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Kutztown University
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE
November 5, 1998

The meeting was called to order by R. Crisson at 4:02 p.m. in Room 223 of the Student Union Building.

Present: Okan Akcay, Deborah Barlieb, William Bateman, Eric Beaven, Jorie Borden, Vera Brancato, James Carroll, Roberta Crisson, Richard Crooker, Joan Davis, Margaret Devlin, Paula Duda, John Erdmann, Jill Fritz, Jill Givler, Linda Goldberg, Jen Gordon, Ina Grapenthin, Jane Becker for Russell Gross, James Hall, Beth Herbine, Joan Holleran, Gerard Innocenti, Dennis Johnson, Kimberly Keenan-Kirkpatrick, Andrea Kirshman, Lisa Ladd-Kidder, Joseph Lippincott, Carol Mapes, Michael Puglia, Mildred Reilley, Randy Schaeffer, John Schellenberg, Neil Shea, Andrew Skitko, Bradley Smith, Jean Mae Smith, JoAnn Spencer, Theresa Stahler, Mary Theis, Heather Thomas, William Towne, Samuel Westmoreland, John White, Barth Yeboah, Girma Zelleke

Absent: Emmanuel Akillas, Dan Cates, Charles Clark, Charles Roth.

Also in Attendance: Carl Brunner, George Paterno

I. Announcements

A. Creation of Senate Web Page

R. Crisson reported that work has begun in the creation of a Senate web page.

R. Schaeffer announced that the University Technology Committee has a web page and that included on that page is a section for feedback relative to technology on campus.

B. Feedback Relative to Proposed Calendar for 2000-2001

R. Crisson indicated that she will report back to the Calendar Committee that there were no comments or feedback relative to the proposed calendar for 2000-2001.

II. Approval of the Agenda

E. Beaven moved, R. Schaeffer seconded, to approve the Agenda. The motion passed.

III. Approval of the Minutes of October 1, 1998

E. Beaven moved, L. Ladd-Kidder seconded, to approve the Minutes of October 1, 1998. The motion passed.

IV. Committee and Task Force Reports

A. Academic Standards and Policy Committee

1. Developmental Mathematics, English and Reading Proposal

L. Goldberg introduced a proposal relative to Developmental Mathematics and English and indicated that the proposal should also include Developmental Reading. She explained the reasons for the proposal and indicated that she would report back to the Senate in April with a report and/or proposal.

W. Bateman moved, L. Ladd-Kidder seconded, to support the request to temporarily suspend the current bold faced section of the policy related to Developmental Mathematics, English and Reading as follows:

Regardless of requirements for developmental courses, the student must remove all deficiencies within two regular semesters or prior to enrollment in the third regular semester. Any student who according to conditions of admission has not completed requirements in developmental courses prior to enrollment in the third regular semester will be dropped from the rolls of the University.

The motion passed.

2. Course Numbering Proposal

L. Goldberg introduced a proposal relative to course numbering and explained the contents of the proposal.

E. Beaven moved, R. Schaeffer seconded, to support the proposal relative to course numbering.

E. Beaven moved, S. Westmoreland seconded, to amend the proposal by adding that the proposed policy be sent to the University Curriculum Committee after voted upon by the Senate. The motion passed.

The motion to support the proposal relative to course numbering passed as amended with a few minor changes made to the wording in the proposal. J. Carroll opposed.

B. Committee on Committees

M. Devlin reported the following relative to committee memberships:

Mary Theis will represent the College of Liberal Arts and Sciences on the Committee on Committees.

Richard Zera will represent the Administrative Council on the Committee on Committees.

Carl Brunner will fill the newly created Dean slot on the Strategic Planning and Resources Committee.

M. Devlin indicated that each committee to which the Committee on Committees appoints representatives will be evaluated this year.

M. Devlin announced that the following vacancies still exist on committees and asked that anyone interested in serving on any of the below listed committees to please contact her. The committees still needing representatives include:

Representatives from the College of Business are needed for the Admission Exceptions Committee, Commission on the Status of Minorities, and Space Allocation and Renovation Committee;

Representatives from the College of Liberal Arts and Sciences are needed for the Commission on the Status of Minorities and the Enrollment Management Committee;

Representatives from the Professional Staff are needed for the Commission on the Status of Women, University Judiciary, and University Traffic Bureau.

C. Strategic Planning and Resources Committee

M. Devlin reported that the Strategic Planning and Resources Committee is presently discussing strategic visioning and the facilities master plan. She further reported that all governance groups will be invited to attend a planning conference on March 5 and 6, 1999.

It was decided by a majority of the Senate to ask Jeff Grimm to be a guest at the December Senate meeting to give a presentation of the Facilities Master Plan.

V. Old Business

A. Midterm Grades and Progress Reports

E. Beaven moved, L. Ladd-Kidder seconded, to remove from the table discussion of midterm grades and progress reports. The motion passed.

W. Bateman moved, J. Schellenberg seconded, to substitute the current motion with a motion to eliminate midterm grades. The motion to substitute passed.

The motion to eliminate midterm grades passed.

R. Crisson indicated that Part 2 of the pink sheet titled Midterm Grades and Progress Reports will be discussed at December's Senate meeting.

VI. New Business

A. Distribution of willingness-to-serve forms for Senate President-Elect, Vice President-Elect, and Secretary-Elect

Willingness-to-serve forms were distributed for the positions of Senate President-Elect, Vice President-Elect and Secretary-Elect. R. Crisson indicated that elections will be held at the December Senate meeting.

B. Sexual Harassment Policy

B. Herbine moved, M. Theis seconded, to discuss the Sexual Harassment Policy. The motion passed.

J. Lippincott gave background information relative to the policy and indicated that Renay Scales was scheduled to attend the present meeting to address the policy but due to a sudden change of plans was unable to attend.

E. Beaven moved, R. Schaeffer seconded, to table discussion of the Sexual Harassment Policy until Renay Scales could be present at a Senate meeting to address any concerns. The motion passed.

C. Format for Agenda Items

L. Ladd-Kidder moved, M. Devlin seconded, to discuss the proposed format for agenda items.

J. Schellenberg moved, J. Davis seconded, to table the motion in order to send the matter to the Senate Executive Committee to devise a procedure. The motion passed.

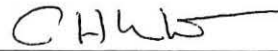
VII. Adjournment

W. Bateman moved, R. Schaeffer seconded, to adjourn the meeting. The motion passed.

The meeting was adjourned at 5:37 p.m.



Roberta L. Crisson, President



John H. White, Secretary

djt

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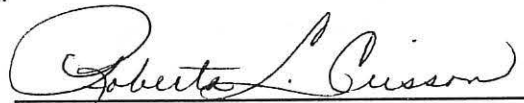
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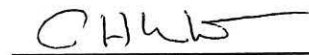
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