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UCC Minutes February 22, 2007

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE FEBRUARY 22, 2007 MEETING

Randy Schaeffer called the meeting to order.

Present: Randy Schaeffer (Chairperson), Vera Brancato, Kristin Bremer, Susan Czerny, Johanna Forte, Karen Kresge, Christine Lottes, Debra Lynch, George Paterno, Elizabeth Rogol, and Marilyn Stewart.

Absent: Mark Dinger, Bashar Hanna, Andrea Henry, Kathryn Holland, and Matthew Hess.

Also in Attendance: Joyce Campbell, Roberta Crisson, Fred Garman, Leigh Kane, David Lambkin, Min Liu, Lisa Norris, Daniel Szilagyi, and Dennis Williams.

GENERAL ANNOUNCEMENTS

R. Schaeffer announced that each member should have received a revised agenda, revised General Education sheet, and a new course proposal on goldenrod paper submitted today.

MINUTES

It was moved by M. Stewart and seconded by J. Forte to approve the minutes from the January 25 and January 30, 2007 meetings. It was noted that the following corrections needed to be made on page 1, under *Absent*, Peg Speirs name should be removed and be replaced with Marilyn Stewart. Also on page 1, under *General Announcements*, paragraph 3, second sentence, the word should be changed **from** cross-reference **to** cross-list. On page 12, top paragraph, the word **or** should be added after FAR 162. The minutes were approved as amended.

OLD BUSINESS

College of Business

Current #: BUS 0744
Course: Course Revision: BUS 120, Principles of Business Statistics (Effective Fall 2007)
Proposal: Change in course syllabus and course prerequisites.
Comments: E. Rogol spoke to the clarification of this course. As the previous minutes state, "Prerequisites: Minimum grade of C in MAT 105 or higher level course" is correct. R. Schaeffer just wanted to clarify this for the record.

NEW BUSINESS

Current #: UCC 0701
Course: Assessment in Course Proposals, (Effective Fall 2007)

Proposal: New University Curriculum Committee Policy requiring an assessment section in course proposals.

Comments: R. Schaeffer spoke to this policy change. This is the implementation of the assessment policy added to the UCC bylaws and approved by APSCUF. Beginning with course proposals and revisions introduced in the Fall 2007 semester, all course proposals must include an assessment section. Examples can be found on the UCC website. In addition, the UCC Executive Committee will develop procedural guidelines to expedite this process.

College of Education

Current #: EDU 0702

Course: New Course: DAN 1xx, Exploring Dance as an Art Form (Effective Fall 2007)

Proposal: Addition of course to master course listing and permission to use in General Education under Humanities and General Electives.

Comments: F. Garman and J. Campbell spoke to the course. It was noted this course covers dance theory, not performance. The prefix level is 1xx.

It was moved by C. Lottes and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Current #: EDU 0713

Course: Course Revision: DAN 165, Dance Alignment (Effective Fall 2007)

Proposal: Change in course description and credit hours.

Comments: F. Garman and J. Campbell spoke to the course. Change in semester hours **from** 2 semester hours **to** 3 semester hours. Clock hours remain at 4.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: EDU 0714

Course: New Course: HPD 0xx, Hatha Yoga II (Effective Fall 2007)

Proposal: Addition of course to master course listing and permission to use in General Education under Basic Requirements and General Electives.

Comments: F. Garman and J. Campbell spoke to the course.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: EDU 0715

Course: Course Revision: PED 350, Internship in Sports Management (Effective Fall 2007)

Proposal: Change in course description and credit hours.

Comments: F. Garman spoke to this course. Change description **from** 6 – 12 c.h., 6 – 12 s.h., **to** 3 – 12 c.h., 3 – 12 s.h. **Add** “May be repeated for up to 12 credits” to the course description.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: EDU 0716
Course: Course Revision: ELU 351, Diagnostic & Remedial Reading
(Effective Fall 2007)
Proposal: Change in course prerequisites.
Comments: D. Lynch spoke to this course. **Delete** ELU 301 as a prerequisite to ELU 351.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0717
Course: Course Revision: ELU 311, Teaching Culturally & Linguistically Diverse Children to Read (Effective Fall 2007)
Proposal: Change in course title, course number, course syllabus, and course prerequisites. Course linked for repeat purposes.
Comments: D. Lynch spoke to this course. A teacher candidate will be allowed to take ELU 311 concurrently with ELU 300. Linked for repeat purposes to ELU 251.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0718
Course: Program Change: B.S. Ed, Secondary Education in French
(Effective Fall 2007)
Proposal: Change in major program and major electives.
Comments: D. Lynch spoke to this course. The new version requires the following changes: Under Part A, General Education, Area 2a. – FRE 103 is a designated cross-listed course; under Area 2c. – FRE 104 is designated cross-listed; Area 3b. – PSY 140 is the designated cross-listed course. Under Part C, Specialization, Area 1 – Required courses is reduced **from 27 to 18** credits; remove item “FRE 305 or FRE 310” from the list; remove item “FRE 340 or FRE 351” from the list; change **from** FLA 380 Senior Seminar in Modern Languages **to** MLS 380 Senior Seminar in French. In Part C, Specialization, change Area 2 title **from** Electives **to** Literature Electives, and add Area C.3. Electives. Area 2 Literature Electives includes the following courses: FRE 224, FRE 226, FRE 301, FRE 302, FRE 306, FRE 310, FRE 317, FRE 321, FRE 331, FRE 340, FRE 343, FRE 345, and FRE 370. Area C.3. Electives includes: FRE 224, FRE 317, FRE 327, FRE 342, FRE 360, FRE 390, and FRE 495. The following courses are **deleted** from the check sheet: FRE 138, FRE 320, FRE 330, and FRE 341.

