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2008-10-24 PCA NAR Meeting Minutes, September 25, 2008

Pennsylvania Counseling Association

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ACA North Atlantic Region Fall Assembly

NAR

Hollywood Slots

Bangor, Maine

Meeting Minutes

Business Meetings - September 25 & 27, 2008

NAR OFFICERS IN ATTENDANCE:

Terry Mitchell – NAR Chair (Maine)
Bob Schmidt – NAR Chair-Elect (Connecticut)
Pasquale Giordano – NAR Chair-Elect-Elect (Connecticut)
Kelley Kenney – NAR ACA Governing Council Representative (Pennsylvania)

MEMBERS IN ATTENDANCE:

Michele Carpentier – New York (Thur. only)
Ellen Gerard – New York (Thur. only)
Joan Castor – Virgin Islands
Cathy Cowin – Delaware
Nelson Vazquez – Puerto Rico
Ramonita Diaz - Puerto Rico
Donald Strano - Pennsylvania
Beth Doane – Maine (Thur. only)
Bernadette Willette - Maine
John Parkman (Thur. only)

WELCOME AND CALL TO ORDER:

Terry Mitchell, NAR Chair called the meeting to order at 4:15 PM.

DELEGATE ROLL CALL:

Pasquale Giordano, NAR Chair-Elect-Elect called role call for all the members of the state leadership that were present.

VOTING GUIDELINES:

- Kelley Kenney reviewed voting guidelines for the business meeting.
- Branch delegates, who are ACA members in good standing, shall be empowered to vote at all Assemblies on the principle of one person/one vote, except in the election of NAR Representative to the ACA Governing Council, where the principle of one written vote per Branch is mandated.

APPOINTMENT OF PARLIAMENTARIAN:

- Terry Mitchell appointed Michele Carpentier as the parliamentarian for the NAR business meetings.

ADOPTION OF AGENDA:

- Terry Mitchell informed members that the treasurer's report would be given by Bob Schmidt.
- Motion to adopt the agenda as amended made by Romanita Diaz. Bob Schmidt seconded. The motion passed unanimously.

APPROVAL OF MINUTES FROM NAR BUSINESS MEETING AT THE ACA ANNUAL CONFERENCE:

- Bob Schmidt distributed minutes from the last business meeting that took place at the ACA annual conference in Hawaii.
- Motion to accept the minutes were made by Nelson Vazquez. Romanita Diaz seconded. The motion passed unanimously.

TREASURER'S REPORT:

- Bob Schmidt distributed the treasurer's report for the fall assembly.
- The current balance is at \$14,263.92.
- There is a clause by ACA that if the region does not use the money in the budget then ACA can ask for the money back.
- Motion to accept the treasurer's report was made by Romanita Diaz . Donald Strano seconded. The motion passed unanimously.

GOVERNING COUNCIL REPORT:

- Kelley Kenney distributed the minutes from the ACA Governing Council Meeting which was held at the ACA annual conference in Hawaii.
- The next ACA Governing Council Meeting is scheduled for October 16-19, 2008 in Virginia.
- ASCA has not noted that they are a division of ACA in any of their documents or their website. ACA established a committee to research why ASCA was not in compliance with ACA by-laws.
- NARACES Fall Assembly was last week. Kelley met with leaders of NARACES to share with them what issues the NAR is having with membership retention and non-active branches.

CHAIR REPORT:

- Terry Mitchell participated in the COPARC meeting in July. Divisions and regions participated in the meetings.
- Strategic planning was completed.
- Terry stated that the state branches need to be strong to encourage new members and for membership retention.
- Terry Mitchell and Bob Schmidt will attend the next COPARC meeting in January.

- Terry stated the theme of this year's fall assembly is connecting, communicating and collaborating.
- Terry Mitchell reviewed the goal statements for the NAR.
- Terry Mitchell asked the branches to try and make plans to send their president-elects and if possible any emerging leaders to the NAR Fall Assembly next year. The presidents are also very welcome to attend, but the major purpose of the Fall Assembly is to provide leadership training to incoming and new branch leaders.

CHAIR-ELECT REPORT:

- Bob Schmidt shared his ideas for planning next year's conference. Bob stated that he is planning to have next year's fall conference in Mystic, CT.
- The fall assembly will be October 22-24th 2008.

CHAIR-ELECT-ELECT REPORT:

- Pasquale Giordano stated that he would like to get updated contact information from all state branches. This will help increase communication.

CALL FOR NOMINATIONS:

- Terry Mitchell stated that we need a NAR treasurer. Terry asked members to contact him if they know of anyone who would be interested in the position. Terry stated that there will be some advantages. It will consist of a three year term. The three year term would be able to be renewed.

PLANNING AND ADVISORY COMMITTEE:

- Terry Mitchell, Kelley Kenney, Bob Schmidt, and Pasquale Giordano met on Wednesday night to discuss goals of the NAR. Members are planning on continuing discussions via conference over the next month.

NOMINATIONS COMMITTEE:

- Terry Mitchell asked members if they were interested in joining the nominations committee to please contact him.
- Kelley Kenney will contact Connie Mathews, NAR Past Chair to see if she would be interested in chairing the committee.
- John Parkman stated that the NAR should leave the fall assembly with a nomination for NAR chair-elect-elect. Michele Carpentier noted that at the ACA annual conference that the NAR eliminated the chair-elect-elect position. This means that the NAR would not need to have a nomination this year. The NAR will need a nomination for treasurer.

