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UCC Minutes January 25, 2007

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE JANUARY 25, 2007 MEETING

Randy Schaeffer called the meeting to order stating there was a quorum.

Present: Randy Schaeffer (Chairperson), Vera Brancato, Kristin Bremer, Susan Czerny, Mark Dinger, Johanna Forte, Bashar Hanna, Karen Kresge, Christine Lottes, Debra Lynch, George Paterno, and Elizabeth Rogol.

Absent: Matthew Hess, Kathryn Holland, Marilyn Stewart, and Andrea Henry.

Also in Attendance: Deborah Barlieb, Duane Crider, Kurt Frieauf, Curt Herr, Leigh Kane, Daniel Szilagyi, and John White.

GENERAL ANNOUNCEMENTS

R. Schaeffer announced that there is a mistake on the Agenda. BUS 0747 listed as a One-Time Only course is a Selected Topics course. Please note the change on the agenda and the Gen Ed Sheet.

R. Schaeffer announced that each member should have received four EDW course proposals directly from the initiating departments. LAS 06100 and LAS 07002 from the Criminal Justice/Social Work Department, and LAS 07003 and LAS 07004 from the Philosophy Department.

R. Schaeffer announced that each member should have also received three more course proposals from the Counseling & Human Services Department at this time. These three course proposals have been permanent courses that have been offered before, but the department would like to cross-list these so that they can also be used as an Educators' Workshop courses during the summer sessions. R. Schaeffer asked if there were any objections to adding these three course proposals at this time. Being none, they were added on to the Agenda.

Due to the lengthy agenda, R. Schaeffer then announced the Selected Topics Course and the Educators' Workshop Courses listed at the end of the agenda.

MINUTES

It was moved by K. Kresge and seconded by E. Rogol to approve the minutes from the November 30, 2006 meeting. V. Brancato noted that LAS 0676 should note a required program change. MOTION PASSED WITH CORRECTION.

OLD BUSINESS

College of Business

Current #: BUS 0744
Course: Course Revision: BUS 120, Principles of Business Statistics (Effective Fall 2007)
Proposal: Change in course syllabus and course prerequisites.
Comments: E. Rogol spoke to the course. **Add** “Prerequisites: Minimum grade of C in MAT 105 or higher” to course description.

It was moved by E. Rogol and seconded by M. Dinger to consider and approve this proposal.
MOTION PASSED.

Current #: BUS 0745
Course: Program Change: College of Business Major Check Sheets (ACC, FIN, and INT BUS, MGM, and MKT) (Effective Fall 2007)
Proposal: Change in major program.
Comments: E. Rogol spoke to the course. This proposal contains program revisions necessitated by curriculum proposal BUS 0744. Change reflects the new grade requirement of C or better in MAT 105.

It was moved by M. Dinger and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

College of Education

Current #: EDU 0707
Course: New Course: HPD 0xx, Social Dance (Effective Fall 2007)
Proposal: Addition of course to master course listing and permission to use in General Education under Basic Requirements and General Electives.
Comments: D. Crider spoke to the course.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

College of Graduate Studies

Current #: EDU 0706
Course: Program Change: M. Ed Degree in Reading (Effective Fall 2007)
Proposal: Change in major program and major electives.
Comments: D. Lynch spoke to this course. **Remove** EDU 559 Topics in Reading, and **replace with** EDU 577, Leadership for Reading Educators. EDU 559 will remain on the master listing as an elective. Under Electives, change **from** “Electives may not have an ELU or EDU prefix unless specifically approved by one’s advisor”, **to** “Candidates are advised to take courses, based on the course descriptions in the graduate catalog, which will benefit them the most as reading specialists/literacy coaches. Electives related to children’s and adolescent literature, diversity, psychology, technology, and writing

instructions are highly recommended. Courses in other areas may be taken if approved by one's advisor." **Delete** Comprehensive Project and **add** Comprehensive Portfolio.

