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UCC Minutes

Kutztown University Curriculum Committee

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1-22-2009

## UCC Minutes January 22, 2009

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# **KUTZTOWN UNIVERSITY UNIVERSITY CURRICULUM COMMITTEE**

## **Minutes of the January 22, 2009**

Randy Schaeffer called the meeting to order stating that there was a quorum.

**PRESENT:** Randy Schaeffer (Chairperson), Vera Brancato, Susan Czerny, Rosemary Fliszar, Johanna Forte, Michelle Hughes, Karen Kresge, Debra Lynch, Phyllis Miller, Kim Shively, Marilyn Stewart, and John Walker.

**ABSENT:** Arifeen Daneshyar, Graduate Student Representative, Dana Randolph, and Carole Wells.

**ALSO IN ATTENDANCE:** Gary Cordner, Richard Courtney, Richard Crooker, Charles Cullum, James Delle, William Donner, Deryl Johnson, John Stanley, Daniel Szilagyi, and Dennis Williams.

### **GENERAL ANNOUNCEMENTS**

A continuation meeting is scheduled for Thursday, January 29th, if needed.

R. Schaeffer offered his congratulations to Michelle Hughes, the new University Registrar.

R. Schaeffer announced that Carole Wells has designated Vera Brancato as her representative for today's meeting.

### **MINUTES**

It was moved by J. Forte, seconded by K. Kresge to approve the minutes of the December 4, 2008 meeting. MOTION PASSED.

### **OLD BUSINESS**

Current #: LAS 07038  
Course: New Course: WRI 4xx, Advanced Desktop Publishing: Writing and Designing Documents (Effective Spring 2009)  
Comments: This course remains tabled.

### **College of Liberal Arts & Sciences**

Current #: LAS 08126  
Course: Program Change: B.A. General Studies (Effective Fall 2009)  
Comments: Proposal was tabled pending approvals from the Colleges of Business, Education, and Visual & Performing Arts.

It was moved by D. Lynch, seconded by J. Forte to consider and approve this proposal as part of a block.

It was immediately moved by V. Brancato, seconded by M. Hughes, to table this proposal as part of a block. MOTION PASSED.

Current #: LAS 08127  
Course: Program Change: B.S. General Studies (Effective Fall 2009)  
Comments: Proposal was tabled pending approvals from the Colleges of Business, Education, and Visual & Performing Arts.

It was moved by D. Lynch, seconded by J. Forte to consider and approve this proposal as part of a block.

It was immediately moved by V. Brancato, seconded by M. Hughes, to table this proposal as part of a block. MOTION PASSED.

Current #: LAS 08128  
Course: Program Change: B.S. General Studies/Professional Studies (Effective Fall 2009)  
Comments: Proposal was tabled pending approvals from the Colleges of Business, Education, and Visual & Performing Arts.

It was moved by D. Lynch, seconded by J. Forte to consider and approve this proposal as part of a block.

It was immediately moved by V. Brancato, seconded by M. Hughes, to table this proposal as part of a block. MOTION PASSED.

Current #: LAS 08152  
Course: New Course: ENG 2xx, Contemporary Fiction (Effective Spring 2009)  
Proposal: Addition of course to Master Course Listing and request to use in General Education in Categories 2 and 5.  
Comments: C. Cullum was here to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

### **College of Visual & Performing Arts**

Current #: VPA 0929  
Course: New Course: CDE 1xx, Digital Translation (Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: VPA 0931  
Course: New Course: CDE, FAR, ART, CFT 3xx, The Visual Journal: Drawing and Designing Abroad (Effective Summer I 2009)  
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0933  
Course: Course Revision: MUS 207, Music in Britain (Effective Summer I 2009)  
Proposal: Change in course title, description, syllabus, prerequisites, and change in course status (de-archive).  
Comments: D. Williams was present to speak to this course. Change in title **from** British Music **to** Music in Britain. To the course description, **add**: Prerequisites: MUS 010 or permission of the instructor.

It was moved by D. Lynch and seconded by K. Shively to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0938  
Course: Course Revision: ARC 220, Visual Culture: Global Perspectives (Effective Fall 2009)  
Proposal: Change in course prefix and change in General Education category.  
Comments: Change General Education category **to** Humanities Elective.

