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UCC Minutes January 24, 2008

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE JANUARY 24, 2008 MEETING

Randy Schaeffer called the meeting to order stating there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Vera Brancato, Susan Czerny, Rosemary Fliszar, Johanna Forte, Bashar Hanna, Karen Kresge, Christine Lottes, Debra Lynch, Lynn Milet, Kizzy Morris, Elizabeth Rogol, and Brandie Smith.

ABSENT: College of Business Representative, Marilyn Stewart, and an Undergraduate Student.

ALSO IN ATTENDANCE: Rhonda Branford, Charles Cullum, Linda Day, William Donner, Cheryl Hochberg, Deborah Johnson, Eileen Kern, Eloise Long, Elaine Reed, Thomas Robinson, Maria Sanelli, Daniel Szilagyi, and Barth Yeboah.

GENERAL ANNOUNCEMENTS

R. Schaeffer announced that there are 5 additional EDW courses delivered well after the deadline to the UCC Office. He asked if there were any objections to adding these courses to the Course Announcements at the end of the agenda. There were no objections.

R. Schaeffer announced a continuation meeting scheduled for next Thursday, January 31, at 11:00 a.m. in SUB 312. In order to ensure a quorum, he asked voting members to send a designee if they are unable to attend.

D. Lynch expressed concern regarding the ownership of EDW courses. If one department has ownership of the material in an offering, can another department offer the same course? R. Schaeffer noted there is nothing in the bylaws to cover this. Traditionally, this concern has been addressed at the UCC step in the process. Since EDW courses are considered announcements, the committee could choose not to announce a course.

R. Schaeffer announced that some items on the agenda will be removed from the agenda when we get to that proposal, because the proposals lacked the required signatures.

MINUTES

It was moved by L. Milet and seconded by K. Kresge to approve the minutes from the November 29, 2007 meeting. MOTION PASSED.

OLD BUSINESS

Current #: IDC 07002
Course: New Course: MCS 370, Selected Research Topics in Multicultural Studies (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing.
Comments: J. Amprey was present to speak to this course. Under *Course Rationale* change **from** This is one of **two** possible culminating courses, **to** This is one of **three**. In the heading of the proposal, change **from** Department of Multicultural Studies **to** Multicultural Studies. Multicultural Studies is not a Department.

It was moved by L. Milet and seconded by C. Lottes to remove this course from the table for consideration and approval as part of a block. MOTION PASSED.

Current #: IDC 07003
Course: New Course: MCS 380, Seminar in Multicultural Studies (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing.
Comments: J. Amprey was present to speak to this course. There were several typographical errors. Under *Course Description*, change **from** completion **oil** current enrollment, **to** completion **or** current enrollment. In addition, change **from** Junior **of** Senior. **to** Junior **or** Senior. In the *Course Rationale*, change **from** his or **ho**, **to** his or **her**. In the heading of the proposal, change **from** Department of Multicultural Studies **to** Multicultural Studies. Multicultural Studies is not a Department.

It was moved by L. Milet and seconded by C. Lottes to remove this course from the table for consideration and approval as part of a block. MOTION PASSED.

Current #: IDC 07004
Course: New Course: MCS 390, Internship in Multicultural Studies (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing.
Comments: J. Amprey was present to speak to this course. In the *Course Rationale*, change **from** an **experience** professional, **to** an **experienced** professional. In the heading of the proposal, change **from** Department of Multicultural Studies **to** Multicultural Studies. Multicultural Studies is not a Department.

It was moved by L. Milet and seconded by C. Lottes to remove this course from the table for consideration and approval as part of a block. MOTION PASSED.