MEMBERSHIP DEVELOPMENT COMMITTEE:

- Terry Mitchell encouraged members to come forth if they were interested in being a member of a membership development committee to help develop the membership of the branches in NAR.

BRANCH DEVELOPMENT COMMITTEE:

- Terry Mitchell would like to talk about developing the inactive branches in the NAR. This topic was tabled to Saturday.

NEWSLETTER/WEBSITE COMMITTEE:

- Terry Mitchell stated that each division, region and branch can submit up to 350 words in the announcement section of the Counseling Today each month. You can also send one photo per group every three months with a supplied caption (100-word maximum) in lieu of an article.
- Terry Mitchell would like a member to volunteer to develop the NAR section of the ACA website. Terry encouraged members to go back to their branches and find someone that would be interested in developing the website.
- Terry Mitchell would like branches to submit their website link to ACA to post on ACA's website.
- Nelson Vazquez acknowledged that maintenance for the website takes time and effort. He asked if there could be a stipend for the website developer. Terry Mitchell stated that this might be necessary.

ACA NOMINATIONS COMMITTEE:

- Lynn Linde explained that there are 13 ACA committees and that the president-elect is responsible for assigning two members to each committee.
- Lynn Linde would like to increase the Master's level practitioners and students for members for these committees.
- Anyone can be nominated for a committee. The only requirement is that the person is an ACA member.
- Committee participation is a three year commitment. There is only one face to face meeting which is held at the ACA annual conference. Most work is completed by telephone and on-line.
- Nominations are due December 1, 2008

Meeting recessed at 5:35PM until Saturday's meeting.

Terry Mitchell reconvened the meeting on Saturday, September 27, 2008 at 3:15PM

ACA DIVISION PRESIDENTS AND REPRESENTATIVES:

- Francene Haymon the President of the Association for Multicultural Counseling and Development (AMCD) shared upcoming events and discussed how someone could participate.
- Larry Burlew representative of the Association for Adult Development and Aging (AADA) discussed open positions within the division and discussed how to develop a division within your state.
- Michael Kocet, president-elect of the Association of Gay, Lesbian, Bi-sexual, and Transgender. One of Michael Kocet's goals for when he is president next year is to incorporate spirituality and bi-sexual issues. There is a mentoring program. Three board trustees positions available as well as other leadership positions.

- Sharon Bowles the immediate past chair of the Western Region thanked Terry Mitchell for his hospitality and great conference planning. Sharon Bowles invited members to attend the Western Regions conference which will be held from November 6-9th in Seattle, WA.

DELEGATE ROLL CALL:

- Pasquale Giordano called the roll call for the meeting. All were present from Thursday except New York.

ACA CHARLOTTE NORTH CAROLINA CONFERENCE:

- Colleen Logan, ACA president discussed the upcoming conference. Over 1400 people are currently registered.
- Colleen Logan thanked all members who participated this weekend in the NAR fall assembly.

NEW BUSINESS:

- Bob Schmidt made a motion to move to new business

NEW ENGLAND REGIONAL BRANCH:

- Michael Kocet discussed forming a New England regional branch. This would not take away from the NAR of ACA but help and support states that have inactive branches. He also discussed having a New England journal of counseling.
- Michael Kocet discussed the idea of having a regional annual conference as an alternative or in conjunction to state conferences.
- Michael encouraged members to e-mail him suggestions in favor or against these ideas.

NAR TREASURER:

- Bob Schmidt distributed the plan to establish a treasurer for NAR for a three year term.
- If a treasurer is appointed in the next year then a chair-elect-elect would not be needed.
- If a treasurer cannot be found within the year then the Pasquale Giordano, the current NAR chair-elect-elect would become treasurer as the chair elect and a NAR would need to find a NAR chair-elect-elect.
- If NAR finds a treasurer then Pasquale Giordano, the current NAR chair-elect-elect would act as secretary this year and next year.
- By-laws need to be amended to outline the responsibilities of the treasurer.

EMERGING LEADERS:

- Terry Mitchell discussed the need to plan to provide funding for emerging leaders through the NAR budget.
- A proposal will be made this year for next year's budget.

UPCOMING MEETINGS:

- Terry Mitchell encouraged communication between the NAR branches.
- Terry Mitchell stated that he plans on having a conference call with the NAR advisory committee to discuss the outcome of the NAR fall assembly and to discuss future goals.

ACA 20/20 VISION:

- Terry Mitchell opened the floor for any discussion and hearing none called for a vote.
- Donald Strano moved to accept the seven principles for unifying and strengthening the profession. Romanita Diaz seconded. The motion was approved unanimously.
- Terry Mitchell will contact Michael Kaplan to let him know that NAR is in support of 20/20.

BRANCH NEWS

- Romanita Diaz announced Puerto Rico's annual conference which will be held on November 12-14th.
- Donald Strano announced Pennsylvania's annual conference. It will be held on October 24-26th at the Penn Stater in State College Pennsylvania.
- Joan Castor announced the Virgin Islands annual conference which will be held February 27, 2009.
- Pasquale Giordano announced Connecticut's annual conference. It will be held on May 1, 2009.
- Bernadette Willette announced Maine's annual conference. It will be held the week after ACA's annual conference. Keynote speaker will speak about Autism/Aspergers. Bernadette encouraged members to look at Maine's website.
- Cathy Cowin from Delaware thanked members for a great fall assembly.

Donald Strano made a motion to adjourn. It was seconded by Nelson Vazquez. The motion passed unanimously. Meeting ended at 4:34PM.

Minutes respectfully submitted by Pasquale Giordano