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UCC Minutes February 25, 2016

Kutztown University Curriculum Committee

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of February 25, 2016

J. Vafeas called the meeting to order stating that there was a quorum.

PRESENT: E. Blaque, Sue Czerny, Denise Darrah, Patricia Derr, Helen Hamlet, Julia Hovanec, Kathleen Kaminski, Soojin Kim, Karen Kresge, Louise Male for Ted Witryk, Cristen Rosch, John Vafeas, and Carole Wells

ABSENT: Marilyn Stewart

ALSO IN ATTENDANCE: Jeanie Burnett, Richard Courtney, Moe Folk, Bethany French, Albert Fu, Andrea Harmer, Leigh Kane, Michelle Kiec, Eric Landquist, Keith Massie, Brian Meares, Margaret Noel, Amy O'Brien, Rebekkah Palov, Jonathan Shaw, Donna Steslow, Terre Sychterz, and Patricia Walsh Coates

GENERAL ANNOUNCEMENTS

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, March 3, 2016, in SUB 312 at 11 a.m.

MINUTES

It was moved by C. Rosch, seconded by K. Kresge, to approve the minutes from DATE OF PREVIOUS MEETING. MOTION PASSED.

OLD BUSINESS

Current #: COE 1601
Course: New Course: ELU 595/596 Specialization in Teaching Middle Level 4-8 Clinical Experience Parts I and II, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: J. Burnett was present to speak to this proposal. The effective date was changed from Spring 2016 to Fall 2016.

It was moved by K. Kresge, and seconded by E. Blaque, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by C. Wells, and seconded by H. Hamlet, to consider and approve as a block. The following proposals were moved by C. Wells, and seconded by H. Hamlet, to be tabled. MOTION PASSED.

COE 1611 Program Moratorium: BS Library Science, Fall 2016
Proposal: Change in program status to place in moratorium.

COE 1618 Program Moratorium: Minor in Library Science, Fall 2016
Proposal: Change in program status to place in moratorium.

COE 1632 Program Moratorium: BSED Library Science, Fall 2016
Proposal; Change in program status to place in moratorium.

Current #: COE 1629
Course: New Program: Online Instruction Endorsement, Fall 2016
Proposal: Addition of a new endorsement program.
Comments: A. Harmer was present to speak to this proposal.

It was moved by D. Darrah, and seconded by C. Rosch, to consider and approve this proposal.
MOTION PASSED.

NEW BUSINESS

College of Business

Current #: COB 1544
Program: Program Revision: Management Major, Fall 2016
Proposal: Change in major program electives.
Comments: D. Steslow was present to speak to this proposal. D. Steslow noted that this revision includes adding courses to the check sheet that were removed but should not have been. It was recommended that this include a new version number, since the changes are substantive. There was discussion about whether this was necessary or if it would just be easier to use substitutions for the courses instead of creating another version of the major check sheet. L. Male noted that using substitutions does not make anything easier, it just creates more work in a different department. It was agreed to add a new version number: #2168.

It was moved by E. Blaque, and seconded by K. Kresge, to consider and approve this proposal.
MOTION PASSED.

Current #: COB 1610
Course: Course Archive: ECO 370, Seminar in Current Economic Literature, Fall 2016
Proposal: Change in course status to archive.

It was moved by K. Kresge, and seconded by C. Rosch, to consider and approve this proposal.
MOTION PASSED.

Current #: COB 1611
Course: Course Revision: BUS 332WI, Business Law II, Fall 2016
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: D. Steslow was present to speak to this proposal.

It was moved by Helen Hamlet, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: COB 1612
Program: Program Revision: MBA Prerequisites Change, Spring 2017
Proposal: Change in major program prerequisites.
Comments: D. Steslow was present to speak to this proposal. The committee noted that the old and new requirements were confusing about whether they were speaking of content or particular courses, since there were no course numbers listed.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal. It was moved by C. Wells, and seconded by E. Blaque, to table this proposal. MOTION PASSED.