It was moved by D. Lynch and seconded by K. Bremer to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06041
Course: Program Change: M.A. Degree in English (Effective Fall 2007)
Proposal: Change in major program and change in credit hours.
Comments: Increase the program credits by 3 – **from 30 to 33** credits. Change requirement **from** students may take only 3 non-ENG prefix credits **to** students may take only 3 non-English Department prefix credits. **Delete** the Comprehensive Exam as part of the Non-Thesis option, and **replace with** ENG 599, Independent Study. Change effective date **from** Spring 2007 **to** Fall 2007.

It was moved by K. Bremer and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

NEW BUSINESS

College of Business

Current #: BUS 0748
Course: New Course: FIN 375, Applied Investment Management (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: M. Dinger spoke to this course. This was offered as a Selected Topics course twice and due to the success of the course, it will be added to the master listing.

It was moved by K. Kresge and seconded by M. Dinger to consider and approve this proposal.
MOTION PASSED.

Current #: BUS 0749
Course: New Course: Fin 379, Independent Study in Finance (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: M. Dinger spoke to this course. This course is a Restricted Finance Elective.

It was moved by M. Dinger and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Current #: BUS 0750
Course: Course Revision: BUS 379, Independent Study in Business (Effective Fall 2007)
Proposal: Change in course description and course syllabus.
Comments: E. Rogol spoke to this course. Update 1975 proposal.

It was moved by E. Rogol and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

College of Graduate Studies

Current #: VPA 0710
Course: Course Revision: RAR Courses to ARC Courses (Effective Fall 2007)
Proposal: Change in course prefixes.
Comments: J. White spoke to the course. Change course prefix **from** RAR 511, Cross Cultural Perspectives on Art, **to** ARC 511. Change course prefix **from** RAR 551, Art Criticism, **to** ARC 551. Change effective date **from** Spring 2007 **to** Fall 2007.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0711
Course: Course Revision: Graduate FAR/ART/CFT/ARU Courses (Effective Fall 2007)
Proposal: Change in course prefixes and course numbers.
Comments: J. White spoke to the course. This proposal cross-lists all Graduate ARC, ART, CFT, and FAR courses with the ARU prefix. Changes in course numbers were made when necessary to coordinate the ARU numbers, and when numbers could be used to group like courses.
Change Selected Topics in Art Seminar **from** ART 570 **to** ARU/ARC 572.
Change Selected Topics in Art Studio **from** ART 571 **to** ARU/ARC 571.
Change Wood Design **from** CFT 527 **to** ARU/CFT 545.
Change Weaving and Textiles **from** CFT 540 **to** ARU/CFT 540.
Change Ceramics **from** CFT 543 **to** ARU/CFT 543.
Change Jewelry and Metal craft **from** CFT 546 **to** ARU/CFT 546.
Change Selected Topics in Crafts **from** CFT 570 **to** ARU/CFT 573.
Change Drawing **from** FAR 530 **to** ARU/FAR 501.
Change Printmaking **from** FAR 551 **to** ARU/FAR 502.
Change Painting **from** FAR 560 **to** ARU/FAR 503.
Change Graduate Sculpture **from** FAR 570 **to** ARU/FAR 504.
Change Seminar: Independent Problems in Art **from** FAR/ARU 575 **to** ARU/FAR 575.
Change Photography **from** FAR 590 **to** ARU/FAR 505.
Change Cross Cultural Perspectives **from** RAR (ARC) 511 **to** ARC/ARU 511.
Change Art Criticism **from** RAR (ARC) 551 **to** ARC/ARU 515.
Change Independent Study **from** FAR/ARU 576 **to** ARU/FAR/CFT/ART 576.
Change Applied Research **from** ARU 512 **to** ARU 590.
Change Methods of Research **from** ARU/EDU 511 **to** ARU/EDU 591.
Change Perspectives in Art Education **from** ARU 574 **to** ARU 522.
Change Leadership in Art Education **from** ARU 521 **to** ARU 560.
Change effective date **from** Spring 2007 **to** Fall 2007.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0714
Course: New Course: ARU/FAR 506, Digital Media (Effective Spring 2007)
Proposal: Addition of course to master course listing.
Comments: J. White and L. Kane spoke to the course. This course is an elective.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 06087
Course: New Course: ENG 1xx, Contemporary Gay and Lesbian Literature
(Effective Fall 2007)
Proposal: Addition of course to master course listing. Request for use in General
Education under Humanities.
Comments: C. Herr spoke to the course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

