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UCC Minutes April 23, 2009

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of the April 23, 2009 Meeting

Randy Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Dan Benson, Vera Brancato, Susan Czerny, Rosemary Fliszar, Johanna Forte, Michelle Hughes, Karen Kresge, Eloise Long for Debra Lynch, Phyllis Miller, Kim Shively, Marilyn Stewart, John Walker, and Carole Wells.

ABSENT: Graduate Student Representative and Dana Randolph.

ALSO IN ATTENDANCE: David Pfeiffer and Daniel Szilagy.

GENERAL ANNOUNCEMENTS

A continuation meeting is scheduled for Thursday, April 30 at 11:00 a.m. in the SUB 312, if needed.

MINUTES

It was moved by D. Benson, seconded by K. Kresge to consider and approve the minutes of the March 26, 2009 meeting. MOTION PASSED.

OLD BUSINESS

None.

NEW BUSINESS

College of Education

Current #: EDU 09126
Course: Course Deletion: ELU 243, Teaching in the Urban Elementary and Middle School (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09127
Course: Course Deletion: ELU 323, Techniques for Classroom Management and Discussion (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09128
Course: Course Deletion: ELU 343, Diversity and the Young Child (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09135
Course: Program Change: B.S. Ed SEU English – Program #37031 (Effective Fall 2009)
Proposal: Change in program concentration.
Comments: Changes match recent revisions in the B.A. English program as required by Chapter 354 of the Pennsylvania School Code.

It was moved by R. Fliszar and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

College of Graduate Studies

Current #: EDU 09116
Course: Title Change: EDU 528, Student Diversity and Critical Pedagogy
(Effective Fall 2009)
Proposal: Change in course title.
Comments: Change title **from** Education and the Culturally Different Student **to** Student Diversity and Critical Pedagogy.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: EDU 09118
Course: Course Revision: LIB 531, Oral Traditions in the Library and Classroom
(Effective Spring 2010)
Proposal: Change in course title, course number, course description, and course syllabus.
Comments: E. Long was present to speak to this course. Change **from** LIB 431 Oral Traditions in the Library **to** LIB 531 Oral Traditions in the Library and Classroom. In the Summary of Request, strike “Several surrounding school districts do not pay for 400-level graduate courses.” In the Course Outline, on page 5, change **from** V. Folklore Motifs **to** VII. Folklore Motifs.

It was moved by E. Long and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: EDU 09121
Course: Program Change: M.Ed SEU Biology – Program #57005 (Effective Fall 2009)
Proposal: Change in program concentration.
Comments: **Add** EDU 528: Student Diversity and Critical Pedagogy as a required course

under Area I: Problems of Education in Their Broad Setting.

It was moved by P. Miller and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09122
Course: Program Change: M.Ed SEU Curriculum and Instruction – Program #57009
(Effective Fall 2009)
Proposal: Change in program concentration.
Comments: **Add** EDU 528: Student Diversity and Critical Pedagogy as a required course under Area I: Problems of Education in Their Broad Setting.

It was moved by P. Miller and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09123
Course: Program Change: M.Ed SEU English – Program #57013 (Effective Fall 2009)
Proposal: Change in program concentration.
Comments: **Add** EDU 528: Student Diversity and Critical Pedagogy as a required course under Area I: Problems of Education in Their Broad Setting.

It was moved by P. Miller and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09124
Course: Program Change: M.Ed SEU Mathematics – Program #57069
(Effective Fall 2009)
Proposal: Change in program concentration.
Comments: **Add** EDU 528: Student Diversity and Critical Pedagogy as a required course under Area I: Problems of Education in Their Broad Setting.

It was moved by P. Miller and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: EDU 09125
Course: Program Change: M.Ed SEU Social Studies – Program #57026
(Effective Fall 2009)
Proposal: Change in program concentration.
Comments: **Add** EDU 528: Student Diversity and Critical Pedagogy as a required course under Area I: Problems of Education in Their Broad Setting.

It was moved by P. Miller and seconded by J. Forte to consider and approve this proposal as part of a block. MOTION PASSED.

R. Schaeffer requested a motion to require check sheets for all future graduate programs, both new and revised.

The University Curriculum Committee will require all future program proposals at the graduate level to be accompanied by check sheets.

D. Benson made the motion, seconded by M. Hughes. MOTION PASSED.

Current #: VPA 0976
Course: New Course: ARU/ART 547, Product Design (Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: Under Periodicals in the Instructional Resource section, a comma should follow each periodical that is listed.

It was moved by M. Stewart and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 08013
Course: Course Revision: WRI 100, Contemporary Issues in Professional Writing (Effective Spring 2010)
Proposal: Change in course description, course syllabus, and course prerequisites.
Comments: Change the Prerequisite(s) in the Course Description **from** ENG 023 or its equivalent, **to** ENG 023 or its equivalent, or permission of the instructor.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08014
Course: Course Revision: WRI 207, Writing for the Workplace (Effective Spring 2010)
Proposal: Change in course description, course title, course syllabus, and course prerequisites.
Comments: J. Forte noted concern that this department is teaching a course with a large public speaking component. Public Speaking is taught by the Speech & Theatre Department. Change in Course Title should be checked on the cover sheet. Change course title **from** Business Writing **to** Writing for the Workplace. **Add:** Prerequisites: ENG 023, College Composition, or its equivalent, or permission of the instructor. This course restricted to selected majors. Registration restricted to the following Majors, Minors, and Concentrations: BA ENG/PROF WRI; BA ENG/GEN; BA ENG; BSED SEU/ENG; BSED SEU/COMM; IC SEU/ENG; IC SEU/COMM; BA SPE COMM; BA SPE/THE; BS BUS ADM; BS LEISURE and SPORTS STUDIES; WRI MINOR; SPE MINOR; PR MINOR; BS MATH; BS CSC/INFO TECH.

