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Kutztown University of Pennsylvania Kutztown, PA

Minutes of the Faculty Senate November 3, 1988

1988-89 Chairperson K Holland called the meeting to order at 4:03 PM.

Present were: W. Bateman, A. Bears, E. Nieves for P. Briere, A. Chasse, H. Clinton, K. Coleman, J. Collier, D. Dietrich, M. Dinger for P. Evans, P. Garrett, M. Niemczyk for L. Goldberg, A. Gundry, R. Brumbaugh for D. Hinkel, K. Holland, G. Innocenti, S. Keiser, E. Kern, S. Kohut, A. Bloom for J. Kulp, G. Layser, S. Lipp, R. Lucas, J. Luizer, P. Miller, M. Mohamedali, T. Neyhart, B. Peters, D. Peterson, T. Quirk, R. Reinecke, M. Renzema, E. Rogol, T. Schantz, B. Scott, G. Sharp, P. Stepanovich, P. Traugott, R. Whitcomb, L. Woods, B. Rowell for C. Yarrison, R. Ziegenfus.

Others in attendance were: O. Akcay, D. Bullock, J. Kennedy, M. Weil.

I. Agenda

P. Garrett moved, R. Brumbaugh seconded, the approval of the agenda. The motion passed.

II. Announcements

K. Holland announced that W. Bateman, L. Crawshaw, B. Firestone and P. Miller are the Senate representatives to the Senate-APSCUF joint committee on governance. The APSCUF representatives are C. Hamel, S. Lipp, J. Schellenberg and R. Whitcomb.

K. Holland announced that the memberships of the standing committees of the Senate are now finalized with R. Lucas, S. Lipp and P. Stepanovich selected as chairpersons of Academic, Faculty and Student Affairs Committees, respectively.

K. Holland announced that incoming president, Dr. McFarland, has asked to meet with her, as well as other campus representatives, on December 8, 1988.

IV. Approval of the Minutes of September 15, 1988

After L. Woods and E. Kern noted that the word "be" should be inserted in the last line of item IV., A. [page 4] between "will" and "addressed," A. Gundry moved, R. Watrous seconded, that the minutes of October 6, 1988, be approved as edited. The motion passed.

V. Old Business

A. R. Ziegenfus moved, S. Keiser seconded, that item 89-02: Honors course in English [titled "Crime and Punishment in Literature"] be untabled. The motion passed. J. Kennedy, developer of the course, spoke to the motion. After making comments about the difficulties of getting approvals for such courses, S. Keiser moved, P. Garrett seconded, the approval of the course. The motion passed.

VI. Standing Committees

A. Curriculum Affairs:

Since there was discussion about course initiation dates for courses at the last meeting of the Senate, Chairperson R. Ziegenfus noted that there is a memo [dated 3/20/81 from R. Wittman] on that very subject. The initiation date for spring semester courses is to be October 15 and the date for fall semester courses is to be March 15.

Re the first matter listed by the Curriculum Affairs for discussion, namely item 88-74, J. Luizer commented that the course seems to be very similar to ECO 301. He commented further that he did not recall any discussion in his department [Economics] concerning this course so he felt it was possible that his department had not been consulted. It was pointed out that department chairpersons could sign off on such matters without consulting their respective department members. P. Miller moved, S. Lipp seconded, that the matter be tabled. The motion passed.

R. Ziegenfus moved, E. Kern seconded, that item 89-14 be approved. The motion passed.

89-14: Change in the number of credits from 2 to 3 for ENG 380: Senior Seminar in English and ENG 381: Senior Seminar in Writing.

R. Ziegenfus moved, E. Nieves seconded, that item 89-15 be approved. The motion passed.

89-15: New course, MKT 3XX: New Product Management

After T. Quirk responded in the affirmative to the Committee's question about consulting other concerned departments, R. Ziegenfus moved, seconded by T. Quirk, that item 89-16 be approved. The motion passed.

89-16: New course, CDE 2XX: Historical Survey of Graphic Design.

D. Dietrich responded to Committee concerns about item 89-17 with some changes. Change (1) Replace the first sentence of the Course Description ["Background information ... will be presented."] with "Disabling conditions that may require increased reliance on augmentative and alternative communication will be presented." Change (2) Replace the entire rationale using the word "familiarize" with the following:

"This course is designed to introduce the student to the nonspeaking population and to prepare the student to work with this population. This course will also enable the student to gain exposure to various augmentative and alternative methods of communication."

Change (3) delete the last line of the Course Outline, namely "When appropriate, the multicultural aspect will be discussed." Following these changes, R. Ziegenfus moved, G. Innocenti seconded, the approval of item 89-17. The motion passed.

