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Kutztown University Curriculum Committee

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UCC Minutes November 30, 2006

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE NOVEMBER 30, 2006 MEETING

Randy Schaeffer called the meeting to order stating there was a quorum.

Present: Randy Schaeffer (Chairperson), Vera Brancato, Kristin Bremer, Susan Czerny, Mark Dinger, Johanna Forte, Bashar Hanna, Kathryn Holland, Karen Kresge, Christine Lottes, Debra Lynch, George Paterno, Elizabeth Rogol, and John White for Peg Speirs.

Absent: Matthew Hess and Undergraduate Student Representative.

Also in Attendance: Duane Crider, Kurt Frieauf, Mary Theis, and Dennis Williams.

GENERAL ANNOUNCEMENTS

R. Schaeffer welcomed Kathryn Holland as the new Graduate Council Representative replacing Robert Gray.

MINUTES

It was moved by C. Lottes and seconded by D. Lynch to approve the minutes from the October 26, 2006 meeting. V. Brancato noted a correction on page 3, last sentence, that the version should be changed **from 20073 to 20083**. The minutes were approved as amended. MOTION PASSED.

OLD BUSINESS

R. Schaeffer received a memo dated November 17, 2006, from Dr. Michael Gambone, APSCUF-KU Representative Council President, that all the Bylaws Revision has been approved by the Council. Three changes to the UCC bylaws were approved. First, an assessment section will be required in all course proposals beginning with routing numbers for the 2008 academic year. The membership of the Committee will now include one non-voting representative from the KU Advising Center, a position currently held by V. Brancato. Last, a new category and process was approved for Educator Workshop courses (EDW). These courses can now be offered multiple times; however a complete proposal must be submitted to the UCC as an announcement each time the course is offered.

R. Schaeffer will articulate details and examples of these changes in the bylaws for review at the January 2007 meeting.

NEW BUSINESS

There is a correction to the agenda under Announcements. The first two courses listed under One-Time Only Courses (VPA 0743 and VPA 0744) need to be moved under the Selected Topics Courses.

A request was made by Dr. Mary Theis to move LAS 06069 to the top of the agenda. The request was granted.

College of Liberal Arts & Sciences

Current #: LAS 06069
Course: New Course: FRE 2xx, The French Connection: Francophone Cultures Through Film (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: M. Theis was present to speak to the course. The assessment piece was added. The course will be taught in French.

It was moved by K. Kresge and seconded by J. White to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06002
Course: Course Revision: GEL 230/231, Paleontology Lecture & Lab (Effective Fall 2007)
Proposal: Change in credit hours and clock hours.
Comments: K. Frieauf was present to speak to the course. This is for an increase in credit hours **from 3 to 4** due to expansion of the laboratory **from 2 to 3** clock hours. This will better prepare students for the Professional Geology Licensing Exam since it has a significant fossil identification component.

It was moved by D. Lynch and seconded by B. Hanna to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06003
Course: Course Revision: GEL 304/305, Structural Geology Lecture & Lab (Effective Fall 2007)
Proposal: Change in course description, syllabus, and credit hours.
Comments: K. Frieauf was present to speak to the course. This is to increase clock hours **from 2 to 3** hours and to increase semester hours **from 3 to 4** to accommodate expanded course content. The old syllabus was omitted from the original course proposal. K. Frieauf will provide three copies of the old syllabus to the UCC Office for their records.

It was moved by D. Lynch and seconded by B. Hanna to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06004
Course: New Course: GEL 3xx/3xx, Petrology & Geochemistry Lecture & Lab (Effective Fall 2007)
Proposal: Addition of course to master course listing and linked for repeat purposes.
Comments: K. Friehauf was present to speak to the course. This course will replace GEL 314, Igneous and Metamorphic Petrology. This proposal will allow the department to reduce the number of required courses in the “hard rock” course sequence **from** 3 (Mineralogy – Optical Mineralogy – Igneous and Metamorphic Petrology) **to** 2 (Mineralogy – Petrology and Geochemistry), which will reduce the course sequence which will enable students to graduate in a timelier fashion.

It was moved by D. Lynch and seconded by B. Hanna to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06007
Course: New Course: GEL 3xx/3xx, Sediment logy & Stratigraphy Lecture & Lab (Effective Fall 2007)
Proposal: Addition of course to master course listing and linked for repeat purposes.
Comments: K. Friehauf was present to speak to the course. This course will replace GEL 340, Stratigraphy and GEL 350, Sedimentation, with GEL 34x, Sedimentation and Stratigraphy. This proposal will reduce the number of required courses in the “soft rock” course sequence **from** 3 (Paleontology –Sedimentation – Stratigraphy) **to** 2 (Paleontology – Sedimentation and Stratigraphy).

It was moved by D. Lynch and seconded by B. Hanna to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06010
Course: New Course: GEL 3xx, Research in Geology I (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: K. Friehauf was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06011
Course: New Course: GEL 3xx, Research in Geology II (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: K. Friehauf was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06013
Course: New Course: GEL 371/372/373, Seminar: Selected Topics in Geology (Effective Fall 2007)
Proposal: Addition of course to master course listing.

Comments: K. Friehauf was present to speak to this course. This course will replace GEL 370, Selected Topics in Geology, with GEL 371, 372, and 373. This will allow students to explore a wide variety of topics not found in the KU curriculum and will also accommodate faculty with their different fields of expertise.

It was moved by C. Lottes and seconded by B. Hanna to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06014
Course: Program Change: B. S. Geology (Effective Fall 2007)
Proposal: Change in major program, electives, and credit hours.
Comments: K. Friehauf was present to speak to this course. On the check sheet, the version number needs to be changed **from** 20023 **to** 20083.

