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Kutztown University Curriculum Committee

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UCC Minutes March 26, 2009

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of the March 26, 2009 Meeting

Randy Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Dan Benson, Vera Brancato, Susan Czerny, Rosemary Fliszar, Johanna Forte, Michelle Hughes, Karen Kresge, Debra Lynch, Phyllis Miller, and Kim Shively.

ABSENT: Graduate Student Representative, Dana Randolph, Marilyn Stewart, John Walker, and Carole Wells.

ALSO IN ATTENDANCE: Gary Cordner, Christine Lottes, Robert Smith, John Stanley, and Daniel Szilagyi.

GENERAL ANNOUNCEMENTS

A continuation meeting is scheduled for Thursday, April 2nd at 11:00 a.m. in SUB 312, if needed.

R. Schaeffer announced that V. Brancato will vote today as the Provost's designee.

MINUTES

It was moved by K. Kresge, seconded by J. Forte to consider and approve the minutes of the February 26 and March 12, 2009 meetings. MOTION PASSED.

OLD BUSINESS

VPA 0970 has been withdrawn.

Current #: VPA 0971

Course: Prefix Changes: B.A. Theatre Program (Effective Fall 2009)

Proposal: Add four new prefixes to the Theatre Program courses: TAD, TPD, TDE, and TMS. Reassign prefixes to all theatre courses, except THE 015, Introduction to the Theatre, which will become the only course with a THE prefix.

Comments: R. Smith was present to speak to this proposal. He stated the prefix changes were proposed to better direct Theatre students in the fulfillment of the requirements and electives within the program. The UCC expressed several concerns with the proposal. First, the use of prefixes to guide course selection in this manner would set a precedent, and could result in a proliferation of prefixes in other programs. Also, the new prefixes, TAD, TPD, TDE, and TMS might prove confusing when advising students not in the Theatre programs. It was suggested that Theatre consider leaving the single THE prefix as is, and delineate requirements for Theatre programs on the reverse side of the check sheets, or add the category (for example, Production and Direction) to the title of the course rather than add a prefix. Both these practices are already used by other programs.

It was moved by D. Lynch, seconded by J. Forte, to remove this proposal from the table.
MOTION PASSED.

It was moved by D. Lynch, seconded by J. Forte to consider and approve this proposal.
MOTION DEFEATED. 0 yeas, 7 nays, 2 abstentions (J. Forte abstained)

NEW BUSINESS

Deadline for Fall 2009 courses to be included in the course catalog was March 1. The UCC will honor Fall 2009 effective dates when requested to do so, otherwise effective dates will be moved to Spring 2010.

R. Schaeffer requested a change in the conduct of this and future UCC meetings. He requested in the future agendas be amended during the meeting. Proposals where a guest is present to address the UCC will be moved to the top of the agenda. There were no objections.

College of Graduate Studies

Current #: EDU 09112
Course: New Course: LIB 4xx, Introduction to Preservation and Digitization of Archives and Special Collections (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Category 5.

It was moved by D. Lynch and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 08136
Course: New Course: CRJ 5xx, Seminar in Police Administration (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08137
Course: New Course: CRJ 5xx, Police Strategies & Programs (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08138
Course: New Course: CRJ 5xx, Police Leadership & Management (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Cordner was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08139
Course: New Course: CRJ 5xx, Contemporary Issues in Policing (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08140
Course: New Course: CRJ 5xx, Seminar in Homeland Security (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08141
Course: New Course: CRJ 5xx, Terrorism & Homeland Security (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08142
Course: New Course: CRJ 5xx, Legal & Ethical Issues in Homeland Security (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08143
Course: New Course: CRJ 5xx, Intelligence & Homeland Security (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing.
Comments: G. Corder was present to speak to this course. He requested the Fall 2009 effective date be honored.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 08269
Course: New Course: HIS 2xx, Europe During the Reformation: 1500 – 1650 CE
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Categories 3 and 5.
Comments: J. Stanley was present to speak to this course. The course in this proposal and the course in LAS 08270 replace HIS 330. Fulfills requirements for the B.A. in History, the Minor program in History, and the BSED/Social Studies. It also fulfills requirements for those students remaining in the BSED/CIT ED program.

It was moved by D. Benson and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08270
Course: New Course: HIS 3xx, Europe During the Renaissance: 1300 – 1550 CE
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Categories 3 and 5.
Comments: J. Stanley was present to speak to this course. The course in this proposal and the course in LAS 08269 replace HIS 330. Fulfills requirements for the B.A. in History, the Minor program in History, and the BSED/Social Studies. It also fulfills requirements for those students remaining in the BSED/CIT ED program.

