

Kutztown University
Research Commons at Kutztown University

UCC Minutes

Kutztown University Curriculum Committee

9-26-2016

UCC Minutes September 26, 2016

Kutztown University Curriculum Committee

Follow this and additional works at: <https://research.library.kutztown.edu/uccminutes>

Recommended Citation

Kutztown University Curriculum Committee, "UCC Minutes September 26, 2016" (2016). *UCC Minutes*. 103.
<https://research.library.kutztown.edu/uccminutes/103>

This Archives Document is brought to you for free and open access by the Kutztown University Curriculum Committee at Research Commons at Kutztown University. It has been accepted for inclusion in UCC Minutes by an authorized administrator of Research Commons at Kutztown University. For more information, please contact czerny@kutztown.edu.

**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of September 22, 2016

J. Vafeas called the meeting to order stating that there was a quorum.

PRESENT: Nick Christy (Graduate Student Rep), Denise Darrah, Heather Fountain, Helen Hamlet, Soojin Kim, Karen Kresge, Alicia Miller (Undergraduate Student Rep), Cristen Rosch, Marilyn Stewart, John Vafeas, Carole Wells

ABSENT: Ellesia Blaque, Susan Czerny, Patricia Derr, COB Representative (no one currently assigned)

ALSO IN ATTENDANCE: Bethany French, Michelle Kiec, Jonathan Kramer, Louise Male, Brian Meares, Nicole Romanski, Dawn Slack, John Walker

GENERAL ANNOUNCEMENTS

J. Vafeas stated that there will be a continuation meeting, if needed, on Thursday, September 29, 2016, in RL 29 at 11 a.m.

J. Vafeas announced that there will be an additional meeting on Oct. 13, 2016, in RL 29 at 11 a.m. to review and discuss procedures and by-laws. No proposals will be accepted for this meeting.

Election of Officers

It was moved by C. Wells, and seconded by H. Hamlet, to nominate C. Rosch for the office of Vice-Chairperson.

It was moved by K. Kresge, and seconded by S. Kim, to close nominations. MOTION PASSED. C. Rosch was elected to serve as Vice-Chairperson.

MINUTES

It was moved by D. Darrah, seconded by K. Kresge, to approve the minutes from April 28 and May 5, 2016. MOTION PASSED.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

College of Business

Current #: COB 1527
Course: Course Revision: ECO 210, Intermediate Macroeconomics, Spring 2017
Proposal: Change in course description and syllabus, and change in course prerequisites.
Comments: H. Fountain noted some style editing required in the course description and syllabus.

It was moved by H. Hamlet, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: COB 1616
Course: Course Revision: FIN 351, Personal Financial Planning, Fall 2017
Proposal: Change in course syllabus.
Comments: J. Kramer was present to speak to this proposal. J. Kramer noted that this is an update because the department is working to create a major track in Personal Financial Planning that can get certified by the CFP board.

It was moved by K. Kresge, and seconded by C. Rosch, to consider and approve this proposal.
MOTION PASSED.

The following proposals were moved by H. Fountain, and seconded by H. Hamlet, to consider and approve as a block. MOTION PASSED.

COB 1617 New Course: FIN 385, Insurance Planning, Fall 2017
Proposal: Addition of a new course to the Master Course Listing.
Comments: J. Kramer was present to speak to this proposal. This course is being created in anticipation of creating a new major track in Personal Financial Planning.

COB 1618 New Course: FIN 386, Retirement and Financial Planning, Fall 2017
Proposal: Addition of a new course to the Master Course Listing.
Comments: J. Kramer was present to speak to this proposal. This course is being created in anticipation of creating a new major track in Personal Financial Planning.

COB 1619 New Course: FIN 389, Financial Planning Capstone, Fall 2017
Proposal: Addition of a new course to the Master Course Listing.
Comments: J. Kramer was present to speak to this proposal. This course is being created in anticipation of creating a new major track in Personal Financial Planning. C. Wells questioned why the newest material was dated to 2014, and J. Kramer noted that there are also journals included that are released quarterly.

Current #: COB 1620
Program: New Program: Finance Program (Personal Financial Planning Track), Fall 2017
Proposal: Addition of a new major program track.
Comments: J. Kramer and J. Walker were present to speak to this proposal. L. Male questioned listing prerequisites for particular courses on the check sheet, because any time any prerequisites change, the program will need to be changed to reflect that. H. Hamlet argued that this is more convenient for the students, and can be handled by the advisors when advising students on courses to take. J. Walker stated he understood L. Male's concern and that the potential for confusion exists, but he believes the likelihood of confusion would be low. J. Vafeas stated he had spoken to the college regarding this, and that they understood it would require changes to the program and check sheet with each prerequisite change and they were willing to do that.

It was moved by S. Kim, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

Current #: COB 1625
Program: Program Revision: Finance Program (General Track), Fall 2017
Proposal: Change in major program name.
Comments: J. Kramer and J. Walker were present to speak to this proposal. This is to change the title to include (General Track) to differentiate it from the new Personal Financial Planning Track.

It was moved by H. Fountain, and seconded by K. Kresge, to consider and approve this proposal. MOTION PASSED.

College of Liberal Arts & Sciences

Current #: LAS 16042
Course: New Course: SWK/SOW 725, Intervention Research, Spring 2017
Proposal: Addition of a new course to the Master Course Listing.
Comments: J. Vafeas was present to speak to this proposal. H. Fountain noted that in the Objectives section, the sentences were lacking periods.