It was moved by K. Shively and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

### **Distance Education**

Current #: LAS 08172  
Course: Distance Education: MAT/WST 045, Women in Mathematics (Effective Summer I 2009)  
Proposal: Request to deliver existing course through distance education.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

## **NEW BUSINESS**

### **University Curriculum Committee**

Current #: UCC 0801  
Proposal: Process for approval of General Education Reform at Kutztown University.  
Comments: J. Delle was present to speak to this issue. This proposal had been sent to committee members through email.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

**College of Liberal Arts & Sciences**

Current #: LAS 08021  
Course: Course Revision: WRI 400, Creative Writing: Theory & Practice  
(Effective Fall 2009)  
Proposal: Change in course title, description, syllabus, and prerequisites.  
Comments: Change in title **from** Advanced Creative Writing **to** Creative Writing: Theory  
and Practice. To the course description **add**: Prerequisites: ENG 023 or 025  
and WRI 208, 311, 312, and 313; or permission of the instructor and department  
chair.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 08058  
Course: Course Revision: ENG 379, Literary Theory (Effective Fall 2009)  
Proposal: Change in course title, description, syllabus and prerequisites.  
Comments: Change title **from** Literary Criticism **to** Literary Theory. At the end of the course  
description, change prerequisites **from** ENG 023 or its equivalent **to** Prerequisite  
1: ENG 023; Prerequisite 2: ENG 100 or permission of the instructor and the  
department chair.

It was moved by K. Shively and seconded by D. Lynch to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 08072  
Course: Course Revision: SWK 100, Introduction to Social Work and Social Welfare  
(Effective Fall 2009)  
Proposal: Change in course description and syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as  
part of a block. MOTION PASSED.

Current #: LAS 08075  
Course: Course Revision: SWK 450, Foundations of Social Work Practices with  
Individuals: Practice I (Effective Fall 2009)  
Proposal: Change in course title, description and syllabus.  
Comments: Change title **from** Foundations in Social Work....**to** Foundations of Social Work.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as  
part of a block. MOTION PASSED.

Current #: LAS 08076  
Course: Course Revision: SWK 280, Social Work with Communities and Organizations:  
Practice III (Effective Fall 2009)

Proposal: Change in course description.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08081

Course: Course Revision: SWK 265, Social Work with Groups and Families: Practice II (Effective Fall 2009)

Proposal: Change in course description and syllabus.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08168

Course: New Course: GEG 323, Global Warning & the Science of Climate Change (Effective Fall 2009)

Proposal: Addition of course to Master Course Listing and request for use in General Education under Categories 3, 4, and 5.

Comments: R. Crooker was present to speak to this course.

It was moved by K. Kresge and seconded by K. Shively to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08173

Course: New Course: ANT 195, Museums, Festivals and Cultural Events (Effective Fall 2009)

Proposal: Addition of course to Master Course Listing and request for use in General Education under Categories 3 and 5.

Comments: W. Donner was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08174

Course: New Course: HIS 2xx, History of Africa Since 1800 (Effective Fall 2009)

Proposal: Addition of course to Master Course Listing and request for use in General Education under Categories 3 and 5.

Comments: J. Stanley was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08175

Course: New Course: ANT 105, Classical Archaeology (Effective Fall 2009)

Proposal: Addition of course to Master Course Listing and request for use in General Education under Categories 3 and 5.

It was moved by K. Shively and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 08178  
Course: Program Change: Electronic Media Business Administration Concomitant  
(Effective Fall 2009)  
Proposal: Change in program concomitant.  
Comments: Proposal represents an update of course prefix and version numbers, there is no change in the actual concomitant. On the checksheet, change **from** MKT 310 **to** MKT 210. V. Brancato noted the version number did not need to be changed.

It was moved by D. Lynch and seconded by V. Brancato to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 08183  
Course: New Program Track: Bachelor of Science Environmental Science/Geography  
(Effective Fall 2009)  
Proposal: New program track.  
Comments: R. Courtney was present to speak to this course.

It was moved by K. Shively and seconded by D. Lynch to consider and approve this proposal.  
MOTION PASSED.

### **College of Visual & Performing Arts**

Current #: VPA 0803  
Course: New Course: SPE 2xx, Sexualities and Communication in Everyday Life  
(Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing and request for use in General Education under Categories 2 and 5.  
Comments: D. Johnson was present to speak to this course. Under course description, change **from** This course in **to** This course is.

It was moved by J. Forte and seconded by V. Brancato to consider and approve this proposal.  
MOTION PASSED.