It was moved by D. Benson and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

College of Education

Current #: EDU 09120
Course: New Course: PED 2xx, Sport & Society (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Category 5.
Comments: C. Lottes was present to speak to this course.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

College of Graduate Studies

Current #: LAS 08215
Course: New Course: MAT 470, Selected Topics in Mathematics (Effective Fall 2009)
Proposal: Addition of course to Master Course Listing and request to use in General Education under Categories 4 and 5.
Comments: R. Schaeffer was present to speak to this course. Change effective date **from** Fall 2009 **to** Summer II 2009.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08219
Course: Course Revision: CSC 411, Advanced Networking (Effective Fall 2009)
Proposal: Change in course title, description, syllabus, and course prerequisites.
Comments: Change title **from** Networking I **to** Advanced Networking. **Add** prerequisites: CSC 311 or unconditional admissions to the Graduate Program.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08220
Course: Course Revision: CSC 512, Network Architecture & Protocols (Effective Fall 2009)
Proposal: Change in course title and syllabus.
Comments: Change title **from** Networking II **to** Network Architecture & Protocols. There is a typographical error in the Course Description under Prerequisites; it should be CSC 411, not CIS 411.

It was moved by D. Lynch and seconded by K. Kresge to consider and approve this proposal as part of a block. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 08053
Course: Course Revision: WRI 321, Information Design: Writing & Editing for Online Publications (Effective Fall 2009)
Proposal: Change in course description, course syllabus, and course prerequisites.
Comments: The Summary of Request was missing from the proposal. To the Course Descriptions, under Prerequisites, **add** or permission of the professor and department chair.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08256
Course: New Course: TVR 107, Broadcast Newswriting Workshop (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08257
Course: Course Revision: MAT 017, Introduction to Mathematics (Effective Fall 2009)
Proposal: Change in course description, course syllabus, and request for use in General Education under Category 4 and 5.
Comments: Change the last sentence of the Course Description to: This course may not fulfill the requirements for students majoring in mathematics, business, and the sciences.

It was moved by D. Lynch and seconded by R. Fliszar to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08267
Course: Program Change: B.A. English/Paralegal (Effective Fall 2009)
Proposal: Change in requirements for the major.
Comments: Under Major Program, Required Courses **replace** ENG 103 or ENG 104 **with** ENG 105; **replace** ENG 113 or ENG 114 **with** ENG 106. Under Major Program, English Electives, **add** designations for British Literature before 1800, British Literature after 1800, American Literature, World Literature, Genre, and Diverse Literature. **Add** Cluster Requirement Section: 2 Clusters of 6 s.h. and 3 s.h. at the 100 level or above from the Paralegal Studies Program and/or from the electives in Categories 2, 3, 4, or 5 of General Education. V. Brancato noted this is a new version and freshmen will have to be transferred over.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08268
Course: Program Change: Literature Minor (Effective Fall 2009)
Proposal: Change in Minor Program and check sheet.
Comments: **Replace** ENG 103 or ENG 104 **with** ENG 105; **replace** ENG 113 or ENG 114 **with** ENG 106.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08271
Course: Program Change: B.A. English/Cultural Media Studies (Effective Fall 2009)
Proposal: Change in Program and check sheet.
Comments: Under Major Program, Required Courses **replace** ENG 103 or ENG 104 **with** ENG 105; **replace** ENG 113 or ENG 114 **with** ENG 106. Under Major Program, English Electives, **add** designations for British Literature before 1800, British Literature after 1800, American Literature [ENG 119; ENG 141], World Literature [ENG 219; ENG 242], Genre [ENG 141; ENG 119; ENG 244; ENG 246], and Diverse Literature [ENG 219; ENG 242; ENG 244; ENG 246], ENG 3xx/4xx [ENG 370; ENG 371]. **Add** Major Program, Section E. Cluster Requirements: 2 clusters of 6 s.h. English and 2 s.h. Concomitants each.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: EDU 09105
Course: New Course: EDU 3xx, Introduction to the Research Process
(Effective Fall 2010)
Proposal: Addition of course to Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Distance Education

Current #: EDU 09113
Course: Distance Education Offering: EDU 500, Methods of Research
(Effective Summer I 2009)
Proposal: Request to offer this existing course via Distance Education.

It was moved by D. Lynch and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 09041
Course: Distance Education Offering: TVR 540, Seminar in Electronic Media Law
(Effective Fall 2009)
Proposal: Request to offer this existing course via Distance Education.

It was moved by K. Kresge and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

ANNOUNCEMENTS

One-Time Only Course

VPA 0974 FAR 3xx, Fine Arts Seminar: Theory & Practice in Contemporary Arts
(Effective Fall 2009)

Selected Topics Courses

EDU 09111 Special Topics in Instructional Technology: ITC 547, Technology Grant
Proposal Writing for IT Specialists (Effective Summer II 2009)

LAS 08259 Selected Topics in Mathematics: MAT 470, Mathematical Aspects of Design
& Analysis of Algorithms (Effective Summer II 2009)

VPA 0973 Selected Topics in Fine Arts: FAR 385, Web & Interactive Art
(Effective Fall 2009)

VPA 0975 Selected Topics in Fine Arts: FAR 385, Constructed Photography & The
Staged Image (Effective Fall 2009)

ADJOURNMENT

It was moved by K. Kresge and seconded by P. Miller to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date
3-30-09

Date