

12-5-2013

## UCC Minutes December 5, 2013

Kutztown University Curriculum Committee

Follow this and additional works at: <https://research.library.kutztown.edu/uccminutes>

---

### Recommended Citation

Kutztown University Curriculum Committee, "UCC Minutes December 5, 2013" (2013). *UCC Minutes*. 84.  
<https://research.library.kutztown.edu/uccminutes/84>

This Archives Document is brought to you for free and open access by the Kutztown University Curriculum Committee at Research Commons at Kutztown University. It has been accepted for inclusion in UCC Minutes by an authorized administrator of Research Commons at Kutztown University. For more information, please contact [czerny@kutztown.edu](mailto:czerny@kutztown.edu).

**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of December 5, 2013**

R. Schaeffer called the meeting to order stating that there was a quorum.

**PRESENT:** Randy Schaeffer (Chair), Ellesia Blaque, Sue Czerny, Sandy Feliz, Heather Fountain, Helen Hamlet, Diane King, Karen Kresge, Norm Sigmond for Soojin Kim, Marilyn Stewart, John Vafeas, John Walker, and Carole Wells

**ABSENT:** Ramah Steinruck

**ALSO IN ATTENDANCE:** Bethany French, George Hale, Andrea Harmer, Deb Lynch, Brian Meares, Roseanne Perkins, and Karen Rauch

**GENERAL ANNOUNCEMENTS**

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, December 12, 2013, in SUB 250 at 10 a.m.

**MINUTES**

It was moved by H. Fountain, seconded by K. Kresge, to approve the minutes from October 24, 2013.  
MOTION PASSED.

**OLD BUSINESS**

The following proposals were moved by D. King, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

- COE 1400     New Program: Education Studies Track in Special Education, Fall 2014  
          Proposal:        Addition of new track.  
          Comments:     D. Lynch was present to speak to this proposal. Changed the name on the  
                          checksheet to read "College of Education, BSEd Special Education, Educational Studies Track."
- COE 1402     New Program: Education Studies Track in Special Education: Visual Impairment (VI), Fall 2014  
          Proposal:        Addition of new track.  
          Comments:     D. Lynch was present to speak to this proposal. Changed the name on the  
                          checksheet to read "College of Education, BSEd Visually Impaired, Educational Studies Track."
- COE 1403     New Course: SPU 381, Internship in Special Education, Fall 2014  
          Proposal:        Addition of course to the Master Course Listing.  
          Comments:     D. Lynch was present to speak to this proposal. D. Lynch stated that she had  
                          met with the Social Work department to discuss concerns in overlap of internship requirements.  
                          C. Wells was concerned that

Current #: LAS 14007  
Course: Course Revision: MAT 003, Intermediate Algebra, Spring 2014  
Proposal: Change in course description and course syllabus.  
Comments: Proposal withdrawn by department.

## **NEW BUSINESS**

### **College of Liberal Arts and Sciences**

Current #: LAS 14080  
Course: New Course: BIO 12, Introduction to Human Biology, Fall 2014  
Proposal: Addition of course to the Master Course Listing and request for use in "old" General Education Categories IV and V.  
Comments: J. Vafeas was present to speak to this proposal. It was questioned if this course would replace BIO 10 for majors; majors take BIO 104, not BIO 10. J. Vafeas commented that this course was created at the request of the Social Work department since their majors need content in human biology and previously needed to take two courses to satisfy that requirement.

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14084  
Course: Course Revision: SPA 312, Spanish American Literature from 1910 to the Present, Fall 2014  
Proposal: Change in course title.  
Comments: K. Rauch was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14085  
Program: New Program: MSW/MPA Checksheet, Fall 2014  
Proposal: Addition of new major program.  
Comments: J. Vafeas and G. Hale were present to speak to this proposal. Effective date for program was edited to Aug. 24, 2014.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14086  
Program: Program Revision: MSW Social Work Checksheet, Fall 2014  
Proposal: Change in major program electives  
Comments: J. Vafeas and G. Hale were present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14094  
Course: New Course: CRJ 273, Career Criminals and Criminal Careers, Summer I 2014  
Proposal: Addition of course to the Master Course Listing.  
Comments: There were questions and concerns about linking the course to a specific semester of a selected topics offering. This linking was requested so that students who had taken this course as a selected topic and decided to take the course again would have it reflected on their transcripts as a repeat, and not as a separate course.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

### **College of Visual and Performing Arts**

Current #: VPA 1408  
Course: Course Revision: MUU 390/391, Clinical Experience and Practicum, Spring 2014  
Proposal: Change in course credit hours.  
Comments: The department is requesting this to bring credits up to current standards. There was a concern about the effective date, and C. Wells noted that she would check into it and see if it could be completed in time for the Spring semester.

