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Senate Minutes

Kutztown University Senate

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KUTZTOWN UNIVERSITY OF PENNSYLVANIA
Kutztown, Pennsylvania

Minutes of the Faculty Senate
April 5, 1984

Chairperson Marsh called the meeting to order at 4:02 p.m.

Present were: C. Arnold, R. Bazylak, W. Bleckman, P. Briere, A. Cortez-Hwang, D. Dahlman, F. Dreisbach, C. Gearhart, J.C. Gerhard, A. Gundry, V. Gupta, C. Hamel, J. Hersberger, H. Jones, M. Kern, L. Ladd-Kidder, R. Lucas, P. Malpas, A. Margolis, W. Marsh, C. McFadden, A. McKinley, P. Ori, B. Reisner, J. Richards, G. Schaeffer, J. Schellenberg, T. Sexton, M. St. John, S. Tibbits, R. Weiss, R. Wittman, C. Yarrison.

Others in attendance were: J. Brasted for J. Treadway, S. Westmoreland for E. Reeves, B. Rowell, R. Ziegenfus, J. Boulden for G. Sahatjian - Student Government Representative and D. Brown.

V. Gupta, seconded by T. Sexton, moved to accept the tentative agenda. Motion approved.

I. Announcements

Chairperson Marsh reported on the notice from M. Erickson, University Curriculum Committee Chairperson to President Stratton, that the November 1983 approval of Sociology of Sport with a rider regarding Category V was rescinded and the course was approved without amendment or rider.

II. Minutes

R. Bazylak moved the approval of the Minutes of March 1, 1984. The motion was seconded by H. Jones. The motion was approved.

III. Curriculum Committee

J. Schellenberg, seconded by G. Schaeffer, moved the approval of Soc 2--: Sociology of Sport. Motion was approved.

On the College of Graduate Studies Curriculum Package, J. Schellenberg moved that the Department of Accounting and General Business and the Department of Management, Marketing and Economics section be reversed on the cover page of the presentation and that the package be approved. Seconded by A. Margolis.

The following courses, comprising the package of graduate proposals, were approved:

Department of Accounting and General Business -

ACC 520: Management Accounting Control Systems
BUS 560: The Legal Environment of Business
BUS 530: Financial Management

Department of Management, Marketing and Economics -

BUS 510: Advanced Quantitative Methods for Business
Decisions
MGM 540: Business and Society
MKT 550: Marketing Strategies and Planning
BUS 570: Operations Management Theory and Practice
MGM 580: Organization Theory and Behavior
MGM 590: Business Policy and Decision Making

J. Schellenberg, seconded by G. Schaeffer, moved the approval of the request by the Department of Telecommunication and supported by the Department of Psychology to delete PSY 320: Motivation and Emotions as a concomitant reducing the total hours required to 21 hours. Motion was approved.

J. Schellenberg, seconded by C. Hamel, moved the approval of GEL 0--: Earth Resources and Processes. H. Jones moved to amend the course outline so that section IV B shall say Geological Resources instead of Resources, and in section IV C Geological Hazards in place of Hazards. G. Schaeffer seconded the amendemnt. The motion was passed as amended.

H. Jones moved to further amend Section VI - Bibliography should be revised to say Selected Mediagraphy. Motion seconded by G. Scaheffer and was approved.

J. Schellenberg moved the approval of the following proposals:

Rational for Geography Curriculum REvisions
GEG 3--: Environmental Planning
GEG 3--: Land Use Planning
GEG 3--: Remote Sensing of the Environment
GEG 3--: Computer Cartography
GEG 3--: Research Methods in Geography

S. Tibbits seconded the motion which was passed.

J. Schellenberg moved the approval of the next three items as a package; motion was seconded by S. Westmoreland:

MKT 330: Personal Selling shall no longer be a pre-
requisite for the course MKT 332: Sales
Management
HIS 2--: The United States Since 1945
CHM 3--: Computer Data Acquisition and Reduction

The motion passed.

