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UCC Minutes

Kutztown University Curriculum Committee

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# UCC Minutes January 28, 2016

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**KUTZTOWN UNIVERSITY  
UNIVERSITY CURRICULUM COMMITTEE**

**Minutes of January 28, 2016**

J. Vafeas called the meeting to order stating that there was a quorum.

**PRESENT:** Ellesia Blaque, Sue Czerny, Denise Darrah, Helen Hamlet, Julia Hovanec, Kathleen Kaminski, Soojin Kim, Karen Kresge, Amy Pfeiler-Wunder for Marilyn Stewart, Cristen Rosch, John Vafeas, Carole Wells, and Ted Witryk

**ABSENT:** Patricia Derr

**ALSO IN ATTENDANCE:** Catherine Best, Anne Brawand, Julie Fiorini, Bethany French, Becky Jachimowicz, Deryl Johnson, Diane King, Eric Landquist, Debbie Lynch, Louise Male, Brian Meares, George Sirrakos, Tom Stewart, and Ju Zhou

**GENERAL ANNOUNCEMENTS**

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, February 4, 2016, in RL 29 at 11 a.m.

**MINUTES**

It was moved by E. Blaque, seconded by K. Kresge, to approve the minutes from December 3, 2015.  
MOTION PASSED.

**OLD BUSINESS**

Current #: COE 1608  
Course: New Course: SPU 560, Master's Capstone Project: Action Research, Fall 2017  
Proposal: Addition of new course to the Master Course Listing.  
Comments: D. Lynch and D. King were present to speak to this proposal. New proposal was submitted to the committee including changes suggested by UCC. Agreed to change the proposal from "SPU 560/561, Thesis or Special Project in Special Education" to "SPU 560, Master's Capstone Project: Action Research." This will only be one course number (SPU 560) and offered for 3 credits. L. Male asked if this course would be repeatable, and D. Lynch said yes. The effective date was changed from Spring 2016 to Fall 2017. T. Witryk asked when it was anticipated to first offer the course, and was told Fall 2017.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal.  
MOTION PASSED.

Current #: LAS 16034  
Program: New Program: Actuarial Science Minor, Fall 2016  
Proposal: Addition of new minor program.  
Comments: J. Zhou and E. Landquist were present to speak to this proposal. An updated proposal was submitted to the committee for this meeting, and included the suggested changes from the previous UCC meeting.

It was moved by K. Kresge, and seconded by E. Blaque, to consider and approve this proposal.  
MOTION PASSED.

## **NEW BUSINESS**

### **College of Education**

Current #: COE 1601  
Course: New Course: ELU 595/596 Specialization in Teaching Middle Level 4-8 Clinical Experience Parts I and II, Fall 2017  
Proposal: Addition of new courses to the Master Course Schedule.  
Comments: D. Lynch and D. Darrah were present to speak to this proposal. H. Hamlet asked if it was problematic that two separate courses are being proposed on the same proposal number, and J. Vafeas said that it is, and reminded the committee to remind their colleges and departments that separate courses should have separate proposals and proposal numbers. D. Darrah stated that these courses are supposed to be taken sequentially, but within the same semester. It was noted that these courses are not replacing the old course (ELU 592), as that course will still exist for secondary education level and is not being archived, but to create a course for students in middle level certification tracks. S. Rose noted that the prerequisite of COE majors only is not specific enough, as any COE major could sign up for this course; L. Male stated this was theoretically true, but it is a graduate course. L. Male suggested using sequential prerequisites (such as ELU 595 is the prerequisite for ELU 596) to keep progression of sequential courses less confusing for students.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal. It was moved by J. Hovanec, and seconded by E. Blaque, to table this proposal. MOTION PASSED.

Current #: COE 1611  
Program: Program Moratorium: BS Library Science, Fall 2016  
Proposal: Change in program status to place in moratorium.  
Comments: C. Wells suggested this item be tabled in anticipation of new curriculum.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal. It was moved by C. Wells, and seconded by H. Hamlet, to table this proposal. MOTION PASSED.

The following proposals were moved by K. Kresge, and seconded by C. Rosch, to consider and approve as a block. MOTION PASSED.

- COE 1614     New Course: EDU 450, Foundations in Science, Technology, Engineering & Mathematics (STEM) Education, Spring 2017  
Proposal:     Addition of new course to the Master Course Listing.  
Comments:    G. Sirkakos was present to speak to this proposal. B. Meares noted that the course number would be EDU 450. L. Male asked if having no prerequisites was correct, and G. Sirkakos stated the intent was to allow any student to be able to take the course. E. Blaque asked who the target student was for this course, and G. Sirkakos stated students in teacher certification programs. L. Male suggested making a prerequisite of “departmental consent” so that the department can be sure students sign up for the course who are qualified to take it; G. Sirkakos agreed to this prerequisite.
- COE 1615     New Course: EDU 456, Science, Technology, Engineering, and Mathematics (STEM) Education Learning Seminar, Spring 2017  
Proposal:     Addition of new course to the Master Course Listing.  
Comments:    G. Sirkakos was present to speak to this proposal. B. Meares noted that the course number would be EDU 456.
- COE 1616     New Course: EDU 452, Science, Technology, Engineering, and Mathematics (STEM) Education Pedagogy, Spring 2017  
Proposal:     Addition of new course to the Master Course Listing.  
Comments:    G. Sirkakos was present to speak to this proposal. B. Meares noted that the course number would be EDU 452.
- COE 1617     New Course: EDU 454, Science, Technology, Engineering, and Mathematics (STEM) Education Skills Application and Assessment, Spring 2017  
Proposal:     Addition of new course to the Master Course Listing.  
Comments:    G. Sirkakos was present to speak to this proposal. B. Meares noted that the course number would be EDU 454.
- Current #:    COE 1618  
Program:     Program Moratorium: Minor in Library Science, Fall 2016  
Proposal:     Change in program status to place in moratorium.  
Comments:    C. Wells requested that this proposal be tabled in anticipation of new curriculum.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal. It was moved by C. Wells, and seconded by H. Hamlet, to table this proposal. MOTION PASSED.