NEW BUSINESS

College of Graduate Studies

Current #: EDU 0808
Course: New Course: LIB 5xx, Librarian s Role in Supporting Reading Strategies (Effective Summer II 2008)

Proposal: Addition of course to Master Course Listing.
Comments: E. Long was present to speak to this course.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: EDU 0809
Course: Course Revision: LIB 515, Collection Development (Effective Fall 2008)
Proposal: Change in course title, description, and syllabus.
Comments: E. Long was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0810
Course: Course Revision: LIB 526, Technologies in Libraries (Effective Summer II 2008)
Proposal: Change in course title, description, and syllabus.
Comments: E. Long was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0811
Course: Course Revision: LIB 555, School Library Administration (Effective Fall 2008)
Proposal: Change in course title, description, and syllabus.
Comments: E. Long was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0812
Course: Course Revision: LIB 575, Teaching Function of the School Library
(Effective Fall 2008)
Proposal: Change in course description and syllabus.
Comments: E. Long was present to speak to this course. **Delete** Seminar from the title
on course proposal cover sheet.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0813
Course: Course Revision: LIB 585, Children & Young Adult Literature
(Effective Summer I 2008)
Proposal: Change in course description and syllabus.
Comments: E. Long was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0814
Course: Program Change: Library Science MLS — Extension of Certification Track (Effective Fall 2008)
Proposal: Major program change.
Comments: E. Long was present to speak to this course. This program is entirely online. All courses are a hybrid distance education mode. There will be some contact in each course. The certification component requires 30 credits, the Masters Degree in Library requires 36 credits for completion.

It was moved by K. Kresge and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

College of Interdisciplinary Studies

Current #: IDC 08003
Course: New Course: WST 2xx, Women, Money and Power (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing and request to use in General Education as a Social Science Elective and a General Elective.
Comments: E. Reed was present to speak to this course.

It was moved by K. Kresge and seconded by C. Lottes to consider and approve this proposal.
MOTION PASSED.

College of Liberals Arts & Sciences

Current #: LAS 07084
Course: Course Revision: ENG 328, Eighteenth Century Literature II: Birth of the Modern (Effective Fall 2008)
Proposal: Change in course title, description, and syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 07090
Course: Course Revision: Omnibus Course Assessment for Philosophy (PHI) Courses (Effective Spring 2008)
Proposal: Change in course syllabus.
Comments: R. Schaeffer mentioned that all Omnibus Assessment Proposals approved up to this date were not routed to the Graduate Council for approval. Therefore, all graduate level courses that added an assessment need to be approved by Graduate Council. The UCC Graduate Council representatives will present the relevant assessment components to Graduate Council for approval at the next meeting.

It was moved by E. Rogol and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 07091
Course: New Course: ENG 2xx, Jane Austen: Early Woman Novelist, Modern Media Property (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing and permission to use in General Education as a Humanities Elective or General Elective.

It was moved by K. Kresge and seconded by L. Milet to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 07092
Course: New Course: ENG 3xx, Post Modern American Fiction (Effective Spring 2008)
Proposal: Addition of course to Master Course Listing.
Comments: C. Cullum was present to speak to this course.

It was moved by K. Kresge and seconded by B. Hanna to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 07093
Course: New Course: CSC 122, Web Site Design (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing and permission to use in General Education as a General Elective.
Comments: L. Day was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 07094
Course: Course Revision: CSC 242, Web Programming (Effective Fall 2008)
Proposal: Change in course title, description, and syllabus.
Comments: L. Day was present to speak to this course.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 07095
Course: Course Revision: CSC 354, Introduction to Software Engineering (Effective Fall 2008)
Proposal: Change in course title, description, and syllabus.
Comments: L. Day was present to speak to this course.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 07097
Course: New Course: BIO/MAR 050/051, Window to the Oceans (Effective Summer I 2008)
Proposal: Addition of course to Master Course Listing and permission to use in General Education as a Natural Science and Mathematics Elective and a General Elective.

Comments: The question was raised if this course can be used as a lab course in General Education as a physical or life science lab. R. Schaeffer will get clarification of this.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal. MOTION PASSED.

