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2019-02-02 PCA Executive Council Meeting Minutes for Nov. 9, 2018

Pennsylvania Counseling Association

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PENNSYLVANIA COUNSELING ASSOCIATION

A Branch of the American Counseling Association

Executive Council Meeting Minutes November 9, 2018 2pm – 5pm

As a state branch of the American Counseling Association, the Pennsylvania Counseling Association accepts the responsibility to serve and represent Pennsylvania's professional counselors by providing leadership and professional development. The purpose of the association is to enhance human development throughout the life span and to promote professional counseling.

I. Introductions/Roll Call

- The meeting was called to order at 2:00pm. The president informed the board that he will be calling roll on behalf of the secretary.

A. Officers of the Pennsylvania Counseling Association

- a. Present
 - i. President: Joe Behun
 - ii. President-Elect: Nellie Scanlon
 - iii. Past-President: Charles Jacob
 - iv. Treasurer: Derek Parker
- b. Not Present
 - i. Secretary: Kristen Hawk

B. Branch Chapter Officers

- a. Present
 - i. GPACA: Astra Czerny
 - ii. NEPCA: Kevin Snow
- b. Not Present
 - i. GPCA: Mark Shoaf

C. Branch Division Officers

- a. Present
 - i. PACES: Eric Owens
 - ii. PSCA: Michael Perrott/Judy Bookhammer
 - iii. PALGBTIC: Ryan Gruber
 - iv. PAMCD: Krista Mallot
 - v. PASGW: Matt Nice
 - vi. PCCA: Lauren Brubaker
 - vii. PASERVIC: Mike Verona
- b. Not Present
 - i. PACAC: vacant

D. Standing Committees (non voting)

a. Present

- i. Conference: Derek Parker
- ii. Bylaws/Ethics: Gregory Roth
- iii. Finance/Budget: Derek Parker
- iv. Government Relations: Travis Schermer
- v. Membership: Angelica Galvan
- vi. Nominations and Elections: Charles Jacob
- vii. Professional Development: Ashley Deurlein
- viii. Archives: Mark Kenney

b. Not Present

i.

E. Special Committees (non voting)

a. Present

- i. Awards: Ryan Bowers
- ii. Graduate Student Liaison: Nicole Flack
- iii. Journal: Charles Jacob
- iv. Past Presidents: Paul Datti

b. Not Present

- i. Social Media: Kathryn Nuff

F. Guests

a. Present

- i. North Atlantic Region (ACA): Randy Clark

II. Quorum present with 12/15 voting members.

III. Approval of Meeting Agenda

- A consent agenda has been added to this agenda. The purpose of the consent agenda is to approve all reports with information items not requiring board discussion or board action. Board members were given the opportunity to make modifications to the consent agenda at this time. Also, board members were reminded that discussion items are items that require board discussion, but do not require board vote. If a division, branch, or committee has an action item listed they would be given the floor at that point in the agenda. Each organization was called upon to add to the meeting agenda.
- **It was so moved by Eric to accept the meeting agenda and second by Ryan. The meeting agenda was unanimously approved.**

IV. Approval of August 18, 2018 minutes (2:15pm)

- Copies have been distributed in advance of the meeting for board review. The president asked if there were any additions or corrections to the minutes that were distributed in advance of this meeting? Being that there were no corrections, the minutes stood approved as read.

V. PCA Officer Reports

President Joe Behun

Discussion Item: **YES**

- President revered the Tree of Life Synagogue in Pittsburgh sharing that state associations had reached out and offered support. We shared our call to action and it went out to social media getting national attention.
- Discussed the adding of a round table discussion to the conference program for anyone who was involved in the Tree of Life incident as a way to debrief

- President discussed that strategic plan draft got put on back burner but should be ready for February
Action Item: **YES**
- 1st action item- Yielded time to PSCA
- 2nd action item- Discussed opportunity to create a future division of PCA – PA Military and Government Counseling Association. This is proposed as a special interest group for now. It needs to have 15 members sign up and pay dues then we can re-vote again in February after bylaws are approved at that time. Bylaws will be sent out electronically to members. Michelle was called and explained further what this is all about. Member stated that because special interest groups are moving so quickly, we want to make sure that they are put onto the membership apps so that members can do the registration. ** Should be compelled 60 days prior to division vote.
- **Motion by Ryan, second by Derek to approve PAMGCA as a special interest group**
- **PAMGCA was unanimously approved as a special interest group**

President-Elect Nellie Scanlon

Discussion Item: **YES**

- Discussed that next year's conference will be held at the Penn Stater. The theme is going to be on wellness
- Discussed trying to get divisions and chapters to step up and be a little more involved for next year. Joe has agreed to finish the app. Nellie asked for another division or chapter to help with logistics for next year. A member suggested everyone agree to send a representative to represent their division at the conference
Action Item: **YES**
- Nellie yielded the remainder of her time to Janelle (lobbyist)

Past-President Charles Jacob

Discussion Item: **NO**

Action Item: **NO**

Report Summary

Secretary Kristen Hawk

Discussion Item: **NO**

Action Item: **NO**

Treasurer Derek Parker

Discussion Item: **YES**

- Discussed that our current budget is a lot higher than we thought coming in at around a little over \$100,000
- Mark mentioned the keystone account is available for Michelle to help get her division started
Action Item: **NO**

VI. Approval of Consent Agenda

- The consent agenda contains information items only which were included in chapter, division, and committee reports. These items can be reviewed in the report submitted by the secretary and do not require board discussion or a board vote. The president asked if there were any objections to approving the consent agenda as read? Hearing no objections, the consent agenda was adopted.