College of Education

Current #: COE 1595
Program: New Program: Minor in ESL, Fall 2016
Proposal: Addition of a new minor program.
Comments: P. Walsh Coates was present to speak to this proposal. A new, updated check sheet was provided to the committee members at the meeting. A friendly amendment was passed to add language and notation to the check sheet. S. Kim asked if the prerequisites will limit students who can take this minor, and P. Walsh Coates responded that these courses have always been available like this, and that making a minor will make it easier for tracking purposes.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

College of Liberal Arts & Sciences

The following proposals were moved by J. Hovanec, and seconded by K. Kresge, to consider and approve as a block. The following proposals were moved by K. Kresge, and seconded by C. Wells, to be tabled. MOTION PASSED.

LAS 16013 New Course: MAT 190, Introductory Directed Reading in Mathematics, Spring 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Ache requested that this proposal be tabled pending more information on the course.

LAS 16014 New Course: MAT 290, Intermediate Directed Reading in Mathematics, Spring 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Ache requested that this proposal be tabled pending more information on the course.

LAS 16015 New Course: MAT 390, Directed Reading and Research in Mathematics, Spring 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Ache requested that this proposal be tabled pending more information on the course.

LAS 16016 New Course: MAT 490, Advanced Directed Reading and Research in Mathematics, Spring 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Ache requested that this proposal be tabled pending more information on the course.

Current #: LAS 16071
Course: New Course: ENG 577, Seminar on Major Modern Poets, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: J. Shaw was present to speak to this proposal. B. Meares noted that the course number will be ENG 577. The committee noted that this course is replacing an old version of the course, and asked if the content is different. J. Shaw responded that the content of the old course is being expanded upon in the new course. L. Male recommended adding "linked for repeat purposes" to the course. J. Shaw noted that language that LASCC requested be removed from the rationale was still present and should be stricken.

It was moved by E. Blaque, and seconded by H. Hamlet, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16078
Course: Course Revision: GEG 274, Introduction to Geographic Information Systems, Fall 2016
Proposal: Change in course prerequisites.
Comments: R. Courtney was present to speak to this proposal.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16079
Course: Course Revision: GEG 394, Internship in Geography, Fall 2016
Proposal: Change in course credit hours.
Comments: R. Courtney was present to speak to this proposal. R. Courtney provided the committee with an updated rationale, regarding why they are requesting variable credits for this course.

It was moved by K. Kresge, and seconded by C. Rosch, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16080
Course: Course Revision: WRI 316WI, Public Relations for the Corporate Environment, Fall 2016
Proposal: Change in course prerequisites.
Comments: A. O'Brien was present to speak to this proposal. There was a question about what the phrase "ENG 024 or its equivalent" means; E. Blaque told the committee that it is referring to ENG 023, 024 and 025. J. Vafeas asked that all the numbers be added and replace the "its equivalent" phrase for clarity.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16081
Course: Course Revision: WRI 326, Advanced Desktop Publishing, Fall 2016
Proposal: Change in course number, and change in course prerequisites.
Comments: A. O'Brien was present to speak to this proposal. L. Male requested to add "linked for repeat purposes." K. Kaminski noted that the prerequisite language of "ENG 024 or its equivalent" was present here and should be changed to list all the courses: ENG 023, 024 and 025. A. O'Brien stated support for these edits.

It was moved by E. Blaque, and seconded by K. Kresge, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16082
Course: New Course: WRI 250, Writing for Social Media, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: A. O'Brien was present to speak to this proposal. J. Vafeas noted that the prerequisite language of "ENG 024 or its equivalent" was present here and should be changed to list all the courses: ENG 023, 024 and 025. L. Male noted that the prerequisite is not exclusive of English majors and minors, so any major could take this course. B. Meares stated that the course number would be WRI 250.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16083
Course: New Course: ENG/COM 314, Social Media Analytics, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: R. Folk was present to speak to this proposal. R. Folk noted that the correct title for this course is "ENG/COM 314", since it will be cross-listed with Communication Studies.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16084
Course: New Course: MAT 210, Mathematical Computing and Typesetting, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: E. Landquist was present to speak to this proposal. J. Vafeas noted the prerequisite should read "A grade of C or better."

