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Senate Minutes

Kutztown University Senate

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Kutztown University
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE

October 7, 1999

The meeting was called to order by R. Crisson at 4:04 p.m. in Room 223 of the Student Union Building.

Present: Okan Akcay, Deborah Barlieb, William Bateman, Eric Beaven, Sandy Chambers for Jorie Borden, Vera Brancato, Dan Cates, Charles Clark, Roberta Crisson, Richard Crooker, Joan Davis, Margaret Devlin, Dennis Dietrich, John Erdmann, Michael Gabriel, Jill Givler, Carl Brunner for Linda Goldberg, Bruce Gottschall, Russell Gross, James Hall, Joan Holleran, Gerard Innocenti, Dennis Johnson, Diane Johnson, Kimberly Keenan-Kirkpatrick, Andrea Kirshman, Joseph Lippincott, Carol Mapes, Morris Perinchief, Michael Puglia, Marc Renzema, Randy Schaeffer, Andrew Skitko, Jean Mae Smith, James Sowerwine, John McAndrew for Theresa Stahler, Mary Theis, Heather Thomas, Raymond Tumbleson, Madan Varma, Girma Zelleke.

Absent: Emmanuel Akillas, Jennifer Bozzone, Paula Duda, Jill Fritz, Ina Grapenthin, Roger Hibbs, Lynn Milet, Peg Speirs, William Towne, Renee Warrelmann.

Also in Attendance: Lisa Ladd-Kidder, George Paterno.

I. Announcements

None

II. Approval of the Agenda

E. Beaven moved, M. Perinchief seconded, to approve the Agenda.

W. Bateman moved, R. Gross seconded, to amend the Agenda by moving New Business, Item A., Sexual Harassment Policy, to immediately following Item III. Approval of the Minutes. The motion to amend the Agenda passed.

The Agenda was approved as amended.

III. Approval of the Minutes of September 9, 1999

J. Erdmann moved, M. Perinchief seconded, to approve the Minutes of September 9, 1999. The motion passed.

IV. New Business

A. Sexual Harassment Policy

W. Bateman moved, R. Schaeffer seconded, to replace all occurrences of

"Director of Judicial Services" with "Social Equity Officer" in the Sexual Harassment Policy. The motion passed.

W. Bateman moved, M. Perinchief seconded, to give power to the Senate President to set up a committee to continue review of the Sexual Harassment document. The motion passed.

V. Committee and Task Force Reports

A. Academic Standards and Policy Committee

1. Academic Forgiveness Policy

E. Beaven moved, R. Gross seconded, to approve the following revision to the Academic Forgiveness Policy:

Delete: In order to gain benefit from the academic forgiveness policy, the student must petition the Undergraduate Exceptions Committee in order to have this policy applied to him/her. This appeal must be initiated during the first semester of attendance after readmission.

Add: In order to gain benefit from the academic forgiveness policy, the student must fill out an informed consent form, available in the Registrar's Office. This appeal must be initiated during the first semester of attendance after readmission.

E. Beaven moved, R. Gross seconded, to amend the second sentence of the proposal as follows: **This form must be filed with the Registrar's Office during the first semester of attendance after readmission.** The amended motion passed.

The motion to approve the revision to the Academic Forgiveness Policy passed as amended.

2. Academic Probation Policy

R. Gross moved, M. Puglia seconded, to approve the following change to the Academic Probation Policy:

During the semester of Academic Probation the student:

Delete: Is prohibited from selecting courses for the subsequent semester or session.

The motion to approve the revision to the Academic Probation Policy passed with W. Bateman and R. Schaeffer opposing.

3. Pass/Fail Policy

G. Innocenti moved, R. Gross seconded, to approve the following change to the Pass/Fail Policy:

Delete: The pass/fail option is available only during a fall or spring semester.

In order to take a course for pass/fail, a student registers for pass/fail with his/her advisor at the time of advisement.

