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UCC Minutes

Kutztown University Curriculum Committee

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11-29-2007

## UCC Minutes November 29, 2007

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**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**MINUTES OF THE NOVEMBER 29, 2007 MEETING**

Randy Schaeffer called the meeting to order stating that there was a quorum.

**PRESENT:** Randy Schaeffer (Chairperson), Vera Brancato, Susan Czerny, Rosemary Fliszar, Johanna Forte, Bashar Hanna, Karen Kresge, Christine Lottes, Debra Lynch, Lynn Milet, Elizabeth Rogol, and Brandie Smith.

**ABSENT:** College of Business Representative, George Paterno, Marilyn Stewart, and an Undergraduate Student.

**ALSO IN ATTENDANCE:** Charles Cullum, Deryl Johnson, Eloise Long, Glenn Richardson Jr., Daniel Szilagyi, Mary Theis, and Douglas Turco.

**GENERAL ANNOUNCEMENTS**

R. Schaeffer announced that all 2008 EDW Course requests should be submitted to the UCC no later than 12 noon on January 10, 2008. All faculty should have received this memo from Kizzy Morris. R. Schaeffer plans to also send out another reminder about this and the procedure that is to be followed.

R. Schaeffer asked that all UCC members reserve the Thursday following the regularly scheduled UCC meeting for continuation meetings. A large number of course proposals are coming through the curricular process, so please plan for two meetings each month in the spring semester. If you cannot attend a second meeting, please send a representative in your place.

**MINUTES**

It was moved by L. Milet and seconded by J. Forte to approve the minutes from the October 25, 2007 meeting. MOTION PASSED.

**OLD BUSINESS**

Current #: IDC 07002  
Course: New Course: MCS 370, Selected Research Topics in Multicultural Studies  
Comments: This course remains tabled until further notice. R. Schaeffer noted a revised proposal is being developed. Members no longer need to bring their copy of this proposal to each meeting.

Current #: IDC 07003  
Course: New Course: MCS 380, Seminar in Multicultural Studies  
Comments: This course remains tabled until further notice. R. Schaeffer noted a revised

proposal is being developed. Members no longer need to bring their copy of this proposal to each meeting.

Current #: IDC 07004  
Course: New Course: MCS 390, Internship in Multicultural Studies  
Comments: This course remains tabled until further notice. R. Schaeffer noted a revised proposal is being developed. Members no longer need to bring their copy of this proposal to each meeting.

## NEW BUSINESS

### College of Visual & Performing Arts

Current #: VPA 0808  
Course: Course Revision: MUS 330, Analysis of Music: Stylistic and Structural (Effective Fall 2008)  
Proposal: Change in course description, syllabus, and prerequisites.  
Comments: D. Williams was present to speak to this course. These changes were made to update the course syllabus. Change the prerequisite **from** Harmony & Theory **to** Harmony and Theory III. The assessment piece was added as item IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0811  
Course: Course Revision: MUP 283, University Choir (Effective Fall 2008)  
Proposal: Change in course description, syllabus, and prerequisites.  
Comments: D. Williams was present to speak to this course. These changes were made to update the course syllabus. In the course description, **add** the prerequisite Permission of the Instructor. The assessment piece was added as item IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by L. Milet and seconded by C. Lottes to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0814  
Course: Course Archive: MUS 207, British Music (Effective Fall 2008)  
Proposal: Archive this course.  
Comments: D. Williams was present to speak to this course. This course will no longer be offered.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0815  
Course: Course Archive: MUS 210, Russian Musical Culture (Effective Fall 2008)  
Proposal: Archive this course.  
Comments: D. Williams was present to speak to this course. This course will no longer be offered.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0818  
Course: Course Revision: MUS 229, Music in Childhood Education (Effective Fall 2008)  
Proposal: Change in course description, syllabus, and prerequisites.  
Comments: D. Williams was present to speak to this course. Change prerequisite **from** ELU 120 and MUS 010 **to** ELU 120 and MUS 010 or Permission of the Instructor. D. Lynch questioned why the prerequisite of ELU 120 is still listed in the course description since this course is no longer offered. D. Williams noted that was the rationale for adding Permission of the Instructor. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by K. Kresge and seconded by R. Fliszar to consider and approve this proposal. MOTION PASSED.

