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Senate Minutes

Kutztown University Senate

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Spring 5-7-1970

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Kutztown University of Pennsylvania

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Minutes of the Faculty Senate Meeting  
May 7, 1970

The Faculty Senate met in regular session, Thursday, May 7, 1970 in Room 3 of the Rohrbach Library.

Present were: Prof. Nunzio Alagia, Dr. William Collier, Prof. Francis Curry, Dr. Dodson Dreisbach, Prof. Henriette Engelson, Prof. David Evans, Dr. Raymond Ford, Dr. Ann Gundry, Dr. Jeseff Gutekunst, Dr. Bennett Harris, Prof. Harding Jones, Prof. Ralph Kieffer, Dr. C. Wilber Mathias, Prof. Earl Mayberry, Prof. Joseph Patton, Dr. Vinton Rambo, Dr. Henry Ryan, Dr. Walter Warzeski, Prof. Jason White, and Prof. Ruth Yost, guest Wayne Smith.

A. Old Business

Prof. Alagia moved and Prof. Kieffer seconded a motion to approve the Minutes of the Faculty Senate Meeting of April 2, 1970, as presented. Motion carried.

B. New Business

1. Exhibit A. The Student-Evaluation proposal. Dr. Ford and Prof. Mayberry explained the proposal again. The Senate would not consider any discussion of proposals one or two. However, there was discussion of proposals 3 and 4. Prof. Jones moved and Prof. Alagia seconded a motion to accept proposal 3. It was not passed.

Dr. Ryan read a statement which was distributed to the Senate in opposition to any student evaluation. Then Prof. Jones moved and Prof. Alagia seconded the motion to bring proposal 4 up for a vote. Motion carried. (see exhibit A) Student-evaluation proposal number 4 was accepted. Questionnaires would be sent to the chairman of each department to be picked up by the professors and used this semester.

2. Report of the ad hoc committee on Summer School Teaching Assignments. Dr. Warzeski.

Items one and two were accepted.

Dr. Dreisbach raised the question that of necessity there would be changes due to faculty expansion. However, the proposals were planned without considering the number of faculty to implement the proposals.

Item 3 was amended to read: If the college budget permits all members of the faculty should be offered a fair-share of teaching in the summer sessions.

Item 4 was amended to read: Summer Sessions teaching assignments should be made known to the faculty as early as possible, before the winter recess.

Items 5 and 6 were accepted.

Dr. Warzeski moved and Prof. Patton seconded the motion that the Faculty Senate approve the six points as amended. Motion carried. (See Exhibit B) Dr. Harris abstained because of Item 6.

3. Dr. Gutekunst moved the acceptance of the list of tentative undergraduate candidates for degrees, providing they meet all requirements for the degree. Dr. Mathias seconded the motion. Motion carried.

4. Since all business had not been completed, Prof. Evans moved and Prof. Mayberry seconded the move to continue this meeting on May 12, 1970 at 4 p.m. Motion carried.

Prof. Evans moved and Mrs. Yost seconded the motion to adjourn this meeting. Motion carried. Senate adjourned at 5:30 p.m.

*William Collier*

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Dr. William Collier, Chairman

*Henriette Engelson*

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Prof. Henriette Engelson, Acting Secretary

Exhibit A

Proposal #4

- A. On the last days of semester classes, the evaluation forms will be available in the department, chairman's office. Professors will obtain the exact amount of copies needed for their sections.
- B. Professors will administer the forms to their classes. They will leave the room while the students fill out the evaluation forms. Professors may put the total number of checks for each individual answer on a single evaluation sheet. This may be done for each of the professor's courses.
- C. Professors may give the results to their department chairman.

PROPOSAL #4

- A. To obtain information which may lead to the improvement of instruction.

## Exhibit B

The Faculty Senate Ad Hoc Committee on Summer Sessions presents the following proposals for consideration by the Faculty Senate:

1. The College Registrar should publish a three-year projection of all courses to be offered in Summer Sessions
2. Within a budget established by the administration, Summer Session departmental offerings should be determined by the respective department heads in consultation with the departmental staff
3. If the college budget permits, all members of the faculty should be assigned at least nine weeks of teaching over a period of two consecutive Summer Sessions
4. Summer Session teaching assignments should be made known to the faculty before the winter recess
5. Cancellation and splitting of courses should be done according to academic discipline rather than by department where departments include more than a single discipline
6. Members of the administration who are on twelve-month contracts but who also serve as faculty members in Summer Sessions may be assigned courses in their academic speciality (in either the Graduate or Undergraduate Program) but should not be assigned courses in General Education (i.e., introductory courses).