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Kutztown University Curriculum Committee

9-28-2017

UCC Minutes September 28, 2017

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**KUTZTOWN UNIVERSITY
UNIVERSITY CURRICULUM COMMITTEE**

Minutes of September 28, 2017

J. Vafeas called the meeting to order stating that there was a quorum.

PRESENT: Sue Czerny, Denise Darrah, Heather Fountain, Soojin Kim, R. Todd Rober (for Karen Kresge), Cristen Rosch, John Stanley, John Vafeas, and Carole Wells

ABSENT: Ellesia Blaque, COB Representative (To Be Determined), Roseanne Perkins

ALSO IN ATTENDANCE: David Beougher, Chris Bloh, Jason Crockett, Bethany French, Lisa Frye, Daniel Haxall, Diane King, Lynn Kutch, Debbie Lynch, Brian Meares, Khori Newlander, Dale Parson

GENERAL ANNOUNCEMENTS

J. Vafeas stated that there will be a continuation meeting if needed on Thursday, Oct. 5, 2017, in Rohrbach Library 29 at 11 a.m.

Election of Officers

It was moved by J. Vafeas, and seconded by D. Darrah, to nominate C. Rosch for the office of Vice-Chairperson.

It was moved by H. Fountain, and seconded by S. Kim, to close nominations. MOTION PASSED. C. Rosch was elected to serve as Vice-Chairperson.

It was moved by J. Vafeas, and seconded by C. Wells, to nominate S. Czerny for the office of Secretary.

It was moved by T. Rober, and seconded by H. Fountain, to close nominations. MOTION PASSED. S. Czerny was elected to serve as Secretary.

MINUTES

Edits to the Minutes: R. Schaeffer should be corrected to J. Vafeas. Election of Chair needs to be added to the minutes. Correct area of red text reading "Check Tape for Discussion."

It was moved by D. Darrah, seconded by S. Kim, to approve the minutes from April 27 and May 4, 2017. MOTION PASSED.

NEW BUSINESS

College of Business

Current #: COB 1705

Course: New Course: SPT 210, Sport Management Practicum, Spring 2018

Proposal: Addition of a new course to the Master Course Listing.

Comments: S. Kim was present to speak to this proposal. S. Kim noted she had sent in an update with edits requested by the UCC Chair, J. Vafeas. S. Kim noted this is an elective, not required for all majors, and allows for students to get pre-internship experience; she also noted that the updated

removed Pass/Fail grades for the course. L. Male asked if students can take this course twice in the same semester, at two different locations, and S. Kim said she doesn't believe that was intended, that a student should only take it once in a semester. L. Male also noted that the Registrar's Office will not be able to track locales for this practicum, and the department will need to track that information.

It was moved by D. Darrah, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

College of Education

Current #: COE 17050
Program: Program Revision: Masters of Education Degree: Elementary Education, Fall 2018
Proposal: Change in major program requirements.
Comments: D. Darrah was present to speak to this proposal. D. Darrah noted that this proposal updates the check sheet with the prefixes for all ITC courses changed, any discontinued courses removed, and new courses added in. J. Vafeas stated that the check sheet has a column for S.H. in Area II that is confusing; T. Rober recommended removing the column from all sections, and D. Darrah agreed with that suggestion.

It was moved by D. Darrah, and seconded by T. Rober, to consider and approve this proposal. MOTION PASSED.

Current #: COE 17140
Program: Program Revision: Educational Studies Track – B.S.Ed. Special Education, Spring 2018
Proposal: Change in major program requirements.
Comments: D. King was present to speak to this proposal. D. King noted that this proposal was for updating the major grid, and added minors to the grid. J. Vafeas requested that SWK 100 be added to the Diversity Course Listing section of the grid, D. King agreed. J. Vafeas recommended excluding PSY 125 from the PSY sequence so as to avoid overlapping content from other required PSY courses. L. Male noted that the Elementary Education PreK-4 minor adds up to 15 not 18, and D. King said she would double check the minor grid and update accordingly. C. Wells stated that the consistency of the College distribution is in question.

It was moved by T. Rober, and seconded by C. Rosch, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. Darrah, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

COE 17141 Course Revision: SPU 500, Special Education in a Standards Aligned System, Spring 2018
Proposal: Change in course title, and change in course description and syllabus.
Comments: D. King was present to speak to this proposal. D. King noted that the PDE has reduced the number of courses required for certifications with DOE revisions, and revising these courses will allow graduate students to obtain certifications in Special Education while still receiving graduate level credit for the course work. H. Fountain asked if students in other Masters programs would be able to take this, and D. King responded no, that only certain M.Ed. majors would be able to take this.

