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Senate Minutes

Kutztown University Senate

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Commonwealth of Pennsylvania
Kutztown State College
Kutztown, Pennsylvania

Minutes of the Faculty Senate Meeting
May 3, 1973

The Faculty Senate met on Thursday, May 3, 1973, in the Library Science Reading Room, Rohrbach Library, at 4:00 p.m.

Present were: Prof. Clarence Arnold, Prof. Helen Berg, Dr. Walter Bleckmann, Prof. Mary Burkett, Dr. Kenneth Cook, Vice President Dodson Dreisbach, Dean Paul Drumm, Dr. Edward Evans, Prof. Andrew Felkay, Prof. Earnest Foust, Prof. Daniel Hinkel, Prof. Gerard Innocenti for Dr. Gordon Goldberg, Prof. Paul Kendall, Prof. William Klucsarits, Dr. William Laurita, Dr. Elizabeth Liddicoat, Prof. Carol Mann, Dr. George Monroe, Dr. Arnold Newman, Prof. Samuel Ottinger, Dean Dennis Roth, Dr. Edwin Schatkowski, Dr. Frank Siekmann, Prof. Arthur Sinclair for Prof. Betty Bartlett, Prof. Floyd Stauffer, and Prof. Esther Willits. Guests present were Prof. John Amrhein, Dr. James Hershberger, Prof. William Kanasky, Prof. Samuel Keiser, Prof. Richard Law, Dr. Robert Morgan, Dr. James Tinsman, Dr. Walter Warzeski, and Bob Millar, SGB.

Prof. Willits moved that the minutes of the April 5, 1973, meeting be approved. The motion was seconded by Prof. Arnold. Dr. Newman moved to change the title of the course in paragraph 4 on page 2 from "Introduction to Film Making" to "Film Making". The motion was seconded by Prof. Ottinger and carried. The minutes were approved as amended.

ANNOUNCEMENTS

Dr. Monroe announced that a special meeting of the Faculty Senate has been scheduled for 2:00 p.m., Thursday, May 17, 1973, to consider proposals from the Curriculum Committee and any business left unfinished from the May 3 meeting.

Returning senators were reminded to check their Fall schedules to make sure there are no conflicts with the scheduled Senate meetings.

Dr. Dreisbach distributed copies of the 1973-74 College Calendar.

Dr. Monroe announced that the election of Senators-at-Large has been placed in the hands of Prof. Ottinger.

Dr. Cook read a letter from Mr. John Pittenger, Secretary of Education, expressing his ruling on the local grievance concerning the approval of graduate curricular matters. At Dr. Drumm's request, Dr. Cook then read a letter from Dr. Stratton to the Chairman of the Curriculum Committee outlining his interpretation of the situation.

Dr. Evans asked that members of the Academic Affairs Sub-Committee meet with him following adjournment of the Faculty Senate meeting.

OLD BUSINESS

1. Prof. Felkay moved that the syllabus "The Role of the Teacher in Guidance Services" be removed from the table. Prof. Kendall seconded the motion and it carried. Prof. Ottinger moved to approve the course proposal. Dr. Evans seconded the motion and it carried.

2. Prof. Foust reported on the findings of the Faculty Affairs Sub-Committee regarding the question of representation for certain staff positions. Prof. Foust then moved that the positions in question be represented on the Faculty Senate in the categories listed as follows:

Head Librarian	John Amrhein	Acad. Admin.
Director of Research and Curriculum	Robert Brumbaugh	Acad. Admin.
Ability Development Program	Addison Cash	Personnel
Director of Educational Television	Robert Fina	Acad. Admin.
ADP	Patricia Gallen	Personnel
Assistant to the Pres.	Girard Gaughan	Acad. Admin.
Executive Director Alumni Affairs	Edward Miller	Personnel
Director of ADP	Robert Morgan	Personnel
Director of Development	Vinton Rambo	Acad. Admin.
Director of Rickenbach Research and Learning Center	Alma Schlenker	Acad. Admin.
Director of Library Science	Nicholas Stevens	Acad. Admin.
Director of Student Teaching	Raymond Sunderland	Acad. Admin.
Director of Public Relations	Reno Unger	Acad. Admin.