IV. Academic Affairs Committee

C. Hamel summarized the committee's response regarding the Mandatory First Day Attendance Policy:

- A. 1. The Student Government Board did not pass the policy for the following reasons:
 - a. there was no mention of a way to contact faculty
 - b. the current lenient attendance policy is in opposition to the Mandatory First Day proposal
 - c. students who would be dropped would be jeopardized in maintaining housing and financial aid.
2. As directed, both the Registrar and the Director of Financial Aid were consulted.

It is to be noted that at Shippensburg there are five days for Drop and Add. There the Mandatory First Day Attendance Policy affects 30-50 students whereas there seem to be 100-150 at Kutztown who never "show up".

Using the information gained, the Committee approved the following recommendations:

There are students who over-register for insurance to hold a class space; some are no shows and have no intention of attending courses they have registered for. Therefore, registration by all students who have not paid their fees by the due date will be cancelled. In instances, where the student does not have all the money by the due date, the student shall notify the University and will not lose the registration. If the student does nothing in regard to notification, the student must begin the entire registration process again.

C. Hamel moved this first portion of the recommendation, seconded by T. Sexton. It was determined that the motion would take effect with the Fall 84 semester. There were several suggestions regarding notification methods including full information on the bills with deferred payment plans and comments about the need for more administrative input. The vote was by a show of hands: approve - 20; opposed - 12 with R. Wittman recorded; A. Margolis recorded as abstaining.

B. C. Hamel moved, seconded by T. Sexton, that in light of the previous action the Mandatory First Day Attendance Policy be disapproved. The vote was 26 to 3 to disapprove this proposed policy.

C. C. Hamel moved that the third recommendation of the Committee be approved as follows: Faculty Senate deal with matters of attendance, advisement, pre-registration, and Drop and Add procedures in the coming year. T. Sexton seconded the motion. The motion was approved.

Chairperson Marsh thanked the Committee for their diligence in this matter.

V. Student Affairs Committee

B. Reisner presented the report of the Student Affairs Committee that had been asked to study and make a recommendation upon the request of Student Government Board to have voting representation on the Faculty Senate. The Committee was not able to meet together but via referendums and balloting,

the ballots indicated 4 in favor and 3 opposed to giving students representation.

G. Schaeffer moved, seconded by S. Tibbits, that there be a one month delay so that the issues can be addressed more fully. Motion passed.

VI. Academic Policy Matters

R. Wittman introduced three items as approved by the University Academic Affairs Committee for the approval of the Senate. The first item - for admissions to be equitable to transfers - was moved by R. Wittman and seconded by J. Schellenberg.

1. A transfer student, to be considered for admission, must present evidence of a 2.00 cumulative quality point average on a scale where C is equal to 2.00 for all work taken at colleges previously attended.

The motion passed.

2. R. Wittman moved, seconded by L. Ladd-Kidder, the following:

In order to accommodate students' option to drop courses within the usually established time period (six weeks) and to provide for the students' benefit within that period some evidence or assessment of academic performance whereby a decision to drop a course can be made with some foundation or cause, each faculty member shall administer, grade and share with the students one evaluative instrument (examination, paper, project) prior to the end of the time period available for dropping a course without penalty (W). Exceptions for courses in which an evaluative instrument is not feasible within the six-week period shall be approved at the departmental level. Such exceptions shall be provided for good reason and shall be clarified and provided in writing to students in course at the beginning of the semester. The Vice President for Academic Affairs shall be notified of all exceptions approved by the department.

The vote count was: approve 12; opposed 19. The motion did not pass.

3. R. Wittman moved, seconded by P. Malpas, the passage of the policy regarding English as a Second Language. In the course of the discussion, several complicating factors involving specific language requirements for specific majors were noted, so that C. Hamel moved, seconded by G. Schaeffer, to have this ESL policy referred back to the Committee. Motion approved.

Vice-chairperson A. McKinley announced that departments shall notify her of their election of Senators-at-Large by mid-April.

C. McFadden, seconded by L. Ladd-Kidder, moved the Faculty Senate meeting be adjourned. Faculty Senate adjourned at 4:45 p.m.

Respectfully submitted,

William H. Marsh

William H. Marsh
Chairperson

Frances T. Dreisbach

Frances T. Dreisbach
Secretary