### **College of Graduate Studies**

Current #: LAS 08077  
Course: Course Revision: SWK 450, Foundations of Social Work Practice with Individuals: Practice I (Effective Fall 2009)  
Proposal: Change in course title, description, and syllabus.  
Comments: Change title **from** Foundations in Social Work....**to** Foundations of Social Work.

It was moved by D. Lynch and seconded by V. Brancato to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08078  
Course: Course Revision: SWK 465, Foundations of Social Work with Groups and Families: Practice II (Effective Fall 2009)  
Proposal: Change in course description and prerequisites.

It was moved by D. Lynch and seconded by V. Brancato to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08079  
Course: Course Revision: SWK 480, Foundations of Social Work with Communities and Organizations: Practice III (Effective Fall 2009)  
Proposal: Change in course title, description and syllabus.  
Comments: Change title **from** Foundations of Social Work with Organizations and Communities **to** Foundations of Social Work with Communities and Organizations.

It was moved by D. Lynch and seconded by V. Brancato to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08132  
Course: New Course: CRJ 4xx, Seminar in Criminal Justice (Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.  
Comments: G. Cordner was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08133  
Course: New Course: CRJ 4xx, Seminar in Criminology (Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.  
Comments: G. Cordner was present to speak to this course.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08134  
Course: New Course: CRJ 4xx, Legal Issues in Criminal Justice (Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.  
Comments: G. Cordner was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08135  
Course: New Course: CRJ 4xx, Criminal Justice Evaluation Research (Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.  
Comments: G. Cordner was present to speak to this course.



It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0927  
Course: New Course: ARU/CDE 507, The Graphic Design Experience  
(Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.  
Comments: K. Kresge was present to speak to this course. It was noted that the Course  
Outline was “thin”.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0928  
Course: New Course: ARU/CDE 510, The Sequential Illustration Experience  
(Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.

It was moved by J. Forte and seconded by M. Hughes to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0930  
Course: New Course: ARU/CDE 509, Interactive Design for the Art Education  
Classroom (Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.  
MOTION PASSED.

Current #: VPA 0932  
Course: New Course: ARU/CDE 508, The Advertising Design Experience  
(Effective Fall 2009)  
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge and seconded by D. Lynch to consider and approve this proposal.  
MOTION PASSED.

### **Distance Education**

Current #: IDC 0904  
Course: Distance Education Offering: INT 010, Introduction to International Studies  
(Effective Summer I 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal  
as part of a block. MOTION PASSED.

Current #: IDC 0905  
Course: Distance Education Offering: INT 010, Introduction to International Studies  
(Effective Fall 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08180  
Course: Distance Education Offering: TVR 560, Seminar in Corporate Electronic Media  
(Effective Spring 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08182  
Course: Distance Education Offering: CSC 010, Computer Applications  
(Effective Summer I 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08184  
Course: Distance Education Offering: CRJ 221, Juvenile Justice  
(Effective Summer II 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08185  
Course: Distance Education Offering: CRJ 281, Crime Prevention  
(Effective Summer I 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08186  
Course: Distance Education Offering: CRJ 010, Introduction to Criminal Justice  
(Effective Summer I 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08187  
Course: Distance Education Offering: CRJ 200, Comparative Criminal Justice Systems  
(Effective Summer I 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08192  
Course: Distance Education Offering: CRJ 310, Homeland Security  
(Effective Summer I 2009 and Summer II 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08193  
Course: Distance Education Offering: WRI 380, Professional Seminar  
(Effective Fall 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08205  
Course: Distance Education Offering: ENG 270, Short Story (Effective Fall 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08228  
Course: Distance Education Offering: MAT 017, Introduction to Mathematics  
(Effective Summer II 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08230  
Course: Distance Education Offering: CSC 243, Java Programming  
(Effective Summer I 2009)  
Proposal: Request to offer existing course via Distance Education.

It was moved by R. Schaeffer and seconded by D. Lynch to consider and approve this proposal as part of a block. MOTION PASSED.