Current #: LAS 07098
Course: Course Revision: ENG 321, Early and Medieval Literature (Effective Fall 2008)
Proposal: Change in course description and course syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 07099
Course: Course Revision: ENG 101, World Literature I (Effective Fall 2008)
Proposal: Change in course description and course syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 07100
Course: Course Revision: ENG 300, History of the English Language (Effective Fall 2008)
Proposal: Change in course description and course syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 07101
Course: Course Revision: Omnibus Course Assessment for Electronic Media (TVR) Courses (Effective Fall 2008)
Proposal: Change in course syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 07102
Course: Course Revision: ENG 100, Principles of Literary Analysis (Effective Fall 2008)
Proposal: Change of course syllabus and prerequisites.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 07103
Course: Course Revision: ENG 363, Modern Drama (Effective Fall 2008)
Proposal: Change in course syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 07105
Course: Program Change: Computer Science Minor in Software Development (Effective Fall 2008)
Proposal: Change in minor program requirement.
Comments: L. Day was present to speak to this course. The version change should be changed **from** #20013 **to** #20093.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal. MOTION PASSED.

Current #: LAS 07106
Course: Program Change: B.S. Computer Science Major in Software Development (Effective Fall 2008)
Proposal: Change in major program requirement.
Comments: L. Day was present to speak to this course.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 07107
Course: Program Change: B.S. /M.S. Computer Science (Effective Fall 2008)
Proposal: Change in major program requirement.
Comments: L. Day was present to speak to this course. It was suggested a new version number of 20093 is assigned.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 07108
Course: Course Revision: CSC 235, Computer Organization & Assembly Language (Effective Fall 2008)
Proposal: Change in course title, description, syllabus, and prerequisites.
Comments: L. Day was present to speak to this course.

It was moved by K. Kresge and seconded by B. Hanna to consider and approve this proposal. MOTION PASSED.

ANNOUNCEMENTS

Selected Topics Courses

LAS 07134 CSC 580, Selected Topics in Computer Science: Knowledge Management (Effective Spring 2008)

VPA 0842 SPE 370, Selected Topics: Leadership: A Communication Perspective
(Effective Spring 2008)

Educators Workshop

EDU 0822 EDW 5xx, Educators Workshop: Making Math Fun with the Standards
(Effective Summer I 2008)

EDU 0823 EDW 5xx, Educators Workshop: Word study: Using Hands-on Manipulatives
to Support Spelling, Reading, and Language Arts
(Effective Summer I 2008)

EDU 0824 EDW 576, Educators Workshop: Emergency Planning and Risk Management
(Effective Summer I 2008)

EDU 0825 EDW 5xx, Educators Workshop: Make My Day Easier for My Students with
Autism and Me
(Effective Summer I 2008)

EDU 0826 EDW 5xx Educators Workshop: The ABC s of Differentiating Instruction for
Students with Disabilities
(Effective Summer I 2008)

EDU 0827 EDW xxx, Educators Workshop: From Digital Camera to Digital Photo Album
(Effective Summer I 2008)

EDU 0828 EDW xxx, Educators Workshop: Creating a Basic Course Homepage
(Effective Summer I 2008)

EDU 0829 EDW xxx, Educators Workshop: Creating Advanced Instructional WebPages
(Effective Summer I 2008)

EDU 0830 EDW xxx, Educators Workshop: Integrating Nanotechnology into the K-12
Curriculum (Effective Summer I 2008)

IDC 08002 EDW 5xx Educators Workshop: Educational Theories and Philosophies Relating
to the Twenty-First Century Classroom
(Effective Summer II 2008)

LAS 07119 EDW 5xx Educators Workshop: Paleontology of Eastern PA
(Effective Summer I 2008)

LAS 07121 EDW 5xx Educators Workshop: Microsoft Excel: Introductory Data Analysis
for Educators
(Effective Summer I 2008)

LAS 07122 EDW 5xx Educators Workshop: Adolescent Self and Identity
(Effective Summer I 2008)