Current #: VPA 0820  
Course: Course Revision: MUS 205, Physical Properties of Sound (Effective Fall 2008)  
Proposal: Change in course description and course syllabus.  
Comments: D. Williams was present to speak to this course. S. Czerny noted several recently published titles were added to the Instructional Resource List after packets were distributed to members. D. Williams provided revised proposals for the three original copies. The assessment piece was added as item IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by J. Forte and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: VPA 0821  
Course: Course Revision: MUS 220, Modern Music since 1900 (Effective Fall 2008)  
Proposal: Change in course title, description, syllabus, and prerequisites.  
Comments: D. Williams was present to speak to this course. Change title **from** Twentieth Century Music **to** Modern Music since 1900. **Add** the prerequisites: MUS 010 or Permission of the Instructor to the course description. S. Czerny noted several recently published titles were added to the Instructional Resource List after the packets were distributed to members. D. Williams provided revised proposals for the three original copies. The assessment piece was added as item IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0824  
Course: Course Revision: MUS 291, Selected Topics in Music (Effective Fall 2008)  
Proposal: Change in course syllabus.  
Comments: D. Williams was present to speak to this course. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0825  
Course: Course Archive: MUS 327, Aesthetics and Music Criticism (Effective Fall 2008)  
Proposal: Archive this course.  
Comments: D. Williams was present to speak to this course. This course will no longer be offered. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0826  
Course: Course Revision: MUS 379, Directed Studies in Music (Effective Fall 2008)  
Proposal: Change in course description and course syllabus.  
Comments: D. Williams was present to speak to this course. S. Czerny noted several recently published titles were added to the Instructional Resources List after packets were distributed to members. D. Williams provided revised proposals for the three original copies. The assessment piece was added at item IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by C. Lottes and seconded by L. Milet to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0835  
Course: Course Revision: MUS 024, Class Piano I (Effective Fall 2008)  
Proposal: Change in course prerequisites.  
Comments: D. Williams was present to speak to this course. **Add** Prerequisite: Permission of the Instructor to the course description. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0836  
Course: Course Revision: MUS 310, Composition and Arranging (Effective Fall 2008)  
Proposal: Change in course prerequisites.  
Comments: D. Williams was present to speak to this course. Change prerequisites **from** MUS 102 or Permission of the Instructor, **to** MUS 214 or Permission of the Instructor. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by C. Lottes and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0840  
Course: Course Revision: Assessment Components for SPE Courses (Effective Spring 2008)  
Proposal: Change in course syllabus.  
Comments: D. Johnson was present to speak to this course. It adds IV. Assessment to all SPE courses covered in the proposal, and Course Outline and Instructional Resources are renumbered to V and VI, respectively. This proposal excludes SPE 010 and all SPE/XXX dual prefix courses because those courses have already added the assessment piece.

It was moved by J. Forte and seconded by L. Milet to consider and approve this proposal. MOTION PASSED.

### **College of Business**

Current #: BUS 0803  
Course: Course Revision: ECO 150, Economic History of the United States (Effective Spring 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. The course description was completely revised and the syllabus has been updated. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively .

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0804  
Course: Course Revision: ECO 201, Development Economics (Effective Spring 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. The course description was completely revised and the syllabus has been updated. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0805  
Course: Course Revision: ECO 205, Intermediate Microeconomics  
(Effective Spring 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. In course description, change **from** Required for economics majors, **to** Required for economics minors. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0806  
Course: Course Revision: ECO 210, Intermediate Macroeconomics  
(Effective Spring 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. Course description completely revised. **Add:** Required for economic minors. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0807  
Course: Course Revision: ECO 270, Comparative Economic Systems  
(Effective Spring 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. The course description was completely revised. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0808  
Course: Course Deletion: ECO 301, Industrial Relations (Effective Spring 2008)  
Proposal: Course deletion.  
Comments: E. Rogol was present to speak to this course. There is no longer a market for this course since the deletion of the Bachelor of Science in Business Administration major in Economics and the Bachelor of Arts in Economics.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0810  
Course: Course Deletion: ECO 315, Government and Business (Effective Spring 2008)  
Proposal: Course deletion.  
Comments: E. Rogol was present to speak to this course. There is no longer a market for this course since the deletion of the Bachelor of Science in Business Administration major in Economics and the Bachelor of Arts in Economics.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0811  
Course: Course Deletion: ECO 320, History for Economic Thought (Effective Spring 2008)  
Proposal: Course deletion.  
Comments: E. Rogol was present to speak to this course. There is no longer a market for this course since the deletion of the Bachelor of Science in Business Administration major in Economics and the Bachelor of Arts in Economics.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0812  
Course: Course Revision: ECO 322, The Economics of Health and Medicine (Effective Spring 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. The course description was not changed as indicated on the cover sheet. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0813  
Course: Course Revision: ECO 325, The Economics of Law, Crime, and Public Choice (Effective Spring 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. The course description was not changed as indicated on the cover sheet. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.