It was moved by E. Rogol and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Current #: EDU 0719
Course: Program Change: B.S. Ed, Secondary Education in Physics
(Effective Fall 2007)

Proposal: Change in major program requirements, major electives, and total of credit hours.
Comments: D. Lynch spoke to this course. Minimum credit hours needed for graduation changed **from** 144 credits **to** 137 credits. Under Part A, General Education, Area 3.b. – PSY 140 is the designated cross-listed course. Part A, Area 3.d. – EDU 100 is the designated cross-listed course. Part A, Areas 4.a. and 4.d. – MAT 171 and MAT 172 are the designated cross-listed courses. Part A, Areas 4.b. and 4.c. – BIO 104 and AST 140 are the designated cross-listed courses for these categories, respectively. Part B, Professional Education, Area 1 change semester hours **from 12 to 13**; **delete** PSY 120 and **add** ITC 300 and EDU 015. Part B, Area 2, Professional Semester change semester hours **from 12 to 18**; **delete** AVC 300 and EDU 326. Part B, Area 3, Student Teaching, change semester hours **from 14 to 12**. **Delete** Part B., Section 4, Free Electives. Parts C, Specialization, Area 1 add MAT 274, PHY 212, PHY 214, and PHY 345; **delete** PHY 110, and “PHY 362/462 or PHY 364/474.” Part C, Specialization, Area 2 (Electives) **add** PHY 290 and PHY 314, **delete** PHY 310, and change the credits **from 6 – 7 to 3 – 4**. **Delete** the section titled Part C, Mathematics Electives from the check sheet.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

College of Graduate Studies

Current #: VPA 0726
Course: New Course: MUU 421, Marching Band Techniques (Effective Summer II 2007)
Proposal: Addition of course to master course listing.
Comments: D. Williams spoke to this course.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0747
Course: Course Deletions: ARU 524, The Disciplines of Art in Education,
ARU 538, Art Teaching Strategies for Atypical Learners, and
ARU 573, The Use of Theory in Art Education (Effective Fall2007)
Proposal: Delete three courses from the master course listing.
Comments: M. Stewart spoke to this course.

It was moved by M. Stewart and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 06084
Course: New Course: CSC 253, Information Technology Systems
(Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: W. Bateman spoke to this course. This course will be used in the Information

Technology track. It was noted only one of the entries on the instructional resources list are owned or accessed through the library.

It was moved by D. Lynch and seconded by E. Rogol to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06085
Course: Course Revision: CSC 342, Web Technologies (Effective Fall 2007)
Proposal: Change in course description, syllabus, and prerequisites.
Comments: W. Bateman spoke to this course. Course title changed **from** E-Commerce Applications **to** Web Technologies. It was noted none of the instructional resources on the list are owned or accessed through the Library.

It was moved by E. Rogol and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 07005
Course: Course Revision: CSC 126, Discrete Math for CSC II (Effective Fall 2007)
Proposal: Change in course prerequisites.
Comments: W. Bateman spoke to this course. CIS 125 will remain a prerequisite for all 300-level CIS courses **except** 310, 341, 342, 343, 352, 354, 361, and 385.

It was moved by C. Lottes and seconded by K. Bremer to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 06083
Course: Program Change: CSC Information Technology Track (Effective Fall 2007)
Proposal: Change in major program, major electives, and change in credit hours.
Comments: W. Bateman spoke to this course. There was an editorial change under the Major Program. It should be CSC 130, **not** CSC 105.

It was moved by D. Lynch and seconded by E. Rogol to consider and approve this proposal.
MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 0707
Course: New Course: ARC 317, Historic Preservation Studies (Effective Fall 2007)
Proposal: Addition of course to master course listing and permission to use under General Education as Humanities and General Electives.
Comments: J. White spoke to this course. Under Summary of Request in the proposal, remove the word “elective” after General Humanities in the fifth line. Under Additional Information, change **from** “This course had 6 c.h. **to** “This course has 3 c.h.” The course prefix that remain at ART until SAP is implemented, and the Prefix changed to ARC.

