

Kutztown University

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PCA Board of Directors Meetings

Pennsylvania Counseling Association (PCA)

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7-20-2007

### 2007-07-20 PCA Agenda

Pennsylvania Counseling Association

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# Pennsylvania Counseling Association Agenda

July 20, 2007

9:00 am to completion at or before 4:00 pm  
102 Bouche, Penn State Campus, State College

## Officer Reports

- Secretary – Ami Hooper Knox
  - Roll Call
  - Meeting minutes – May 18, 2007
- President – Paul West
- Past President – Joan Kaylor
- President-Elect - vacant
- Treasurer – Jim Matta
- Administrative Coordinator Colleen Tracey

## Consent Agenda

### Chapters

- GPCA - *Gardner*
- NEPCA
- MCCA - *Deerfield*
- CAGP

### Divisions

- PAAOC – no report
- PACCA – no report
- PACES – nothing to report
  - List of supervisors on PCA website
- PAGLBTIC
  - Training Sept 7
- PAMHCA
  - New website – [www.PAMHCA.org](http://www.PAMHCA.org)
- PAMCD – no report - *Submitted at meeting*
- PSCA – no report
- PASERVIC
  - Conference event
- PASGW – no report

### Committees

- Archives - *Report submitted*
  - Files transferred to Mark Kenney
- Awards

- Budget and Finance
- Conference *(Preconference)*
  - Reimbursement for Learning Institute presenters - *One registration/ preconference.*
- Ethics/Bylaws
  - Student members attending school out of state
- Government Representative - *Hobby - By-law change request*
- Graduate Student Liaison
- Journal
- Marketing and Public relations
- Membership
  - Major membership drive (LPCs)
- PACP
  - Legislative agenda
  - ~~PACP~~ assessment (2007-08)
- Professional Development
  - CAPTUS
  - Training opportunities
- Newsletter
  - Editor needed - *Candidate / Not responding*
  - *Student - Tracy - Alvares + other graduate students.*

**Old Business**

- • Procedures manual - Strategic Planning - July 20, 2007
- Decertification of PCA Chapters -
- 2007-08 election status
- LPC supervisors
  - PACES to develop this on PCA website
  - Combine with PACP at some point

**New Business**

- PCA Budget 2007 - 2008
  - LPC Board nomination
    - Current membership of PCA leaders - *Leanne*
    - Tag on membership list? - *PLT member*
  - Presentation of slate of Committee appointments
  - Graduate Student leadership initiative
    - 3 candidates - *Philadelphia (Arcadio Alvares)*
    - Mentors needed - *Western, PA*
    - Change in criteria - *90% program completed.*
  - PCA membership drive *(3200 LPC)*
    - Contributions from Divisions/Chapter *(what ever)* - *Letterhead*
    - Keystone Fund - matching contributions - *Grey paper*
    - Encourage contributions to PACP PAC fund - *Grey envelopes?*
    - Encourage to be Supervisors - *Applicants white/new ones*
    - Legislative Issues - *Excel files provided to them*
    - Appropriate PLT Membership - *Print, send, stuff, + mail - 31¢*
    - Website address
- Encourage Matching/off*
- Networking*

- Expansion of PCA website *(Added to LPC Letter)*
  - ☒ Job listing
    - Members only section
    - Rates
    - Disclaimer
  - ☒ Continuing Education (Professional Development)
    - Rates
    - Disclaimer
  - ☒ List of Clinical Supervisors (PACES)
    - PCA members
    - Disclaimer

**Announcements:**

Update leadership contact information  
Update webpages

**Next Meeting:**

*6:30-9:00 P.M.* October 19, 2007 at the PCA Conference, Penn Stater, State College, PA

**Adjournment**

## Strategic Planning

Develop method for developing PCA Policies and Procedures