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PCA Board of Directors Meetings

Pennsylvania Counseling Association (PCA)

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2022

### 2022-08-20 Cumulative Report

Pennsylvania Counseling Association

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	<b>2022</b>
	<b>August 20</b> <b>PCA Quarterly Board Meeting</b> <b>Virtual- Zoom Platform</b>

**BOARD MEETING:  
CUMULATIVE REPORT**



**PENNSYLVANIA COUNSELING  
ASSOCIATION**

*A Branch of the American Counseling Association*

# PRESIDENT

Date: 8/13/2022

Division/Branch/Position: President

Chair Person Name: Matthew L. Nice

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

## **Report:**

### Updates:

- Welcome new board members at start of the fiscal year
- Reminder – Who is a voting member?
- Reminder- Reports are to be read prior to meeting. Discussion and Action items read out loud at meeting.
- Leadership Manual complete with board feedback. Manual on website to submit to all new leadership.
- Conference updates:
  - Current amount of Registrants
  - New time slot (8:00 am)
  - No Saturday Dinner- Replacement is Friday and Saturday happy hour/ hors d'oeuvres
  - All PCA divisions offered presentation- different timeslots
  - Accessibility at Conference Venue
  - Gender Inclusive badge ribbons- consultation with PS-SAIGE
  - Meeting PSCA Executive director Emilia Peiffer- PSCA presence at PCA conference
- Legislation Update for Compact- Attending meeting on 9/14/22
  - Government Relations- Compact held up on explicit language which would require background checks for all non-PA counselors who would want to see PA clients
- Two new appointments in new business
  - Archives Chair (former- Mark Kenney)
  - New Journal Editor (former- Terence Yee)
- Journal Bylaws- Greg's report
- Next Meeting- Friday before conference

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

## **Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

**Action Item(s):**

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# PRESIDENT-ELECT

Date: 8/10/2022

Division/Branch/Position: President-Elect

Chair Person Name: Ashley Deurlein

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Meetings with President to transition into the role of President-Elect
- Meeting with Government Relations regarding a lobbyist, and updates in the committee.
- Investigating venue options for the 55<sup>th</sup> Annual Conference in State College, Harrisburg/Hershey, and Gettysburg.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# **IMMEDIATE PAST-PRESIDENT**

*No report submitted*

# SECRETARY

Date: 8-3-22

Division/Branch/Position: Secretary

Chair Person Name: Patricia Obilo-Azandegbe

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number: Attending via zoom

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- I assumed the role of secretary on July 1, 2022. Please direct all emails regarding changes in leadership to me via the pca secretary email. Thank you!

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# TREASURER

Date: 08/05/2022

Division/Branch/Position: Treasurer

Chair Person Name: Jennifer Park

If chair is not attending, please indicate name of designee: Derek Parker

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number: I will try to call in for part of the time if I am able, but already had another commitment that day (717-602-9911).

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Working on transitioning all the Treasurer accounts to new Treasurer
- Compiled all the financial reports for 2021-2022 for 990.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

- Financial Reports
  - There are two this month. One is for June, which is the end of 2021-2022
  - The second is for July, which starts 2022-2023.

Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# GPACA

Date: August 10, 2022

Division/Branch/Position: GPACA, President

Chair Person Name: Becky Wills

If chair is not attending, please indicate name of designee: Unsure who will be attending at this time. I have a scheduling conflict.

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- We will be meeting on August 13th. No new updates
- 

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# GPCA

Date: 8/20/2022

Division/Branch/Position: Greater Pittsburgh Counseling Association

Chair Person Name: Mary Matlak (interim president)

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)  
NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)  
YES

If attending via conference call, please provide phone number: (412) 818-7254 (attend via Zoom)

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Branch meeting was held via Zoom on 7/18/2022.
- We continue with our search for leadership for the chapter. Mary Matlak will continue as interim president, Melanie Kautzman-East continues as past president, Courtney Alvarez is our new treasurer. The board approved Kelli Lampe as our new secretary. Paul Kabera will not be able to accept the position of president elect. Geographical representative positions are also available. Will also check interest of an additional graduate student representative to help Jennifer Tressler.
- Discussed the PCA Conference and Membership chair Kathy Hays and Mary Matlak will represent GPCA at Friday night reception/basket raffle. Will plan short chapter meeting for current members and interested attendees. Will need time and space identified.
- Social media is active on Facebook page and members have access to Facebook group. Past president continues to post articles of interest. Discussion about why this is a closed group and possible missed marketing opportunity. Brandon Harper does our social media.
- The GPCA by-laws have been revised and sent to PCA secretary, bylaws chair, and archives. Article III – Membership was revised based on the PCA bylaws. However, we do not have an institutional member category.
- Current bank balance as of 7/18/2022 is \$5,967.33. Annual report was sent to PCA.
- We are looking forward to the annual PCA Conference to be held in our region this year.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

