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Senate Minutes

Kutztown University Senate

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Spring 5-8-1990

### Senate Minutes 5-8-90

Kutztown University of Pennsylvanias

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Kutztown University  
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE  
May 8, 1990

(Continuation of May 3, 1990 Meeting)

I. Call to Order

J. Schellenberg called the meeting to order at 4:05 P.M. in room 210 de Francesco.

Present were: Margaret M. Apostolos, Rob Astle, William E. Bateman, Gary B. Brey, Mark F. Burkett, James G. Chaney, Mark K. Dinger, Edward W. Evans, Barry J. Fetterman, Linda K. Goldberg, Adam Godoy, Robert A. Gray, James M. Hvidding, Paul C. Laincz, E. Annette Mazzaferri, Michael F. Piovane, Frances Dreisbach (for Marc W. Renzema), Thomas F. Schantz, John P. Schellenberg, David L. Valuska, Robert J. Wittman.

Absent were: Edward J. Earley, Jr., H. Albert Margolis, Eileen L. Shultz, Roger S. Whitcomb.

Others in attendance were: Kathy M. Lynch and John McKeown.

II. Announcements

J. Schellenberg indicated that a second ballot for Senator-at-Large was distributed due to the fact that Samuel Keiser does not wish to be a candidate.

J. Schellenberg identified a request from Dr. Bucci asking the Senate to consider a resolution concerning the Briar Cliff incidents. This request will be an agenda item for a future meeting.

J. Schellenberg announced that the format for the present Senate meeting will be to start with Old Business and then go back to the Committee on Committees' recommendations.

III. Old Business

A. Drop and Add

J. Schellenberg explained that he has been unsuccessful in getting a response from Chairnet since they will have no more meetings this year. The Senate decided not to take any action at this time regarding the matter.

B. Developmental Math Proposal

J. Schellenberg announced that the Math Department has not met yet on the Developmental Math Proposal. Until Senate receives a report from them, the matter will continue to be tabled.

C. Middle States Committee

J. Schellenberg informed members of the concern expressed by R. Whitcomb that when the Strategic Planning Committee was passed, no mention of a Middle States Committee was made. A review of the Minutes of the March 1, 1990 Senate meeting indicates that a motion was passed for the Strategic Planning Committee to form a sub-committee to deal with the Middle States Report.

D. Faculty Evaluation Review

J. Schellenberg indicated that the Faculty Evaluation Review proposal was tabled until the APSCUF Representative Council could meet and discuss the matter. The APSCUF Representative Council has not met yet so the matter is not a topic for discussion at this time.

IV. New Business

A. Advisement/Registration

J. Schellenberg identified a letter that he received from Clarence Arnold indicating that the Foreign Language Department is in favor of having a day of free classes to be scheduled for student advisement and course selection.

J. Schellenberg also identified a letter that he received from the Department of Philosophy in which they propose a change in advisement procedures with a recommendation that advisement be done in one or two days at some time when classes do not meet (i.e. before the beginning of the semester or any other time deemed appropriate by the University).

D. Valuska moved, P. Laincz seconded, to refer the matter to the Academic Standards and Policy Committee. The motion passed.

## B. Final Exam Proposals

J. Schellenberg announced that he has received a letter from the Department of History in which they propose the following recommendations concerning Final Examinations:

- 1) In all courses the final examination shall constitute no more than 40% of the final grade.
- 2) During the first week of instruction the professor should announce the weight of the final examination in all courses.

R. Astle moved, F. Dreisbach seconded, to forward the policy to the Academic Standards and Policy Committee. The motion failed.

M. Dinger moved, R. Gray seconded, to adopt the policy proposed by the Department of History. The motion failed.

## V. Committee Reports

### A. Committee on Committees

J. Schellenberg informed Senate members that, according to Robert's Rules of Order, a second to a motion coming from a committee is not necessary.