Selected Topics Course

BUS 0747 MGM 371, Special Topics in Management: Management of Change
(Effective Spring 2007)

Educators' Workshops

EDU 0712 EDW 5xx, Emergency Planning & Risk Management (Effective Summer II 2007)

EDU 0720 EDW 5xx, From Digital Cameras to Digital Photo Albums
(Effective Summer I 2007)

EDU 0721 EDW 5xx, Selected Topics: Bullying: Should Teachers "Bully the
Bully"? (Effective Summer I 2007)

GRD 0701 EDW 5xx/CPY 560, Selected Topics: Counseling Multiracial Individuals and
Families (Effective Summer I 2007)

GRD 0702 EDW 5xx/CPY 560, Selected Topics in Counseling: Brief Counseling
(Effective Summer I 2007)

GRD 0703 EDW 5xx/CPY 560, Selected Topics: Topics and Issues in Community
Counseling: Trauma Counseling I (Effective Summer I 2007)

IDC 07001 EDW 5xx, Differentiated Instructional Strategies for the Multicultural
Classroom (Effective Summer I 2007)

- LAS 06090 EDW 5xx, Selected Topics for Educators: Grappling with Grammar And Usage (Effective Summer I 2007)
- LAS 06091 EDW 5xx, Contemporary Poetry for the Classroom (Effective Summer I 2007)
- LAS 06094 EDW 5xx, Selected Topics for Educators: Sudden Fiction, Poetry, and Storytelling in the Classroom (Effective Summer I 2007)
- LAS 06097 EDW 5xx, Selected Topics for Educators: Classroom Blogs and Citizen Journalism (Effective Summer I 2007)
- LAS 06098 EDW 5xx, Impact of Alcoholism and Other Drugs of Abuse on Families And Children: What can Teachers Do? (Effective Summer I 2007)
- LAS 06099 EDW 5xx, Skills for Working with the New Immigrant Child: Linking The School with the Family System (Effective Summer I 2007)
- LAS 06100 EDW 5xx, Children in Poverty: Implications on Their Social and Behavioral Functioning (Effective Summer I 2007)
- LAS 06101 EDW 5xx, Stream Biology (Effective Summer I 2007)
- LAS 06103 EDW 5xx, Resources for Teaching about Cultural Diversity in Pennsylvania (Effective Summer I 2007)
- LAS 06104 EDW 5xx, Culture, Adaptation, and Change in Global Perspective (Effective Summer I 2007)
- LAS 07001 EDW 5xx, Selected Topics for Educators: Medievalism in the Movies (Effective Summer I 2007)
- LAS 07002 EDW 5xx, Adolescent Substance Abuse: Classroom Strategies for Teachers (Effective Summer II 2007)
- LAS 07003 EDW 5xx, Introduction to Critical Thinking (Effective Summer I 2007)
- LAS 07004 EDW 5xx, Science, Society, and Technology: An Introduction (Effective Summer I 2007)
- VPA 0742 EDW 5xx, Selected Topics: Outsider Art-Local Visions (Effective Summer I 2007)
- VPA 0757 EDW 5xx, The Art of Ancient History (Effective Summer I 2007)
- VPA 0758 EDW 5xx, Selected Topics for Educators: Web Design with Dream weaver (Effective Summer I 2007)

ADJOURNMENT

It was moved by B. Hanna and seconded by E. Rogol to adjourn the meeting. MOTION PASSED.

The meeting will continue on Tuesday, January 30, at 11:00 a.m. in Old Main 136.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE JANUARY 30, 2007 CONTINUATION MEETING

Randy Schaeffer called the meeting to order stating there was a quorum.

Present: Randy Schaeffer (Chairperson), Susan Czerny, Mark Dinger, Leigh Kane for Johanna Forte, George Paterno, John Riley for Kristin Bremer, and Elizabeth Rogol.

