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UCC Minutes February 27, 2014

Kutztown University Curriculum Committee

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of February 27, 2014

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairperson), Ellesia Blaque, Susan Czerny, Sandy Feliz, Heather Fountain, Helen Hamlet, Michelle Hughes, Soojin Kim, Diane King, Todd Rober (substitute for Karen Kresge), Marilyn Stewart, John Vafeas, John Walker, and Carole Wells

ABSENT: Graduate Student Representative

ALSO IN ATTENDANCE: Jeanie Burnett, Jason Crockett, Bethany French, Andrea Harmer, Brian Kronenthal, Lynn Kutch, Kevin Mahoney, Todd McFeely, Brian Meares, and Tony Wong

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, March 6, 2014, in SUB 157 at 11 a.m.

CURRICULUM ANNOUNCEMENTS

LAS 14113 New Course: PLG 228, Immigration Law for Paralegals, Fall 2014
Comments: This course is an announcement only, as it is taught and developed by LCCC on the KU campus.

MINUTES

It was moved by E. Blaque, seconded by H. Fountain, to approve the minutes from January 30, 2014.
MOTION PASSED.

OLD BUSINESS

Current #: COE 1408
Course: Course Revision: LIB 222, Resources for Young Adults, Fall 2014
Proposal: Change in course number, course description, course syllabus, and course prerequisites.
Comments: A. Harmer was present to speak to this proposal. No new information was submitted to the committee; the proposal remains tabled.

Current #: COE 1428
Course: New Course and Distance Education Offering: SPU 520, Special Education Processes and IEP Development, Spring 2015
Proposal: Addition of course to the Master Course Listing, and request to offer the course via Distance Education.
Comments: D. King was present to speak to this proposal. D. King commented that the new submission contained the correct syllabus for the course.

It was moved by H. Fountain, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1438
Course: Course Revision: CDE 375, Selected Topics, Fall 2014
Proposal: Change in course credit hours.
Comments: T. McFeely was present to speak to this proposal. Nothing new was submitted to the committee, and the issue with the administration about LHE for the course has not yet been resolved. This proposal will remain tabled.

NEW BUSINESS

General Education

Current #: GEC 1401
Program: Program Revision: Minor Changes to the Gen Ed Check Sheet, Fall 2014
Proposal: Change in General Education program requirements.
Comments: R. Schaeffer was present to speak to this proposal. Most of the changes are cosmetic changes, such as removing specific courses which are no longer being offered, and removal of prefixes which are no longer in use. C. Wells recommended keeping this as a cosmetic change to the form, rather than substantive, and keeping the effective date of the program as Fall 2011, so that all current students are grandfathered into using the form. The committee agreed with this suggestion.

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by H. Fountain, to consider and approve as a block. MOTION PASSED.

COB 1420 Competencies (WI): PRO 130, Practical Leadership, Fall 2014
Proposal: Requested competencies in Writing Intensive.

COE 1434 Competencies (CD): SPU 201, Cognitive Development of Diverse Learners in a Standards Aligned System, Fall 2014
Proposal: Requested competencies in Cultural Diversity.

LAS 14097 Competencies (CT,QL): ANT 202, Research Methods in Physical Anthropology, Fall 2014
Proposal: Requested competencies in Critical Thinking and Quantitative Literacy.

LAS 14104 Competencies (CT,WI): ENG 235, The American Autobiography, Fall 2014
Proposal: Requested competencies in Critical Thinking and Writing Intensive.

LAS 14110 Competencies (CD): SOC 217, LGBTQ Studies, Fall 2014
Proposal; Requested competencies in Cultural Diversity.

