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UCC Minutes December 4, 2008

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KUTZTOWN UNIVERSITY UNIVERSITY CURRICULUM COMMITTEE

Minutes of the December 4, 2008

Randy Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Vera Brancato, Susan Czerny, Johanna Forte, Michelle Hughes, Karen Kresge, Debra Lynch, Lynn Milet, Phyllis Miller, Elizabeth Rogol, Kim Shively, Marilyn Stewart, John Walker, and Carole Wells.

ABSENT: Graduate Student Representative and Dana Randolph.

ALSO IN ATTENDANCE: Deborah Barlieb, Anthony Bleach, Joanne Emge, Jennifer Forsyth, Michael Gabriel, Daniel Szilagyi, Dennis Williams, and Barth Yeboah.

GENERAL ANNOUNCEMENTS

A continuation meeting scheduled for Thursday, December 11th, if needed.

R. Schaeffer distributed proposals LAS 08217 and VPA 0931 at the meeting and added them to the agenda under the appropriate college.

MINUTES

Numerous corrections were made to the meeting minutes from October 23 and October 30, 2008. Revised minutes will be distributed at the next meeting. It was moved by D. Lynch, seconded by L. Milet to approve the minutes of the October 23 and October 30, 2008 meeting, as amended.
MOTION PASSED.

OLD BUSINESS

Current #: LAS 07038
Course: New Course: WRI 4xx, Advanced Desktop Publishing: Writing and Designing Documents, Spring 2009
Comments: This course remains tabled.

NEW BUSINESS

College of Graduate Studies

Current #: EDU 0815
Course: New Course: COU xxx, Professional Orientation and Ethics for School

Counselors (Effective Fall 2009)

Proposal: Addition of course to Master Course Listing and is linked for repeat purposes.
Comments: D. Barlieb was present to speak to this proposal. The proposed Professional Orientation & Ethics in School Counseling course is to be linked for repeat purposes to the two courses it replaces: COU 512, Secondary School Counselors and COU 525, Professional Orientation Class for Elementary. Change Effective Date **from** Fall 2008, **to** Fall 2009.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal.
MOTION PASSED.

Current #: EDU 0902
Course: Course Deletion: EDU 426, Brain Compatible Teaching (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0903
Course: Course Deletion: ELU 524, Learning Styles and Teaching Strategies in Elementary Education (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0954
Course: New Course and Distance Education Offering: LIB 5xx, Library/Information Literacy Curriculum (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: L. Milet was present to speak to this course.

It was moved by D. Lynch and seconded by P. Miller to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0955
Course: New Course and Distance Education Offering: LIB 5xx, Library Services for English Language Learners (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: L. Milet was present to speak to this course.

It was moved by D. Lynch and seconded by P. Miller to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0956
Course: New Course and Distance Education Offering: LIB 560, Media Literacy (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.

Comments: L. Milet was present to speak to this course.

It was moved by D. Lynch and seconded by P. Miller to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0957
Course: Course Revision and Distance Education Offering: ITC 514, Foundations of Instructional Technology (Effective Fall 2009)
Proposal: Change in course title, course description, and course syllabus.
Comments: L. Milet was present to speak to this course. Change title **from** Instructional Technology, **to** Foundations of Instructional Technology.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0958
Course: Course Revision and Distance Education Offering: ITC 520, Instructional Designs and Technology (Effective Fall 2009)
Proposal: Change in course syllabus and course prerequisites.
Comments: L. Milet was present to speak to this course. To the Course Description, **add**: Prerequisites: ITC 514 and 525 or permission of the department.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0959
Course: Course Revision and Distance Education Offering: ITC 525, Computers for Educators (Effective Fall 2009)
Proposal: Change in course title, course description, and course syllabus.
Comments: L. Milet was present to speak to this course. Change title **from** Microcomputers in Education **to** Computers for Educators.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0960
Course: Course Revision and Distance Education Offering: ITC 526, Organization and Administration of Instructional Technology K-12 Program (Effective Fall 2009)
Proposal: Change in course description, course syllabus, and course prerequisites.
Comments: L. Milet was present to speak to this course. To the Course Description **add**: Prerequisites: ITC 514 and ITC/LIB 525 or permission of the department.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0961
Course: Course Revision and Distance Education Offering: ITC 527, Integrating Instructional Technology into the K-12 Classroom (Effective Fall 2009)

