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Senate Minutes

Kutztown University Senate

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Summer 4-4-1974

### **Senate Minutes 4-4-74**

Kutztown University of Pennsylvania

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Commonwealth of Pennsylvania  
Kutztown State College  
Kutztown, Pennsylvania

Minutes of the Faculty Senate Meeting  
April 4, 1974

The Faculty Senate met on Thursday, April 4, 1974, in the Library Science Reading Room, Rohrbach Library, at 4:00 p.m.

Present were: Prof. Clarence Arnold, Prof. Betty Bartlett, Dr. Walter Bleckmann, Prof. Mary Burkett, Dr. Kenneth Cook, Dr. Constance Dent, Vice President Dodson Dreisbach, Dr. Arnold Newman for Dr. Edward Evans, Prof. Joseph Gallo, Dr. Gordon Goldberg, Prof. William Klucsarits, Dr. William Laurita, Dr. Gilbert Mc-Klveen, Prof. Carol Mann, Dean Mary Mobley, Dr. George Monroe, Prof. Margaret Morris, Prof. Samuel Ottinger, Dean Dennis Roth, Prof. Thomas Sanelli, Dr. Edwin Schatkowski, Prof. John Scott, Dr. Frank Siekmann, Prof. Floyd Stauffer, Dr. Ruth Stickney, Dr. Walter Warzeski, Dr. Glenn Webb and guests Dean Paul Drumm, Dr. Raymond Lucas, Dr. Norwood Lawfer, Biology; Dr. Robert Fina, Director, Edc. T.V.; Prof. Richard Grabowski, Speech and Theatre; Ronald Perry, student; Robert J. Magee, SGB.

Prof. Arnold moved that the minutes of the March 7, 1974, meeting be approved. The motion was seconded by Dr. Stickney and carried.

ANNOUNCEMENTS

1. Chairman Monroe announced that because of the illness of Dr. Evans, Dr. Newman will act as Senate secretary for this meeting.
2. The Executive Committee of the Faculty Senate will meet April 24 at 9 a.m. to draw up the agenda for the May meeting. Chairman Monroe asked that Senators reserve Thursday, May 9, at 4 p.m. for any continuation as required by the May meeting.
3. Prof. Ottinger announced that the deadline for nomination of Senators-at-large would be April 17 or as soon thereafter as possible. He urged each department that had not done so to nominate one person from within the department and one from outside the department.
4. Chairman Monroe announced that all amendments to the Student Bill of Rights which had been approved by the Board of Trustees had been distributed to the members of the Senate in the mailing for the April meeting.
5. Dr. Webb announced that Ecos is planting American elm trees in this area and that three small trees were still available for Senators to pick up if they wished to do so.
6. Dean Drumm announced that the Graduate Council has been reorganized and its first meeting to conduct business will be April 19. Dean Drumm was named Chairman and Prof. Mary Mobley Vice chairman of the Graduate Council.

COMMITTEE REPORTS

The chairpersons of the Standing Committee on Faculty Affairs and the Ad Hoc Committee on Life Experience and College Credit indicated that their reports would be given at the May meeting.

UNFINISHED BUSINESS

The question of An 190 has been resolved without needing to take action and the motion concerning the course offering, tabled at the March meeting, was allowed to die on the table.

NEW BUSINESS

## 1. Control of curricular expansion

Dr. McKlveen moved that the Standing Committee on Curricular Affairs of the Faculty Senate study available data regarding the offering of courses at Kutztown State College over recent years and that it return recommendations to the Senate regarding the control of curricular expansion. The motion was seconded by Dean Roth.

Dr. McKlveen moved to amend the motion to send the matter to the college-wide Curriculum Committee rather than the Standing Committee on Curricular Affairs of the Faculty Senate. Dean Roth seconded the motion.

After further discussion, and indications that such a study had already been undertaken, Dr. Goldberg moved to table both the motion and the amendment. The motion was seconded by Dr. Webb and it carried.