- COE 17142 Course Revision: SPU 513, Assessment and Instruction for Students with Disabilities in a Standards Aligned System, Spring 2018
 Proposal: Change in course title, and change in course description and syllabus.
 Comments: D. King was present to speak to this proposal. D. King noted that the PDE has reduced the number of courses required for certifications with DOE revisions, and revising these courses will allow graduate students to obtain certifications in Special Education while still receiving graduate level credit for the course work. H. Fountain asked if students in other Masters programs would be able to take this, and D. King responded no, that only certain M.Ed. majors would be able to take this.
- COE 17143 Course Revision: SPU 516, Literacy Development & instruction in Core & Intervention Areas Standards Aligned System, Spring 2018
 Proposal: Change in course title, and change in course description and syllabus.
 Comments: D. King was present to speak to this proposal. D. King noted that the PDE has reduced the number of courses required for certifications with DOE revisions, and revising these courses will allow graduate students to obtain certifications in Special Education while still receiving graduate level credit for the course work. H. Fountain asked if students in other Masters programs would be able to take this, and D. King responded no, that only certain M.Ed. majors would be able to take this.
- COE 17144 Course Revision: SPU 520, Special Education Processes and IEP Development in a Standards Aligned System, Spring 2018
 Proposal: Change in course title, and change in course description and syllabus.
 Comments: D. King was present to speak to this proposal. D. King noted that the PDE has reduced the number of courses required for certifications with DOE revisions, and revising these courses will allow graduate students to obtain certifications in Special Education while still receiving graduate level credit for the course work. H. Fountain asked if students in other Masters programs would be able to take this, and D. King responded no, that only certain M.Ed. majors would be able to take this.
- COE 17145 Course Revision: SPU 522, Teaching Students with High Incidence Disabilities, Spring 2018
 Proposal: Change in course title, and change in course description and syllabus.
 Comments: D. King was present to speak to this proposal. D. King noted that the PDE has reduced the number of courses required for certifications with DOE revisions, and revising these courses will allow graduate students to obtain certifications in Special Education while still receiving graduate level credit for the course work. H. Fountain asked if students in other Masters programs would be able to take this, and D. King responded no, that only certain M.Ed. majors would be able to take this.
- Current #: COE 17146
 Program: Program Revision: Pennsylvania Instructional Level 3 Certification Special Education, PreK-8 or Special Education, 7-12, Spring 2018
 Proposal: Change in total program credit hours, and change in certification program.
 Comments: D. King and D. Lynch were present to speak to this proposal. D. King stated that the program grid for certification now lists which majors can add this certification. D. Lynch noted that this has been requested by local school districts for emergency certifications, since there is a shortage of qualified special education teachers.

It was moved by D. Darrah, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by D. Darrah, and seconded by S. Kim, to consider and approve as a block. MOTION PASSED.