Proposal: Change in course syllabus and course prerequisites.
Comments: L. Milet was present to speak to this course. To the Course Description **add**:
Prerequisites: ITC 514 and ITC/LIB 525 or permission of the department.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0962
Course: Course Revision and Distance Education Offering: ITC 536, Integrating the Internet for Educators (Effective Fall 2009)
Proposal: Change in course title, course syllabus, and course prerequisites.
Comments: L. Milet was present to speak to this course. Change course title **from** Telecomputing and the Internet for Educators **to** Integrating the Internet for Educators. To the Course Description **add** Prerequisites: ITC 514 and ITC/LIB 5225 or permission of the department.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0963
Course: Course Revision and Distance Education Offering: ITC 553, Development of Digital and Multimedia Resources (Effective Fall 2009)
Proposal: Change in course title, course description, course syllabus, and course prerequisites.
Comments: L. Milet was present to speak to this course. The title change represents a merger of two older courses ITC 533, Hypermedia: A Tool for Educators and ITC 550, Multimedia for Educators. To the Course Description **add** Prerequisites: ITC 514 and ITC/LIB 525 or permission of the department.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0964
Course: Course Revision: ITC 571, Research Project (Effective Fall 2009)
Proposal: Change in course syllabus and course prerequisites.
Comments: L. Milet was present to speak to this course. To the Course Description **add** Prerequisites: Completion of all other courses in the student's program of study.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0965
Course: Course Revision: ITC 590, Internship (Effective Fall 2009)
Proposal: Change in course prerequisites.
Comments: L. Milet was present to speak to this course. Move prerequisites **from** Section II. Course Rationale **to** Section 1, Course Description of the proposal. To the Course Description **add** Prerequisites: Must have completed 24 of the required 30 credits for the IT Specialist Certification.

It was moved by L. Milet and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0991
Course: Program Change: Digital Classroom Technology Masters Program
(Effective Fall 2009)
Proposal: Change in major program, total program credit hours, and program certification.
Comments: L. Milet was present to speak to this course. Under Section II. Required Major Courses change **from** 9 credits **to** 12 credits. **Add** ITC 435 Distance Learning for the K-12 Educator. Under Section III. Electives, the list of courses is revised and updated. Section IV. Research is reduced **from** 9 **to** 3 credits, and reduce list of courses to include only LIB 500 – Methods of Educational Research. Change Section V **from** Portfolio **to** Comprehensive Project – 3 credits.

It was moved by D. Lynch and seconded by L. Milet to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0992
Course: Program Change: Instructional Technology Specialist Certification Program
(Effective Fall 2009)
Proposal: Change in major program, program electives, program credit hours, and program certification.
Comments: L. Milet was present to speak to this course. Change total credits **from** 24 credits **to** 30 credits. All course titles have been updated. Under Section II. Required Major Courses, change **from** 12 credits **to** 15 credits; **add** ITC 425 Computer Networks for Educators to this section. **Add** Section V. – Research: includes one course LIB 500 – Methods of Educational Research. Change Section VI **from** Portfolio **to** Comprehensive Project – 3 credits.

It was moved by D. Lynch and seconded by L. Milet to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 0995
Course: Program Change: Masters in Instructional Technology Program
(Effective Fall 2009)
Proposal: Place program in moratorium.
Comments: L. Milet was present to speak to this course.

It was moved by L. Milet and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08112
Course: Program Change: B.S. /M.S. in Computer Science: Information Technology
(Effective Fall 2009)
Proposal: Change in major program electives.
Comments: R. Schaeffer spoke to this proposal. Under Core Courses, **add** CSC 505-Fundamentals of Computer Systems.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08113
Course: Program Change: Masters in Computer Science: Information Technology (Effective Fall 2009)
Proposal: Change in major program electives.
Comments: R. Schaeffer spoke to this proposal. Under Core Courses, **add** CSC 505 – Fundamentals of Computer Systems.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: VPA 0912
Course: Course Revision: ART 515, Women's Issues in the Arts (Effective Spring 2009)
Proposal: Change in course prefix.
Comments: M. Stewart was present to speak to this course. Change the course prefix **from** ART/WST 515 **to** ARC/ARU/WST 515.

It was moved by M. Stewart and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 08102
Course: New Course: ENG/WST 2xx, Feminist Film Theory (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing and request to use in General Education in Categories 2 and 5.
Comments: A. Bleach was present to speak to this course. This course was tabled last meeting due to a miscommunication. The department included two cover sheets for the proposal because of the dual prefix for the course. Dual prefix courses need cover sheets only from the originating department.

