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PCA Board of Directors Meetings

Pennsylvania Counseling Association (PCA)

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11-6-2015

### 2015-11-06 PCA Past-President's Report

Pennsylvania Counseling Association

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## **PCA Report**

**Date: 11.6.15**

**Division/Branch/Position: Past President**

**Chair Person Name: Michelle Bruno**

**If chair is not attending, please indicate name of designee:**

**Action Item for Upcoming PCA Meeting: (please highlight one) YES NO**

**Attending the Upcoming PCA Meeting in person: ((please highlight one)  
YES NO**

**If attending via skype, list skype name:**

**If attending via conference call, please provide phone number:**

### **Summary/Update of Action Item:**

**During this report period, I connected with our Government Relations chair which led to the recommendation for a new-co chair to help facilitate this committee. We invited the referred individual to the executive council meeting.**

**I conducted outreach to PSGW in hopes of securing a new leader. I emailed all current members. As of this report, no interested parties have come forward.**

**I assisted the board by reviewing the meeting minutes from the August Meeting and provided final input on the UPMC survey.**

**In preparation for the conference, I sent out a call for contributions for baskets so that the raffle (benefiting legislative fund) could occur again this year. I also consulted with the leadership team on**

conference related decisions. I also sent out call for nominations for several positions including President Elect, Secretary, and Treasurer. To date, I have not received any nominations. Please consider submitting nominations (include self-nominations). Thank you.

**Submitted by,  
Michelle L. Bruno  
Past President**

*Nominations by 2/2016 Meeting...*



PENNSYLVANIA COUNSELING  
ASSOCIATION

*A Branch of the American Counseling Association*

## **PCA Report**

**Date: 11.6.15 (activity since 8.7.15)**

**Division/Branch/Position: President**

**Chair Person Name: Paul Datti**

**If chair is not attending, please indicate name of designee:**

**Action Item for Upcoming PCA Meeting: (please highlight one) YES NO**

- **Preliminary results of insurance paneling and PCA marketing survey and next steps**

**Attending the Upcoming PCA Meeting: (please highlight one) YES NO**

**If attending via skype, list skype name:**

**If attending via conference call, please provide phone number:**

### **Summary/Update:**

- **For conference planning, held conference calls with the conference co-chairs on 9/1 and 10/20, met in person with co-chair and PCA graduate assistant on several occasions, and communicated with the Professional Development Chair with regard to CEUs. Activities/initiatives included:**
  - **Coordination of our keynote speaker**
  - **Implementation of a conference app (on Yapp)**
  - **Writing the President's welcome for the program**

- **Established an underlying “go green” theme with green materials and potential reduction in paper programs since the app allows for electronic uploading to tablets and smart phones**
- **Coordinated training registration workers on electronic conference registration procedure per Deneen’s recommendations.**
- **Implemented a 50% student member discount for a limited time to non-student members in hopes of increasing student memberships.**
- **Worked with the Awards Committee Co-chairs on the application and award delineation and coordination.**
- **Reviewed and approved the fall newsletter.**
- **Coordinated a “User profile” service on the PCA website where members can create and change their profiles to keep PCA aware of educational and professional credentials, contact information, and preferences. Click the “Members Only” tab to create yours.**
- **Continued to respond to several professional inquiries on various topics that come in through the main PCA email.**
- **Launched the PCA insurance paneling/survey to PCA members on 9/16 and then subsequently to over 3000 PA residents who are ACA members on 9/29. We received about 300 responses. See the preliminary analysis report for details.**
- **Prepared this report, reviewed materials for agenda finalization, and coordinated the 11/6/15 meeting.**

*Need Report Submitted*



## PCA Report

**Date:** November 6, 2015

**Division/Branch/Position:** Newsletter Editor

**Chair Person Name:** Minna Davis

**If chair is not attending, please indicate name of designee:**

**Action Item for Upcoming PCA Meeting: (please highlight one) YES  NO**

**Attending the Upcoming PCA Meeting in person: ((please highlight one)  
YES  NO**

Below are the content guides and due dates for upcoming issues of the PCA ADVOCATE.