It was moved by M. Stewart and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0724
Course: New Course: MUU 100, Overture to Music Education (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: D. Williams spoke to this course. All freshman music majors will be required to take this course in their first semester.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0733
Course: Program Change: B.A. Music (Effective Fall 2007)
Proposal: Change in major program.
Comments: D. Williams spoke to the course. All music majors will be required to achieve a grade of “C” or better in the major performance area to continue.

It was moved by D. Lynch and seconded by M. Stewart to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0734
Course: Program Change: B.S. in Music Education (Effective Fall 2007)
Proposal: Change in requirements for the major program.
Comments: D. Williams spoke to this course. All music majors will be required to achieve a grade of “C” or better in their chosen major performance area to continue as a Music Education Major. MUS 024 is no longer required for students whose performance is Piano. Under Professional Education, Part 1, Professional Courses **add** MUU 100 to the requirements. **Delete** Specialization, Part 4, Music Electives from the check sheet. Change note on check sheet to “Piano Proficiency Test is required.”

It was moved by D. Lynch and seconded by M. Stewart to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0735
Course: Program Change: Minor Program in Music (Effective Fall 2007)
Proposal: Change in requirements for the minor program.
Comments: D. Williams spoke to this course. All music minors will be required to achieve a grade of “C” or better in the major performance area to continue as a music minor.

It was moved by D. Lynch and seconded by M. Stewart to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0764
Course: New Course: SPE 261, Introduction to Health Communication (Effective Summer II 2007)
Proposal: Addition of course to master course listing and permission to use in General Education under Humanities and General Electives.

Comments: M. Liu spoke to this course.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

The meeting will continue on Thursday, March 1, at 11:00 a.m. in Old Main 136.

ADJOURNMENT

It was moved by D. Lynch and seconded by E. Rogol to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

ljd

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE MARCH 1, 2007 CONTINUATION MEETING

Randy Schaeffer called the meeting to order.

Present: Randy Schaeffer (Chairperson), Kristin Bremer, Susan Czerny, Johanna Forte, Andrea Henry, Christine Lottes, Debra Lynch, and George Paterno.

Absent: Vera Brancato, Mark Dinger, Bashar Hanna, Matthew Hess, Kathryn Holland, Karen Kresge, Elizabeth Rogol, and Marilyn Stewart.

Also in Attendance: Leigh Kane, David Lambkin, Lisa Norris, and Daniel Szilagyi.

GENERAL ANNOUNCEMENTS

None.

NEW BUSINESS

College of Visual & Performing Arts

Current #: VPA 0739
Course: Course Deletions: ART 238, Visual Communication & Technology, ARU 227, Visual Arts & Human Development, ARU 245, Curriculum Theory & Designs, ARU 305, The Study of Aesthetic Education, and ARU 327, Teaching Aesthetics, Criticism, Art History & Studio (Effective Fall 2007)
Proposal: Courses to be deleted from the master course listing.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0740
Course: Course Revision: ARU 301, Early Field Experience (Effective Fall 2007)
Proposal: Change in course prerequisites.
Comments: The prerequisite section of the description should read: "Prerequisites: ARU 110, ARU210, and ARU 310; or permission of the department."

It was moved by C. Lottes and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0748
Course: New Course: ARC 315, Vernacular Architecture (Effective Fall 2007)
Proposal: Addition of course to master course listing and permission to use in General Education under Humanities and General Electives.
Comments: The old prefix of ART will be used until the SAP System goes into effect, then the ARC will be used.

It was moved by G. Paterno and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0759
Course: New Course: ARH 124, Introduction to Western Art I: Ancient-Gothic (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: L. Norris spoke to this course. This course will replace the existing Art History A (ARH 024) course for art majors. On the proposal cover sheet, the letter "R" should not be checked.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0760
Course: New Course: ARH 125, Introduction to Western Art II: Renaissance-Twentieth-Century (Effective Fall 2007)
Proposal: Addition of course to master course listing.
Comments: L. Norris spoke to this course. This course will replace the existing Art History B (ARH 025) course for art majors. On the proposal cover sheet, the letter "R" should not be checked.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0756
Course: Program Change: Studio Art/Core (Effective Fall 2007)
Proposal: New Program Concentration. Change in requirements for the Major Program.
Comments: L. Norris & L. Kane spoke to this course. All Studio Art majors must pick 18 course credits in a specific concentration in the program. This is a change in requirements to include ART/FAR 182 along with the existing required courses FAR 111, FAR 151, FAR 141, FAR 171, and FAR 161. On the course proposal cover sheet; the "R" should be checked to indicate a program change.

It was moved by J. Forte and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0765
Course: New Course: SPE 214, Advanced Public Speaking (Effective Fall 2007)
Proposal: Addition of course to master course listing and permission to use in General Education under Humanities and General Electives.

Comments: D. Lambkin spoke to this course.

It was moved by C. Lottes and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

Selected Topics Course

LAS 06105 SPA 370, Selected Topics: Hispanic Culture through Film
(Effective Fall 2007)

ADJOURNMENT

It was moved by C. Lottes and seconded by J. Forte to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

ljd
3/1/07