C. Cullum to consider and approve LAS 03079, LAS 03080, and LAS 03081 as a block. MOTION PASSED.

College of Visual and Performing Arts

Curr # : VPA 0301
Course: Course Revision - SPE 225, Advanced Solo Performance of Texts I (effective Fall 2003).
Proposal: Change in course title **from** Advanced Oral Interpretation **to** Advanced Solo Performance of Texts I. In addition, revision of course description by adding that this course is repeatable up to 6 hours, not more than 3 c.h. per semester. Also, addition of "or permission from the instructor" as a course prerequisite.
Comments: The effective date of this proposal was changed to Fall 2003. In addition, S. Czerny noted that the resource list falls below the 50% criteria established in the UCC By-Laws.

Curr # : VPA 0332
Course: New Course - SPE 226, Advanced Solo Performance of Texts II (effective Fall 2003).
Proposal: Addition of course to master course listing. This course is repeatable up to 6 hours, not more than 3 c.h. per semester. SPE 120, Oral Interpretation I, or permission of the instructor, is a course prerequisite.
Comments: The effective date of this proposal was changed to Fall 2003. In addition, S. Czerny noted that the resource list falls below the 50% criteria established in the UCC By-Laws.

It was moved by C. Lottes and seconded by D. Lynch to consider and approve VPA 0301 and VPA 0332 as a block. It was then moved by E. Rogol and seconded by D. Lynch to table both proposals. MOTION TO TABLE VPA 0301 AND VPA 0332 PASSED.

VPA 0305 through VPA 0319 - removed from the Agenda.

VPA 0320 through VPA 0331 - K. Johnston indicated that VPA 0320 through and including VPA 0331 will be discussed at a future UCC meeting in light of the fact that these proposals need to be first approved by the Council for Teacher Education.

ANNOUNCEMENTS

LAS 03067 - De-archive: HIS 462, Germany in the Twentieth Century (effective Fall 2003).

One-Time Only Courses

EDU 0317 SPU 515, Classroom Strategies for Teaching Students with Vision, Deaf-Blindness, Hearing and Communication Disabilities, Summer II, 2003

LAS 03087 WST/ENG 141, Literature and Film, Winterim 2003

Selected Topics Course

LAS 03078 BIO 371, HON: Selected Topics in Biology – Ethnobotany: Plants and Society, Spring 2003

ADJOURNMENT

It was moved by D. Lynch and seconded by C. Lottes to adjourn the meeting. MOTION PASSED.

Donna J. Trabosh, Recording Secretary

Susan G. Czerny, Secretary