<p><b>WINTER due</b> <b>Dec 8, 2015</b></p> <p>Published by Jan 1, 2016</p>	<ul style="list-style-type: none"> <li>• President's Message</li> <li>• President Elect's Message</li> <li>• Past President's Message</li> <li>• Chapter, Division, Interest Group and other Articles</li> <li>• <b>Award results (with photos if available)</b></li> <li>• <b>Conference highlights (with photos if available)</b></li> </ul>
<p><b>SPRING due</b> <b>Mar 11, 2016</b></p> <p>Published by Apr 1, 2016</p>	<ul style="list-style-type: none"> <li>• President's Message</li> <li>• President Elect's Message</li> <li>• Past President's Message</li> <li>• Chapter, Division, Interest Group and other Articles</li> <li>• <b>Awards nomination</b></li> <li>• <b>Grad leader reflections (otherwise do in the Summer issue)</b></li> <li>• <b>Nominations for PCA Board</b></li> <li>• <b>Conference Save-the-Date and any other information known</b></li> </ul>
<p><b>SUMMER due</b> <b>Jun 10, 2016</b></p> <p>Published by Jul 1, 2016</p>	<ul style="list-style-type: none"> <li>• (New) President's Message</li> <li>• (New) President Elect's Message</li> <li>• (New) Past President's Message</li> <li>• Chapter, Division, Interest Group and other Articles</li> <li>• <b>Awards nomination requests (Awards Chair)</b></li> <li>• <b>Call for Conference Proposals (Conference Co-chairs)</b></li> <li>• <b>Graduate leaders - reflection on their experience</b></li> </ul>
<p><b>FALL due</b> <b>Sep 9, 2016</b></p> <p>Published by Oct 1, 2016</p>	<ul style="list-style-type: none"> <li>• President's Message</li> <li>• President Elect's Message</li> <li>• Past President's Message</li> <li>• Chapter, Division, Interest Group and other Articles</li> <li>• <b>Award results (with photos if available)</b></li> <li>• <b>Conference highlights (with photos if available)</b></li> </ul>



## **PCA Report**

✓ **Date: November 6, 2015**

**Division/Branch/Position: PALGBTIC**

**Chair Person Name: Ryan Gruber**

**If chair is not attending, please indicate name of designee:**

**Action Item for Upcoming PCA Meeting: (please highlight one) NO**

**Attending the Upcoming PCA Meeting in person: ((please highlight one)**

**YES**

**If attending via skype, list skype name:**

**If attending via conference call, please provide phone number:**

**Summary/Update of Action Item: n/a**

### **Additional comments:**

PALGBTIC members continue to work in developing a day long training for affirmative practices for LGBT populations. Preparations have been stalled based on logistics of identifying a location. Current potential includes a possible day long institute prior to the 2016 PCA conference.

Members have continued with community outreach by brainstorming professional groups to meet with and developing a presence on social media.

## PCA Report

**Date: November 6, 2015**

**Division/Branch/Position: PAMCD Representative**

**Chair Person Name: Mark E. Kenney**

**If chair is not attending, please indicate name of designee:**

**Action Item for Upcoming PCA Meeting: (please highlight one) YES NO**

**Attending the Upcoming PCA Meeting in person: ((please highlight one)  
YES NO**

**If attending via skype, list skype name:**

**If attending via conference call, please provide phone number:**

### **Summary/Update of Action Item:**

- 1. I sent email message to the membership regarding the need for an executive board, leadership, and beginnings of an active chapter. I did hear back from two members who are interested and will pursue their interests in identifying other interested members.**
- 2. I requested that the "Accreditation" discussion that was started at the August board meeting be continued at this board meeting. In terms of an Action item, it would be based upon the content of the discussion, but I am seeking support for inclusive language in any statement made by the "Board" regarding this topic.**