It was moved by D. Darrah, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 16143
Course: New Course: AST 42, Stars, Galaxies and Black Holes, Spring 2017
Proposal: Addition of a new course to the Master Course Listing.
Comments: B. Meares told the committee that the course number would be AST 42.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 16144
Course: Course Revision: WRI/COM 212, Introduction to Mass Communication
Proposal: Deletion of course cross-listing.
Comments: A. Vogel sent an update via email to include "Linked for repeat purposes" so students cannot take both WRI 212 and COM 212 in the same semester for credit. L. Male asked if there would be any change in prerequisites, and J. Vafeas stated that if they want that, they will send in a new proposal.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16146
Program: Program Revision: BA History w/ Paralegal Program, Fall 2017
Proposal: Change in major program requirements and total credit hours.

It was moved by H. Hamlet, and seconded by K. Kresge, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16147
Course: New Course: ANT 100, Freshman Seminar in Anthropology, Fall 2017
Proposal: Addition of a new course to the Master Course Listing.
Comments: B. Donner was present to speak to this proposal. B. Donner stated this is to draw students from other majors, not just Anthropology. K. Kresge asked if any student could take this, and B. Donner responded it's only for freshman, and restricted to students who have completed less than 18 credits.

It was moved by K. Kresge, and seconded by D. Darrah, to consider and approve this proposal.
MOTION PASSED.

Current #: LAS 16149
Course: Course Revision: HIS 379, Independent Study in History, Fall 2017
Proposal: Change in course description.
Comments: There was no old syllabus/description included with the proposal, and clarification on several points was requested by the committee.

It was moved by H. Fountain, and seconded by S. Kim, to consider and approve this proposal. It was moved by K. Kresge, and seconded by H. Fountain, to table this proposal. MOTION PASSED.

Current #: LAS 16150
Course: Course Revision: HIS 390, History Internship, Fall 2017
Proposal: Change in course description
Comments: There was no old syllabus/description included with the proposal, and clarification on several points was requested by the committee.

It was moved by S. Kim, and seconded by K. Kresge, to consider and approve this proposal. It was moved by K. Kresge, and seconded by S. Kim, to table this proposal. MOTION PASSED.

Current #: LAS 17002
Course: New Course: MAT 270, Biostatistics, Spring 2017
Proposal: Addition of a new course to the Master Course Listing.

It was moved by K. Kresge, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

Current #: LAS 16066
Course: Distance Education Offering: SWK/SOW 725, Intervention Research, Spring 2017
Proposal: Request to offer course via Distance Education.

It was moved by D. Darrah, and seconded by H. Hamlet, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 16145
Course: Distance Education Offering: GEL 31, Geology of National Parks/Monuments, Winter 2017
Proposal: Request to offer course via Distance Education.
Comments: H. Fountain noted that mentions of a specific instructor should be removed throughout the proposal, it should state "qualified instructor". H. Hamlet seconded this as a friendly amendment; motion passed.

It was moved by H. Hamlet, and seconded by C. Rosch, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 17007
Course: Distance Education Offering: SWK/SOW 775, Dissertation Seminar, Spring 2017
Proposal: Request to offer course via Distance Education.
Comments: This proposal was withdrawn at the meeting by J. Vafeas since the course has not yet been created.

The following proposals were moved by H. Fountain, and seconded by H. Hamlet, to consider and approve as a block. It was moved by H. Fountain, and seconded by M. Steward, to table these proposals. MOTION PASSED.

VPA 17036 Distance Education Offering: ARU 561, Principles and Practices in Arts Administration, Fall 2017
Proposal: Request to offer course via Distance Education.
Comments: It was noted that this course has not yet been created, and the new course proposal should be coming to UCC in October from the college.

- VPA 17037 Distance Education Offering: ARU 562, Arts and Civic Engagement, Fall 2017
 Proposal: Request to offer course via Distance Education.
 Comments: It was noted that this course has not yet been created, and the new course proposal should be coming to UCC in October from the college.
- VPA 17038 Distance Education Offering: ARU 536, Fundraising and Development in the Arts, Fall 2017
 Proposal: Request to offer course via Distance Education.
 Comments: It was noted that this course has not yet been created, and the new course proposal should be coming to UCC in October from the college.
- VPA 17039 Distance Education Offering: ARU 564, Ethical and Legal Issues in the Arts, Fall 2017
 Proposal: Request to offer course via Distance Education.
 Comments: It was noted that this course has not yet been created, and the new course proposal should be coming to UCC in October from the college.

General Education

The following proposals were moved by M. Stewart, and seconded by K. Kresge, to consider and approve as a block. MOTION PASSED.

- COB 1608 Competencies (WI): MGM 327, Small Business Management, Spring 2017
 Proposal: Requested competencies for Writing Intensive.
- LAS 17003 Competencies (WI): SPA 207, Writing in Spanish for the Professional World, Spring 2017
 Proposal: Requested competencies for Writing Intensive.
- LAS 17011 Competencies (CT, WI): BIO/MAR 226, Marine Biology, Spring 2017
 Proposal: Requested competencies for Critical Thinking and Writing Intensive.
- VPA 17031 Competencies (CP): MUS 292, Audio Engineering I, Spring 2017
 Proposal: Requested competencies for Computer Intensive.

ANNOUNCEMENTS

One Time Only Courses

- LAS 17001 One Time Only Course: MAT 360, Mathematical Modeling, Spring 2017
- LAS 17013 One Time Only Course: AST 0XX, Core to the Cosmos: Contributions of Women to Astronomy, Winter 2017

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

10-04-2016