#### 1. Library Committee

W. Bateman moved the acceptance of the recommendations for the 9 member Library Committee.

M. Burkett moved, P. Laincz seconded, to delete the position of dean or director. The motion failed.

G. Brey moved, R. Wittman seconded, to amend the structure by deleting "or director." The motion passed.

The motion to approve the revised 9 member Library Committee passed.

#### 2. Computer Usage Committee

W. Bateman moved the acceptance of the committee report for the 7 member Computer Usage Committee. The motion passed.

3. Academic Computer Usage Committee

W. Bateman moved the consideration of the 11 member Academic Computer Usage Committee.

W. Bateman moved, R. Astle seconded, to change the College of Liberal Arts and Sciences structure to 1 from natural sciences, 1 from Math and Computer Sciences, and 1 from Humanities and Social Sciences. The motion passed.

R. Wittman moved, D. Valuska seconded, to amend the structure by changing from "academic dean or director" to "academic dean." The motion passed.

The motion to approve the amended 11 member committee passed.

4. International Affairs Committee

W. Bateman moved the acceptance of the recommendation for the 13 member International Affairs Committee.

M. Burkett moved, R. Astle seconded, to change from "Foreign Student Advisor" to "International Student Advisor" and from "foreign student" to "international student." The motion passed.

The motion to approve the amended recommendation passed.

5. Distinguished Visiting Faculty and Honorary Degree Committee

W. Bateman moved the Committee on Committee's recommendation for the 8 member Distinguished Visiting Faculty and Honorary Degree Committee.

G. Brey moved, D. Valuska seconded, to add 1 APSCUF representative to the Committee. The motion passed.

The motion to approve the amended 9 member Committee passed.

6. Budget and Facilities Committee

W. Bateman moved the structure of the Budget and Facilities Committee. Discussion followed as to the identification of administrators under the structure.

A. Godoy moved, R. Astle seconded, to change from "Student Government officer" to "Student Government treasurer." The motion passed.

M. Dinger moved, M. Apostolos seconded, to amend the structure by adding the Director of Library Services. M. Dinger then moved, M. Apostolos seconded, to withdraw the motion until the administrators could be identified. The motion passed.

R. Wittman moved, M. Piovane seconded, to amend the structure changing the "4 administrators" to the "4 Vice Presidents or designees." The motion passed.

M. Apostolos moved, M. Dinger seconded, to add the Director of Library Services to the committee. The motion passed.

G. Brey moved, P. Laincz seconded, to amend the structure changing from "4, one from each college" to "4, one faculty from each of the four colleges" and also changing from "1, graduate school representative" to "1, graduate school faculty." The motion passed.

The motion to accept the amended 12 member committee passed.

#### 7. Student Judicial Board

W. Bateman moved the recommendation of the Committee on Committees for the Student Judicial Board.

R. Astle moved, A. Godoy seconded, to change the name of the committee to "Student/Faculty Judiciary." The motion passed.

The motion to approve the 9 member Student/Faculty Judiciary passed.

#### 8. Cultural Affairs Advisory Committee

W. Bateman moved the acceptance of the recommendation for the 6 member Cultural Affairs Advisory Committee.

R. Astle moved, A. Godoy seconded, to add to the committee one student appointed by the Student Government Board. The motion passed.

The motion to approve the amended 7 member committee passed.

The motion to approve the amended 7 member committee passed.

9. Athletic Hall of Fame Committee


W. Bateman moved to approve the recommendation for the 7 member Athletic Hall of Fame Committee. The motion passed.

VI. Adjournment

J. Schellenberg announced that the next University Senate meeting will be Thursday, May 17, 1990 at 4:00 p.m. in room 210 de Francesco.

R. Wittman moved, M. Piovane seconded, to adjourn the meeting at 5:27 p.m. The motion passed.

Respectfully submitted,

  
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John P. Schellenberg, President

  
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E. Annette Mazzaferri, Secretary