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Kutztown University
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE
October 16, 1997

The meeting was called to order by R. Crisson at 4:03 p.m. in the Room 109 of the Sharadin Art Building.

Present: Okan Akcay, Steven Andelin, Alan Apple, Len Barish, Deborah Barlieb, William Bateman, Eric Beaven, Julie Bellante, Vera Brancato, Gary Brey, Biruta Cap, Charles Clark, Joanne Cohen, Roberta Crisson, Richard Crooker, Margaret Devlin, John Erdmann, Erica Fegely, Jill Givler, James Hall, Beth Herbine, Gerard Innocenti, Dennis Johnson, Kimberly Keenan, Andrea Kirshman, Sally Knappenberger, Kanchan Kumar, Carol Mapes, Lisa Norris, Mildred Reilley, Randy Schaeffer, Lisa Ladd-Kidder for John Schellenberg, Judith Shea, Neil Shea, Nicole Ryba for Bradley Smith, Theresa Stahler, Samuel Westmoreland, John White, Barth Yeboah, Girma Zelleke.

Absent: Emmanuel Akillas, Dan Cates, Linda Goldberg, Russell Gross, Joseph Lippincott, Michael Puglia, Charles Roth, Jean Mae Smith, JoAnn Spencer, Heather Thomas, William Towne.

Also in Attendance: Maria Miceli, Oskars Rieksts.

I. Announcements

R. Crisson announced that the Senate office is now located in Room 128B of Old Main. She also announced that a conference room (Room 128A) is available for committee meetings and indicated that anyone interested in using the room should contact Donna in the Senate Office to reserve it.

II. Approval of the Agenda

E. Beaven moved, D. Johnson seconded, to approve the Agenda.

R. Schaeffer moved, J. Erdmann seconded, to amend the Agenda by striking **Item IV. B. Enrollment Management Committee Report** under **Committee and Task Force Reports** and **Item VI. A. Academic Advisement** under **New Business**. The motion passed.

The Agenda was approved as amended.

III. Approval of the Minutes of September 11, 1997

E. Beaven moved, R. Schaeffer seconded, to approve the Minutes of September 11, 1997. The motion passed.

IV. Committee and Task Force Reports

A. Committee on Committees

M. Devlin reported that Operational Guidelines have been distributed to committee chairs. She further reported that the Committee on Committees have discussed the problem of student representation on committees and indicated that in the future the Committee on Committees will be included with the organization promotion process.

M. Devlin further reported that the following committees will be evaluated this year by the Committee on Committees: Calendar, Campus Wellness Task Force, Commission on Human Diversity, Commission on the Status of Minorities, Commission on the Status of Women, Cultural Affairs Advisory Board, Financial Aid, Library, Orientation, and Space Allocation and Renovation.

M. Devlin announced that representatives from the Professional Staff are needed for the International Affairs Committee and Strategic Planning and Resources Committee. In addition, she announced that George Paterno and Tina Katella will be the Professional Staff representatives, Gail Rothermel will be the Information Technology Services representative, and Oskars Rieksts will serve as Interim Chair on the University Technology Committee.

J. Cohen moved, M. Reilley seconded, to accept the report from the Committee on Committees. The motion passed.

B. Health Center Attendance Policy Ad Hoc Committee

L. Barish reported that the Committee has found that there is still a policy in effect relative to written excuses and the policy will be made known to the University community in the near future.

C. Middle States

B. Herbine reported that Dr. Catherine Gira, Chairperson of the Middle States Accreditation Team, will be on campus on Monday, October 20 and that various meetings with her have been scheduled throughout the day.

B. Herbine also reported that meetings have been scheduled with the University community throughout the Fall Semester to discuss the Middle States draft.

D. Strategic Planning and Resources Committee

M. Devlin reported that the Strategic Planning and Resources Committee has met and has begun its work.

V. Old Business

A. Proposed Policy Statements - Academic Computing

E. Beaven moved, R. Schaeffer seconded, to remove from the table discussion of the proposed policy statements relative to academic computing. The motion passed.

O. Rieksts outlined the proposal and answered questions relative to it.

W. Bateman moved, B. Herbine seconded, that a letter be sent to the President relative to the items contained in the proposal and asking for a point by point response to the Senate.

J. Cohen moved, J. Erdmann seconded, to amend the proposal by adding to the end of Rationale Number 1 "and students with limited resources who require on-campus computer access." The motion passed.

R. Schaeffer moved, L. Ladd-Kidder seconded, to further amend the original motion by adding a fourth item entitled "Output from the Management Component" requesting that management be responsible for updating the University community on a regular basis as to current procedures and future plans vis-à-vis computer resources. The motion passed.

S. Andelin moved, R. Schaeffer seconded, to further amend the motion by adding the December Senate meeting as a date for a response. The motion passed.

J. Cohen moved, W. Bateman seconded, to further amend the proposal by striking the first three sentences and the fifth sentence of Rationale Number 2 and by adding to the end of Rationale Number 2 "the updated computer resources are necessary for faculty/professional staff to remain current in their professional development." The motion passed.

W. Bateman moved, J. Hall seconded, to further amend the proposal by replacing the salutation, striking the last two sentences in the opening paragraph, and replacing the very last sentence of the proposal with a request for a response by the December Senate meeting. The motion passed.

The motion to approve the proposed policy statements passed as amended.

VI. Adjournment

R. Schaeffer moved, W. Bateman seconded, to adjourn the meeting. The motion passed.

The meeting was adjourned at 5:00 p.m.


Roberta L. Crisson, President


Lisa A. Norris, Secretary

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