- COE 17147 New Course: SPU 561, Concepts and Principles of Behavior Analysis, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: C. Bloh, D. King and D. Lynch were present to speak to this proposal. C. Bloh stated that these courses will lead to certification granted by an outside body (the Behavior Analysis Certification Board), and is in process of creating a grid sheet for the certification. D. King noted students will need a graduate degree in Special Education or Psychology to obtain this certification. J. Vafeas asked if SPU 561 has no prerequisites and is the prerequisite for all the other courses, and C. Bloh responded yes.
- COE 17149 New Course: SPU 562, Measurement and Experimental Design, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: C. Bloh, D. King and D. Lynch were present to speak to this proposal. C. Bloh stated that these courses will lead to certification granted by an outside body (the Behavior Analysis Certification Board), and is in process of creating a grid sheet for the certification. D. King noted students will need a graduate degree in Special Education or Psychology to obtain this certification. J. Vafeas asked if SPU 561 has no prerequisites and is the prerequisite for all the other courses, and C. Bloh responded yes.
- COE 17151 New Course: SPU 563, Assessment and Treatment of Behavior, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: C. Bloh, D. King and D. Lynch were present to speak to this proposal. C. Bloh stated that these courses will lead to certification granted by an outside body (the Behavior Analysis Certification Board), and is in process of creating a grid sheet for the certification. D. King noted students will need a graduate degree in Special Education or Psychology to obtain this certification. J. Vafeas asked if SPU 561 has no prerequisites and is the prerequisite for all the other courses, and C. Bloh responded yes.
- COE 17153 New Course: SPU 564, Ethics of Behavior Analysis, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: C. Bloh, D. King and D. Lynch were present to speak to this proposal. C. Bloh stated that these courses will lead to certification granted by an outside body (the Behavior Analysis Certification Board), and is in process of creating a grid sheet for the certification. D. King noted students will need a graduate degree in Special Education or Psychology to obtain this certification. J. Vafeas asked if SPU 561 has no prerequisites and is the prerequisite for all the other courses, and C. Bloh responded yes.
- COE 17155 New Course: SPU 565, Interventions for Individuals with ASD and Developmental Disabilities, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: C. Bloh, D. King and D. Lynch were present to speak to this proposal. C. Bloh stated that these courses will lead to certification granted by an outside body (the Behavior Analysis Certification Board), and is in process of creating a grid sheet for the certification. D. King noted students will need a graduate degree in Special Education or Psychology to obtain this certification. J. Vafeas asked if SPU 561 has no prerequisites and is the prerequisite for all the other courses, and C. Bloh responded yes.

COE 17157 New Course: SPU 566, Verbal Behavior and System Supports, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: C. Bloh, D. King and D. Lynch were present to speak to this proposal. C. Bloh stated that these courses will lead to certification granted by an outside body (the Behavior Analysis Certification Board), and is in process of creating a grid sheet for the certification. D. King noted students will need a graduate degree in Special Education or Psychology to obtain this certification. J. Vafeas asked if SPU 561 has no prerequisites and is the prerequisite for all the other courses, and C. Bloh responded yes.

College of Liberal Arts & Sciences

The following proposals were moved by H. Fountain, and seconded by D. Darrah, to consider and approve as a block. MOTION PASSED.

LAS 18001 Course Archive: ENG 316, Rhetoric, Democracy, Advocacy, Spring 2018
Proposal: Change in course status to archive.

LAS 18002 Course Archive: ENG 318, Activist Writing Media: Composing Democratic Futures, Spring 2018
Proposal: Change in course status to archive.

Current #: LAS 18003
Course: Course Revision: ENG 593, British and Irish Novels of the 20th Century, Spring 2018
Proposal: Change in course title.
Comments: The title is being changed to reflect the course work more accurately.

It was moved by D. Darrah, and seconded by S. Kim, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18008
Program: Program Revision: General Studies/Professional Studies, Fall 2018
Proposal: Change in concentration requirements.
Comments: D. Beougher was present to speak to this proposal. D. Beougher noted that the changes are to update this General Studies track and design it for students who are returning after stopping their studies so they can achieve a bachelor's degree.

It was moved by S. Czerny, and seconded by C. Rosch, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18009
Course: New Course: ANT 217, Anthropology of Frauds and Fantastic Claims, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: K. Newlander and J. Crockett were present to speak to this proposal. B. Meares stated the course number will be ANT 217. L. Male suggested changing the number to a 100-level number if it is a freshman-friendly course, and D. Beougher noted that this would not work with the department's current numbering system, which they are planning to revise soon.

It was moved by H. Fountain, and seconded by C. Rosch, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18010
Course: Course Revision: CSC 220, Object-Oriented Multimedia Programming, Spring 2018
Proposal: Change in course prerequisites.
Comments: L. Frye was present to speak to this proposal.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18011
Course: Course Revision: CSC 253, Information Technology Systems, Spring 2018
Proposal: Change in course prerequisites.
Comments: L. Frye was present to speak to this proposal.

It was moved by D. Darrah, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18012
Course: CSC 252, UNIX Scripting and Administration, Spring 2018
Proposal: Change in course title, change in course description and syllabus, and change in course prerequisites.
Comments: L. Frye was present to speak to this proposal.