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16094
Course: Course Revision: SOC 160, Sociological Analysis, Spring 2017
Proposal: Change in course number, change in course description and syllabus, and change in course status to de-archive.
Comments: A. Fu was present to speak to this proposal. A. Fu noted that this course is not currently being taught, and the department does not know when it was last offered. Also includes a change of number from SOC 100 to SOC 160. L. Male also suggested adding that this class is designed for sophomore and junior status students.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16096
Course: Course Revision: CSC 599, Graduate Thesis in Computer Science and Information Technology, Fall 2016
Proposal: Change in course title, change in course description and syllabus, and change in course credit hours.
Comments: J. Vafeas spoke with L. Frye of Computer Science, and she requested this proposal be tabled until the next meeting.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal. It was moved by J. Hovanec, and seconded by D. Darrah, to table this proposal. MOTION PASSED.

College of Visual & Performing Arts

It was moved by K. Kresge, and seconded by J. Hovanec to change the order of the Agenda so that VPA 16055 and VPA 16058 are addressed before other proposals from the College of Visual & Performing Arts. MOTION PASSED.

Current #: VPA 16055
Program: Program Revision: VPA BFA Programs, GenEd College Distribution Change, Fall 2016
Proposal: Change in program requirements.
Comments: J. Vafeas noted that this is asking for major changes to the GenEd side of the checksheet and needs to be approved by the General Education Committee (GEC). P. Derr replied that because these are changes to the college distribution, this needs to be approved by UCC before the GEC. C. Wells noticed that there were many outdated course prefixes

listed, and moved a friendly amendment that the prefixes be corrected to the current course prefixes. Motion passed.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 16058
Program: Department of Art and Art History, Fall 2016
Proposal: Change in department name.
Comments: L. Kane was present to speak to this proposal. C. Wells noted that departmental name changes need to be discussed with the University Administration and that they do not come through UCC. The proposal was withdrawn.

Current #: VPA 16037
Program: Program Revision: Time Based/Experimental Media Concentration, Fall 2016
Proposal: Change in concentration program title.
Comments: R. Palov was present to speak to this proposal. J. Vafeas asked if this proposal also needs a check sheet attached. R. Palov replied that the check sheet for this program is attached to VPA 16039 and can be viewed there.

It was moved by K. Kresge, and seconded by J. Hovanec, to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 16038
Course: FAS 300-306, Time-Based/Experimental Media Studio I-VII, Fall 2016
Proposal: Change in course title.
Comments: R. Palov was present to speak to this proposal.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 16039
Course: Program Revision: Concentration requirements – Time-Based/Experimental Media, Fall 2016
Proposal: Change in concentration program requirements.
Comments: It was noted that the check sheet for this program is included in this proposal. L. Male stated that it should be 3 credits each for FAS 302-306.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 16052
Course: Course Revision: FAR 367, Artist Film-Making, Fall 2016
Proposal: Change in course title, change in course syllabus, and change in course prerequisites.
Comments: R. Palov was present to speak to this proposal.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 16053
Course: New Course: COM 360, The Digital Self, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 16054
Course: New Course: COM 301, Performance and Culture, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 16059
Course: New Course: FAR 220-225, Topics in Drawing I-VI, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: M. Noel was present to speak to this proposal. L. Male had a question about adding a sequential prerequisite so that students have to take the courses in order. M. Noel agreed to adding a sequential prerequisite to this set of courses (i.e.: FAR 220 is a prerequisite for FAR 221, FAR 221 is a prerequisite for FAR 220, etc.).

It was moved by J. Hovanec, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 16060
Course: New Course: FAS 230-236, Works on Paper Studio I-VII, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: L. Kane was present to speak to this proposal. The committee agreed to adding a sequential series of prerequisites to this set of courses.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 16061
Course: Course Revision: FAS 320-325, Drawing Studio I-VI, Fall 2016
Proposal: Change in course prerequisites.
Comments: L. Kane and M. Noel were present to speak to this proposal. The committee agreed to adding a sequential series of prerequisites to this set of courses.

