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Commonwealth of Pennsylvania
Kutztown State College
Kutztown, Pennsylvania

Minutes of the Faculty Senate Meeting
September 14, 1972

The Faculty Senate met on Thursday, September 14, 1972, in the Library Science Reading Room, Rohrbach Library, at 4:00 p.m.

Present were: Prof. Clarence Arnold, Prof. Betty Bartlett, Prof. Helen Berg, Prof. Walter Bleckmann, Prof. Mary Burkett, Dr. Kenneth Cook, Dr. Edward Evans, Prof. Earnest Foust, Prof. Joseph Gallo, Dr. Gordon Goldberg, Prof. Daniel Hinkel, Prof. Paul Kendall, Prof. William Klucsarits, Dr. William Laurita, Dr. Elizabeth Liddicoat, Prof. Carol Mann, Prof. Peter Miller, Prof. Mary Mobley, Dr. George Monroe, Dr. Arnold Newman, Prof. Samuel Ottinger, Dr. Earl Reeves, Dr. Edwin Schatkowski, Prof. Betty Snyder, Prof. Floyd Stauffer, Dr. Glenn Webb, Prof. Bruce Wetherhold, Prof. Esther Willits, Prof. Samuel Keiser and Dr. Robert Buckalew, guests, and Robert Millar (SGB).

Dr. Monroe called the meeting to order and introduced two new members. Prof. Mary Mobley will be substituting as a Member-at-Large for Dr. Tracy who is on leave during the Fall Semester. Prof. Mary Burkett will serve as the new member from the Art Education Department.

Dr. Monroe announced that the Board of Trustees has approved the Senate Bill of Rights and that it is now complete.

At the next meeting of the Senate, October 5, it will be necessary to elect a member to the Student-Faculty Judiciary to replace Dr. Dent. Members were requested to check beforehand with the people they intend to nominate to make certain these people would serve on the Judiciary if elected.

Prof. Ottinger listed the members of the Standing Committees of the Faculty Senate and suggested that each Committee caucus following the meeting and elect a chairman and secretary. Members of the various committees are as follows:

<u>Curriculum</u>	<u>Academic Affairs</u>	<u>Faculty Affairs</u>	<u>Student Affairs</u>
Prof. Arnold	Dr. Drumm	Prof. Bartlett	Prof. Burkett
Prof. Berg	Prof. Kendall	Prof. Bleckmann	Prof. Hinkel
Dr. Evans	Dr. Liddicoat	Dr. Cook	Prof. Klucsarits
Prof. Gallo	Prof. Miller	Prof. Foust	Prof. Mann
Dr. Goldberg	Dr. Reeves	Dr. Laurita	Prof. Roth
Prof. Mobley	Dr. Schatkowski	Prof. Snyder	Prof. Wetherhold
		Prof. Stauffer	Prof. Willits
		Dr. Webb	

Dr. Monroe introduced the only item on the agenda, namely consideration of the Proposed Implementation Procedure for Committees Called for in the Collective Bargaining Agreement and explained a possible procedure to be used in handling the matter.

Prof. Ottinger moved that the Senate approve the Proposed Implementation Procedure for Committees Called for in the Collective Bargaining Agreement and recommend it to the Executive Committee of the Faculty Association of Kutztown State College (APSCUF/PAHE). Prof. Wetherhold seconded the motion.

In answer to a question, Dr. Monroe noted that APSCUF/PAHE is not obligated to accept the Senate's recommendations, but it is hoped that the final document will not be much different from that agreed on at this meeting. There being no challenge to the motion as stated by Prof. Ottinger, Dr. Monroe asked for amendments to the document.

Prof. Kendall moved that paragraph 1, page 1, read as follows: "The Election Committee shall consist of one (1) member of the Administration chosen by the College President, one (1) member chosen by the Executive Committee of APSCUF/PAHE, and one (1) member of the bargaining unit chosen by the Faculty Senate". Dr. Evans seconded the motion and it carried following some discussion of the term "bargaining unit".