It was moved by K. Kresge and seconded by P. Miller to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08103
Course: New Course: WRI 3xx, Pop Music Journalism (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing and request to use in General Education in Categories 2 and 5.
Comments: A. Bleach was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08114
Course: Program Change: B.S. Biology Medical Technology Program (Effective Fall 2009)

Proposal: Change in program eligibility requirements.
Comments: Changes standard for admission for external transfers to meet the requirement of a cumulative GPA of 2.75/4.00 (3.75/5.00) from any and all previous colleges or universities.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08115
Course: Program Change: B.S. Biology/Pre-Professional Track (Effective Fall 2009)
Proposal: Change in program eligibility requirements.
Comments: The Biology Department has changed the admission requirements for incoming Freshman (minimum combined SAT score of 1100 and a predicted GPA of 2.75). All internal transfer students will need to meet the requirement of a minimum QPA of 2.75 or a grade of B or better in any math and science course. The standard for all external transfers will need to meet the requirement of a cumulative GPA of 2.75/4.00 (3.75/5.00) from any and all previous colleges or universities.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08121
Course: New Course: ENG 1xx, Experiences in American Literature (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Categories 2 and 5.
Comments: J. Emge was present to speak to this course. The B.A. in Literature will be changing shortly so this new course will replace 2 old courses to make for a more vigorous program.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08122
Course: New Course: ENG 1xx, Experiences in British Literature (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Categories 2 and 5.
Comments: J. Emge was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08116
Course: Program Change: Bachelor of Arts: English (Effective Fall 2009)
Proposal: Change in Major Program requirements and Major Program electives.
Comments: J. Emge was present to speak to this course. Under Section 1: Required Courses **delete** ENG 103 and ENG 104 and **add** ENG 1xx, Experiences in American Literature; **delete** ENG 113 and ENG 114 and **add** ENG 1xx,

Experiences in British Literature. Under Section C: (Concomitants), in the note, **delete** French, German, Russian, and Spanish and **add** Modern Languages; **delete** Related Arts and add ARC.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Distance Education

Current #: LAS 08217
Course: Distance Education Offering: SWK 160, Human Behavior in the Social Environment (Effective Spring 2009)
Proposal: Request to offer an existing course via Distance Education.
Comments: B. Yeboah was present to speak to this course.

It was moved by M. Stewart and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 08177
Course: Distance Education Offering: PSY 140, Educational Psychology (Effective Spring 2009)
Proposal: Request to offer an existing course via Distance Education.
Comments: R. Schaeffer request an email vote for this Distance Education course. After conducting an email vote, all were in favor. MOTION PASSED.

ANNOUNCEMENTS

One-Time Only Course

VPA 0926 THE 2xx, Mask Making (Effective Spring 2009)

Selected Topics Courses

BUS 0901 Selected Topics in Management: MGM 371, Organizational Transition (Effective Spring 2009)

LAS 08165 Selected Topics: ENG 470, American Modernist in London 1894-1922 (Effective Summer I 2009)

LAS 08166 Selected Topics: WRI 370, Writing by Design: Desktop Publishing II (Effective Spring 2009)

LAS 08167 Selected Topics: CRJ 370, Public Corruption and Criminal Justice (Effective Spring 2009)

LAS 08179 Selected Topics: PSY 280, Social Psychology of Sport Fandom (Effective Summer II 2009)

- VPA 0935 Selected Topics: FAR 385, Video Art (Effective Spring 2009)
- VPA 0936 Selected Topics: ARH 385, Cut and Paste: A History of Collage
(Effective Spring 2009)
- VPA 0937 Selected Topics: ARH 385, Interaction and Crosscurrents in Italian and
Northern Renaissance Art, 1400-1525 (Effective Spring 2009)
- VPA 0939 Selected Topics: FAR 385, British Photography and the Artist Book
(Effective Summer II 2009)
- VPA 0940 Selected Topics: ARH 385, British Modern and Contemporary Art
(Effective Summer II 2009)

Educators' Workshop

- LAS 08131 Educators' Workshop: EDW 5xx, Minerals of Eastern Pennsylvania
(Effective Summer I 2009)
- LAS 08171 Educators' Workshop: EDW 5xx, The Universe: Its Composition and Structure
(Effective Summer I 2009)
- LAS 08176 Educators' Workshop: EDW 5xx, Selected Topics: Copyright Basics for
Teachers (Effective Summer II 2009)
- VPA 0941 Educators' Workshop: EDW xxx, Voice and Diction for the Teacher, Storyteller,
Actor, and Business Professional (Effective Summer I 2009)
- VPA 0942 Educators' Workshop: EDW xxx, Storytelling In and Out of the Classroom
(Effective Summer I 2009)

ADJOURNMENT

It was moved by L. Milet and seconded by K. Shively to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date