Current #: BUS 0814  
Course: Course Deletion: ECO 335, Mathematical Economics (Effective Spring 2008)  
Proposal: Course deletion.  
Comments: E. Rogol was present to speak to this course. There is no longer a market for this course since the deletion of the Bachelor of Science in Business Administration major in Economics and the Bachelor of Arts in Economics.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal.  
MOTION PASSED.

Current #: BUS 0816  
Course: Course Revision: ECO 345, Econometrics (Effective Spring 2008)  
Proposal: Change in course description, syllabus, and prerequisites.  
Comments: E. Rogol was present to speak to this course. The course description was rewritten. Change prerequisites **from** ECO 011 and ECO 012, either MAT 221 or BUS 120, **to** ECO 011 and ECO 012, and grade of C or better in BUS 120. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0818  
Course: Course Revision: ECO 360, International Trade and Finance (Effective Fall 2008)  
Proposal: Change in course description and syllabus.  
Comments: E. Rogol was present to speak to this course. Course description was rewritten and syllabus updated. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0819  
Course: Course Deletion: ECO 370, Seminar in Current Economic Literature (Effective Spring 2008)  
Proposal: Course deletion.  
Comments: E. Rogol was present to speak to this course. There is no longer a market for this course since the deletion of the Bachelor of Science in Business Administration major in Economics and the Bachelor of Arts in Economics.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0821  
Course: Course Deletion: ECO 380, Senior Seminar in Economics  
(Effective Spring 2008)  
Proposal: Course deletion.  
Comments: E. Rogol was present to speak to this course. There is no longer a market for this course since the deletion of the Bachelor of Science in Business Administration major in Economics and the Bachelor of Arts in Economics.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: BUS 0822  
Course: Course Deletion: ECO 395, Honors Independent Study/Thesis  
(Effective Spring 2008)  
Proposal: Course deletion.  
Comments: E. Rogol was present to speak to this course. There is no longer a market for this course since the deletion of the Bachelor of Science in Business Administration major in Economics and the Bachelor of Arts in Economics.

It was moved by D. Lynch and seconded by C. Lottes to consider and approve this proposal as part of a block. MOTION PASSED.

### **College of Education**

Current #: EDU 0805  
Course: Course Revision: xxx 015, College of Education: First Year Seminar  
(Effective Fall 2008)  
Proposal: Change in course prefix.  
Comments: D. Lynch was present to speak to this course. In the College of Education, each Department will offer its own First Year Seminar and EDU 015 will be archived. R. Schaeffer commented that this is actually 4 new courses and the old EDU 015 is to be deleted. It was noted that UCC cannot establish course prefixes and titles, without a full proposal. Also, a separate proposal is needed to delete or archive a course.

The motion was made by E. Rogol and seconded by B. Hanna to table this motion until further notice. MOTION PASSED, this course has been tabled.

Current #: EDU 0806  
Course: New Course: SPU 314, Educating Students with Disabilities in Inclusive Classrooms, (Effective Fall 2008)  
Proposal: Addition of course to master course listing.  
Comments: D. Lynch was present to speak to this course. This course is currently being offered as a one-time only, and now needs to be added to the master course listing.

It was moved by L. Milet and seconded by D. Lynch to consider and approve this proposal. MOTION PASSED.

### **College of Graduate Studies**

Current #: LAS 07070  
Course: New Course: SWK 5xx, Skills for Working with the New Immigrant and the Family (Effective Fall 2008)  
Proposal: Addition of course to master course listing.  
Comments: B. Hanna was present to speak to this course. The course is designed to fulfill requirements of an articulation agreement with the University of Pittsburgh in conjunction with a Title 6 Grant. Effective date needs to be Fall 2008.

It was moved by K. Kresge and seconded by R. Fliszar to consider and approve this proposal.  
MOTION PASSED.

### **Interdisciplinary Studies**

Current #: IDC 08001  
Course: Course Revision: UST Omnibus Course Assessment Addition (Effective Spring 2008)  
Proposal: Change in course syllabus,  
Comments: V. Brancato was present to speak to this course. The assessment piece was added as IV. Assessment in the proposal, and Course Outline and Instructional Resources renumbered to V and VI, respectively.