It was moved by D. Darrah, and seconded by H. Fountain, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18013
Program: Program Revision: BS in Information Technology, Fall 2018
Proposal: Change in major program requirements.
Comments: L. Frye was present to speak to this proposal. L. Frye noted that this change is adding more programming course options for students, and adding more WRI courses.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18014
Program: Program Revision: BS in Computer Science, Fall 2018
Proposal: Change in concomitant program requirements, and change in major program electives.
Comments: L. Frye was present to speak to this proposal. L. Frye stated this is adding an extra class at the 200-level, and adding additional WRI courses.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18016
Course: Course Revision: CSC 136, Computer Science II, Spring 2018
Proposal: Change in course title, and change in course description and syllabus.
Comments: L. Frye was present to speak to this proposal. L. Frye noted this is to remove "Information" from the title, which was missed when it was previously removed from other courses and

program names. T. Rober noted that the Course Rationale should start with “This course is...” instead of “It is...”.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

The following proposals were moved by H. Fountain, and seconded by D. Darrah, to consider and approve as a block. MOTION PASSED.

LAS 18018 Program Revision: BS/MS in Computer Science/Software Development, Fall 2018
Proposal: Change in major and concomitant requirements, and change in major electives.
Comments: L. Frye was present to speak to this proposal. L. Frye noted this adds new courses into grids on check sheets, and changes electives section to list number of credits needed and not all course names and numbers.

LAS 18019 Program Revision: MS in Computer Science/Software Development, Fall 2018
Proposal: Change in major requirements, and change in major electives.
Comments: L. Frye was present to speak to this proposal. L. Frye noted this adds new courses into grids on check sheets, and changes electives section to list number of credits needed and not all course names and numbers.

LAS 18020 Program Revision: BS/MS in Computer Science/Information Technology, Fall 2018
Proposal: Change in major and concomitant requirements, and change in major electives.
Comments: L. Frye was present to speak to this proposal. L. Frye noted this adds new courses into grids on check sheets, and and changes electives section to list number of credits needed and not all course names and numbers.

LAS 18021 Program Revision: MS in Computer Science/Information Technology, Fall 2018
Proposal: Change in major requirements, and change in major electives.
Comments: L. Frye was present to speak to this proposal. L. Frye noted this adds new courses into grids on check sheets, and changes electives section to list number of credits needed and not all course names and numbers.

Current #: LAS 18022
Program: Program Revision: MS in Computer Science/PSM, Fall 2018
Proposal: Change in major requirements, and change in major electives.
Comments: L. Frye was present to speak to this proposal. Credit hours are listed on the check sheet for flexibilities. L. Male stated she was not sure how this would be audited, and L. Frye responded that the audit would be for any 400 or 500 level CSC courses.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Current #: LAS 18023
Program: New Program: Data Analytics Certificate, Fall 2018
Proposal: Addition of a new certificate program.
Comments: L. Frye was present to speak to this proposal. C. Wells noted that there is no process yet formed for certificate programs to go through UCC, and recommended this be tabled. L. Frye noted that a check sheet will be added once UCC announces how it should look. There was debate over passing this without it being complete or a process in place, and it was decided to table it until

more information can be provided by UCC on how to propose and create a certificate program at Kutztown University.

It was moved by D. Darrah, and seconded by H. Fountain, to consider and approve this proposal. It was moved by C. Rosch, and seconded by H. Fountain, to table this proposal. MOTION PASSED.

College of Visual & Performing Arts

Current #: VPA 17110
Course: New Course: ARH 128, Global Art Survey, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Speirs was present to speak to this proposal. L. Male asked if this is geared towards freshmen, or just majors, and P. Speirs responded it is to be open to any student.

It was moved by H. Fountain, and seconded by C. Rosch, to consider and approve this proposal. MOTION PASSED.

Current #: VPA 17111
Course: New Course: ARH 326, Latin American and Caribbean Art, Spring 2018
Proposal: Addition of a new course to the Master Course Listing.
Comments: P. Speirs was present to speak to this proposal.

It was moved by H. Fountain, and seconded by D. Darrah, to consider and approve this proposal. MOTION PASSED.

Distance Education Offerings

The following proposals were moved by H. Fountain, and seconded by D. Darrah, to consider and approve as a block. MOTION PASSED.

COE 17148 Distance Education Offering: SPU 561, Concepts and Principles of Behavior Analysis, Spring 2018
Proposal: Request to offer course via Distance Education.

COE 17150 Distance Education Offering: SPU 562, Measurement and Experimental Design, Spring 2018
Proposal: Request to offer course via Distance Education.

COE 17152 Distance Education Offering: SPU 563, Assessment and Treatment of Behavior, Spring 2018
Proposal: Request to offer course via Distance Education.

