

Kutztown University  
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE  
November 1, 1990

I. Call to Order

The meeting was called to order by President Valuska at 4:02 p.m. in Room 11 of the North Student Center.

Present were: Margaret M. Apostolos, William E. Bateman, Jeffrey Becker, Gary B. Brey, James G. Chaney, Robert Covington, Mark K. Dinger, Edward J. Earley, Jr., Edward W. Evans, Gordon J. Goldberg, Kathy M. Lynch, E. Annette Mazzaferri, David R. Peterson, Michael F. Piovane, Marc W. Renzema, Thomas A. Sanelli, Thomas F. Schantz, John P. Schellenberg, Eileen L. Shultz, David L. Valuska, Robert J. Wittman.

Absent were: Linda K. Goldberg, James M. Hvidding, Paul C. Laincz, David D. Wagaman.

Also in attendance: Doreen M. Tobin.

II. Approval of the Agenda

M. Apostolos moved, D. Peterson seconded, to approve the agenda. The motion passed.

III. Announcements

D. Valuska reminded Senate members that the Middle States Evaluation Team will be visiting the campus on November 5 and 6. He indicated that the officers of the Senate will meet with the team on November 5 at 2:15 p.m. and that there will be an open meeting with the faculty on November 6 at 11:00 a.m. in the Rohrbach Library Auditorium.

D. Valuska indicated that W. Bateman represented the Senate at the new faculty orientation on October 23, 1990.

D. Valuska announced that he will attend a workshop entitled "Outcomes Assessment" on November 8, 1990 in Philadelphia.

D. Valuska informed Senate members that E. Shultz will represent the Senate on the Search Committee for the Dean of Visual and Performing Arts.

President Valuska asked for a volunteer to represent the Senate on the Search Committee for the Director of Library Services.

D. Valuska referred to the two page Department of Public Safety Guidelines for the Review of Special Events and Crowd Control Measures that was sent to Senate members and indicated that the full document is available for review by Senate members in the Senate office.

D. Valuska indicated that he received a letter from the Department of Counseling and Human Services requesting that they be represented within the academic community. M. Dinger moved, M. Piovane seconded, to amend the agenda by placing the letter under Item B of New Business. The motion passed.

D. Valuska referred to a letter received by Ruth Fisher regarding minority representation on the Senate. J. Schellenberg moved, E. Shultz seconded, to amend the agenda by placing the letter under Item C of New Business. The motion passed.

President Valuska shared the following information with Senate members resulting from a review of the minutes of the President's Cabinet meetings:

The President's Cabinet is considering placing two trustees on the Foundation board;

There is a possibility that a fee will be assessed to the people from surrounding communities to use the recreational facilities on campus;

The search for the Athletic Director is underway;

The President's Cabinet is considering instituting an annual academic theme for the University.

#### IV. Approval of the Minutes of October 4, 1990

M. Apostolos moved, E. Evans, seconded, the approval of the minutes of October 4, 1990. The minutes were approved with the addition of E. Shultz's name to those in attendance.

## V. Committee Reports

### A. Departmental Travel Funds Ad Hoc Committee

T. Schantz reported that the committee has not been able to find any written guidelines on departmental travel funds other than those done in 1984 under a previous administration and that there seems to be an inconsistency in the way funds are dispersed on campus. T. Schantz further reported that a letter will be sent to Dr. Scott asking for clarification of the guidelines and asking that a new set of guidelines relative to departmental travel funds be issued.

### B. Committee on Committees

1. W. Bateman moved, E. Earley seconded, to add the Director of Academic Advisement to the Student Retention Committee and to add "or designee" to all committee listings of members listed by title. The motion passed.
2. W. Bateman indicated that an up-to-date listing of the committee memberships will be sent to everyone on campus in the near future.

## VI. Old Business

### A. Kellerco Report

After discussion relative to some of the parking and traffic changes that have been implemented on campus, D. Valuska indicated that he would request a copy of the Pennsylvania Department of Transportation's mandate in writing relative to making Schaeffer Lane one way northbound and that he would also invite Dr. Scott to the next University Senate meeting to address issues of concern.

J. Schellenberg moved, M. Dinger seconded, to support the Kellerco recommendation P3 to increase parking fines from \$5.00 to \$10.00.

E. Earley moved, J. Schellenberg seconded, to amend the motion to increase the parking fines from \$5.00 to \$10.00 only after issuing a warning to first time offenders. The motion was defeated.

The original motion to support the Kellerco recommendation P3 to increase the parking fines from \$5.00 to \$10.00 passed with W. Bateman, E. Evans, G. Goldberg, and T. Sanelli abstaining and E. Earley objecting.

G. Brey moved, M. Piovane seconded, to table discussion of the Kellerco Report until the next meeting. The motion passed.

B. Sexual Harassment Document

K. Lynch moved, M. Apostolos seconded, to table discussion of the Sexual Harassment Document until the next meeting. The motion passed.

C. Committee on Committees

W. Bateman moved, E. Evans seconded, to remove from the table the Draft of Resolutions Concerning Committee on Committees. The motion passed.

W. Bateman moved, M. Apostolos seconded, that Draft 3 replace the previous Drafts of Resolutions Concerning Committee on Committees.

M. Piovane moved, K. Lynch seconded, to amend the motion by striking "permanent" from the first sentence of Draft 3 of Resolutions Concerning Committee on Committees. The motion passed.

R. Wittman moved, E. Earley seconded, to amend the motion by inserting "of all standing committees of University governance" to the first sentence of Draft 3 of Resolutions Concerning Committee on Committees. The motion passed.

M. Piovane moved, K. Lynch seconded, to delete "structures" from the first sentence of Draft 3 of Resolutions Concerning Committee on Committees. The motion was defeated.

The motion to approve the amended Draft 3 of Resolutions Concerning Committee on Committees passed.

D. APSCUF/Senate Steering Committee on Evaluation of New Governance System

G. Brey reported that an initial meeting between the officers of APSCUF and officers of Senate took place to begin preliminary discussion regarding the procedures for the evaluation of the new governance system.

E. APSCUF/Senate Task Force on General Education

D. Valuska reiterated the need for volunteers to serve on the APSCUF/Senate Task Force on General Education. Discussion followed on the procedure that will be used for selecting the people to serve on the task force.

G. Goldberg moved, T. Schantz seconded, that the Senate first issue a willingness-to-serve form to the individual colleges seeking volunteers to represent the Senate on the APSCUF/Senate Task Force on General Education and then have the candidates approved by the individual colleges. The motion passed.

VII. New Business

A. Drug and Alcohol Handbook

E. Evans moved, T. Sanelli seconded, to acknowledge receipt of the Drug and Alcohol Handbook and endorse the concept contained in the Handbook. The motion passed.

B. Academic Representation

D. Valuska referred to a letter from the Department of Counseling and Human Services asking to be represented as an academic department.

W. Bateman moved, G. Goldberg seconded, to send a letter to the Department of Counseling and Human Services clarifying their representation. The motion passed.

C. Minority Representation on Senate

G. Goldberg moved, G. Brey seconded, to table discussion of the letter from Ruth Fisher requesting minority representation on the Senate until the December meeting. The motion passed.

VIII. Adjournment

R. Wittman encouraged Senate members to attend the faculty meeting with the Middle States Evaluation team on November 6 at 11:00 a.m.

E. Earley moved, M. Apostolos seconded, to adjourn the meeting. The motion passed.

The meeting was adjourned at 5:45 p.m.

*David L. Valuska*  
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David L. Valuska, President

*E. Annette Mazzaferri*  
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E. Annette Mazzaferri, Secretary

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