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Senate Minutes

Kutztown University Senate

Spring 4-17-1990

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Kutztown University
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE
April 17, 1990

I. Call to Order

J. Schellenberg called the meeting to order at 4:03 P.M. in room 210 de Francesco.

Present were: Margaret M. Apostolos, William E. Bateman, Gary B. Brey, Mary F. Burkett, James G. Chaney, Mark K. Dinger, Edward J. Earley, Jr., Edward W. Evans, Linda K. Goldberg, Robert A. Gray, James M. Hvidding, Paul C. Laincz, H. Albert Margolis, E. Annette Mazzaferri, Michael F. Piovane, Marc W. Renzema, Thomas F. Schantz, John P. Schellenberg, David L. Valuska, Robert J. Wittman.

Absent were: Rob Astle, Barry J. Fetterman, Adam Godoy, Eileen L. Shultz, Roger S. Whitcomb.

Others in attendance were: The Committee on Committees: Pearl M. Briere, A. Charles Clark, Gerard G. Innocenti, Evan J. Kern, Richard J. Lovell, John A. Wood; David E. McFarland, President of Kutztown University.

II. Approval of the Agenda

D. Valuska moved, P. Laincz seconded, to approve the agenda. The motion passed.

III. Announcements

D. Valuska announced that Donna Trabosh has been hired as University Senate stenographer. The Senate office will be located in the Bear's Den at the back of Old Main. Until a phone is installed, routine Senate business can be conducted through Donna at 4385 (History Department). No objections to her attending Senate meetings and taking shorthand were raised.

J. Schellenberg encouraged members to volunteer in the future for Senate representation on Administrative search committees. No one indicated a willingness to serve on current search committees when asked in the memo indicating Senate would not meet March 26, 1990.

D. McFarland explained that the recently formed Management Council is an operational staff group reporting to the Cabinet. Members are included in the Administration and Professional Staff, represented on the University Senate.

J. Schellenberg recommended that members save any notes on possible changes in the Constitution for revision at the end of the semester.

J. Schellenberg identified a request by the Foreign Language Department to set aside a day from classes for advisement. The subject should be sent to the Calendar Committee. Input on this matter could be gathered from the groups we represent.

IV. Minutes

M. Apostolos moved, E. Evans seconded, the approval of the minutes of March 1, 1990.

V. Committee Reports

A. Committee on Academic Affairs

1. R. Wittman reviewed the proposed policy regarding Academic Warning/Probation requirements, which had been mailed to members. The new policy would be synchronized with the federal law on financial aid.

Clarification was given on the reasons for having students on probation register late. E. Earley moved, P. Laincz seconded, the approval of the revised policy on Academic Warning/Probation requirements. The motion passed.

2. R. Wittman explained the reasoning for proposing that Developmental Math be satisfactorily completed before the fifth regular semester. P. Laincz moved, J. Hvidding seconded, to approve the policy. E. Evans suggested that putting off taking Developmental Math would make it difficult to take additional Math courses, and postpone sciences. Furthermore, E. Evans identified variables affecting learning in Developmental Math: class size, attendance, and how many times the course is taken. E. Evans moved, M. Dinger seconded, to table the motion to approve the policy on Developmental Math.

B. Committee on Committees

W. Bateman, Chairman of the Committee on Committees, distributed recommendations on: Media Board, Events Scheduling Committee, Student Retention Committee, Orientation Advisory Board, Research Committee, Strategic

Planning Committee. Senators were asked to look at the overall mission and membership of each to expedite the operation of these committees.

1. J. Wood reviewed the basic structure of the Media Board. W. Bateman moved, E. Earley seconded, to approve the recommendations. G. Innocenti explained that the Board was concerned with the coordination of student media and, therefore, did not include anyone from the Public Relations Office. J. Schellenberg suggested that, at a later time, more integration of student media with the University Public Relations Office could be developed. M. Piovane moved, M. Apostolos seconded, to change the name of the committee to Student Media Board. The amendment passed. E. Earley moved, M. Burkett seconded, to add the Vice President of Advancement, or his designee, as an ad hoc member of the Student Media Committee. The motion passed. The main motion, as amended, passed.
2. R. Lovell presented the recommendations on the Events Scheduling Committee. W. Bateman moved, E. Evans seconded, approval of the recommendations. The motion passed.
3. W. Bateman moved, D. Valuska seconded, approval of the recommendations for the Student Retention Committee. P. Briere explained how membership was reduced from sixteen to eleven. J. Schellenberg clarified the meaning of "student subgroups" as all groups rather than only minority students. He expressed concern that membership did not include a member of the Student Affairs Professional Staff. T. Schantz moved, J. Hvidding seconded, to amend the recommendations by deleting the Graduate Council member. E. Earley suggested that, as our Graduate School grows, more attention be given to the retention of graduate students. The motion to amend failed. E. Evans moved, R. Wittman seconded, to amend the recommendations by adding a member of the Student Affairs Professional Staff. The amendment passed. The main motion, as amended, passed.
4. W. Bateman moved, M. Piovane seconded, approval of the recommendations for the Orientation Advisory Board. T. Schantz moved, D. Valuska seconded, that faculty and student members have had experience in student orientation. W. Bateman inquired how determination be made of the experience of those indicating a willingness to serve on the committee. The motion to amend was withdrawn. The main motion to approve the recommendations passed.

5. W. Bateman moved, M. Renzema seconded, to approve the recommendations for the Research Committee. E. Kern explained the need to reduce membership from fourteen to eight and to report directly to the Senate, rather than to the Professional Development Committee. R. Wittman asked if a problem on funding would occur if each committee reported separately to the Senate. G. Innocenti suggested that previously the two committees worked well separately. E. Evans moved, J. Chaney seconded, to table the motion.

VI. Adjournment

M. Piovane moved, E. Evans seconded, to recess the meeting until April 24. The meeting was recessed at 5:51 P.M.