Dr. Cook seconded the motion.

Prof. Ottinger moved that the classification for the position of Director of the Ability Development Program be changed to Academic Administration. Dr. Schatkowski seconded the motion and it carried. Prof. Ottinger moved to list the specific titles alongside the other two ADP positions, i.e. "ADP - Counselor" and "ADP - Reading Specialist". Dr. Evans seconded the motion and it carried.

Dr. Siekmann moved to refer the list back to the Faculty Affairs Sub-Committee in order that they might form a new unit for Senate representation. There was no second to the motion.

The question was called for acceptance of the list as amended and the motion carried.

NEW BUSINESS

1. Prof. Kanasky presented the Curriculum Committee proposals.

Prof. Klucsarits moved to accept a change in title and prefix classification for PSY 200 from Psychological Statistics to POL S 200, PSY 200, SOC 200 Statistics for Social and Behavioral Sciences, effective immediately. Dr. Schatkowski seconded the motion and it carried.

Prof. Ottinger moved to accept a course entitled Peasant Society and Culture. Dean Roth seconded the motion. Prof. Kendall moved to re-refer the syllabus to the Curriculum Committee. The motion was seconded by Prof. Klucsarits and carried.

Dr. Newman moved to accept a course entitled Selected Topics in English. Prof. Foust seconded the motion and it carried.

Dr. Schatkowski moved to accept a course entitled Workshop in Related Arts. Prof. Foust seconded the motion and it carried.

Prof. Willits moved to accept a course entitled Biology and Society with the understanding that page 5 of the syllabus is not applicable as it is not a lab course. The motion was seconded by Prof. Ottinger and carried.

Dr. Newman moved to accept a course entitled Practical Astronomy. Prof. Ottinger seconded the motion and it carried.

Prof. Ottinger moved to accept a course entitled Introduction to Astrophysics. Prof. Klucsarits seconded the motion and it carried.

Prof. Arnold moved to accept a course entitled Seminar in Related Arts. Dr. Schatkowski seconded the motion and it carried.

Dr. Dreisbach moved to accept the addition of a program entitled Criminal Justice. Dean Roth seconded the motion and it carried.

Prof. Ottinger moved to accept the addition of a program entitled Related Arts. Dr. Schatkowski seconded the motion and it carried.

Prof. Felkay moved to accept the addition of a program entitled Complement in Russian and Slavic Studies. Dr. Liddicoat seconded the motion and it carried.

2. Dr. Dreisbach moved to approve the list of candidates for May graduation provided that they meet the requirements of their degrees. Prof. Willits seconded the motion and it carried.

3. Prof. Stauffer moved to consider Item 7 on the agenda next in deference to guests awaiting its presentation. Dr. Cook seconded the motion. Dr. Dreisbach pointed out that the item was not placed on the agenda legally as it had not been presented before the Executive Committee. Prof. Klucsarits objected to any consideration of Item 7 inasmuch as it had not yet come up on the agenda. Dr. Monroe overruled the objection. Prof. Klucsarits challenged the ruling of the chair. The chair's ruling was sustained. Dr. Monroe upheld Dr. Dreisbach's objection, that the original motion was out of order due to the fact that Item 7 had not been legally placed on the agenda.

Prof. Stauffer moved to place the item on the agenda. Dr. Cook seconded the motion and it carried with the required 2/3 majority in favor.

Prof. Stauffer then moved to consider Item 7 out of sequence on the agenda. Prof. Arnold seconded the motion and it carried.

Prof. Keiser presented five items for consideration from the Committee on Elections. (See attachment.)

Item 1 - Dr. Cook moved to approve the recommendation. Prof. Arnold seconded the motion and it carried.

Item 2 - Prof. Stauffer moved to approve the recommendation. Dr. Cook seconded the motion and it carried.

Item 3 - Prof. Kendall moved to approve the recommendation. Prof. Ottinger seconded the motion and it carried.

Item 4 - Prof. Sinclair moved to approve the recommendation. Prof. Ottinger seconded the motion and it carried.

