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Senate Minutes

Kutztown University Senate

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Spring 4-4-1991

### **Senate Minutes 4-4-91**

Kutztown University of Pennsylvania

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Kutztown University  
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE  
April 4, 1991

I. Call to Order

The meeting was called to order by D. Valuska at 4:05 p.m. in Room 11 of the North Student Center.

Present: Margaret M. Apostolos, William E. Bateman, Jeffrey Becker, Gary B. Brey, Susan Allport-Schneider for James G. Chaney, Robert Covington, Mark K. Dinger, Edward J. Earley, Jr., Deepak Khanna for Ruth D. Fisher, Gordon J. Goldberg, Linda K. Goldberg, Paul C. Laincz, Kathy M. Lynch, E. Annette Mazzaferri, David R. Peterson, Michael F. Piovane, Thomas A. Sanelli, Thomas F. Schantz, John P. Schellenberg, Eileen L. Shultz, David L. Valuska, Robert J. Wittman.

Absent: Edward W. Evans, James M. Hvidding, David D. Wagaman.

II. Announcements

A. Election of Representatives to the Senate

D. Valuska announced that the following people have been elected to represent their college or unit on the University Senate beginning with the Fall 1991 Semester:

College of Business - James Hvidding  
College of Education - Edwin Nieves  
College of Liberal Arts & Sciences - Ruth Fisher  
College of Visual & Performing Arts -  
James Carroll, Roberta Crisson, Timothy Running  
Unit I Employees Not in the Colleges Including  
Counselor Education - Margaret Apostolos

D. Valuska announced that willingness-to-serve forms to replace Senators-At-Large, E. Evans and J. Schellenberg, have been mailed.

B. Middle States Evaluation

D. Valuska reported on the findings of the Middle States Evaluation Team relative to the University governance system.

C. 125th Anniversary Celebration Proposed Plan

M. Piovane and D. Valuska reported on the proposed plans for the 125th anniversary celebration.

D. Measles Inoculation

D. Valuska indicated that the Cabinet has approved on a contingency basis subject to endorsement by the Student Government Board to make measles immunizations a requirement for all first time entering students.

E. Possible problem with April 5 paycheck

D. Valuska reminded Senate members about the possibility of a problem with the April 5 payroll.

F. Proposal from Distinguished Visiting Faculty and Honorary Degree Committee

D. Valuska distributed copies of "Procedures Concerning Distinguished Visiting Professorship" forwarded by the Distinguished Visiting Faculty and Honorary Degree Committee which will be discussed by the Senate at its May meeting.

G. Memo from Budget and Facilities Committee

D. Valuska referred to a memo that was received from the Budget and Facilities Committee relative to unreleased projects and purchases.

III. Approval of the Agenda

P. Laincz moved, M. Apostolos seconded, to approve the Agenda.

J. Schellenberg moved, G. Goldberg seconded, to amend the Agenda by placing the memo from the Budget and Facilities Committee relative to unreleased projects and purchases under V. Committee Reports, D. Budget and Facilities Committee Report. The motion passed.

The Agenda was approved as amended.

IV. Approval of the Minutes of March 7, 1991

M. Apostolos moved, D. Peterson seconded, to approve the Minutes of March 7, 1991. The motion passed.

## V. Committee Reports

### A. Committee on Committees

W. Bateman announced that willingness-to-serve forms have been distributed for appointments to committees.

W. Bateman moved, A. Mazzaferri seconded, the approval of the following structural changes to the Academic Standards and Policy Committee:

- 1) change from 1 representative from the Graduate Exceptions Committee to 1 faculty member from the Graduation Exceptions Committee;
- 2) change from 3 at large faculty members to 4 faculty members, 1 from each of the 4 undergraduate colleges, thereby making it a 9 member committee.

The motion passed.

W. Bateman moved, M. Dinger seconded, the creation of an ad hoc committee of the Senate to study the following relative to committee meeting times:

- 1) the feasibility of designating certain Tuesday and/or Thursday times at 11:00 a.m. to be reserved for governance committee meetings.
- 2) to develop a schedule of times reserved for special meetings which would include department meetings, governance committee meetings, department committee meetings, CBA committee meetings, college committee meetings, etc.