## 2. Streamlining of curricular approval procedure

Prof. Ottinger moved that the Faculty Senate Curricular Affairs Standing Committee investigate the problem of speeding the flow of curricular proposals through the normal channels and that the committee report its recommendations to the Faculty Senate no later than the November 1974 meeting. The motion was seconded by Prof. Scott. The motion was defeated.

## 3. Establishing a surrogate committee to oversee academic aspects of Continuing Education proposals

Prof. Burkett moved to approve the first section of the following proposal:

- a. That all proposals for Continuing Education courses be reviewed for academic appropriateness and approved for offering by a committee consisting of the Director of Continuing Education and four other individuals, two of whom will be elected by the Faculty Senate, and two of whom will be elected by the Curriculum Committee. These faculty members will hold two-year terms, one being elected by each group in September of alternating years. The guidelines to be used by the committee as well as the structure of the operation will be approved by the Curriculum Committee and the Faculty Senate no later than September 15, 1974.

No limitation in the administration of Continuing Education is implied for the time prior to the approval of the above procedures, but all proposals put into effect in the interval shall be reviewed by the above committee.

- b. That this motion be studied by the Academic Affairs Standing Committee of the Faculty Senate, and that its recommendations be reported at the May meeting of the Senate.

The motion was seconded by Prof. Scott. Prof. Stauffer moved that the matter be referred to the Faculty Senate Academic Affairs Standing Committee. The motion was seconded by Prof. Bartlett and was passed.

## 4. Graduate Council Business

Prof. Mobley presented a course entitled "The Earth Sciences as Studied in the Elementary and Middle School's Curricula" and she moved to approve the course. The motion was seconded by Prof. Morris and was passed.

## 5. Curriculum Business

a. Dr. Dreisbach introduced a package of three proposals for courses to be offered by Kutztown State College at St. Luke's Hospital in Bethlehem.

Dr. Dreisbach then moved that the first of these courses, "Mammalian Anatomy", be approved. The motion was seconded by Dean Roth and carried.

Dr. Dreisbach moved that the second of these courses, "Human Physiology" be approved. The motion was seconded by Dr. Stickney and carried.

Dr. Dreisbach moved that the third of these courses, "Applied Environmental Microbiology", be approved and that the course presently in the catalogue entitled "Microbiology" have its title changed to "Bacteriology." The motion was seconded by Dr. Warzeski.

Prof. Sanelli proposed an amendment that the Department of Biology be informed that the Senate is not entirely satisfied with the items as presented. The motion was seconded by Dr. Stickney. After discussion, Prof. Sanelli withdrew his motion and Dr. Stickney withdrew her second. The original motion was passed.

Prof. Sanelli moved the adoption of a resolution commending the Biology Department for syllabus No. 43, "Mammalian Anatomy", and suggesting that in the future the Department follow the guidelines for submitting syllabi more carefully. Dr. Stickney seconded the motion. The resolution was passed. Prof. Ottinger wished to be recorded as abstaining.

b. Dr. Dreisbach moved adoption of "A Proposal for a Concentration of Eighteen Credits in TV Production." The motion was seconded by Prof. Klucsarits.

Dr. Warzeski moved an amendment to the motion that "A Proposal For a Concentration of Eighteen Credits in TV Production" should indicate that in order to be counted toward a Liberal Arts and Sciences degree all eighteen hours must be taken. Dr. Webb seconded the motion. The amendment was passed and then the original motion was passed. Dr. Siekmann wished to have his abstention recorded.

Dr. Dreisbach moved adoption of the course "Noise and Man". The motion was seconded by Prof. Mobley and was passed.

Dr. Stickney moved to adjourn the meeting. The motion was seconded by Prof. Ottinger and it carried. The meeting adjourned at 5:50 p. m.

*George K. Monroe*

George K. Monroe  
Chairman, Faculty Senate

*Arnold E. Newman*

Arnold E. Newman  
Acting Secretary, Faculty Senate