- LAS 07125 EDW 5xx Educators Workshop: From Fable to Film,
(Effective Summer II 2008)
- LAS 07126 EDW 5xx Educators Workshop: Comparative Mythology
(Effective Summer I 2008)
- LAS 07127 EDW xxx Educators Workshop: Reading to Write: Modern Poetry in the
Classroom
(Effective Summer I 2008)
- LAS 07128 EDW xxx Educators Workshop: Anglo-American Modernism: Poetry &
Poetics
(Effective Summer I 2008)
- LAS 07129 EDW 5xx Educators Workshop: Jane Austen on Screen
(Effective Summer I 2008)
- LAS 07131 EDW xxx Educators Workshop: Geometry and Measurement for Elementary
Teachers
(Effective Summer I 2008)
- LAS 07132 EDW xxx, Educators Workshop: Pennsylvania Germans: Past and Present
(Effective Summer I 2008)
- LAS 07133 EDW 5xx Educators Workshop: Lecture Demonstrations for Science Classrooms
at all Levels
(Effective Summer I 2008)
- LAS 07135 EDW 5xx Educators Workshop: A Psychoeducational Approach to Culture in the
Classroom
(Effective Summer I 2008)
- LAS 08001 EDW 5xx Educators Workshop: Bullying: Implications for Schools and the
Workplace
(Effective Summer II 2008)
- LAS 08002 EDW 5xx Educators Workshop: Field and Laboratory Exercises in Aquatic
Biology (Effective Summer I 2008)
- LAS 08003 EDW 5xx Educators Workshop: Plant Pathogens, Fungi and the Food Supply
(Effective Summer I 2008)
- LAS 08004 EDW xxx Educators Workshop: Ethical Issues in Medicine and Biology
(Effective Summer I 2008)
- LAS 08005 EDW 5xx Educators Workshop: Impact of Alcoholism and Other Drugs of
Abuse on Families and Children: What can teachers do?

(Effective Summer II 2008)

- LAS 08006 EDW 5xx Educators Workshop: Skills for Working with the New Immigrant Child: Linking the School with the Family System
(Effective Summer I and II 2008)
- LAS 08007 EDW 5xx Educators Workshop: Children in Poverty: Implications on Social and Behavioral Functioning
(Effective Summer I 2008)
- LAS 08008 EDW xxx Educators Workshop: Publishing and Presenting Classroom Research
(Effective Summer I and II 2008)
- LAS 08009 EDW 5xx Educators Workshop: Adolescent Substance Abuse: Classroom Strategies for Teachers
(Effective Summer I 2008)
- VPA 0852 EDW 5xx Educators Workshop: Visual Thinking for Artists and Educators
(Effective Summer II 2008)
- VPA 0853 EDW 5xx Educators Workshop: Creating Visual Journals and Altered Books
(Effective Summer I 2008)
- VPA 0854 EDW 5xx Educators Workshop: Interactive Design with Flash
(Effective Summer II 2008)
- VPA 0855 EDW 5xx Educators Workshop: Web Design with Dream weaver
(Effective Summer I 2008)
- VPA 0856 EDW 5xx Educators Workshop: Yearbooks and Newsletters: Publications Design for Educators
(Effective Summer I 2008)
- VPA 0857 EDW 5xx Educators Workshop: Hands on Art History: The Italian Renaissance
(Effective Summer II 2008)
- VPA 0858 EDW 5xx Educators Workshop: PhotoShop for Educators
(Effective Summer 2008)
- VPA 0859 EDW xxx Educators Workshop: The Visual Arts & Children s Literature
(Effective Summer I 2008)
- VPA 0860 EDW xxx Educators Workshop: Storytelling In and Out of the Classroom
(Effective Summer II 2008)
- VPA 0861 EDW xxx Educators Workshop: Music and Diverse Learners
(Effective Summer I 2008)

- VPA 0862 EDW xxx Educators Workshop: Teaching Music for the Non- Musician
(Effective Summer I 2008)
- VPA 0863 EDW xxx Educators Workshop: Assessment for K-12 Teachers in Art Education
(Effective Summer I 2008)
- VPA 0864 EDW xxx Educators Workshop: Advanced Conducting-Chamber Winds
(Effective Summer I 2008)
- VPA 0865 EDW xxx Educator Workshop: The Musical Life of the Young Child
(Effective Summer I 2008)
- VPA 0866 EDW xxx Educators Workshop: Viewing Video Art
(Effective Summer I 2008_

ADJOURNMENT

It was moved by D. Lynch and seconded by L. Milet to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny; Secretary

Date

Date

1-28-08

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

MINUTES OF THE JANUARY 31, 2008 CONTINUATION MEETING

R. Schaeffer called the meeting to order.

PRESENT: Randy Schaeffer (Chairperson), Vera Brancato, Susan Czerny, Johanna Forte, Karen Kresge, Christine Lottes, Lynn Milet, Kizzy Morris, David Ross for Debra Lynch, and Brandie Smith.

