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UCC Minutes October 25, 2012

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of October 25, 2012

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Sue Czerny, Heather Fountain, Andrea Harmer for Eloise Long, Michelle Hughes, Soojin Kim, Diane King, Karen Kresge, Randy Schaeffer (Chair), Kim Shively, Ramah Steinruck, Marilyn Stewart, John Vafeas, Carole Wells, and Lee Weyant for John Walker

ABSENT: Alex Grcic (Undergraduate Student Representative)

ALSO IN ATTENDANCE: Ellesia Blaque, Bethany French, Brian Meares, Lisa Norris, Nina Shecktor, and Dennis Williams

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, November 1, 2012, in SUB 312 at 11 a.m.

R. Schaeffer stated that the History Department had requested to withdraw the following proposals from the agenda: LAS 13008, LAS 13010, LAS 13012, LAS 13013, and LAS 13015. They were collected to be returned to the department.

CURRICULAR ANNOUNCEMENTS

Reconfigured grid for Elementary Education PreK-4 program check sheet

VPA 1324 Change from CDE 375, Selected Topics course to CDE 316, One Time Only Course: The Advertising Pitch – Strategy, Copy and Art

MINUTES

LAS 13030 should also be listed as a Selected Topics announcement.

M. Stewart noted that under VPA 1313 the course prefix was listed as “ARH” and should be “ARU.”

It was moved by K. Kresge, seconded by D. King, to approve the minutes from September 27 and October 4, 2013. MOTION PASSED.

OLD BUSINESS

Current #: COB 1248
Course: Course Revision: PRO 120, Accounting Survey for Professional Studies and SPT 195,
 Accounting Survey for Leisure and Sport Studies, Spring 2013
Proposal: Change in course for addition of cross-listing.
Comments: There were no new additions to this proposal, and it remains tabled.

Current #: VPA 1302
Course: New Course: ARU 332, Teaching Art in Alternative Settings, Spring 2013
Proposal: Addition of course to the Master Course Listing.
Comments: There were no new additions to this proposal, and it remains tabled.

Current #: VPA 1303
Course: New Course: ARU 335, Integrated Curriculum in the Art Classroom, Spring 2013
Proposal: Addition of course to the Master Course Listing.
Comments: There were no new additions to this proposal, and it remains tabled.

Current #: VPA 1312
Program: Program Revision: Crafts Program Checksheet, Spring 2013
Proposal: Change in major program requirements.
Comments: Department sent a new copy of the checksheet with the requested revisions.

It was moved by M. Stewart, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1322
Course: New Course: CDE 315, Workshop: Emerging Media Campaigns, Spring 2013
Proposal: Addition of course to the Master Course Listing.
Comments: There were no new additions to this proposal, and it remains tabled.

NEW BUSINESS

College of Liberal Arts & Sciences

Current #: LAS 13005
Course: Course Revision: CSC 136, Computer Science II, Spring 2013
Proposal: Change in course syllabus.
Comments: Committee discussed striking the first two sentences in the rationale, and passed it as a friendly amendment. Committee had issues with the quality of the proposal, including use of an old cover sheet. Discussion moved to table and return the proposal to the department for revisions.

It was moved by D. King, and seconded by M. Stewart, to consider and approve this proposal. It was moved by C. Wells, and seconded by K. Kresge, to table this proposal. MOTION PASSED.

The following proposals were moved by D. King, and seconded by M. Stewart, to consider and approve as a block. MOTION PASSED.

LAS 13006 Course Revision: CSC 311, Computer Networks, Spring 2013
Proposal: Change in course description and syllabus.

LAS 13007 Course Revision: CSC 402, Data Structures II, Spring 2013
Proposal: Change in course syllabus.

The following proposals were moved by D. King, and seconded by M. Stewart, to consider and approve as a block. MOTION PASSED.

LAS 13009 Course Revision: HIS 161, History of Africa to 1800, Spring 2013

Proposal: Change in course syllabus.

LAS 13011 Course Revision: HIS 228, History of Religion in America, Spring 2013
Proposal: Change in course syllabus.

LAS 13014 Course Revision: HIS 261, History of Africa since 1800, Spring 2013
Proposal: Change in course syllabus.

The following proposals were moved by K. Shively, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

LAS 13017 Course Archive: POL 120, Global Issues in International Relations, Spring 2013
Proposal: Change in course status to archive.

LAS 13018 Course Archive: POL 205, Judicial Administration, Spring 2013
Proposal: Change in course status to archive.

LAS 13019 Course Archive: POL 221, Foundations of Political Theory, Spring 2013
Proposal: Change in course status to archive.

