

2-26-2004

UCC Minutes February 26, 2004

Kutztown University Curriculum Committee

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KUTZTOWN UNIVERSITY

UNIVERSITY CURRICULUM COMMITTEE

MINUTES OF THE FEBRUARY 26, 2004 MEETING

K. Johnston called the meeting to order stating there was a quorum.

Present: Kimberly Johnston, Chairperson, Charles Cullum, Susan Czerny, Mark Dinger, Robert Gray, Matthew Hess, Karen Kresge, Christine Lottes, Debra Lynch, David Rogers, Elizabeth Rogol, Randy Schaeffer, John White (representing Marilyn Stewart).

Absent: George Paterno.

Also in Attendance: Kathy Dolgos, Leigh Kane, Robert Martin, Louis Schwartz.

GENERAL ANNOUNCEMENTS

K. Johnston announced the following changes to the Agenda:

LAS 03182 - delete from the agenda since the requested change in course title has been previously done.

GRD 0401 - remove from the agenda per a request from the Graduate Council and the Provost's Office.

Department of Library Science Checksheet - K. Johnston clarified that the total number of credits required for the Library Science with dual certification in Elementary Education degree is 126 credits.

J. White announced that the course numbers for the new ARU courses approved at last month's UCC meeting were changed from ARU 100, ARU 200, and ARU 300 to ARU 110, ARU 210, and ARU 310.

MINUTES

It was moved by C. Lottes and seconded by R. Gray to approve the Minutes of the January 23, 2004 meeting. The motion passed.

OLD BUSINESS

Curr #: VPA 0402
Course: New Course - FAR 383, Digital Photography, 3 s.h., 6 s.h. (effective Fall 2004).
Proposal: Addition of course to master course listing. FAR 161, or permission of the instructor, is a course prerequisite.
Comments: It was noted that the suggested course number of 36X cannot be used since all FAR 36 course numbers have been used. L. Kane indicated that she would contact the UCC office with a suggested course number and there was a subsequent

request to use FAR 383 as the suggested course number.

It was moved by J. White and seconded by C. Lottes to remove this proposal from the table and to consider and approve the proposal. MOTION PASSED.

NEW BUSINESS

Proposed By-Law Change - K. Johnston indicated that she has received a request from the Advising Center to add a non-voting member from the Advising Center to the membership of the University Curriculum Committee. It was moved by R. Gray and seconded by D. Lynch to honor the request. After discussion, it was then moved by R. Schaeffer and seconded by J. White to table the request until the next meeting in order to give committee members time to think about the request. MOTION TO TABLE PASSED.

College of Visual and Performing Arts

Curr #: VPA 0415
Course: New Course - SPE/WRI 340, Research for Public Relations (effective Spring 2005).
Proposal: Addition of course to master course listing. SPE 170, Introduction to Public Relations, and WRI 216, Writing for Public Relations, are course prerequisites.
Comments: It was noted that the credit hours and semester hours need to be added to the end of the course description. It was further noted that the course outline is very sparse.

It was moved by J. White and seconded by C. Lottes to consider and approve this proposal. It was then moved by J. White and seconded by D. Lynch to table the proposal. MOTION TO TABLE PASSED.

Curr #: VPA 0418
Course: New Course - ARU 550, Best Practices in Art Education, 1-3 s.h, 1-3 c.h. (effective Fall 2004).
Proposal: Addition of course to master course listing. This course is repeatable up to 9 s.h.).
Comments: It was noted that the credit hours and semester hours need to be moved to the end of the course description.

It was moved by J. White and seconded by D. Rogers to consider and approve this proposal. MOTION PASSED.

Curr #: VPA 0462
Course: New Course - ART/FAR 182, Introduction to Digital Media, 3 s.h., 6 c.h. (effective Spring 2005).
Proposal: Addition of course to master course listing. ART 031, ART 032, FAR 015, and FAR 016, or permission of the instructor, are course prerequisites. This course should be linked for repeat purposes to ART/FAR 182, Introduction to Digital Arts.
Comments: It was noted that this course was approved at a previous UCC meeting as a one-time only course for Fall 2004. Therefore, the effective date of this

proposal was changed to Spring 2005.

