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Senate Minutes

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Spring 4-2-1970

### Senate Minutes 4-2-70

Kutztown University of Pennsylvania

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Minutes of the Faculty Senate Meeting  
April 2, 1970

The Faculty Senate met in regular session Thursday, April 2, 1970 in Room 3 of the Rohrbach Library.

Present were: Prof. Nunzio Alagia, Dr. William Collier, Dr. Dodson Dreisbach, Prof. Henriette Engelson, Dr. Raymond Ford, Dr. Josef Gutekunst, Dr. Bennett Harris, Dr. Lorraine Harvilla, Prof. Harding Jones, Prof. Ralph Kieffer, Dr. C. Wilber Mathias, Prof. Roy Thomas (for Prof. Earl Mayberry), Prof. Edith Mellner, Prof. Joseph Patton (for Prof. Walter Risley), Dr. Henry Ryan, Prof. Jason White, Dr. Walter Warzeski, and Prof. Ruth Yost. Also in attendance were: Dr. James Hershberger, Dr. Frank Siekmann, and Dr. Homer Welsh.

Dr. Collier, Chairman, called the meeting to order at 4:00 p.m.

A. Old Business

1. Prof. Engelson moved and Prof. White seconded a motion to approve the minutes of the Faculty Senate meeting of March 5, 1970 as presented. Motion passed.

B. New Business

1. Dr. Warzeski raised the following question concerning problems of library book acquisitions (He stated that the questions were initiated in the department of his employ.): Is the difficulty budgetary, administrative or personnel?

Prof. Yost replied to his inquires. She states that the problem is not one of having the money to spend but rather that of not having the number of people required to do the job employed in the library. She added that quality as well as number of people cause delays in acquisition of materials. It was further stated that the faculty itself is partly at fault because of duplicate ordering in addition to ordering outside one's own department. Faculty members would do well to check the card catalog prior to sending order through. During the 1967-'68 term 19,000, during 1968-'69 21,000, and during 1969-'70 to date 25,000 slips were received. 30% are duplicate orders. Furthermore, only 20,000 can be processed by the number of people employed in the library. Prof. Yost explained that she has some additional help coming soon. She concluded by saying the basic problem revolves not only around too few people to do the job but a disheartening feeling among library personnel related to the lack of status given librarians. Dr. Collier appointed the following ad hoc committee to study the problem: Dr. James Collier (Chairman), Prof. Ruth Yost, and Prof. David Parry.

2. It was suggested by Dr. Warzeski that there be published in a bulletin to all faculty, guidelines related to (a.) how faculty members are chosen to teach summer session courses, and (b.) how courses to be offered are selected. He also suggested that faculty appointments be made very early in the school year for the following summer.

Dr. Gutekunst explained that a memorandum to be read to department members stating policies for summer sessions was sent to department heads (October, 1969). Courses offered and the selection of faculty to teach those courses is determined by department heads. The President makes final decisions whether courses shall be offered or not because of enrollment.

An ad hoc committee to study how course offerings have been determined, how faculty is selected, the feasibility of getting the summer calendar completed at an early date, and providing for early as well as broad release of publicity for summer sessions was appointed by the Senate Chairman as follows: Dr. Walter Warzeski (Chairman), Dean Bennett Harris, and Prof. Ralph Kieffer.

3. Prof. Harding Jones moved a committee be appointed to study the feasibility of numbering course offerings so that upper and lower level courses are readily distinguished. Dr. Warzeski seconded the motion. Motion carried. The committee appointed by Dr. Collier is: Prof. Harding Jones (Chairman), Dr. Wilber Mathias, and Prof. Jason White.

4. Dean Gutekunst declined making a report because of the late hour..

5. Dean Harris presented to the senate additions to and changes in the college catalog for courses in the Art Department, Geography and Geology Department, Mathematics Department, Geography and Geology Department and the Music Department as approved by the Committee on Curriculum and Research on 6 February, 20 February, and 13 March 1970.

a. ART DEPARTMENT - Dr. Harris moved the senate approve a proposal to add a one-semester course entitled Wood Design and Techniques with 3 credit hours and 6 clock hours. (See Appendix A.) Effective date: 1 June 1970. Dr. Dreisbach seconded the motion. Motion carried.

b. GEOGRAPHY AND GEOLOGY DEPARTMENT - Dr. Harris moved Prof. White seconded a motion to (1) approve a revised schedule of pre-requisites for Geography and Geology courses. (See Appendix B.) Effective date: 1 June 1970.

(2) approve change of course description for Geography 335 - Oceanography (See Appendix D). Effective date: 1 June 1970.

(3) approve change of title of Geography 10 from Elements of Geography to Elements of Physical Geography. (See Appendix C). Effective date: 1 June 1970.

(4) approve addition of one-semester course entitled Descriptive Oceanography with 3 credit hours and 3 clock hours. (See Appendix E). Effective date: 1 June 1970.

Motion carried.

c. MATHEMATICS DEPARTMENT - Dr. Harris moved, Prof. Mellner seconded a motion to approve addition of a course entitled Selected Topics in Mathematics with 1 to 6 credit hours provided that no one research project exceeds 3 credit hours. (See Appendix F) Effective date: 1 June 1970. Motion passed.

d. GEOGRAPHY AND GEOLOGY DEPARTMENT - Dr. Harris moved, Prof. Engelson seconded and motion passed to approve addition of a one-semester course entitled Map Reading and Interpretation with 3 credit hours and four clock hours. (See Appendix G) Effective date: 1 June 1970. Motion carried.

e. MUSIC DEPARTMENT - Dr. Harris moved, Prof. Mellner seconded and motion carried to approve a course in American Music with 3 credit hours and 3 clock hours.

Dr. Harris moved, Dr. Harvilla seconded a motion to approve a proposed program in Music Education for Students in the Elementary Education Curriculum (See Appendix H) Effective date: 1 June 1970. Motion carried.

f. Dr. Harris corrected a motion made at the Faculty Senate February 2, 1970 that a course entitled The Computer and Natural Language be amended to read 3 credit hours and 4 clock hours.

6. Dr. Dreisbach moved the acceptance of a proposal for the Master of Arts Degree in the Foreign Languages of French, German, Russian and Spanish. Dr. Harris seconded the motion. Motion carried.

Dr. Dreisbach moved, Dr. Harris seconded and motion carried to approve a proposal for a Master of Arts Degree with a Specialization in English.

Dr. Dreisbach moved and Dr. Mathias seconded a motion to approve a proposal for the Master of Education Degree in Student Personnel Work in Higher Education. Motion carried.

7. Dr. Ryan had no report at this time.

There being no further business Dr. Mathias moved and Prof. Jones seconded a motion for adjournment. Motion carried. Senate adjourned at 5:23 p.m.

*William Collier*

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William Collier, Chairman

*Lorraine Harvilla*

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Lorraine Harvilla, Secretary