It was moved by J. Walker, and seconded by K. Kresge to consider and approve this proposal. MOTION PASSED.

### **Distance Education Offerings**

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

- COB 1405 Distance Education Offering: MGM 345, Organization Theory and Design, Summer I 2014  
Proposal: Request to offer course via Distance Education.
- COB 1411 Distance Education Offering: MGM 361, Principles of Business Logistics, Summer I 2014  
Proposal: Request to offer course via Distance Education.
- COE 1421 Distance Education Offering: SPU 501, Basic Orientation and Mobility for Students with Visual Impairments including Deafblindness, Fall 2014  
Proposal: Request to offer course via Distance Education.  
Comments: Changed the effective date from Spring 2014 to Fall 2014.
- COE 1422 Distance Education Offering: SPU 502, Reading Writing and Teaching Literary Braille, Fall 2014  
Proposal: Request to offer course via Distance Education.  
Comments: Changed the effective date from Spring 2014 to Fall 2014.
- COE 1423 Distance Education Offering: SPU 503, Anatomy of the Eye and Visual Assessment, Fall 2014  
Proposal: Request to offer course via Distance Education.  
Comments: Changed the effective date from Spring 2014 to Fall 2014.

- COE 1424 Distance Education Offering: SPU 504, Reading, Writing, and Teaching the Nemeth Mathematics and Other Braille Codes, Fall 2014  
 Proposal: Request to offer course via Distance Education.  
 Comments: Changed the effective date from Spring 2014 to Fall 2014.
- COE 1425 Distance Education Offering: SPU 505, Early Intervention for Students with Visual Impairment, Fall 2014  
 Proposal: Request to offer course via Distance Education.  
 Comments: Changed the effective date from Spring 2014 to Fall 2014.
- COE 1426 Distance Education Offering: SPU 506, Adapting Materials and Methods of Instruction Including Vision Assessments, Fall 2014  
 Proposal: Request to offer course via Distance Education.  
 Comments: Changed the effective date from Spring 2014 to Fall 2014.
- LAS 14088 Distance Education Offering: SOC 214, Sociology of Visual Culture, Summer I 2014  
 Proposal: Request to offer course via Distance Education.
- LAS 14091 Distance Education Offering: POL 140, Law & Society, Summer I 2014  
 Proposal: Request to offer course via Distance Education.
- LAS 14098 Distance Education Offering: HIS 025, The Formative Years and the Federal Republic – Online, Summer I 2014  
 Proposal: Request to offer course via Distance Education.
- Current #: COE 1407  
 Course: Distance Education Offering: LIB 405, Genealogical Research, Summer I 2014  
 Proposal: Addition of course to the Master Course Listing, and request to offer course via Distance Education.  
 Comments: R. Perkins and A. Harmer were present to speak to this proposal.

It was moved by K. Kresge, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

### **General Education**

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

- COB 1402 Competencies (CD): ECO 360, International Trade & Finance, Spring 2014  
 Proposal: Requested competencies in Cultural Diversity.
- COE 1410 Competencies (WI): BUS 332, Business Law II, Fall 2014  
 Proposal: Requested competencies in Writing Intensive.
- LAS 12066 Competencies (WI): PHY 22, Electronics, Fall 2014  
 Proposal: Requested competencies in Writing Intensive.

Comments: There was concern over the length of time since this course began the curricular process (2011), and R. Schaeffer noted that there is no expiration or shelf life on proposals once they have begun the process.

- LAS 12067 Competencies (WI): PHY 315, Advanced Physics Laboratory, Fall 2014  
Proposal: Requested competencies in Writing Intensive.
- LAS 12068 Competencies (CM, WI): PHY 380, Senior Seminar in Physics, Fall 2014  
Proposal: Requested competencies in Communication Intensive and Writing Intensive.
- LAS 12069 Competencies (CT): PHY 312, Classical Mechanics I, Fall 2014  
Proposal: Requested competencies in Critical Thinking.
- LAS 12070 Competencies (QL): Electricity and Magnetism I, Fall 2014  
Proposal: Requested competencies in Quantitative Literacy.
- LAS 13051 Competencies (CT, WI): ANT 215, Genders Across Cultures, Fall 2014  
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 13147 Competencies (CT): SOC 230, Urban Sociology, Fall 2014  
Proposal: Requested competencies in Critical Thinking.
- LAS 13148 Competencies (WI): SOC 247, Environmental Sociology, Fall 2014  
Proposal: Requested competencies in Writing Intensive.
- LAS 13155 Competencies (CD, WI): ANT/SOC 213, World Religions, Fall 2014  
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.  
Comments: Corrected the course listing on the cover sheet from ANT 213 to ANT/SOC 213.
- LAS 13159 Competencies (WI): ANT 254, Medical Anthropology, Fall 2014  
Proposal: Requested competencies in Writing Intensive.
- LAS 14048 Competencies (WI): HIS 219, The History of the French Revolution, 1760-1815 CE, Fall 2014  
Proposal: Requested competencies in Writing Intensive.
- LAS 14049 Competencies (WI): HIS 328, Europe During the Renaissance 1300-1550 CE, Fall 2014  
Proposal: Requested competencies in Writing Intensive.
- LAS 14051 Competencies (WI): HIS 325, The Middle Ages, Fall 2014  
Proposal: Requested competencies in Writing Intensive.  
Comments:
- LAS 14058 Competencies (CD, VL): SPA 348, Mexican Culture and Civilization to the 19<sup>th</sup> Century, Fall 2014  
Proposal: Requested competencies in Cultural Diversity and Visual Literacy.
- LAS 14059 Competencies (CT, CD): SPA 348, Mexican Culture and Civilization, Fall 2014  
Proposal: Requested competencies in Critical Thinking and Cultural Diversity.