It was moved by J. White and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Curr #: VPA 0463
Program: Program Revision - BFA/Crafts (effective Spring 2005).
Proposal: Deletion of CFT 115, Drawing for Designers, under Major Program/Required Art Studios and addition of CFT 171, Computer Aided Modeling and Rendering, under Major Program/Required Art Studios.

It was moved by J. White and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

College of Education

Curr #: EDU 0413
Course: Course Revision - EDU 546, Differentiated Instruction (effective Fall 2004).
Proposal: Change in course title **from** Basic Techniques of Individualized and Small Group Instruction **to** Differentiated Instruction. In addition, revision of course description and syllabus.

It was moved by R. Gray and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0414
Course: New Course - SEU 4XX, Science Instructional Methods for Middle and High School, 3 s.h., 3 c.h. (effective Fall 2004).
Proposal: Addition of course to master course listing.
Comments: There was a question relative to the words "somewhat unique" in the second sentence of the Course Rationale. K. Dolgos, who was present at the meeting to answer any questions relative to the proposal, indicated that "somewhat" should be removed from the sentence.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0415
Course: New Course - EDU 5XX, Internship/Practicum in Supervision, 3 c.h., 3 s.h. (360 hours of service) (effective Fall 2004).
Proposal: Addition of course to master course listing. Proposed course will be the capstone course for the Supervisor of Curriculum and Instruction Certificate.

It was moved by J. White and seconded by R. Gray to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0416
Program: New Program - Supervisor of Curriculum and Instruction Certificate (effective Fall 2004).
Proposal: New Supervisor of Curriculum and Instruction Certificate consisting of 30 credits.

Comments: It was noted that the fourth word in the second line of the first full paragraph on the second page of the proposal should read “post-baccalaureate.” It was further noted that the program still requires approval by the state.

It was moved by C. Lottes and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

GRD 0401 – 400-Level Course Proposal - Removed from the Agenda.

College of Liberal Arts and Sciences

Curr #: LAS 03170
Course: Course Revision - ENG 242, International Cinema (effective Fall 2004).
Proposal: Change in course prefix and number **from** WRI 241 **to** ENG 242.
Comments: K. Johnston noted that the suggested new course number of ENG 241 cannot be used since the course number is already in use. L. Schwartz, who was present at the meeting to answer any questions relative to the proposal, indicated that an available course number close to ENG 241 should be used.

Curr #: LAS 03171
Course: Course Revision - ENG 219, Culture and Media (effective Fall 2004).
Proposal: Change in course prefix and number **from** WRI 319 **to** ENG 219.

Curr #: LAS 03172
Course: Course Revision - ENG 1XX, American Film Genres (effective Fall 2004).
Proposal: Change in course prefix and number **from** WRI 120 **to** ENG 1XX.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve LAS 03170, LAS 03171, and LAS 03172 as a block. MOTION PASSED.

Curr #: LAS 03173
Course: New Course - WRI 3XX, Information Design: Writing and Editing for On-Line Publications, 3 c.h. (effective Fall 2004).
Proposal: Addition of course to master course listing. This course is restricted to Professional Writing majors. WRI 209, Technical Writing (currently WRI 309) is a course prerequisite.
Comments: It was noted that the credits need to be moved to the end of the Course Description.

It was moved by K. Kresge and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Curr #: LAS 03174
Program: Program Revision - BA/Geography/Environmental Track (effective Fall 2004).
Proposal: Addition of statement “one course in each of the following” in Category Requirements under the Major Program; removal of Category d. Geography Elective in Category Requirements under the Major Program; and revision of the General Education section of the program to reflect recent course number changes.
Comments: It was noted that the version number on the checksheet should be changed to 20053.

Curr #: LAS 03175
Program: Program Revision - BA/Geography/General Track (effective Fall 2004).
Proposal: Addition of statement “one course in each of the following” in Category Requirements under the Major Program; removal of Category d. Geography Elective in Category Requirements under the Major Program; addition of statement “minimum of one course in categories a. through d. required” in General Track under the Major Program; addition of statement “2 courses” under Category e. in the General Track under the Major Program; and revision of the General Education section of the program to reflect recent course number changes.
Comments: It was noted that the version number on the checksheet should be changed to 20053.