COE 17154 Distance Education Offering: SPU 564, Ethics of Behavior Analysis, Spring 2018
Proposal: Request to offer course via Distance Education.

COE 17156 Distance Education Offering: SPU 565, Interventions for Individuals with ASD and Developmental Disabilities, Spring 2018
Proposal: Request to offer course via Distance Education.

COE 17158 Distance Education Offering: SPU 566, Verbal Behavior and System Supports, Spring 2018
Proposal: Request to offer course via Distance Education.

LAS 18017	Distance Education Offering: CSC 456, Intro to Big Data, Spring 2018 Proposal: Request to offer course via Distance Education.
LAS 18025	Distance Education Offering: ANT 218, Culture and Consumption, Fall 2018 Proposal: Request to offer course via Distance Education.
VPA 18002	Distance Education Offering: CDE 501, Personal Exploration Seminar, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18003	Distance Education Offering: CDE 502, Professional Exploration Seminar, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18004	Distance Education Offering: CDE 503, Graduate Seminar: Unconventional Typography, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18005	Distance Education Offering: CDE 504, Graduate Seminar: Design Pioneers, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18006	Distance Education Offering: CDE 505, Graduate Seminar: Emerging Media, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18007	Distance Education Offering: CDE 506, Graduate Seminar: Contemporary Topics in Communication Design, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18008	Distance Education Offering: CDE 507, The Graphic Design Experience, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18009	Distance Education Offering: CDE 508, The Advertising Design Experience, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18010	Distance Education Offering: CDE 509, Interactive Design for the Art Education Classroom, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18011	Distance Education Offering: CDE 510, The Sequential Illustration Experience, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18012	Distance Education Offering: CDE 511, Graduate Research Project I: Creative Studies, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18013	Distance Education Offering: CDE 512, Graduate Research Project II: Creative Studies, Spring 2018 Proposal: Request to offer course via Distance Education.
VPA 18014	Distance Education Offering: CDE 513, Graduate Research Project III: Production/Presentation/Exhibition, Spring 2018 Proposal: Request to offer course via Distance Education.

- VPA 18015 Distance Education Offering: CDE 514, Graduate Independent Study, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18016 Distance Education Offering: CDE 515, Graduate Workshop: Emerging media Campaigns, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18017 Distance Education Offering: CDE 531, Art of Creating Children's Books, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18018 Distance Education Offering: CDE 556, Graduate Workshop: Art of Humor, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18019 Distance Education Offering: CDE 557, Graduate Workshop: Typeface Design, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18020 Distance Education Offering: CDE 561, Graduate Workshop: Restaurant Graphics, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18021 Distance Education Offering: CDE 566, Graduate Workshop: Motion Graphics, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18022 Distance Education Offering: CDE 567, Graduate Workshop: Package Design, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18023 Distance Education Offering: CDE 581, Graduate Design Seminar: Corporate Publications, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18024 Distance Education Offering: CDE 582, Graduate Design Seminar: Identity Systems, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18025 Distance Education Offering: CDE 583, Graduate Advertising Seminar: Non-Profit/Corporate Institutional, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18026 Distance Education Offering: CDE 584, Graduate Advertising Seminar: Consumer Product Advertising, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18027 Distance Education Offering: CDE 585, Graduate Interactive Seminar: Current Practices, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18028 Distance Education Offering: CDE 586, Graduate Interactive Seminar: Internet and Web Applications, Spring 2018
Proposal: Request to offer course via Distance Education.

- VPA 18029 Distance Education Offering: CDE 587, Graduate Illustration Seminar: Visual Essay, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18030 Distance Education Offering: CDE 589, Graduate Illustration Seminar: Developing a Personal Style, Spring 2018
Proposal: Request to offer course via Distance Education.
- VPA 18031 Distance Education Offering: CDE 594, Graduate Internship, Spring 2018
Proposal: Request to offer course via Distance Education.

ANNOUNCEMENTS

Selected Topics Courses

- LAS 18005** Selected Topics in Modern Language Studies: GER/WGS 370, Race/Gender Politics in Germany/Europe, Spring 2018
- LAS 18033** Selected Topics in History: HIS 207, The History of the Crusades Through Different Voices, Spring 2018

ADJOURNMENT

Bethany G. French, Recording Secretary

Susan G. Czerny, Secretary

Date

Date

10-17-17