ABSENT: College of Business Representative, Rosemary Fliszar, Bashar Hanna, Debra Lynch, Elizabeth Rogol, Marilyn Stewart, and an Undergraduate Student Representative.

ALSO IN ATTENDANCE: Cheryl Hochberg and Daniel Szilagyi.

ANNOUCEMENTS

R. Schaeffer announced that there will be continuation meetings held for the rest of the academic year.

There is clarification on EDWs announced at the previous meeting. LAS 08006 will be taught in both Summer I and Summer II 2008. LAS 08008 will be taught only in Summer II 2008.

L. Milet announced that the Graduate Council will then vote the omnibus assessment pieces discussed at the last meeting next week.

NEW BUSINESS

College of Visual & Performing Arts

Current #: VPA 0827
Course: Course Archive: MUS 465, Music & Related Arts for Classroom Teachers (Effective Fall 2008)
Proposal: This request is to archive this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0831
Course: Course Revision: ARH 025, Art History B (Effective Fall 2008)
Proposal: Change in course description and syllabus.
Comments: C. Hochberg was present to speak to this course. Three clock hours and three semester hours will be added to the course description.

It was moved by C.Lottes and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0833
Course: New Course: ARH 126, Introduction to Western Art III: Impressionism (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing.
Comments: C. Hochberg was present to speak to this course. There is a typographical error under *V. Course Outline*. The small letters should be changed to Roman numerals.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0839
Course: Course Revision: ARH 125, Introduction to Western Art: Early Renaissance to Post-Impressionism (Effective Fall 2008)
Proposal: Change in course title, description, and syllabus.
Comments: C. Hochberg was present to speak to this course. Change the title on the proposal **from** Renaissance-Twentieth Century **to** Early Renaissance **to** Post-Impressionism.

It was moved by K. Kresge and seconded by L. Milet to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0841
Course: Course Revision: Omnibus Course Assessment for Theatre (THE) Courses (Effective Spring 2008)
Proposal: Change in course syllabus.
Comments: J. Forte was present to speak to this course. This change will apply to all courses with the THE prefix.

It was moved by J. Forte and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0843
Course: Course Revision: CFT 372, A Survey of Craft History (Effective Fall 2008)
Proposal: Change in course title, number, description, syllabus, and prerequisites.
Comments: Change the course number **from** CFT 010 **to** CFT 372. **Add** prerequisites ARH 124 and ARH 125. along with the title.

It was moved by K. Kresge and seconded by L. Milet to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0848
Course: Course Revision: CFT 377, 378, 379, and 380, Independent Study: Craft Studios (Effective Fall 2008)
Proposal: Change in course credit hours.

Comments: K. Kresge spoke to this proposal. Change credit hours **from 4 to 3**.

It was moved by K. Kresge and seconded by L. Milet to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0849
Course: Course Deletion: RAR 395, Honors Independent Study (Effective Fall 2008)
Proposal: Change in course status to delete from the Master Course Listing.
Comments: The RAR prefix is no longer used at the University.

It was moved by K. Kresge and seconded by L. Milet to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 0851
Course: New Course: ARH 026, Art History C (Effective Fall 2008)
Proposal: Addition of course to Master Course Listing and permission to use in General Education as a Humanities Elective or a General Elective.
Comments: C. Hochberg was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

ANNOUNCEMENTS

BUS 0826 Certificate in Human Resource Management
Comments: R. Schaeffer forgot to mention this certificate at the last meeting. This certificate is given to any student who completed the entire curriculum requirements. Students taking this curriculum will have the potential to take the Personnel and Human Resources Examination offered by the Society for Human Resource Management (SHRM), a national organization.

ADJOURNMENT

It was moved by K. Kresge and seconded by L. Milet to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date