College of Business

Current #: COB 1419
Course: New Course: SPT 236, Personal Selling in Sport, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: S. Kim was present to speak to this proposal.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 14038
Course: Course Revision: MAT 340, Differential Equations, Fall 2014
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: R. Schaeffer was present to speak to this proposal. B. Meares commented that change in course prerequisites was not checked on the cover sheet. R. Schaeffer stated that it should be, as the proposal includes a change in prerequisites.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14090
Course: New Course: PSY 105, Contemporary Developments and Careers in Psychological Science, Spring 2015
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14100
Course: New Course: MAT 300, Problem Solving in Mathematics, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: T. Wong was present to speak to this proposal.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14105
Course: New Course: ENG 561, The Epic in the Modern Imagination, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: R. Schaeffer confirmed the number for this course would be ENG 561, and linked to ENG 460.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14111
Course: New Course: ENG 318, Activists Writing Media: Composing Democratic Futures, Summer I 2014
Proposal: Addition of course to the Master Course Listing.
Comments: K. Mahoney was present to speak to this proposal. R. Schaeffer confirmed the number for this course will be ENG 318.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14114
Course: New Course: MAT 123, Discrete Mathematics, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: T. Wong was present to speak to this proposal.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14115
Course: New Course: MAT 321, Combinatorics, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: B. Kronenthal was present to speak to this proposal.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14116
Course: Program Revision: Revision to B.S. & B.S.W. CLAS Humanities section IV, C2 & C3, Fall 2014
Proposal: Change in Program Gen Ed requirements and change in Program Gen Ed electives.
Comments: R. Schaeffer was present to speak to this proposal. C. Wells recommended that the program's effective date remain Fall 2011, as these are cosmetic changes to clarify the check sheet, and not substantive changes that alter the program. The committee agreed with her recommendation.

It was moved by J. Walker, and seconded by J. Vafeas, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14117
Course: New Course: TVR 206, Masterpieces in Film History, Summer I 2014
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14118
Course: New Course: TVR 205, Narrative Video Production, Summer I 2014
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14126
Course: Course Revision: FAR/CSC 020, Computer Graphics, Fall 2014
Proposal: Deletion of course cross-listing and change in course syllabus.
Comments: R. Schaeffer stated that this proposal was to be withdrawn, as it needed to go through the VPA curriculum committee before appearing at UCC to approve removal of the cross-listing by FAR.

Current #: LAS 14127
Course: New Course: CSC 543, Multiprocessing & Concurrent Programming, Spring 2015
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 1441
Course: New Course: MUS 302, The Modern Private Music Teacher, Fall 2014
Proposal: Addition of course to the Master Course Listing.
Comments: Removed underlined name on last page of resources list.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1442
Course: New Course: MUS 304, The Professional Classical Musician, Fall 2014
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1449
Course: Course Revision: ART 171CP, Computer Aided Modeling and Rendering, Fall 2014
Proposal: Change in course prerequisites.
Comments: H. Fountain was present to speak to this proposal. Stated that they are changing the prerequisites to all Electronic Media students have access to the course.

It was moved by J. Walker, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1450
Course: Course Revision: COM 214, Advanced Public Speaking, Fall 2014
Proposal: Change in course description and syllabus.
Comments: R. Schaeffer pointed out that this is also a change in course description and that that needed to be checked on the cover sheet.

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by H. Fountain, to consider and approve as a block. MOTION PASSED.

VPA 1453 Course Revision: MUP 281, University Band, Fall 2014
Proposal: Change in course prerequisites.
Comments: T. Rober was present to speak to this proposal. He stated that the purpose for this proposal was to remove permission of instructor from the prerequisites.

VPA 1454 Course Revision: MUP 282, University Marching Band, Fall 2014
Proposal: Change in course prerequisites.
Comments: T. Rober was present to speak to this proposal. He stated that the purpose for this proposal was to remove permission of instructor from the prerequisites.

VPA 1455 Course Revision: MUP 283, University Choir, Fall 2014
Proposal: Change in course prerequisites.
Comments: T. Rober was present to speak to this proposal. He stated that the purpose for this proposal was to remove permission of instructor from the prerequisites.