It was moved by R. Fliszar and seconded by P. Miller to consider and approve this proposal. MOTION PASSED.

Current #: LAS 08015
Course: Course Revision: WRI 208, Creative Writing Exploring Form (Effective Spring 2010)

Proposal: Change in course description, course syllabus, and course prerequisites.
Comments: Change Prerequisite in Course Description **from** ENG 023 or the equivalent **to** ENG 023 or 025.

It was moved by K. Kresge and seconded by J. Forte to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 08020
Course: Course Revision: WRI 313, Creative Writing: Drama (Effective Spring 2010)
Proposal: Change in course title, course description, course syllabus, and course prerequisites.
Comments: Change Prerequisite in Course Description **from** ENG 023 or its equivalent and permission of the instructor **to** WRI 208 or its equivalent; or permission of the instructor.

It was moved by K. Kresge and seconded by E. Long to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 08117
Course: Course Deletion: ENG 103, American Literature I (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by R. Fliszar and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08118
Course: Course Deletion: ENG 104, American Literature II (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by R. Fliszar and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08119
Course: Course Deletion: ENG 113, British Literature I (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by R. Fliszar and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

Current #: LAS 08120
Course: Course Deletion: ENG 114, British Literature II (Effective Fall 2009)
Proposal: Delete course from Master Course Listing.

It was moved by R. Fliszar and seconded by D. Benson to consider and approve this proposal as part of a block. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 0979
Course: New Course: THE 217, Musical Theatre Acting and Scene Study
(Effective Spring 2010)
Proposal: Addition of course to Master Course Listing.
Comments: D. Pfeiffer was present to speak to this course.

It was moved by J. Forte and seconded by K. Kresge to consider and approve this proposal.
MOTION PASSED.

Distance Education

Current #: EDU 09117
Course: Distance Education Offering: EDU 564, Foundations of the Middle Level
Learner (Effective Summer I 2009)
Proposal: Request to offer this existing course via Distance Education.

It was moved by P. Miller and seconded by K. Kresge to consider and approve this proposal as
part of a block. MOTION PASSED.

Current #: EDU 09119
Course: Distance Education Offering: SPU 511, Teaching the Exceptional Child in the
General Classroom (Effective Fall 2009)
Proposal: Request to offer this existing course via Distance Education.

It was moved by P. Miller and seconded by K. Kresge to consider and approve this proposal as
part of a block. MOTION PASSED.

ANNOUNCEMENTS

One-Time Only Courses

LAS 09048 GEG 304/305, Weather Analysis and Weather Analysis Laboratory
(Effective Spring 2010)
Comments: This course is both a One-Time Only and request to use in General
Education under Category 4 and 5.

VPA 0978 THE 217, Musical Theatre Acting and Scene Study (Effective Fall 2009)
Comments: This course is not yet on the fall schedule. The faculty member
teaching this course will have to advertise on their own.

Selected Topics Course

EDU 09129 CPY 560, Selected Topics: Topics and Issues in Community Counseling:
Human Growth and Development through the Lifespan (Effective Fall 2009)

Comments: R. Schaeffer noted to the Registrar this course was listed on the Fall 2009 Class Schedule without UCC approval. Courses must be approved or announced by the UCC before they can be open for registration.

EDU 09138 CPY 560, Selected Topics: Topics and Issues in Community Counseling:
Person-Centered Counseling (Effective Summer I 2009)

Comments: R. Schaeffer noted to the Registrar this course was listed on the Fall 2009 Class Schedule without UCC approval. Courses must be approved or announced by the UCC before they can be open for registration.

EDU 09139 CPY 560, Selected Topics: Topics and Issues in Community Counseling:
Multiracial Families (Effective Summer I 2009)

Comments: R. Schaeffer noted to the Registrar this course was listed on the Fall 2009 Class Schedule without UCC approval. Courses must be approved or announced by the UCC before they can be open for registration.

EDU 09140 CPY 560, Selected Topics: Topics and Issues in Community Counseling:
Brief Counseling (Effective Summer II 2009)

Comments: R. Schaeffer noted to the Registrar this course was listed on the Fall 2009 Class Schedule without UCC approval. Courses must be approved or announced by the UCC before they can be open for registration.

EDU 09141 CPY 560, Selected Topics: Topics and Issues in Community Counseling:
Trauma Counseling (Effective Fall 2009)

Comments: R. Schaeffer noted to the Registrar this course was listed on the Fall 2009 Class Schedule without UCC approval. Courses must be approved or announced by the UCC before they can be open for registration.

LAS 09057 CRJ 370, Selected Topics in Criminal Justice: Community Policing
(Effective Fall 2009)

ADJOURNMENT

It was moved by D. Benson and seconded by J. Walker to adjourn the meeting. MOTION PASSED.

Lisa J. Dietrich, Recording Secretary

Susan G. Czerny, Secretary

Date

Date