Current #: LAS 13025
Course: New Course: ANT/SOC/HIS 1XX, History and Culture of Turkey, Summer I 2013
Proposal: Addition of course to the Master Course Listing.
Comments:

It was moved by K. Kresge, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. King, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

LAS 13026 Program Revision: BA Sociology, General Sociology Track, Fall 2013
Proposal: Change in major program requirements.
Comments: Change effective date from Spring 2013 to Fall 2013.

LAS 13027 Program Revision: BA Sociology, Diversity & Inequality Track, Fall 2013
Proposal: Change in major program requirements.
Comments: Change effective date from Spring 2013 to Fall 2013.

LAS 13028 Program Revision: BA Sociology, Family Track, Fall 2013
Proposal: Change in major program requirements.
Comments: Change effective date from Spring 2013 to Fall 2013.

LAS 13029 Program Revision: BA Sociology, Social Order & Deviant Behavior Track, Fall 2013
Proposal: Change in major program requirements.
Comments: Change effective date from Spring 2013 to Fall 2013.

Current #: LAS 13035
Course: Course Revision: TVR 375, Event and Documentary Production, Spring 2013
Proposal: Change in course clock hours.
Comments: Change in clock hours from 6 to 3.

It was moved by H. Fountain, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by K. Kresge, and seconded by K. Shively, to consider and approve as a block. MOTION PASSED.

LAS 13038 Course Revision: POL 518, Budgeting & Decision Making, Fall 2013
Proposal: Change in course prerequisites.
Comments: Change effective date from Spring 2013 to Fall 2013.

LAS 13040 Course Revision: POL 115, Public Administration, Fall 2013
Proposal: Change in course number.

Current #: LAS 13043
Course: New Course: SOC 2XX, Sociology of Visual Culture, Fall 2013
Proposal: Addition of course to the Master Course Listing.
Comments: M. Stewart mentioned that departments should confer with other departments that already offer similar courses, and K. Shively stated that the department had spoken to the chair of Art Education & Crafts. R. Schaeffer introduced a friendly amendment to strike the last sentence in the course's rationale; motion passed. Only approving as a new course, no change in program electives.

It was moved by K. Kresge, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13046
Course: Course Revision: CSC 253, Information Technology Systems, Spring 2013
Proposal: Change in course description and syllabus.

It was moved by K. Kresge, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13048
Course: New Course: SPA 2XX, Don Juan in the Western World, Fall 2013
Proposal: Addition of course to the Master Course Listing.
Comments: N. Shektor was present to speak to this proposal. C. Wells mentioned that there should not be any references to the old General Education model, that should only appear on the cover sheet. Committee agreed to strike the last sentence of the rationale.

It was moved by K. Kresge, and seconded by K. Shively, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 13049
Course: Program Revision: BS Public Administration, Fall 2013
Proposal: Change in major program requirements, and change in major program electives.
Comments: Check sheet did not show the General Education requirements and how they fit with the major.

It was moved by K. Kresge, and seconded by K. Shively, to consider and approve this proposal. It was moved by C. Wells, and seconded by K. Kresge, to table this proposal. MOTION PASSED.

ADJOURNMENT

It was moved by K. Kresge, and seconded by D. King, to adjourn the meeting at this point and continue on November 1, 2012. MOTION PASSED.

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of November 1, 2012

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Sue Czerny, Heather Fountain, Alexandra Grcic, Michelle Hughes, Soojin Kim, Diane King, Karen Kresge, Randy Schaeffer (Chair), Marilyn Stewart, John Vafeas, John Walker, and Carole Wells

ABSENT: Eloise Long, Kim Shively, Ramah Steinruck, Marilyn Stewart

ALSO IN ATTENDANCE: Bethany French, Ronald Grapsy, Brian Meares, Andrea Mitnick, Laurent Odde, and Dennis Williams

College of Visual & Performing Arts

Current #: VPA 1301
Course: Course Revision: Art 010, Experiencing Art, Spring 2013
Proposal: Change in course description and syllabus.
Comments: The committee agreed to remove the phrase “and/or the Visual Literacy competency” from the course rationale.

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1311
Program: Program Revision: BA Communication Studies, Fall 2013
Proposal: Change in major and concentration program requirements, change in major and concentration electives, and change in total credit hours.
Comments: M. Hughes mentioned again that the effective date for a program needs to be a specific date for the Registrar’s Office to accurately track changes.

It was moved by J. Walker, and seconded by D. King to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1325
Course: Course Revision: COM 370, Selected Topics in Communication Studies, Fall 2013
Proposal: Change in course title, change in course syllabus, change in course credit hours, and change in course prerequisites.
Comments: A. Mitnick and R. Grapsy were present to speak to this proposal. Changed the effective date from Spring 2013 to Fall 2013. D. King noted that there were no credit hours listed on the new syllabus, and the committee agreed to add “3 c.h.” to the course description.