Prof. Kendall moved that Item 1 under Procedures read as follows: "At the faculty seminar the Election Committee shall distribute to the members of the faculty the following: " There was no second.

Dr. Monroe distributed to each member a list of proposed changes of the APSCUF/PAHE document.

Prof. Kendall moved as follows regarding an addition to Item 4 under Procedures: "If ten to thirteen names are received for a committee, they will comprise the list of nominees for that committee. If fewer than ten names are available, the Election Committee will obtain enough other nominees to bring the list to ten by exercising discretionary powers

- a. to persuade unwilling nominees to reconsider their decision. This procedure will take into account the relative standing of individuals in terms of number of nominations.
- b. to seek other nominees from the bargaining unit.

In succeeding years, the number of nominees can be no more than double the number of members to be elected".

The motion was seconded by Prof. Ottinger and carried.

Prof. Ottinger moved that Item 5 under Procedures read as follows: "An election by all members of the bargaining unit will be held at the time that the list of nominees is published. It will be conducted by campus mail, using an "Australian" ballot (see attachment) which must be returned to the Election Committee within one week. By this means, the members of the following college-wide committees will be elected: a. Tenure; b. Promotions; c. Merit Increment; d. Sabbatical Leave; e. Due Process". Prof. Willits seconded the motion and it carried.

Dr. Newman moved that Item 8 under Procedures begin with the following statement: "The Election Committee shall set a time and place for the first meeting of each committee". Prof. Arnold seconded the motion and it carried.

Dr. Schatkowski moved to substitute "on or about October 6, 1972" for "September 30, 1972" in Item 9 under Procedures. Dr. Webb seconded the motion and it carried.

Regarding Item 4 under The Committees, Sabbatical Leave, Dr. Webb moved that the previous Faculty Senate recommendations of policy regarding Sabbatical Leave be instituted. There was no second.

Prof. Kendall moved that Items 3 and 4 under The Committees, Merit Increment and Sabbatical Leave, be combined to form a Merit Increment-Sabbatical Leave Committee. Prof. Wetherhold seconded the motion and it was defeated.

Dr. Laurita moved that an addition be made to Items 1 through 4 under The Committees stating: "No more than one (1) member from any one department". Prof. Miller seconded the motion and it was defeated.

Dr. Laurita moved that "Each person whose case is being considered by one of the first four committees shall have one preemptory challenge which may be used at his discretion to bar consideration of the case by the committee member so challenged. Also, any member of the committee may disqualify himself from the case providing that at least five members of the committee remain in active consideration of the case". The motion was seconded by Prof. Stauffer and carried.

Prof. Snyder moved as follows regarding an addition to Item 1 under Terms:
"Committees 1 through 5 will elect four members for two years and three for one year at the outset, terms to end on August 30 of the respective year. Thereafter, elections will be for members whose terms have expired and for two-year terms.

The faculty members of the Curriculum Committee will fill terms concurrent with those of the departmental Faculty Senator. Members from the student body and the Administration will be selected yearly". Prof. Wetherhold seconded the motion.


Dr. Evans moved to amend the motion to provide that the four persons elected having the highest number of votes will serve terms of two years and the other three persons will serve terms of one year at the outset. The amendment to the motion was seconded by Prof. Willits and carried.

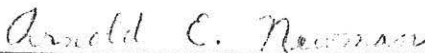
Dr. Evans also moved to amend the motion to read: "terms to end on August 31" rather than "August 30". The amendment was seconded by Prof. Bartlett and carried. The amended motion was then carried.

Prof. Bleckmann moved that a preface be added below the heading Departmental Committees to read: "All departmental committees shall be elected by the members of the department through the use of the Australian ballot". The motion was seconded by Dr. Webb and carried.

Prof. Ottinger called for the question on the original motion presented and the motion carried as amended.

Prof. Foust moved that the meeting be adjourned. Prof. Arnold seconded the motion and it carried. The meeting adjourned at 5:55 p.m.


George K. Monroe
Chairman, Faculty Senate


Arnold E. Newman
Secretary, Faculty Senate