Curr #: LAS 03176
Program: Program Revision - BA/Geography/Applied Track (effective Fall 2004).
Proposal: Addition of statement “one course in each of the following” in Category Requirements under the Major Program; removal of Category d. Geography Elective in Category Requirements under the Major Program; and revision of the General Education section of the program to reflect recent course number changes.
Comments: It was noted that the version number on the checksheet should be changed to 20053.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve LAS 03174, LAS 03175, and LAS 03176 as a block. MOTION PASSED.

Curr #: LAS 03178
Course: Course Revision - WRI 400, Creative Writing: Theory and Practice (effective Fall 2004).
Proposal: Change in course title **from** Advanced Creative Writing **to** Creative Writing: Theory and Practice.

Curr #: LAS 03179
Course: Course Revision - WRI 2XX, Copy and Line Editing (effective Fall 2004).
Proposal: Change in course number **from** WRI 307 **to** WRI 2XX.

Curr #: LAS 03180
Course: Course Revision - WRI 2XX, Technical Writing and Communication (effective Fall 2004).
Proposal: Change in course number and title **from** WRI 309, Technical Writing, **to** WRI 2XX, Technical Writing and Communication.

Curr #: LAS 03181
Course: Course Revision - WRI 390, Writing Internship (effective Fall 2004).
Proposal: Change in course prerequisites **from** completion of WRI 380, Professional Seminar, prior to taking any internship credits **to** completion of at least the first three internship credits concurrent with WRI 380, Professional Seminar.

It was moved by J. White and seconded by R. Schaeffer to consider and approve LAS 03178, LAS 03179, LAS 03180, and LAS 03181 as a block. MOTION PASSED.

LAS 03182 - removed from the Agenda.

Curr #: LAS 03177
Program: Program Revision - BA/English/Professional Writing (effective Fall 2004).
Proposal: Change in eligibility requirements for the program **from** completion of ENG 023, English Composition (formerly ENG 001) with a grade of “C” or better before taking any course in Professional Writing, completion of ENG 230, Advanced Composition, with a grade of “C” or better, and a 2.5 or better in the 18-credit core to register for WRI 380, Professional Seminar, **to** completion of ENG 023, English Composition (formerly ENG 001) or ENG 025, Honors Composition (formerly ENG 231) with a grade of “C” or better before taking any course in Professional Writing, completion of ENG 230, Advanced Composition, with a grade of “C” or better, a 2.5 or better in the 18-credit core, and at least two WRI courses at the 300 level or above before registering for WRI 380, Professional Seminar. In addition, revision of the Major Program section of the checksheet.
Comments: R. Schaeffer voiced his objection to using “SSE” rather than the specific discipline in Section III. under General Education. It was further noted that the version number on the checksheet should be changed to 20053.

It was moved by D. Lynch and seconded by J. White to consider and approve this proposal.
MOTION PASSED.

Curr #: LAS 03183
Course: Course Revision - POL 030, Introduction to Comparative Politics (effective Fall 2004).
Proposal: Change in course number **from** POL 125 **to** POL 030.

It was moved by C. Lottes and seconded by J. White to consider and approve this proposal.
MOTION PASSED.

Curr #: LAS 03184
Course: New Course - NUR 314, Adaptation of the Nurse to the Multicultural Client, 3 c.h., 3 s.h. (effective Fall 2004).
Proposal: Addition of course to master course listing. NUR 299, Adaptation of the Nurse as a Professional Person, NUR 312, Adaptation of the Individual and Family, or permission of the instructor are course prerequisites.

It was moved by C. Lottes and seconded by J. White to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

One-Time Only Course

VPA 0464 SPE 204, The Rhetoric of Campaign 2004, Fall 2004

Selected Topics Courses

EDU 0417 LIB 440, Selected Topics in Library Science: Ethical Behavior in Libraries, Summer II, 2004

Selected Topics Courses (cont.)

VPA 0467 SPE 370, Selected Topics in Speech Communication: Performance Art,
Fall 2004

ADJOURNMENT

It was moved by R. Schaeffer and seconded by D. Lynch to adjourn the meeting. MOTION PASSED.

Donna J. Trabosh, Recording Secretary

Susan G. Czerny, Secretary