- LAS 14060 Competencies (CT, CD): SPA 380, Senior Seminar in Spanish, Fall 2014  
Proposal: Requested competencies in Critical Thinking and Cultural Diversity.
- LAS 14068 Competencies (CD): PSY 205, Psychology of the Black Experience, Fall 2014  
Proposal: Requested competencies in Cultural Diversity.
- LAS 14070 Competencies (CD): PSY 215, Psychology of Prejudice, Fall 2014  
Proposal: Requested competencies in Cultural Diversity.  
Comments:
- LAS 14076 Competencies (CD): PAG 10, Introduction to Pennsylvania German Studies, Spring 2015  
Proposal: Requested competencies in Cultural Diversity.
- LAS 14078 Competencies (CD): PSY/ANT 290, Culture and Personality, Fall 2014  
Proposal: Requested competencies in Cultural Diversity.
- LAS 14095 Competencies (CT, WI): SPA 363, Spanish and Entrepreneurship, Fall 2014  
Proposal: Requested competencies in Critical Thinking and Writing Intensive.
- LAS 14096 Competencies (WI): PSY 380, Senior Seminar in Psychology, Fall 2014  
Proposal: Requested competencies in Writing Intensive.
- VPA 1440 Competencies (CD, WI): MUS/WGS 209, Women in Music, Fall 2014  
Proposal: Requested competencies in Cultural Diversity and Writing Intensive.

### **College of Business**

Current #: COB 1406  
Course: Course Revision: FIN 363, Intermediate Financial Management, Fall 2014  
Proposal: Change in course syllabus, and change in course prerequisites.  
Comments: There were concerns about the reference list, and S. Czerny noted she would work with the department on them.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1412  
Course: New Course: PRO 220, Wealth Creation for the New Entrepreneur, Fall 2014  
Proposal: Addition of course to the Master Course Listing.  
Comments: N. Sigmond was present to speak to this proposal. The purpose of this course was explained to be a financial planning course for business owners.

It was moved by K. Kresge, and seconded by J. Walker, to consider and approve this proposal. MOTION PASSED.

## **College of Education**

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

- COE 1404 Course Revision: LIB 326, Technologies in Libraries, Fall 2014  
Proposal: Change in title, change in course description and syllabus, and change in course prerequisites.  
Comments: D. King was present to speak to this proposal. Changed the effective date from Spring 2014 to Fall 2014.
- COE 1405 Course Revision: LIB 109, Organization of Knowledge in Libraries, Archives and Special Collections, Fall 2014  
Proposal: Change in course title, change in course description and syllabus, and change in course prerequisites.
- COE 1406 Course Revision: LIB 315, Selecting, Evaluating and Utilizing Information Resources, Fall 2014  
Proposal: Change in course title, change in course description and syllabus, and change in prerequisites.
- COE 1409 Course Revision: LIB 221, Resources for Children, Fall 2014  
Proposal: Change in course number, change in course description and syllabus, and change in course prerequisites.  
Comments: Change the effective date from Spring 2014 to Fall 2014. S. Feliz noted the references in the reference list appeared dated; S. Czerny stated she was working on updating them with the department.

## **ANNOUNCEMENTS**

### **Selected Topics Courses**

- VPA 1437 Selected Topics in Art History: ARH 385, Mannerism in Context: Redefining the Aesthetic Norm, Spring 2014

## **ADJOURNMENT**

It was moved by J. Walker, and seconded by K. Kresge, to adjourn the meeting. MOTION PASSED.

\_\_\_\_\_  
Bethany G. French, Recording Secretary

\_\_\_\_\_  
Susan G. Czerny, Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date