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PCA Board of Directors Meetings

Pennsylvania Counseling Association (PCA)

7-20-2007

2007-07-20 PCA President's Report

Pennsylvania Counseling Association

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PCA Council Meeting
July 20, 2007
President's Report

The first meeting of the fiscal year generally includes a Board meeting along with a Strategic Planning session. Our meeting will start at 9:00 with our Board meeting. We will break for lunch around noon and, if all goes well, do some strategic planning in the afternoon until 4:00. Lunch will be the only food provided so if you need coffee in the morning, bring it with you. We will be meeting in 120 Bouche on the Penn State campus. This is the same place we met for our last meeting.

In addition to the customary reports, we will need to approve the 2007- 2008 budget and approve Committee appointments. Both of these are included as attachments. Other items on the agenda include

1. Decertification of CAGP, NEPCA, and MCCA as active affiliates of PCA
2. Expansion of student memberships to include colleges/universities outside of PA (ethics, membership)
 - a. Border communities
 - b. On-line educational opportunities
3. PCA, Inc editor
4. LPC Board nomination
5. Graduate student leadership initiative
 - a. Three candidates
 - b. Review and notification by September 1
 - c. Mentors needed
 - d. Mentoring activities
 - i. PCA bylaws
 - ii. ACA Code of Ethics
 - iii. Participate in the PCA Conference
 - iv. Attend PCA Council meetings
 - v. Included in drafting of PCA budget
 - vi. Participate in PCA/Division/Chapter special project
 - vii. Rotate through major committees
 - e. Change qualifications to percentage of graduate program completed rather than entering final year of study. Internship requires too much time and energy for students to participate in this activity.
6. Discussion of PACP initiatives and PCA funding
 - a. Diagnosis
 - b. Confidentiality in court
 - c. Insurance Parody
 - d. PACP funding cannot be increased to support increased lobbying activities with the current PCA membership base.
 - e. PACP activities (see attachment PACP-Sally Tice)
7. PCA Membership Drive
 - a. Major campaign for LPC participation

- i. Join PCA
 - ii. Support PACP
 - iii. Participate in lobbying effort
 - b. Consideration of incentive for successful recruitment by PCA members
 - i. Reduction in membership fee for 1 year for recruitment of multiple professional members
 - ii. Free or reduced conference registration for recruitment of multiple professional members
 - c. Mail preparation occurs at the PCA Conference with attendees helping to stuff envelopes. (15 – 20 minutes during the luncheon ceremony?)
 - d. Solicit funding support from PCA Divisions/Chapter with matching funds from Keystone Fund (see Keystone fund policy attached)
- 8. Expansion of the PCA website
 - a. Job listings in the Members section
 - i. Fee structure (see attachment – website training costs)
 - ii. Disclaimer
 - b. Continuing Education (Professional Development)
 - i. Captus – on-line (see attachment)
 - ii. Trainings offered by PCA members or PCA organizations
 - 1. fee structure (see attachment – website training costs)
 - c. Clinical Supervision (PACES)
 - i. Email from Chatham (see attachment)
 - ii. Listing of LPCs who are PCA members and wish to offer off-site Clinical supervision
 - iii. Listed in the public section of the website
 - iv. Disclaimer statement
 - d. Include these initiatives in the membership drive letter

Strategic Planning

- 9. Development of PCA Policies and Procedures
 - a. Use ACA Policies and Procedures as a model
 - b. Create file of past PCA Council meeting minutes
 - c. Draft policies and procedures that are reflected in the minutes.
 - d. All of this information can be placed on the PCA website with a special access code limited to individuals working on this project.

Note: The ACA Policies and Procedures are 1.06 MB in size but divided out into different files. I will have the files loaded onto my laptop at our meeting. I will also bring along my thumb drive to transfer files to others who bring their laptops.

Paul L. West