A. Chapters reports

- B. Division Reports
 - C. Committee Reports
- VII. Recess**

VIII. Chapter Action Items

GPACA Greater Philadelphia Area Counseling Association
Discussion Item for Board Consideration: **NO**
Action Item for Board Consideration: **NO**

GPCA Greater Pittsburgh Counseling Association
Discussion Item for Board Consideration: **NO**
Action Item for Board Consideration: **NO**

NEPCA North Eastern Pennsylvania Counseling Association
Discussion Item for Board Consideration: **YES**

- Update that NEPCA now officially has a treasurer and secretary and membership is up from 15 to 16

Action Item for Board Consideration: **NO**

IX. Division Action Items: (3:25pm-4:25pm)

PACAC Pennsylvania Association of Child & Adolescent Counselors
Discussion Item for Board Consideration: **NO**
Action Item for Board Consideration: **NO**

PACES Pennsylvania Association for Counselor Education and Supervision
Discussion Item for Board Consideration: **NO**
Action Item for Board Consideration: **NO**

PSCA Pennsylvania School Counselors Association
Discussion Item for Board Consideration: **YES**

- Discussed formally recognizing the PCA for the longevity of their partnership. PSCA in no way wants any changes to affect their relationship with PCA
- Joe suggested a special interest group for school counselors

Action Item for Board Consideration: **YES**

- To dissolve PSCA as a division of PCA
- **It was motioned by Charles to dissolve PSCA as a division of PCA and second by Nellie.**
- **1 opposed, 3 abstentions, motion carries**

RECESS FOR 15 MIN

President Elect yielded time to Janelle

- Janelle discussed that legislation such as Senate Bill 530 was passed. She also discussed that the first legislative advocacy day took place in April and thanked all who attended. Coming into the fall they are tracking other legislation such as Senate Bill 780 which is all about telehealth. They were also able to open the door to relationships with some Marriage & Family Therapists.

PALGBTIC Pennsylvania Association for Lesbian, Gay, Bisexual, and Transgender Issues in Counseling
Discussion Item for Board Consideration: **YES**

- Government Relations efforts: LGBT+ public policy and legislation. These efforts are both state and federal related.
- Collaboration with PAMCD for Continuing Ed webinar. Potential topic will address Transgender clients of color, with the assistance of a contracted speaker.
Action Item for Board Consideration: **YES**
- Government Relations - PALGBTIC is requesting PCA support for current PA legislation and advocacy efforts for LGBT+ interests: Collaboration with PCA Government Relations Committee, access to Lobbyist, support for PALGBTIC statements to government officials
- PALGBTIC and PAMCD are requesting support from PCA to complete a 1 hour webinar with Continuing Education credit (ICE) through approval and collaboration with the PCA Professional Development Committee and online registration via PCA website. PCA would be the sponsoring organization.

PAMCD Pennsylvania Association of Multicultural Counseling and Development

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **YES**

- Proposed offering PCA members a 1-hour webinar, as a joint PAMCD- PALGBTIC initiative, addressing the topic of working with clients of color who are trans. The presenter, Quinn Gee, was found through a website, <https://www.nqttcn.com/>, and recommended by a colleague who is a trans therapist. (National Queer & Trans therapists of Color Network). Quin Gee is an LPC with approximately 19 year experience working with clients of color who are trans, she owns her own clinic.
 - Item does not need board vote

PASGW Pennsylvania Association of Specialists in Group Work (in need of leadership)

Discussion Item for Board Consideration: **YES**

- Potential partnership with PALGBTIC

Action Item for Board Consideration: **NO**

PCCA **Pennsylvania College Counseling Association**

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

PASERVIC Pennsylvania Association for Spiritual, ethical and Religious Values in Counseling

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

X. **Committee Action Items**

Archives

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

Awards

Discussion Item for Board Consideration: **YES**

- Award winners were announced and a meeting was set for awards banquet rehearsal

Action Item for Board Consideration: **YES**

- The awards committee will be re-categorizing the awards structure to be consistent with national awards presented at the American Counseling Association for 2019

Conference

Discussion Item for Board Consideration:

Action Item for Board Consideration: **NO**

Ethics/By-Laws

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

Government Relations

Discussion Item for Board Consideration: **YES**

- Does the board want PCA to express support for legislation? Discussion on what is the process of approval that will need to occur.

Action Item for Board Consideration: **NO**

Graduate Student Liaison

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

Journal

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

Membership

Discussion Item for Board Consideration: **YES**

- Videographer was hired to record main events at PCA Conference. Members should consider talking on camera about the benefits of membership and advise others to participate in video for PCA promotion purposes.
- Photobooth will be set up and members can share PCA photos with #PCA50 to include in advertisements. Board members should encourage others to do the same.

Action Item for Board Consideration: **NO**

Nominations & Elections

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

Past Presidents

Discussion Item for Board Consideration: **YES**

- Discussion of who will be responsible for providing the name and contact information (or how I can obtain) of new board members as they join the board. This is to ensure the mentorship program is implemented effectively.
- PCA Secretary is responsible for maintaining current contact information for all officers, division chairs, branch chairs, special interest group chairs, and committee chairs.

Action Item for Board Consideration: **NO**

Professional Development

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

Social Media

Discussion Item for Board Consideration: **NO**

Action Item for Board Consideration: **NO**

XI. Additional Report Items

A. Old Business

B. New Business

C. As May Arise

D. Upcoming Meeting Dates: February 2, 2019

XII. Adjournment