Item 5 - Prof. Sinclair moved to adopt the recommendation. Prof. Kendall seconded the motion. Prof. Ottinger moved to table Item 5 until the May 17 meeting. Dr. Dreisbach seconded the motion and it carried.

4. Dr. Drumm moved for approval of the Master's Degree candidates for May graduation pending completion of the requirements. Prof. Ottinger seconded the motion and it carried.

Dr. Drumm moved that Cultural Geography of South America, Cultural Geography of the Soviet Union, and Cultural Geography of the Southeast Asian Mainland, be added to the M. Ed. program with a concentration in Social Science. Prof. Ottinger seconded the motion and it carried.

Dr. Drumm moved to approve a course entitled Life Sciences in the Elementary and Middle School Curriculum. Prof. Ottinger seconded the motion and it carried.

Prof. Ottinger moved to adjourn. Dr. Dreisbach seconded the motion and it carried. The meeting adjourned at 5:55 p.m.

George K. Monroe
George K. Monroe
Chairman, Faculty Senate

Arnold E. Newman
Arnold E. Newman
Secretary, Faculty Senate

Items Presented by the Committee on Elections
May 3, 1973
for Senate Discussion

1. We recommend that the terms of office of the three members of the Committee on Elections be established along with times of appointment. We recommend the following:
 - a. The APSCUF representative serve for a period of two years with his appointment taking place in the Spring term of ODD years. (The first reappointment would be due in Spring of 1973.)
 - b. The Senate representative serve for two years with his appointment coming in the Spring term of EVEN years.
 - c. The administrative representative, since he is appointed by the President rather than a body of people, would serve for ONE year with reappointment being automatic unless Presidential action is taken in the Spring. Such action would take effect in the Fall term.
2. In order that the committees have as broad a representation as possible, we recommend that a faculty member be nominated to only one (1) committee and that membership on an elected committee remove a FACULTY member from the list of eligible staff for any other committees. It should be understood that this provision would NOT affect any committee members who presently serve on two or more elected committees.

If a FACULTY member receives enough primary votes to be placed on the ballot for more than one committee, that person would have the right to choose which committee he will run for.

3. We recommend that elections be held in the Spring term (1973) to fill committee positions which will be vacated in the Fall (1973) by those members who were elected to one-year terms in the Fall of 1972. We further recommend that all elections for future vacancies be held in the Spring semester so that the committees, with the new members, may begin to operate in September of the following academic year. All such elections should be held following the Easter Holiday.
4. We recommend that the tabulation of both the primary and final votings for committee positions be handled by Computer Services. To this end we submit sample materials which would be used by the faculty members in the voting process. The returns would be directed to the Committee, and we would forward same to Computer Services.

This step will aid in speeding the results as well as in reducing the burdensome project of counting and tabulating ballots in both a primary and final election. Please see sample materials attached.

5. The establishment of an All College Curriculum Committee which would consider and act upon all curricular matters for both the undergraduate and graduate divisions of the college.
 - a. That the All College Curriculum Committee consist of two co-councils - one to handle undergraduate matters and the other to handle graduate matters.

- b. That these councils meet and operate separately on all matters except those which cross the line between graduate and undergraduate areas, e.g. 400 level courses.
- c. That membership on the graduate council be made up of the following:
 - 1. A graduate faculty member elected by each department which offers graduate courses.
 - 2. Three graduate students elected by and from the graduate student body.
 - 3. The Dean of the Graduate Division.
- d. The terms of office of the faculty members who are to represent their departments will be for two (2) years; they will be elected in the Spring semester of the academic year when that department does NOT elect a senator and undergraduate curriculum council member. The term of office of the student members would be for one (1) year, and the Dean would serve ex-officio. Terms would begin August 31, 1973.
- e. The Chairman of the Graduate Council, like his counterpart on the undergraduate council, would be elected by and from the membership of the committee. The term of chairman would be for one year with the possibility of re-election.
- f. The operating procedures and bylaws of the committee, like any committee, would be established by the committee members.
- g. This committee, like any committee, would be free to call upon any member of the college community for information and advice.