It was moved by K. Bremer and seconded by B. Hanna to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06015
Course: Program Change: B.S. Marine Science/Geology (Effective Fall 2007)
Proposal: Change in major program and credit hours.
Comments: K. Friehauf present to speak to this course.

It was moved by K. Bremer and seconded by B. Hanna to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06016
Course: Program Change: B.S. Environmental Science/Geology (Effective Fall 2007)
Proposal: Change in major program and credit hours.
Comments: K. Friehauf was present to speak to this course.

It was moved by K. Bremer and seconded by B. Hanna to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06068
Course: New Course: BIO 3xx, Developmental Biology (Effective Fall 20007)
Proposal: Addition of course to master course listing.
Comments: Under *Course Description*, there is a format change. The prerequisites statement should read: **PREREQUISITES: BIO 104 and 106, CHM 214; or permission of the instructor.** The Fall 2007 syllabus attached to the course proposal should be discarded.

It was moved by J. White and seconded by E. Rogol to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06076
Course: New Course: CSC 130, Information Technology Fundamentals (Effective Fall 2007)
Proposal: Addition of course to master course listing and permission to use in General

Education under Free Electives.

Comments: This is an introductory course for the Information Technology track for Computer Science majors.

It was moved by K. Kresge and seconded by K. Holland to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06079
Course: Course Revision: CSC Omnibus Course Assessment Addition
(Effective Fall 2007)
Proposal: Change in course syllabus.
Comments: This text of assessment components to be added to all CSC prefixes courses should be placed as Section IV of the Course Outline.

It was moved by K. Holland and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06080
Course: Title Change: CSC 135. Computer Science I (Effective Fall 2007)
Proposal: Change in course title.
Comments: Eliminate the phrase “Information Science” from the title.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06081
Course: Title Change: CSC 136, Computer Science II (Effective Fall 2007)
Proposal: Change in course title.
Comments: Eliminate the phrase “Information Science” from the title.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06082
Course: Title Change: CSC 385, Computer Science Seminar (Effective Fall 2007)
Proposal: Change in course title.
Comments: Eliminate the phrase “Information Science” from the title.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 0715
Course: Course Revision: RAR 015, Encounters with the Visual & Performing Arts and RAR 100, VPA: First Year Colloquium (Effective Spring 2007)
Proposal: Change in course status – delete **two** courses from Master listing.
Comments: J. White was present to speak to the course.

It was moved by J. White and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0723
Course: Course Revision: MUS 079, Voice Class I (Effective Fall 2007)
Proposal: Change in course prerequisites.
Comments: D. Williams was present to speak to the course. Add "Permission of the instructor" to prerequisites.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0725
Course: Course Revision: MUS 010, Introduction to Music Literature (Effective Fall 2007)
Proposal: Change in course syllabus.
Comments: D. Williams was present to speak to the course. Add an Assessment category which includes a required core assignment of all sections of the course?

It was moved by D. Lynch and seconded by J. White to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0728
Course: New Course: MUS 255, Private Instruction in Music Composition (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: D. Williams was present to speak to this course. MUS 255 has been used.
D. Szilagyi noted the next available number is MUS 279, which will be used for this course.

It was moved by J. White and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0729
Course: Course Revision: MUS 101, Aural Skills I (Effective Fall 2007)
Proposal: Change in course description, course syllabus, and course prerequisites.
Comment: D. Williams was present to speak to this course. Change contact hours **from 3 to 2** hours per week. Add "Permission of the instructor" to the prerequisites.

It was moved by K. Holland and seconded by J. White to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0730
Course: Course Revision: MUS 201, Aural Skills II (Effective Fall 2007)
Proposal: Change in course syllabus.
Comments: D. Williams was present to speak to this course. Change contact hours **from 3 to 2** hours per week.

It was moved by K. Holland and seconded by J. White to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0731
Course: Course Revision: MUS 213, Aural Skills III (Effective Fall 2007)
Proposal: Change in course syllabus.
Comments: D. Williams was present to speak to this course. Change contact hours **from 3 to 2** hours per week.

It was moved by K. Holland and seconded by J. White to consider and approve this proposal as part of a block. MOTION PASSED.

R. Schaeffer announced due to time constraints, the remaining proposals under New Business Will be considered at the January 2007 meeting.

ANNOUNCEMENTS

One-Time Only Course

EDU 0711 SPU 4xx, Integration or Disintegration: Special Education in British Schools (Effective Summer II 2007)

Selected Topics Courses

VPA 0712 ART 371, Selected Topics: Digital Arts: Multimedia Installation (Effective Spring 2007)

VPA 0743 ARH 385, Selected Topics in Art History: Introduction to Art History: Ancient to Gothic (Effective Spring 2007)

VPA 0744 ARH 385, Selected Topics in Art History: Introduction to Art History: Renaissance to Modern (Effective Spring 2007)

Educators' Workshops

LAS 06086 EDW 5xx, Writing that Rocks! – Nature and Science in Literature (Effective Summer I 2007)

LAS 06089 EDW 5xx, Dinosaurs in Museums (Effective Summer I 2007)

LAS 06092 EDW 5xx, The Techniques of Forensic Scientists (Effective Summer I 2007)

LAS 06093 EDW 5xx, Selected Topics for Educators: Geographic Information Systems In the Classroom (Effective Summer I 2007)

LAS 06097 EDW 5xx, Selected Topics for Educators: Classroom Blogs & Citizen Journalism (Effective Summer 2007)

ADJOURNMENT

It was moved by D. Lynch and seconded by K. Holland to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

ljd