Absent: Vera Brancato, Andrea Henry, Matthew Hess, Bashar Hanna, Kathryn Holland, Karen Kresge, Christine Lottes, Debra Lynch, and Marilyn Stewart.

Also in Attendance: Kurt Frieauf, Daniel Szilagyi, and Mary Theis.

GENERAL ANNOUCEMENTS

R. Schaeffer announced that each member should have received three EDW course proposals directly from the Communication Design Department. R. Schaeffer asked the committee to consider these proposals as announcements at this time.

ANNOUNCEMENTS

Educators' Workshops

- VPA 0761 EDW 5xx, Selected Topics for Educators: Blogs, pod Casts, RSS Feeds, and More – New Media for Educators (Effective Summer I 2007)
- VPA 0762 EDW 5xx, Selected Topics for Educators: Making Paint: Art Materials and Techniques (Effective Summer II 2007)
- VPA 0763 EDW 5xx, Selected Topics for Educators: PhotoShop for Educators (Effective Summer I 2007)

NEW BUSINESS

College of Liberal Arts & Sciences

- Current #: LAS 06005
- Course: Course Revision: GEL 314/315, Igneous & Metamorphic Petrology Lecture & Lab (Effective Fall 2007)
- Proposal: Change in course status: Archive.
- Comments: K. Frieauf spoke to the course. Change effective date **from** Spring 2007 **to** Fall 2007.

It was moved by E. Rogol and seconded by L. Kane to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06006
Course: Course Revision: GEL 320/320, Optical Mineralogy Lecture & Lab
(Effective Fall 2007)
Proposal: Change in course status: Archive.
Comments: K. Friehauf spoke to the course.

It was moved by E. Rogol and seconded by L. Kane to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06008
Course: Course Revision: GEL 340/341, Stratigraphy Lecture & Lab
(Effective Fall 2007)
Proposal: Change in course status: Archive.
Comments: K. Friehauf spoke to the course.

It was moved by E. Rogol and seconded by L. Kane to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06009
Course: Course Revision: GEL 350/351, Sedimentation Lecture & Lab
(Effective Fall 2007)
Proposal: Change in course status: Archive.
Comments: K. Friehauf spoke to the course.

It was moved by E. Rogol and seconded by L. Kane to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06012
Course: Course Revision: GEL 370, Seminar: Selected Topics in Geology
(Effective Fall 2007)
Proposal: Change in course status: Archive.
Comments: K. Friehauf spoke to the course.

It was moved by E. Rogol and seconded by L. Kane to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 06073
Course: Program Change: B. A. in French Check Sheets (Effective Fall 2007)
Proposal: Change in major program, major electives, and major concomitant.
Comments: M. Theis spoke to this course. These changes were made to reduce the number of core courses to a minimum, update previous course offering, and to combine the required advanced courses with the category of the major electives. Under NOTES on check sheet, **delete** "Oral and written proficiency in English is a program requirement."

It was moved by G. Paterno and seconded by J. Riley to consider and approve this proposal.
MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 0741
Course: Course Revision: CFT/ART in Studio Art (Effective Fall 2007)
Proposal: Change in course credit hours, change in course description.
Comments: L. Kane spoke to the course. Change all course descriptions **from 4 s.h. to 3 s.h.** In addition, **change or add** to all course descriptions, as appropriate, the phrase “A minimum of 3 hours of work outside of class is required per week.” The following courses are affected:
CFT 221, Ceramics II.
Ceramics Studios I through V: CFT 321, CFT 322, CFT 323, CFT 324, CFT 325.
Weaving II: CFT 231.
Weaving Studios I through V: CFT 331, CFT 332, CFT 333, CFT 334, CFT 335.
Non-Loom Weaving II: CFT 241.
Non-Loom Studios I through V: CFT 341, CFT 342, CFT 343, CFT 344, and CFT 345.
Wood Design II: CFT 251.
Furniture Studios: CFT 351, CFT 352, CFT 353, CFT 354, and CFT 355.
Fine Metals II: CFT 261.
Fine Metals Studios I through V: CFT 361, CFT 362, CFT 363, CFT 364, and CFT 365.
Selected Topics in Crafts: CFT 370.
Enameling: CFT 268.
Serigraphy: ART 201.
Serigraphy Studios I through VI: CFT 301, CFT 302, CFT 303, CFT 304, CFT 305, and CFT 306.
Selected Topics in Art Studio: ART 371.
Digital Animation: ART 231.
Digital Animation Studios I through V: ART 331, ART 332, ART 333, ART 334, and ART 335.
Installations: ART 270.
Product Design Studios I through V: ART 321, ART 322, ART 323, ART 324, and ART 325.
Animation: ART/CDE 330.