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1330
Course: Course Revision: COM 240, Communication Theory, Fall 2013

Proposal: Change in course number.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1331
Program: Program Revision: BA Music, Fall 2013
Proposal: Change in concomitant program electives.
Comments: D. Williams was present to speak to this proposal. It was noted that all SPE prefixes need to be changed to COM.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1333
Course: Course Revision: MUP 289, Large Jazz Ensemble, Fall 2013
Proposal: Change in course title, and change in course load hour equivalent.
Comments: D. Williams was present to speak to this proposal. Changed the effective date from Spring 2013 to Fall 2013.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

VPA 1335 Course Revision: ARH 124, Introduction to Western Art I: Ancient-Gothic, Fall 2013
Proposal: Change in course prerequisites.
Comments: L. Odde was present to speak to this proposal.

VPA 1336 Course Revision: ARH 125, Introduction to Western Art II: Renaissance-Twentieth Century, Fall 2013
Proposal: Change in course prerequisites.
Comments: L. Odde was present to speak to this proposal.

VPA 1337 Course Revision: ARH 126, Introduction to Western Art II: Impressionism-Present, Fall 2013
Proposal: Change in course prerequisites.
Comments: L. Odde was present to speak to this proposal.

Distance Education Offerings

The following proposals were moved by H. Fountain, and seconded by J. Walker, to consider and approve as a block. MOTION PASSED.

COE 1302 Distance Education Offering: ITC 3XX/ITC 5XX, Integrating Assistive Technology into the K-12 Curriculum, Fall 2013
Proposal: Request to offer existing course via Distance Education.
Comments: Change the effective date from Spring 2013 to Fall 2013.

LAS 13045 Distance Education Offering: MAT 104, Fundamentals of Mathematics II, Summer I 2013
Proposal: Request to offer existing course via Distance Education.

- LAS 13061 Distance Education Offering: PSY 250, Abnormal Psychology, Summer I 2013
 Proposal: Request to offer existing course via Distance Education.
- LAS 13062 Distance Education Offering: PSY 202, Psychology of Personality, Summer I 2013
 Proposal: Request to offer existing course via Distance Education.
- LAS 13070 Distance Education Offering: ANT 220, Economic Anthropology, Summer I 2013
 Proposal: Request to offer existing course via Distance Education.

General Education

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

- LAS 11357 Competencies (CD): ENG 136, Contemporary African Drama and Poetry, Fall 2013
 Proposal: Requested competencies in Cultural Diversity.
 Comments: Changed the effective date from Spring 2013 to Fall 2013.
- LAS 12185 Competencies (WI): MAT 224, Foundations of Higher Mathematics, Fall 2013
 Proposal: Requested competencies in Writing Intensive.
 Comments: Changed the effective date from Spring 2013 to Fall 2013.
- LAS 12186 Competencies (WI): MAT 380, Senior Seminar in Mathematics, Fall 2013
 Proposal: Requested competencies in Writing Intensive.
 Comments: Changed the effective date from Spring 2013 to Fall 2013.
- LAS 13024 Competencies (CT, WI): SOC 350, Methods of Social Research, Fall 2013
 Proposal: Requested competencies in Critical Thinking and Writing Intensive.
 Comments: Changed the effective date from Spring 2013 to Fall 2013.
- LAS 13033 Competencies (CD, WI): ENG 225, Adolescent Literature, Fall 2013
 Proposal: Requested competencies in Cultural Diversity and Writing Intensive.
 Comments: Changed the effective date from Spring 2013 to Fall 2013.
- LAS 13042 Competencies (WI): BIO/ENV 222, Environmental Biology, Fall 2013
 Proposal: Requested competencies in Writing Intensive.
 Comments: Changed the effective date from Spring 2013 to Fall 2013.
- LAS 13044 Competencies (QL): BIO 126, Genetics, Fall 2013
 Proposal: Requested competencies in Quantitative Literacy.
 Comments: Changed the effective date from Spring 2013 to Fall 2013.

College of Business

- Current #: COB 1302
 Course: Course Revision: MGM 335, Human Resource Management, Fall 2013
 Proposal: Change in course description and syllabus, and change in course prerequisites.
 Comments: Noted that the changes on the syllabus included a change in the course's prerequisites, add that action to the cover sheet.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

ANNOUNCEMENTS

Selected Topics Courses

- LAS 13067 Selected Topics in Computer Science: CSC 480, Mobile Web Application Development, Spring 2013
Comments: R. Schaeffer noted that this course was listed incorrectly on the cover sheet and agenda, and should be changed from a One Time Only course to a Selected Topics course.
- LAS 13039 Selected Topics in Political Science: POL 570, Issues in County Government, Fall 2013
- LAS 13064 Selected Topics in English: ENG 370, Activists Writing Media: Composing Democratic Futures, Spring 2013
- LAS 13071 Selected Topics in Biology: BIO 373, Microbial Ecology, Spring 2013

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

11-8-2012