89-17: New course, SPU 2XX: Augmentative and Alternative Communication.

R. Ziegenfus moved, G. Innocenti seconded, that items 89-18 and 89-19 be approved as a group. The motion passed.

89-18: Change of pre-requisite for NUR 312/313: Adaptation of the Individual and Family to be SOC 120 or ANT/SOC 130.

89-19: Change in Nursing program requirement for students to take a course related to the family to allow ANT/SOC 130 as an alternative to SOC 120 to satisfy this requirement.

Graduate School proposals were next. R. Ziegenfus moved, E. Nieves seconded, that TVR 5XX: Selected Topics be approved. The motion passed.

Three policy statements from the College of Graduate Studies were considered with a new cover sheet (which deleted the assertion that the Interim President had already approved them on October 17, 1988). R. Ziegenfus moved, E. Kern seconded, that the first two policies be approved. The motion passed.

Policy: To require students applying for admission to the M.A. in Counseling Psychology to take the Miller Analogies Test.

Policy: To allow applicants to the M.A. in Counseling Psychology to take (without special permission) at most 3 credits as an unclassified student before admission to the program.

The third policy [to require all foreign students to submit an acceptable TOEFL score, with "acceptable" determined department by department] met with opposition at two levels: (1) Why can't there be one University-wide standard? and (2) Why can't these policies be written in good English? S. Keiser moved, P. Miller seconded, that the TOEFL-score policy be tabled. The motion passed.

B. Academic Affairs: No report.

C. Faculty Affairs: No report.

D. Student Affairs: No report.

VII. New Business

A. Ethical and legal questions re selling of complimentary texts:

G. Innocenti moved, E. Nieves seconded, that the matter be turned over to the Senate Committee on Faculty Affairs. The motion passed.

K. Holland recognized S. Keiser for the purpose of making additional comments about the difficulties of obtaining approval for a course such as item 89-02: Honors course in English. He cited the nitpicking problems of obtaining the approval of the University Curriculum Committee and the Curriculum Affairs Committee of the Senate and explained how discouraging such an approval process can be for the author of such a course.

Ensuing comments included the following:

S. Keiser observed that the Senate should not be spending the majority of its time advising and consenting on curricular matters. The forum of the Faculty Senate should be reserved for bigger things.

R. Whitcomb evoked the old question of why should the Senate even discuss curricular matters and claimed that he has been discussing this concern with the incoming president, Dr. McFarland.

M. Mohamedali expressed concern over territorial fights in the Senate on curriculum.

S. Keiser said there should be a standard curriculum format which should include rules on the writing of behavioral objectives. When K. Holland and M. Dinger both responded that the University Curriculum Committee has just such a model (which, in fact, has just been revised), the feeling was expressed that few are aware of this model and, if aware, few can fully understand it.

S. Keiser moved, R. Brumbaugh seconded, that representatives of the Senate Committee on Curriculum Affairs and the University Curriculum Committee meet jointly to establish standards for introducing new courses. Discussion followed on why and how the Senate became involved with reviewing curricular matters [because the President asked the Senate to do so]. Reference was made to the fact that this is a governance matter and that the whole approval process needs to be overhauled, but that this proposed joint meeting between curriculum committees is not the place to do it.

S. Keiser was asked to reread his typed motion which he did. R. Brumbaugh reaffirmed his second. Whereupon G. Innocenti moved, R. Ziegenfus seconded, to amend the motion to request the Interim President to arrange for such a meeting since it is at his request that the Senate reviews curricular matters. The amendment and the motion passed.

The complete motion as amended reads as follows:

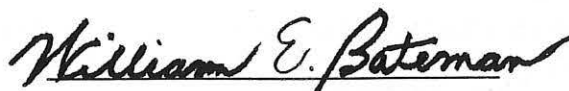
Move: The Senate request the University President to ask that representatives of the Senate Curriculum Affairs Committee meet with representatives of the University Curriculum Committee to discuss the need for and logic of a standardized format for the submission of proposed course syllabi at Kutztown University. Be it further moved that the results of these deliberations be submitted to the Senate for its approval in the form of a model syllabus with a clear, complete rationale of the specific features (i.e. behavioralistic language, inflexible formatting features and the like), and that the model and rationale be distributed to all members of the faculty and those administrators who routinely deal with curricular matters.

VIII. Adjournment

E. Kern moved, E. Nieves seconded, that the meeting be adjourned. The motion passed at 5:07 PM.

Respectfully submitted,


M. Kathryn Holland, Chairperson


William E. Bateman, Secretary