It was moved by M. Dinger and seconded by L. Kane to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0738
Course: Program Change: Bachelor of Fine Arts: Crafts (Effective Fall 2007)
Proposal: Change in major program and a partial change in credit hours.
Comments: L. Kane spoke to this course. Under Courses in Major, Section III. Craft Requirements, Part B. Area of Specialization, change Sections 2 through 6, s.h. **from 4 s.h. to 3 s.h.** Change Section III. Craft Requirements **from 45-48 s.h. to 42 s.h.** Change Section V. Open Electives **from 9-12 s.h. to 12 s.h.**

It was moved by J. Riley and seconded by L. Kane to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0746
Course: Change in prefix: ARC 015, Art, Design, and Visual Culture and
Change in prefix and number: ARC 211, Women in the Arts
(Effective Fall 2007)
Proposal: Change in course prefixes and number.
Comments: L. Kane spoke to the course. Change prefix for Art, Design, and Visual
Culture **from** ART 015 **to** ARC 015. Change prefix and number of Women
in the Arts **from** ART 211 **to** ARC 221.

It was moved by L. Kane and seconded by J. Riley to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0750
Course: Course Revision: ART/FAR 182, Introduction to Digital Media
(Effective Fall 2007)
Proposal: Change in course description and course syllabus.
Comments: L. Kane spoke to the course.

It was moved by L. Kane and seconded by M. Dinger to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0755
Course: New Course: FAR 162, Introduction to Photography – Digital
(Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: L. Kane spoke] to the course.

It was moved by L. Kane and seconded by J. Riley to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0751
Course: Course Revision: FAR 383, Advanced Digital Photography (Effective Fall 2007)
Proposal: Change in course title, course description, course syllabus, and course
prerequisites.
Comments: L. Kane spoke to the course. Change prerequisites **from** “Pre-requisite:
FAR 161 or permission of the instructor”, **to** “Pre-requisite: FAR 162 or
ART/FAR 182; or permission of the instructor”.

It was moved by L. Kane and seconded by J. Riley to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0752
Course: Course Revision: FAR 384, Electronic Media for Artists (Effective Fall 2007)
Proposal: Change in course syllabus and course prerequisites.

Comments: L. Kane spoke to the course. Change prerequisites **from** “Pre-requisite: ART/FAR 182 (Intro to Digital Media) or FAR 383 (Digital Photo) or permission of the instructor”, **to** “Pre-requisites: ART/FAR 182 (Intro to Digital Media) or FAR 383 (Advanced Digital Photo) or FAR 162 (Intro To Photo – Digital); or permission of the instructor.”

It was moved by L. Kane and seconded by E. Rogol to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0753
Course: Title Change: FAR 161, Introduction to Photography – Darkroom (Effective Fall 2007)
Proposal: Change in course title, course description, and course syllabus.
Comments: L. Kane spoke to the course. Change title **from** Introduction to Photography **to** Introduction to Photography – Darkroom. Under Course Description, make an editorial change; “or permission of the instructor.” Assessment section was added to the course outline.

It was moved by L. Kane and seconded by J. Riley to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0754
Course: New Course: FAR 3xx, Film and Video as Art (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: L. Kane spoke to the course. This has been offered twice as a Selected Topics course and is now to be made a permanent offering.

It was moved by L. Kane and seconded by J. Riley to consider and approve this proposal.
MOTION PASSED.

ADJOURNMENT

It was moved by M. Dinger and seconded by S. Czerny to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date