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UCC Minutes April 24, 2014

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of April 24, 2014

R. Schaeffer called the meeting to order stating that there was a quorum.

PRESENT: Randy Schaeffer (Chairman), Ellesia Blaque, Heather Fountain, Helen Hamlet, Michelle Hughes, Soojin Kim, Diane King, Karen Kresge, Krista Prock for Susan Czerny, Marilyn Stewart, John Vafeas, John Walker, and Carole Wells

ABSENT: Sandy Feliz, and Graduate Student Representative

ALSO IN ATTENDANCE: Jeanie Burnett, Janice Chernenkoff, Jason Crockett, Jennifer Forsyth, Bethany French, Margaret Herrick, Matthew Junker, Mahfuzul Khondaker, Eloise Long, Brian Meares, Roseanne Perkins, and Elizabeth Rogol

GENERAL ANNOUNCEMENTS

R. Schaeffer stated that there will be a continuation meeting if needed on Thursday, May 1, 2014, in SUB 157 at 11 a.m.

MINUTES

It was moved by H. Fountain, seconded by D. King, to approve the minutes from March 27, 2014. MOTION PASSED.

OLD BUSINESS

Current #: VPA 1438
Course: Course Revision: CDE 375, Selected Topics, Fall 2014
Proposal:
Comments: Committee received nothing new at this time, so it remains tabled.

NEW BUSINESS

College of Education

Current #: COE 1417
Program: New Minor Program: Library Science Minor
Proposal: Addition of new minor program.
Comments: E. Long and R. Perkins were present to speak to this proposal. This proposal was resubmitted after having appeared on the Jan. 30, 2014, agenda.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: COE 1435
Program: Program Moratorium: M.A. in Counseling – Child and Adolescent, Fall 2014

Proposal: Place program into moratorium

It was moved by J. Walker, and seconded by D. King, to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 14119
Course: New Course: Special Topics in History, Spring 2015
Proposal: Addition of course to the Master Course Listing.
Comments:

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14134
Course: Program Revision: Bachelor of Arts in English, Spring 2015
Proposal: Change in major program requirements, and change in major program electives.
Comments: It was noted by the committee that the General Education side of the checksheet will remain the same and have the effective date of Jan. 2011, since that cannot be changed by a department, but only by the General Education Committee. The program side of the checksheet will have the effective date of Jan. 2015.

It was moved by J. Walker, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14135
Course: Omnibus Course Archive: Omnibus German Course Archive, Fall 2014
Proposal: Omnibus change in course status to archive.
Comments: Change in effective date from Spring 2015 to Fall 2014. C. Wells noted that the courses are being archived instead of deleted in order to still be able to reflect it on graduates' transcripts, or if a course needs to be de-archived and used again.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

LAS 14141 Course Archive: CRJ 371, Selected Topics, Fall 2014
Proposal: Change in course status to archive.
Comments: M. Khondaker was present to speak to this proposal. The proposal was changed from requesting a course deletion to requesting a course archive.

LAS 14142 Course Archive: CRJ 372, Selected Topics, Fall 2014
Proposal: Change in course status to archive.
Comments: M. Khondaker was present to speak to this proposal. The proposal was changed from requesting a course deletion to requesting a course archive.

LAS 14143 Course Archive: CRJ 394, Fieldwork CJ Extended, Fall 2014

Proposal: Change in course status to archive.

Comments: M. Khondaker was present to speak to this proposal. The proposal was changed from requesting a course deletion to requesting a course archive.

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

LAS 14144 Course Archive: TVR 399, Honors Seminar in Electronic Media, Fall 2014

Proposal: Change in course status to archive.

LAS 14146 Omnibus Course Archive: Archive MAT 5, 30, 124, 200, 320, 500, 503, 513, 516, 531, and 562, Fall 2014

Proposal: Omnibus change in course status to archive.

LAS 14147 Omnibus Course Archive: Omnibus Course Archive of PSY 130, 225, 230, and 245, Fall 2014

Proposal: Omnibus change in course status to archive.

LAS 14148 Omnibus Course Archive: Archive FRE Courses, Fall 2014

Proposal: Omnibus change in course status to archive.

Current #: LAS 14149

Course: New Course: SWK 562, Social Work Best Practices in Addiction Treatment, Spring 2015

Proposal: Addition of course to the Master Course Listing.

Comments: J. Vafeas was present to speak to this proposal.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block. MOTION PASSED.

LAS 14150 New Course: SWK 527, Social Entrepreneurship and Social Work, Spring 2015

Proposal: Addition of course to the Master Course Listing.

Comments: J. Vafeas was present to speak to this proposal.

LAS 14151 New Course: SWK 528, Entrepreneurship Social Work and Nonprofit Leadership, Spring 2015

Proposal: Addition of course to the Master Course Listing.

Comments: J. Vafeas was present to speak to this proposal.

LAS 14152 New Course: SWK 529, Financial Sustainability of Entrepreneurial Social Work, Spring 2015

Proposal: Addition of course to the Master Course Listing.

Comments: J. Vafeas was present to speak to this proposal.

Current #: LAS 14153

Program: Program Revision: Sociology Minor Program Change, Spring 2015

Proposal: Change in Minor Program Electives.