## **Educators' Workshop**

- EDU 0999 Educators' Workshop: EDW 5xx, Making Math Fun with the Standards (Effective Summer I and Summer II 2009)
- EDU 09100 Educators' Workshop: EDW 5xx, Being Helen Keller for a Week: Working with Children with Visual Impairment (Effective Summer II 2009)
- EDU 09101 Educators' Workshop: EDW 5xx, RTI Basics: Meeting the Needs of Struggling Readers (Effective Summer II 2009)
- EDU 09102 Educators' Workshop: EDW 5xx, Integrating Students in Field-Based Environmental Education (Effective Summer II 2009)
- EDU 09103 Educators' Workshop: EDW 5xx, The Children's Picture Book Project: Eric Carle (Effective Summer II 2009)
- EDU 09104 Educators' Workshop: EDW 5xx, Wordstudy: Using Hands-on Manipulatives to Support Spelling, Reading, and Language Arts (Effective Summer II 2009)
- EDU 09109 Educators' Workshop: EDW 5xx, Copyright Issues for Educators (Effective Summer II 2009)
- EDU 09110 Educators' Workshop: EDW 5xx, Grant Proposal Writing for Educators (Effective Summer I 2009)
- LAS 08176 Educators' Workshop: EDW 5xx, Selected Topic: Copyright Basics for Teachers (Effective Summer I 2009)
- LAS 08190 Educators' Workshop: EDW 5xx, Selected Topics for Educators: Teaching with Mythology (Effective Summer I 2009)
- LAS 08191 Educators' Workshop: EDW 5xx, Selected Topics for Educators: Medievalism in the Movies (Effective Summer II 2009)
- LAS 08194 Educators' Workshop: EDW 5xx, Reading to Write: Modern Poetry in the Classroom (Effective Summer II 2009)
- LAS 08204 Educators' Workshop: EDW xxx, Selected Topics for Educators: Creating "Essential Questions" Through Writing about Media (Effective Summer I 2009)
- LAS 08207 Educators' Workshop: EDW 5xx, Fairy Tales and Feminism (Effective Summer II 2009)
- LAS 08208 Educators' Workshop: EDW 5xx, Adapting Jane Austen: Jane Goes Hollywood (Effective Summer I 2009)

LAS 08210	Educators' Workshop: EDW 5xx, Restorative Justice in School: Conflict Resolution Education (Effective Summer II 2009)
LAS 08211	Educators' Workshop: EDW 5xx, Bullying: Implication for Schools and the Workplace (Effective Summer I 2009)
LAS 08212	Educators' Workshop: EDW 5xx, Marine Biology (Effective Summer I 2009)
LAS 08213	Educators' Workshop: EDW 5xx, Field & Laboratory Exercises in Aquatic Biology (Effective Summer I 2009)
LAS 08214	Educators' Workshop: EDW 5xx, Introduction to the World of Insects (Effective Summer I 2009)
LAS 08216	Educators' Workshop: EDW 5xx, Geometry & Measurement for Elementary Teachers (Effective Summer I 2009)
LAS 08221	Educators' Workshop: EDW 5xx, Using Adobe Dreamweaver for Web Design (Effective Summer I 2009)
LAS 08229	Educators' Workshop: EDW 5xx, Cognition in the Classroom (Effective Summer I 2009)
LAS 08232	Educators' Workshop: EDW xxx, Museums, Festivals and Cultural Events in Southeastern Pennsylvania (Effective Summer I 2009)
VPA 0944	Educators' Workshop: EDW 5xx, Poster Design for Educators (Effective Summer I 2009)
VPA 0945	Educators' Workshop: EDW 5xx, Selected Topics for Educators: College Techniques, Materials, and Creation (Effective Summer I 2009)
VPA 0947	Educators' Workshop: EDW 5xx, Selected Topics for Educators: Web Design with Dreamweaver (Effective Summer I 2009)
VPA 0948	Educators' Workshop: EDW 5xx, Selected Topics for Educators: Animation using After Effects (Effective Summer II 2009)
VPA 0949	Educators' Workshop: EDW xxx, Multimedia for Music Educators (Effective Summer I 2009)
VPA 0950	Educators' Workshop: EDW xxx, Percussion Techniques for the Non-Percussionist Music Educator (Effective Summer I 2009)
VPA 0951	Educators' Workshop: EDW xxx, Music and Diverse Learners (Effective Summer I 2009)

- VPA 0952 Educators' Workshop: EDW xxx, Teaching Music for the Non-Musician, Music Skills for Classroom Teachers (Effective Summer I 2009)
- VPA 0953 Educators' Workshop: EDW xxx, Communication in the Classroom: Principles, Techniques, Methods, and Strategies (Effective Summer I 2009)
- VPA 0954 Educators' Workshop: EDW xxx, Mask Making for Schools (Effective Summer I 2009)

## **ADJOURNMENT**

It was moved by D. Lynch and seconded by P. Miller to adjourn the meeting. MOTION PASSED.

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Lisa J. Dietrich, Recording Secretary

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Susan G. Czerny, Secretary

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Date

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Date