Add: In order to take a course for pass/fail, a student registers for pass/fail with his/her advisor at the time of advisement. The student shall have until the end of the drop/add period to elect to take a pass/fail course for break, summer and regular semesters.

R. Schaeffer moved, E. Beaven seconded, to table the motion in order to send the proposal back to the Academic Standards and Policy Committee for further review. The motion passed.

4. Teaching Commitments with Other Institutions

W. Bateman moved, M. Perinchief seconded, to accept the recommendation to discontinue the procedure concerning teaching commitments with other institutions. The motion passed.

5. Undeclared Students

R. Gross moved, M. Perinchief seconded, to approve the following change to the Undeclared Student Policy:

Delete: Students who do not declare a major by that time (64 credits) will have their advisor assignment automatically changed to the Dean's Office, College of Liberal Arts & Sciences, and will not be allowed to register through normal procedures.

E. Beaven moved, J. Erdmann seconded, to substitute the motion to approve with a motion to entirely eliminate the policy relating to undeclared students. The substitute motion passed with M. Perinchief opposing.

The motion to approve the recommendation from the Academic Standards and Policy Committee with the substitute motion passed with M. Perinchief opposing.

6. WP/WF Policy

R. Gross moved, W. Bateman seconded, to approve the following change to the WP/WF Policy:

Delete: The latest day for withdrawal from a course without academic penalty is the last day of the sixth week of that semester. Withdrawal between that time and two weeks time prior to the beginning of final examinations will be recorded as "WP" or "WF" on the basis of the achievement at that point. Withdrawal within two weeks of the beginning of final examinations automatically will result in a failing grade. "WF" will be computed as an "F".

Add: The latest day for withdrawal from a course without academic penalty is the last day of the sixth week of that semester. Withdrawal between that time and two weeks time prior to the beginning of final examinations will be recorded as "W". Withdrawal within two weeks of

the beginning of final examinations automatically will result in a failing grade. "WF" will be computed as an "F".

R. Gross moved, E. Beaven seconded, to amend the proposal by adding "or the university" after the word "course" in the first sentence. The motion passed.

E. Beaven moved, J. Erdmann seconded, to delete from the policy the final paragraph under **Withdrawal from the University**.

E. Beaven moved, R. Schaeffer seconded, to refer the proposal back to the Academic Standards and Policy Committee. The motion passed.

B. Committee on Committees

M. Devlin reported that the following committees still need representatives:

Representatives from the College of Business are needed for the Admission Exceptions Committee, Center for Enhancement of Teaching Advisory Board, Commission on Status of Minorities, and Research Committee;

A Professional/Administrative Staff member is needed for the University Judiciary;

A representative from the Advancement Division is needed for the Campus Beautification Committee;

A representative from the College of Liberal Arts and Sciences is needed for the Research Committee.

A representative from the College of Visual and Performing Arts will be needed for the Spring Semester for the Academic Standards and Policy Committee.

M. Devlin asked that anyone interested in filling any of the above vacancies to contact her as soon as possible.

VI. Old Business

A. Developmental Reading Proposal

R. Schaeffer moved, W. Bateman seconded, to remove from the table discussion of the Developmental Reading Proposal. Motion passed.

Proposed Policy: Satisfaction of Developmental Reading is a requirement for graduation.

R. Gross gave background information and answered questions relative to the policy.

After further discussion, W. Bateman moved, J. Hall seconded, to table discussion

of the proposal in order to refer it back to the Academic Standards and Policy Committee for further review. The motion passed.

J. Givler, chairperson of the Academic Standards and Policy Committee, asked that concerns relative to the proposal be forwarded to her.

VII. Adjournment

E. Beaven moved, R. Schaeffer seconded, to adjourn the meeting. The motion passed.

The meeting was adjourned at 5:20 p.m.



Roberta L. Crisson, President



Carol C. Mapes, Secretary