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Senate Minutes

Kutztown University Senate

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Kutztown University
Kutztown, Pennsylvania

MINUTES OF THE UNIVERSITY SENATE
December 3, 1998

The meeting was called to order by R. Crisson at 4:01 p.m. in Room 223 of the Student Union Building.

Present: Okan Akcay, Emmanuel Akillas, Deborah Barlieb, William Bateman, Eric Beaven, Vera Brancato, James Carroll, Dan Cates, Charles Clark, Roberta Crisson, Richard Crooker, Joan Davis, Margaret Devlin, Paula Duda, John Erdmann, Ann Gundry for Jill Givler, Linda Goldberg, Jen Gordon, Ina Grapenthin, Russell Gross, James Hall, Beth Herbine, Joan Holleran, Gerard Innocenti, Dennis Johnson, Andrea Kirshman, Lisa Ladd-Kidder, Joseph Lippincott, Carol Mapes, Michael Puglia, Mildred Reilley, Charles Roth, Randy Schaeffer, John Schellenberg, Neil Shea, Andrew Skitko, Bradley Smith, Jean Mae Smith, Theresa Stahler, Mary Theis, Heather Thomas, William Towne, Samuel Westmoreland, John White, Barth Yeboah, Girma Zelleke.

Absent: Jorie Borden, Jill Fritz, Kimberly Keenan-Kirkpatrick, JoAnn Spencer.

Also in Attendance: Sandra Allen, Jeff Grimm, Craig Johnson, Renay Scales, Robert L. Smith, Clark Yeager.

I. Announcements

R. Crisson announced that she has asked the Committee on Committees to review the structure and function of the Distinguished Visiting Professorships and Honorary Degree Committee.

R. Crisson indicated that the Senate Executive Committee has sent the issue of admission standards to the Academic Standards and Policy Committee for its review.

R. Crisson also indicated that pursuant to the academic warning/probation policy approved by the Senate on March 17, 1994, the policy has been sent to the Academic Standards and Policy Committee for its five year review.

II. Approval of the Agenda

J. Erdmann moved, E. Beaven seconded, to amend the Agenda by moving Approval of Candidates for December 1998 Graduation to immediately following Approval of the Minutes. The motion passed.

The Agenda was approved as amended.

III. Approval of the Minutes of November 5, 1998

L. Ladd-Kidder moved, R. Schaeffer seconded, to approve the Minutes of November 5, 1998. The motion passed.

IV. Approval of Candidates for December 1998 Graduation

D. Johnson moved, E. Beaven seconded, to approve the list of candidates for December 1998 graduation, contingent upon successful completion of all graduation requirements. The motion passed.

V. Committee and Task Force Reports

A. Academic Standards and Policy Committee - no report.

B. Committee on Committees

M. Devlin reported that the following vacancies still exist on committees and asked that individuals interested in serving on any of the committees listed below to contact her. The committees still needing representatives include:

Representatives from the College of Business are needed for the Admission Exceptions Committee, Commission on the Status of Minorities, and Space Allocation and Renovation Committee;

A representative from the College of Liberal Arts and Sciences is needed for the Commission on the Status of Minorities;

Representatives from the Professional Staff are needed for the University Judiciary and University Traffic Bureau. In addition, a female professional/non-faculty member from SUA or Management and a female from Administration/Library/Counseling and Human Services are needed for the Commission on the Status of Women.

M. Devlin indicated that each Committee on Committee member has been given four committees to evaluate this academic year.

C. Strategic Planning and Resources Committee

C. Roth reported that the next meeting of the Strategic Planning and Resources Committee will be held on December 11. He further reported that the meeting that was scheduled for January 20 and 21 as part of strategic visioning has been rescheduled for January 12 and 13.

1. Presentation of Facilities Master Plan

Jeff Grimm made a presentation of the Facilities Master Plan.

VI. Old Business

A. Progress Reports

W. Bateman moved, C. Roth seconded, to approve the proposed changes to progress reports.

G. Innocenti moved, L. Goldberg seconded, to refer # 3 of the proposal to the Academic Standards and Policy Committee for its review. The motion passed.

R. Schaeffer moved, L. Ladd-Kidder seconded, to eliminate the "not recorded" line from the proposal. The motion passed.

The motion to pass the proposed changes to progress reports passed as amended.

B. Sexual Harassment Policy

B. Smith moved, J. Lippincott seconded, to discuss the draft of the Sexual Harassment Policy. Renay Scales was present at the meeting to give background information and answer questions relative to the draft.

L. Ladd-Kidder moved, E. Beaven seconded, to refer the policy back to the Sexual Harassment Task Force. The motion passed.

C. Format for Agenda Items

C. Roth seconded, R. Schaeffer seconded, to accept the proposed guidelines for submitting agenda items to the University Senate. It was agreed to remove "of proposal" from Number 3. 1. and to change Number 3. 7 to read "signatures of three Senators requesting placement of proposal on the agenda."

The motion to accept the proposed guidelines for submitting agenda items to the University Senate passed with the above editorial changes.

VII. New Business

A. Election of Senate President-Elect, Vice President-Elect and Secretary-Elect

R. Crisson was elected President-Elect of the Senate. M. Devlin was elected Vice President-Elect by acclamation. C. Mapes was elected Secretary-Elect by acclamation.

VIII. Adjournment

R. Schaeffer moved, L. Ladd-Kidder seconded, to adjourn the meeting. The motion passed.

The meeting was adjourned at 5:30 p.m.



Roberta L. Crisson, President



John H. White, Secretary

djt