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Kutztown University Curriculum Committee

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UCC Minutes January 26, 2006

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE JANUARY 26, 2006 MEETING

Randy Schaeffer called the meeting to order stating that there was a quorum.

Present: Randy Schaeffer (Chairperson), Vera Brancato, Kristin Bremer, Charles Cullum, Sue Czerny, Mark Dinger, Karen Kresge, Christine Lottes, Debbie Lynch, George Paterno, Elizabeth Rogol, and Marilyn Stewart.

Absent: Dana Cubeta, Robert Gray, Matthew Hess, and David Rogers.

Also in Attendance: Joanne Emge, David Ross, and Daniel Szilagyi.

GENERAL ANNOUNCEMENTS

R. Schaeffer announced that back at the September meeting he had announced (2) One-Time Only courses that were to be offered in the fall semester but were not. When announcing one course, the wrong course number was used. The correct course number is UST 100, not UST 005. Please note this as an official correction to the previous announcements and minutes of the meeting.

MINUTES

It was moved by C. Lottes and seconded by K. Kresge to approve the Minutes of the December 8, 2005 meeting. MOTION PASSED.

OLD BUSINESS

Curr #: LAS 05100
Course: New Course: ENG/WST 2xx, U.S. and Canadian Women Writers
(Effective Fall 2006)
Proposal: Addition of course to master course listing. Request for use in General Education.
Comments: Joanne Emge was present to speak to the course. The *Course Outline* as well as the *Instructional Resources* have been changed and corrected. R. Schaeffer questioned whether or not it needed to be taken back to the Department of Education Curriculum meeting due to the fact that in the Summary Request it was asked to be used as an elective option in the Bachelor of Science, Secondary Education in English. D. Lynch stated that it only needed to be brought back to the department since it is going to be used as an elective.

It was moved by D. Lynch and seconded by E. Rogol to remove from the table, consider, and approve this proposal as amended. MOTION PASSED.

NEW BUSINESS

College of Visual and Performing Arts

Curr #: VPA 0614
Course: Course Change: ARU 110, ARU 210, ARU 310, ARU 301, and ARU 390/391 (Effective Spring 2006)
Proposal: Add assessment pieces to the syllabi for the following undergraduate courses.
Comments: The assessment piece is required by the Pennsylvania Department of Education (PDE).

It was moved by M. Stewart and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

College of Business

Curr #: BUS 0643
Course: New Course: MKT 412, Business-to-Business Marketing Practices (Effective Fall 2006)
Proposal: Addition of course to master course listing.
Comments: S. Czerny mentioned that the UCC Bylaws state that you need 50% of the Instructional Resources present in the Library. Some resources from the List need to be added to the library collection.

It was moved by E. Rogol and seconded by M. Dinger to consider and approve this proposal.
MOTION PASSED.

College of Graduate Studies

Curr #: VPA 0615
Course: Course Change: ARU 536, ARU 556, ARU 574, ARU 512, and EDU 511 (Effective Spring 2006)
Proposal: Add assessment pieces to the syllabi for the following graduate courses.
Comments: The assessment piece is required by PDE.

It was moved by M. Stewart and seconded by K. Bremer to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0610
Course: New Course: SPU 501, Basic Orientation and Mobility for Students with Visual Impairments including Deaf blindness (Effective Summer I 2006)
Proposal: Addition of course to master course listing.
Comments: D. Ross was present to speak to the course. R. Schaeffer and C. Cullum commented these course proposals were very well prepared.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Curr #: EDU 0611
Course: New Course: SPU 502, Reading, Writing, and Teaching Literary Braille
(Effective Summer I 2006)
Proposal: Addition of course to master course listing.
Comments: D. Ross was present to speak to the course. R. Schaeffer and C. Cullum
commented these course proposals were very well prepared.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0612
Course: New Course: SPU 503, Anatomy of the Eye and Visual Assessments
(Effective Summer I 2006)
Proposal: Addition of course to master course listing.
Comments: D. Ross was present to speak to the course. R. Schaeffer and C. Cullum
commented these course proposals were very well prepared.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0613
Course: New Course: SPU 504, Reading, Writing, and Teaching in the Nemeth
Mathematics and Other Braille Codes
(Effective Summer I 2006)
Proposal: Addition of course to master course listing.
Comments: D. Ross was present to speak to the course. R. Schaeffer and C. Cullum
commented these course proposals were very well prepared.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0614
Course: New Course: SPU 505, Early Intervention for Students with Visual Impairment
(Effective Summer I 2006)
Proposal: Addition of course to master course listing.
Comments: D. Ross was present to speak to the course. R. Schaeffer and C. Cullum
commented these course proposals were very well prepared.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0615
Course: New Course: SPU 506, Adapting Materials and Methods of Instruction including
Vision Assessments
(Effective Summer I 2006)
Proposal: Addition of course to master course listing.
Comments: D. Ross was present to speak to the course. R. Schaeffer and C. Cullum
commented these course proposals were very well prepared.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Curr #: EDU 0616
Course: New Course: SPU 507, Internship in Visual Impairment
(Effective Summer I 2006)
Proposal: Addition of course to master course listing.
Comments: D. Ross was present to speak to the course. R. Schaeffer and C. Cullum
commented these course proposals were very well prepared.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

R. Schaeffer announced the Selected Topic Course. The course proposal EDU 0626 was offered as an EDW course last summer. The UCC Executive Committee will discuss the future of all EDW courses and will draft a recommendation of how to handle these courses in possibly a new category. It was also reiterated that EDW proposals must follow the five part format for all these courses. If they are not done correctly, R. Schaeffer will not announce them.

R. Schaeffer wanted to introduce Daniel Szilagyi from the Provost Office as a permanent guest of the UCC meetings.

Selected Topic Courses

EDU 0626 EDU 565, Selected Topics in Education: Newtonian Physics/Mathematics
and Amusement Park Rides (Effective Summer II 2006)

ADJOURNMENT

It was moved by D. Lynch and seconded by C. Lottes to adjourn the meeting. MOTION
PASSED.

Lisa J. Dietrich, Recording Secretary

Susan Czerny, Secretary