Current #: COE 1619  
Program: New Program: Minor in Integrative STEM Education, Spring 2017  
Proposal: Addition of new minor program.  
Comments: G. Sirrakos was present to speak to this proposal. C. Wells noted that on the undergraduate checksheet the phrase “B or better” was used, and that this is a phrase typically used at the graduate level; G. Sirrakos commented this was done for continuity. The minor is aimed at undergraduates using the 4 new courses (passed earlier in the meeting) and 2 electives. C. Wells asked how the need for teacher candidacy applies to this minor; G. Sirrakos responded that since the last course is primarily a field course, this ensures the students are able to complete the minor and take the course in the field.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal.  
MOTION PASSED.

The following proposals were moved by H. Hamlet, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

- COE 1620 Course Archive: SPU 110, Early Intervention for Students with Visual Impairments (including Deafblindness), Fall 2016  
Proposal: Change in course status to archive.
- COE 1621 Course Archive: SPU 144, Anatomy & Physiology of the Speech Mechanism, Fall 2016  
Proposal: Change in course status to archive.
- COE 1622 Course Archive: SPU 245, Communication Disorders and the Classroom Teacher, Fall 2016  
Proposal: Change in course status to archive.
- COE 1623 Course Archive: SPU 251, Noise and Man, Fall 2016  
Proposal: Change in course status to archive.
- COE 1624 Course Archive: SPU 326, Mental Retardation, Fall 2016  
Proposal: Change in course status to archive.
- COE 1625 Course Archive: SPU 344, Seminar in Speech and Language Pathology, Fall 2016  
Proposal: Change in course status to archive.
- COE 1626 Course Archive: SPU 396, Student Teaching in Special Education, Fall 2016  
Proposal: Change in course status to archive.
- COE 1627 Course Archive: SPU 397, Student Teaching in Special Education, Fall 2016  
Proposal: Change in course status to archive.
- COE 1628 Course Archive: SPU 411, Survey of Serv Deaf/Blind, Fall 2016  
Proposal: Change in course status to archive.

Current #: COE 1629  
Program: New Program: Online Instruction Endorsement, Fall 2016  
Proposal: Addition of new program track.  
Comments: D. Lynch and D. King were present to speak to this proposal. J. Vafeas asked if an endorsement a function of KU or of the Pennsylvania Dept. of Education (PDE); D. King noted that it is approved by the PDE. The committee asked if this should be the responsibility of KU to track endorsements that are granted by the PDE, with no certificate or degree issued by KU? D. King commented that these courses are aligned in order to help students to achieve endorsement. L. Male was concerned that this leads to professors with never ending advising lists, since these students never graduate, there is no way to remove their names from the advising lists in the computer system. T. Witryk noted that this endorsement is a program that is not controlled by KU, and that theoretically a student could take each course at a different institution and still be granted the endorsement by the PDE; he also doesn't see this as needed to be added to KU's systems since it is administered by PDE. D. Lynch asked if this should then be handled at the COE level instead? It was suggested that more discussion outside of the UCC meeting was needed to find the correct course of action for endorsements.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal. It was moved by E. Blaque, and seconded by J. Hovanec, to table this proposal. MOTION PASSED.

Current #: COE 1632  
Program: Program Moratorium: BSED Library Science, Fall 2016  
Proposal: Change in program status to place in moratorium.  
Comments: C. Wells requested that this proposal be tabled in anticipation of new curriculum.

It was moved by D. Darrah, and seconded by K. Kresge, to consider and approve this proposal. It was moved by C. Wells, and seconded by H. Hamlet, to table this proposal. MOTION PASSED.

### **Interdisciplinary Courses**

Current #: IDC 1601  
Program: Program Revision: International Studies Minor, Fall 2016  
Proposal: Change in minor program requirements, and change in minor program electives.  
Comments: T. Stewart was present to speak to this proposal. This is a revision and update to the program, adding courses to the list of available electives. J. Vafeas recommended adding advisement notifications to the checksheet, so students are aware some courses carry prerequisites.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

**Distance Education Offerings**

The following proposals were moved by K. Kresge, and seconded by H. Hamlet, to consider and approve as a block. MOTION PASSED.

LAS 16085 Distance Education Offering: MAT 122, Applied Calculus, Summer II 2016  
Proposal: Request to offer course via Distance Education.

LAS 16088 Distance Education Offering: SOC 224, Immigration and Assimilation, Summer II 2016  
Proposal: Request to offer course via Distance Education.

VPA 16056 Distance Education Offering: COM 271, Sexualities and Communication in Everyday Life, Summer I 2016  
Proposal: Request to offer course via Distance Education.

**ADJOURNMENT**

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Bethany G. French, Recording Secretary

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Susan G. Czerny, Secretary

\_\_\_\_\_  
Date

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Date