The motion passed.

W. Bateman moved, M. Piovane seconded, to concur with the Committee on Committee's policy that when a person goes on leave and is replaced on a committee by the Committee on Committees, the replacement will serve on the committee for the remainder of the term. The motion passed.

P. Laincz moved, G. Brey seconded, that the previous action is out of order because it requires an amendment to the Constitution of the University Senate. The motion passed.

W. Bateman moved, M. Piovane seconded, to amend the Constitution of the University Senate by incorporating the policy that when a person goes on leave and is replaced on a committee by the Committee on Committees, the replacement will serve on the committee for the remainder of the term. The motion passed. A final vote on this amendment will be conducted at the May meeting of the University Senate.

B. Minority Representation Ad Hoc Committee

M. Piovane indicated that there was no action to report at the present time but that the committee is in the process of gathering all the necessary background information that is needed before discussing the issue at hand.

C. APSCUF/Senate Task Force on General Education

J. Schellenberg reported that the next meeting of the Task Force is April 5.

D. Budget and Facilities Committee Report

J. Schellenberg moved, W. Bateman seconded, to table discussion of the memo from the Budget and Facilities Committee relative to unreleased projects and purchases until the next meeting. The motion passed.

VI. Old Business

A. 1992-93 Calendar

D. Valuska indicated that discussion of this matter will continue to be tabled until a response is received from the Administrative Council.

B. Budget

Motions 3 and 4 of the Report of the Budget and Facilities Committee

M. Piovane moved, J. Becker seconded, to approve Motions 3 and 4 of the Report of the Budget and Facilities Committee.

W. Bateman moved, G. Goldberg seconded, to table discussion of Motions 3 and 4 of the Report. The motion passed.

G. Brey moved, W. Bateman seconded, that the Senate recommend that no vehicle registration fee be established for faculty and staff.

J. Becker moved, E. Shultz seconded, to amend the motion to include students. The motion passed.

The original motion as amended passed with P. Laincz wishing to be recorded as opposing.

Motion 6 of the Report of the Budget and Facilities Committee

J. Schellenberg moved, W. Bateman seconded, to approve Motion 6 of the Report of the Budget and Facilities Committee.

R. Wittman moved, T. Sanelli seconded, to table discussion of Motion 6 until further information is received from SSHE. The motion passed with J. Schellenberg wishing to be recorded as opposing.

Motion 7 of the Report of the Budget and Facilities Committee

G. Goldberg moved, G. Brey seconded, to approve Motion 7 of the Report of the Budget and Facilities Committee with the understanding that the lines of communication will be kept open. The motion passed.

C. Recommendation T4 of the Kellerco Report

J. Schellenberg moved, P. Laincz seconded, to request from the Administrative Council the process for evaluation of the trial period relative to Recommendation T4 of the Kellerco Report. The motion passed.

D. Departmental Travel Funds Ad Hoc Committee

R. Wittman explained the procedure for dispensing departmental travel funds and indicated that it is basically up to the departments to spend the money as it deems appropriate.

J. Schellenberg moved, D. Peterson seconded, to remove from the table discussion of the report of the Departmental Travel Funds Ad Hoc Committee. The motion passed.

The motion from the University Senate meeting of March 7, 1991 "to approve the recommendations relative to departmental travel funds to be forwarded to the President" passed.

VII. New Business

A. APSCUF/Senate Steering Committee on the Evaluation of the New Governance System

D. Valuska indicated that a meeting will be held in the near future between the officers of APSCUF and the officers of the Senate to discuss the evaluation of the governance system.

VIII. Adjournment

G. Brey moved, T. Sanelli seconded, to adjourn the meeting until May 2, 1991. The motion passed.

The meeting was adjourned at 5:59 p.m.

*David L. Valuska*

David L. Valuska, President

*E. Annette Mazzaferri*

E. Annette Mazzaferri, Secretary

djt