It was moved by S. Kim, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 14154
Course: Omnibus Course Archive: Archive Courses – Anthropology & Sociology Department, Fall 2014
Proposal: Omnibus change in course status to archive.
Comments:

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by H. Fountain, to consider and approve as a block. The following proposals were moved by C. Wells, and seconded by S. Kim, to TABLE. MOTION PASSED.

LAS 14155 Program Revision: MS Computer Science: IT, Spring 2015
Proposal: Change in major program requirements, and change in major program electives.
Comments: C. Wells recommended that the committee table these proposals, since according to PASSHE guidelines, a track and a concentration are synonymous, and therefore you cannot have a concentration within a track, and that the wording needs to be revised and clarified.

LAS 14156 Program Revision: MS Computer Science: SD, Spring 2015
Proposal: Change in major program requirements, and change in major program electives.
Comments: C. Wells recommended that the committee table these proposals, since according to PASSHE guidelines, a track and a concentration are synonymous, and therefore you cannot have a concentration within a track, and that the wording needs to be revised and clarified.

LAS 14157 Program Revision: MS/BS Computer Science: IT, Spring 2015
Proposal: Change in major program requirements, and change in major program electives.
Comments: C. Wells recommended that the committee table these proposals, since according to PASSHE guidelines, a track and a concentration are synonymous, and therefore you cannot have a concentration within a track, and that the wording needs to be revised and clarified.

LAS 14158 Program Revision: MS/BS Computer Science: SD, Spring 2015
Proposal: Change in major program requirements, and change in major program electives.
Comments: C. Wells recommended that the committee table these proposals, since according to PASSHE guidelines, a track and a concentration are synonymous, and therefore you cannot have a concentration within a track, and that the wording needs to be revised and clarified.

Current #: LAS 14159
Program: Program Revision: BS Biochemistry Program Changes, Spring 2015
Proposal: Change in major program requirements, and change in major program electives.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by J. Walker, and seconded by H. Fountain, to consider and approve as a block.

LAS 14160 Omnibus Course Archive: Omnibus Archive of GEG 131, 217, 264, and 326, Fall 2014
Proposal: Omnibus change in course status to archive.

Comments: C. Wells noted that on the memo “delete” should have been changed to “archive.”

LAS 14161 Omnibus Course Archive: Omnibus Archive of GEG 127, 132, 145, 300, 332, 350, 374, and 565, Fall 2014

Proposal: Omnibus change in course status to archive.

Comments: C. Wells noted that on the memo “delete” should have been changed to “archive.”

LAS 14162 Omnibus Course Archive: Russian Course Archives, Fall 2014

Proposal: Omnibus change in course status to archive.

College of Visual & Performing Arts

Current #: VPA 1203

Course: Omnibus Course Archive: ART 301-306, Serigraphy Studio I-VI, ART 330, Animation, Fall 2014

Proposal: Change in course status to archive.

Comments: Change in effective date from Spring 2015 to Fall 2014.

It was moved by J. Walker, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 1451

Course: New Course: CDE/ART 3XX, Creative Coding, Spring 2015

Proposal: Addition of course to the Master Course Listing.

Comments: R. Schaeffer noted that since there are two prefixes from two different departments, the proposal needs approval from both departments.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. It was moved by C. Wells, and seconded by D. King, to table this proposal. MOTION PASSED.

Current #: VPA 1477

Course: Course Revision: CDE 335, Interdisciplinary Team Project, Spring 2015

Proposal: Change in course credit hours and load hour equivalent (LHE).

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

College of Business

Current #: COB 1424

Course: Course Revision: PRO 100, Introduction to Business for Non-Business Majors, Spring 2015

Proposal: Change in course title, and change in course description.

Comments: E. Rogol was present to speak to this proposal. B. Meares noted that the description needed updating to remove the old title of the course.

It was moved by J. Walker, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by J. Walker, and seconded by D. King, to consider and approve as a block.

- COE 1471 Distance Education Offering: SPU 381, Field Experience in Special Education, Winter 2015
Proposal: Request to offer existing course via Distance Education.
- COE 1472 Distance Education Offering: EDU 504, Literacy Curriculum and Instruction: PreK to Grade 3, Spring 2015
Proposal: Request to offer existing course via Distance Education.
- COE 1473 Distance Education Offering: EDU 506, Literacy Curriculum and Instruction: Grades 4-8, Spring 2015
Proposal: Request to offer existing course via Distance Education.
- COE 1474 Distance Education Offering: EDU 513, Literacy Curriculum and Instruction: Adolescent to High School, Spring 2015
Proposal: Request to offer existing course via Distance Education.
- COE 1475 Distance Education Offering: EDU 514, The Reading Specialist and Intensified Literacy Instruction, Spring 2015
Proposal: Request to offer existing course via Distance Education.
- LAS 15004 Distance Education Offering: GER 370, German to English Translation, Fall 2014
Proposal: Request to offer existing course via Distance Education.

ADJOURNMENT

It was moved by J. Walker, and seconded by J. Vafeas, to adjourn the meeting. MOTION PASSED.

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

04-28-2014