Current #: VPA 1460
Course: New Course: MUS 113, Introduction to Film Music, Fall 2014
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1461
Course: New Course: MUS 121, Fundamentals of Music Business, Fall 2014
Proposal: Addition of course to the Master Course Listing.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1462
Course: Course Revision: MUS 228, Introduction to American Musical Theater, Fall 2014
Proposal: Change in course title, deletion of course cross-listing, change in course description and course syllabus, and change in course prerequisites.
Comments: T. Rober was present to speak to this proposal. R. Schaeffer noted that this proposal had not been approved by the Communication Studies & Theatre department to remove the cross-listing, and that that is required prior to appearing at UCC. The proposal was withdrawn and returned to the VPA representatives to take to the Communication Studies & Theatre department.

Current #: VPA 1463
Course: Course Revision: MUS 010, Introduction to Music, Fall 2014
Proposal: Change in course title.
Comments: T. Rober was present to speak to this proposal.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1464
Course: Course Revision: MUS 470, Foundations of Musical Worship, Fall 2014
Proposal: Change in course title, change in course description and syllabus, and change in course credit hours.
Comments: T. Rober was present to speak to this proposal.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1465
Course: Course Revision: MUP 230, Chamber Ensemble, Fall 2014
Proposal: Change in course prerequisites.
Comments: T. Rober was present to speak to this proposal.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1468
Program: Program Revision: Crafts Minor, Fall 2014
Proposal: Change in program eligibility requirements.
Comments: H. Fountain was present to speak to this proposal. The department wanted to make this minor available to all majors, not just those in Fine Arts. J. Walker

It was moved by J. Walker, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by J. Walker, and seconded by H. Fountain, to consider and approve as a block. MOTION PASSED.

COB 1415 Distance Education Offering: BUS 572, Managing Enterprise Information Technology, Summer I 2014
Proposal: Request to offer existing course via Distance Education.

COE 1444 Distance Education Offering: EDU 101, Teaching PreK-8: An Exploration and Investigation, Fall 2014
Proposal: Request to offer existing course via Distance Education.

COE 1445 Distance Education Offering: EEU 220, Children's Literature for PreK-4, Fall 2014
Proposal: Request to offer existing course via Distance Education.

COE 1446 Distance Education Offering: EDU 523, Assessment Issues and Concerns in a Standards Aligned System, Summer I 2014
Proposal: Request to offer existing course via Distance Education.

LAS 14128 Distance Education Offering: ENG 119, American Genre Film, Summer I 2014
Proposal: Request to offer existing course via Distance Education.

- LAS 14129 Distance Education Offering: ENG 363WI, Modern Drama, Summer I 2014
 Proposal: Request to offer existing course via Distance Education.
- VPA 1457 Distance Education Offering: COM 219, Integrated Marketing Concepts & Practices, Summer II 2014
 Proposal: Request to offer existing course via Distance Education.
- VPA 1458 Distance Education Offering: COM 245CM, New Media and Communication, Fall 2014
 Proposal: Request to offer existing course via Distance Education.
- VPA 1466 Distance Education Offering: COM 261, Health Communication, Fall 2014
 Proposal: Request to offer existing course via Distance Education.
- VPA 1467 Distance Education Offering: COM 130, Interpersonal Communication, Fall 2014
 Proposal: Request to offer existing course via Distance Education.

ANNOUNCEMENTS

Selected Topics Courses

- LAS 14120** Selected Topics in Modern Language Studies: SPA 370, Latin American Popular Culture, Fall 2014
- LAS 14121** Selected Topics in Modern Language Studies: GER 370, Selected Topics Intro to GER/ENG Translation, Fall 2014
- LAS 14133** Selected Topics in Mathematics: MAT 370, Non-Euclidean Geometry, Fall 2014
- VPA 1452** Selected Topics in Communication Design: CDE 375, Oaxaca Sketchbook: Drawing on Location in Oaxaca, Mexico, Winter 2015

ADJOURNMENT

 Bethany G. French, Recording Secretary

 Susan G. Czerny, Secretary

 Date

 Date

03-03-2014