It was moved by B. Hanna and seconded by L. Milet to consider and approve this proposal.  
MOTION PASSED.

### **College of Liberal Arts & Sciences**

Current #: LAS 07051  
Course: Course Revision: FRE 212, French Composition (Effective Fall 2008)  
Proposal: Change in course title, description, and syllabus.  
Comments: M. Theis was present to speak to this course. FRE 211 and FRE 212 will be replaced with FRE 212 and FE 213.

It was moved by E. Rogol and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 07052  
Course: Program Change: Combined BS/MS in Computer Science (Effective Fall 2008)  
Proposal: Change in program eligibility requirements.  
Comments: R. Schaeffer was present to speak to this course. The version number on the proposal must be changed **from 20076 to 20093**. Prerequisites for admission to the BS/MS program require completion of CSC 125, 126, 235, 237, and 310 with a B or better.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 07071  
Course: New Course: SWK 5xx, Selected Topics in Advanced Social Work Practice  
(Effective Spring 2008)  
Proposal: Change in course syllabus.  
Comments: The assessment piece was added as IV. Assessment in the proposal, and  
Course Outline and Instructional Resources renumbered to V and VI,  
respectively.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 07083  
Course: Course Revision: Omnibus Course Assessment for Geography  
(Effective Spring 2008)  
Proposal: Omnibus motion to add course assessment pieces to existing Geography Course  
syllabi.  
Comments: R. Courtney was present to speak to this course. The assessment piece was  
added to all GEG courses, except GEG 330, which already has an assessment  
component and GEG 394, which adds the Special Assessment piece included  
in the proposal. Both assessment pieces add IV. Assessment to the syllabi, and  
Course Outline and Instructional Resources are renumbered to V and VI,  
respectively.

It was moved by B. Hanna and seconded by L. Milet to consider and approve this proposal as  
part of a block. MOTION PASSED.

Current #: LAS 07085  
Course: Course Revision: Omnibus Course Assessment for Mathematics  
(Effective Spring 2008)  
Proposal: Omnibus motion to add course assessment pieces to existing MAT course  
syllabi.  
Comments: R. Schaeffer was present to speak to this course. The assessment piece was added  
as IV. Assessment in the proposal, and Course Outline and Instructional  
Resources renumbered to V and VI, respectively.

It was moved by B. Hanna and seconded by L. Milet to consider and approve this proposal as  
part of a block. MOTION PASSED.

Current #: LAS 07087  
Course: Course Revision: Omnibus Course Assessment for Political Science syllabi.  
Proposal: Omnibus motion to add course assessment pieces to existing Political Science  
syllabi.  
Comments: G. Richardson Jr. was present to speak to this course. This proposal adds  
IV. Assessment to all Political Science syllabi and renumbers Course Outline  
and Instructional Resources renumbered to V and VI, respectively, for all  
syllabi that need an assessment component.

It was moved by B. Hanna and seconded by L. Milet to consider and approve this proposal as part of a block. MOTION PASSED.

## **ANNOUNCEMENTS**

### **Selected Topics Courses**

VPA 0829     ARU 570, Selected Topics: Differentiating Instruction Through Art  
(Effective Spring 2008)

VPA 0834     SPE 370, Selected Topics in Speech Communication and Sexualities  
(Effective Spring 2008)

VPA 0837     ARH 385, Selected Topics in Art History: Artists Looking as Artists  
(Effective Spring 2008)

### **One-Time Only Courses**

VPA 0832     ARH 026, Art History C (Effective Fall 2008)

VPA 0838     ARH 385, Feminist Art Since 1960 (Effective Spring 2008)

EDU 0804     PED 4xx, 2008 Olympic Games Seminar (Effective Summer II 2008)  
Comments: D. Turco was present to speak to this course. R. Schaeffer  
suggested a change **from** Special Topics in Sport Management **to** a One-  
Time Only course entitled: 2008 Olympic Games Seminar. All were in  
agreement and the course type and title were changed.

### **Other**

BUS 0823     Certificate in Advertising (Effective Spring 2008)

## **ADJOURNMENT**

It was moved by C. Lottes and seconded by D. Lynch to adjourn the meeting. MOTION PASSED.

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Lisa J. Dietrich, Recording Secretary

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Susan g. Czerny, Secretary

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Date

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Date