It was moved by K. Kresge, and seconded by H. Hamlet, to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 16062
Course: Omnibus Course Archive: FAS 390-396, Abstract Drawing and Painting Studio I-VII, Fall 2016
Proposal: Omnibus change in course statuses to archive.
Comments: M. Noel was present to speak to this proposal.

It was moved by H. Hamlet, and seconded by J. Hovanec, to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 16069
Course: New Course: ENG/COM 314, Social Media Analytics, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: K. Massie was present to speak to this proposal.

It was moved by J. Hovanec, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 16070
Course: Course Revision: MUS 292, Audio Engineering I, Fall 2016
Proposal: Change in course prerequisites.

It was moved by H. Hamlet, and seconded by C. Wells, to consider and approve this proposal.
MOTION PASSED.

Current #: VPA 16072
Course: New Course: MUU 532, Instrumental Music Methods, Fall 2016
Proposal: Addition of a new course to the Master Course Listing.
Comments: M. Kiec was present to speak to this proposal. C. Wells

It was moved by H. Hamlet, and seconded by S. Kim to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by C. Wells, and seconded by H. Hamlet, to consider and approve as a block. MOTION PASSED.

- COE 1638 Distance Education Offering: LIB 211, Information Resources and Services, Fall 2016
Proposal: Request to offer course via Distance Education.
- IDC 1602 Distance Education Offering: INT 101, Intercultural Communication, Summer II 2016
Proposal: Request to offer course via Distance Education.
- LAS 16097 Distance Education Offering: CSC 253, Information Technology Systems, Fall 2016
Proposal: Request to offer course via Distance Education.
- LAS 16125 Distance Education Offering: CRJ 273, Career Criminals and Criminal Careers, Summer I 2016
Proposal: Request to offer course via Distance Education.

General Education

The following proposals were moved by H. Hamlet, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

- LAS 16089 Competencies (WI): ENG 145, The Fairy Tale, Fall 2016
Proposal: Requested competencies for Writing Intensive.
- LAS 16090 Competencies (CT,CD): SOC 224, Immigration and Assimilations, Fall 2016
Proposal: Requested competencies for Critical Thinking and Cultural Diversity.
- LAS 16092 Competencies (WI): ENG 126, Current Themes: Sport in Literature: An Examination of a Public Metaphor, Fall 2016
Proposal: Requested competencies for Writing Intensive.
- LAS 16095 Competencies (CP,VL): CSC 122, Website Design, Fall 2016
Proposal: Requested competencies for Computer Intensive and Visual Literacy.
- VPA 16051 Competencies (CP,VL): CDE 316, The Advertising Pitch: Strategy, Copy and Design, Fall 2016
Proposal: Requested competencies for Computer Intensive and Visual Literacy.
- VPA 16073 Competencies (WI): MUS 195, Music in Human Experience, Fall 2016
Proposal; Requested competencies for Writing Intensive.
- VPA 16074 Competencies (CD,WI): MUS 215, American Popular Music, Fall 2016
Proposal: Requested competencies for Cultural Diversity and Writing Intensive.

VPA 16075 Competencies (CD): MUS 225, Jazz: Its History and Influence, Fall 2016
Proposal: Requested competencies for Cultural Diversity.

ANNOUNCEMENTS

Selected Topics Courses

COB 1614 Selected Topics in Business Administration: MGM 371, Employee Benefits, Fall 2016

LAS 16072 Selected Topics in History: HIS 072, Hitler's Rise to Power, Spring 2017

LAS 16091 Selected Topics in Biology: BIO 373, Virology, Fall 2016

LAS 16124 Selected Topics in Biology: BIO 373, Ichthyology, Fall 2016

LAS 16126 Selected Topics in History: HIS 072, American Creed: Declarations of Independence and Equality in US History, Fall 2016

LAS 16127 Selected Topics in History: HIS 072, Black Death, Plague, Pillage and Cannibalism in the 14th Century, Fall 2016

VPA 16078 Selected Topics in Electronic Media: TVR 370, Script to Screen, Spring 2017

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

03-04-2016