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Pennsylvania Counseling Association (PCA)

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2005-02-18 PCA Office of the PCA Webmaster Quarterly Report

Pennsylvania Counseling Association

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Quarterly Report: FY 20 05 - 3 Q

February 18, 2005

???, PA

PCA Unit: Office of the PCA Webmaster

The following is a quarterly report from the Office of the PCA Webmaster (herein referred to as "Webmaster") to the PCA Executive Council. It details PCA Web site-related and administrative activities that have occurred since the last council meeting, as well as financial information, planned future activities, and miscellaneous comments , as well as a Web site usage analysis.

I. Activities Initiated Since Last Report

A. Edited and up-loaded the following new Web pp. to the site (in addition to the routine site maintenance, e.g., keeping the Events

p. [HYPERLINK "http://www.pacounseling.org/events.htm" <http://www.pacounseling.org/events.htm>] current, replacing the on-line copy of PCA, Inc. [HYPERLINK "http://www.pacounseling.org/pcainc.htm" <http://www.pacounseling.org/pcainc.htm>]

as new editions are published, etc.):

1. N/A

II. Financial Update

A. N/A (the PCA budget does not have a Web site cost center)

III. Activities Planned for this Next Period

A. N/A

IV. Miscellaneous Comments

A. (see att. PCA Web Site Usage Analysis)

B. N/A

Respectfully submitted,

Mike Espina

PCA Official: Michael R. Espina, M.Ed., Webmaster

Date: 11/1/2004

PCA Web Site Usage Analysis

Cumulative Traffic Data

Counter Start Date: 01/08/
2004

Total "Unique Visitors" (i.e., someone who hasn't been to
the site in the previous 24 hours) as of 8:44 PM EST on
the Date of This Report: 5,387

Traffic Data for Last 7 Days

Average Daily Unique Visitor Total: 26 (69%

visiting for
time
ever) the 1st

Busiest Day of Week: Wed.

Busiest Time of Day: 2 PM

Server Data

Disk Usage: app. 62
MB

Remaining Disk Space: app.
188 MB

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PCA Unit: PCA Web Site Task-Force

The following is a quarterly report from the PCA Web Site Task-Force (herein referred to as "Task-Force") to the PCA Executive Council. It details administrative activities that have occurred since the last council meeting, as well as financial information, planned future activities, and miscellaneous comments.

I. Activities Initiated Since Last Report

A. Forwarded latest proposal draft to regular Task-Force members with instructions via e-mail message dated 11/1/2004.

II. Financial Update

A. N/A (the PCA budget does not have a PCA Web Site Task-Force cost center)

III. Activities Planned for this Next Period

A. N/A

IV. Miscellaneous Comments

A. Reminder: PCA by-laws require that council members have 60 days to review proposed by-law amendments before a vote can take place.

Respectfully submitted,

Mike Espina

PCA Official: Michael R. Espina, M.Ed., Task-Force Chair

Date: 11/1/2004

PAGE 2

PAGE

a State Branch of the American Counseling Association