- Will there be available time and space for a chapter meeting on Saturday during the conference?  
We would like to host a chapter reception and meeting.
- 

Action Item for Upcoming PCA Meeting: (please highlight one)    **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

# NEPCA

Date: 8/12/22

Division/Branch/Position: NEPCA

Chair Person Name: Sonja Lund, Past-President

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- No updates.
- 

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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**PACAC**

*No report submitted*

# PACES

Date: August 4, 2022

Division/Branch/Position: PACES President

Chair Person Name: Derek J. Parker

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO - Zoom

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Just assumed the role of President on July 1<sup>st</sup>
- Sent out one faculty needs ad
- Planning for PACES meeting in October at the 2022 PCA Fall Conference
- Will discuss a continuation of the Spring PACES Conference
- Discuss involvement and how to best engage members.
- Plan on discussing how to close PNC account and move the money into PCA/PACES account

**Discussion Item for Upcoming PCA Meeting: (please highlight one)** YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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**Action Item for Upcoming PCA Meeting: (please highlight one)** YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# PAMCD

Date: 8/3/2022

Division/Branch/Position: **Pennsylvania Association of Multicultural Counseling & Development (PAMCD)**

Chair Person Name: Hsin-Hua Cathy Lee

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES** NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- There are a total of 56 members, which is the same as the number since the last board meeting (May 2021).
- We elected a new Secretary (Leslie Cogorno) and Graduate Student Representative (Vanessa Lutes) for 2022 to 2023.
- We revised our by-laws, which are awaiting board approval. Once our by-laws are approved by the board, we'll explore whether we will seek national recognition by AMCD.
- We have implemented a student scholarship for attending the PCA conference this October; 3 students have been selected as recipients of the scholarship.
- We are in the process of putting together an educational session for the PCA conference this fall.
- We are in the process of putting together a series of CE workshops.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

Updated by-laws were recently submitted for board approval.



# PASGW

Date: 7/27/2022

Division/Branch/Position: PASGW

Chair Person Name: Dr. Brittany Pollard-Kosidowski

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES** NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- New executive board in place! Excited to welcome our new Grad Student Rep in particular!
- Looking forward to sponsored panel discussion at PCA conference.
- New consulting/training opportunity with UPMC in the works!

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# PASERVIC

Date: 8/8/22

Division/Branch/Position: PASERVIC

Chair Person Name: Tim Hanna

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES** (*Zoom mtg*) NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- We have confirmed new PASERVIC board members for 2022-2023, including president-elect (Lewis Johnson), secretary, treasurer/Grad.rep, SERV committee chair, Membership committee chair, and Social Media chair. Our past-president is Dayna Pizzigoni, and I, Tim Hanna, am serving as president this year.
- We are continuing with our monthly “Grounding Support Group” with ongoing announcements to all of PCA.
- We are planning to present on religious/spiritual assessments in counseling at the PCA conference in October.
- We are planning to host another workshop/webinar in Spring 2023, and are taking steps to ensure CE’s will be offered for attendance.
- We continue to offer networking connections for interested members, and continue to review and revise our by-laws and policies as needed, and according to appropriate measures.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# **PAMGCA**

*No report submitted*

# PCCA

Date: 8/08/22

Division/Branch/Position: PCCA

Chair Person Name: Ken Messina

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Dr. Victoria Wright will be taking over as PCCA president.
- 

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

- None at this time.
- 

Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

- None at this time.
-

# **PS-SAIGE**

*No report submitted*

# ARCHIVES

*No report submitted*

# AWARDS

Date: 8/4/2022

Division/Branch/Position: PCA Award Committee

Chair Person Name: Lisa Corbin

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Award Synopsis
  - There was one nomination for each of the following Awards: Lifetime Achievement, Graduate Student, Outstanding Supervisor, and the Advocacy Award.
  - There were four nominations for PCA Outstanding Practitioner Award.
  - There were two nominations for the following awards: Outstanding Teacher Award and Counselor Education Award.
  - There were no nominations for the PCA Outstanding Research/Publication.
- All awards were redacted and sent to reviewers with the deadline of 8/15.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

- One person nominated four people for the PCA Outstanding Practitioner Award. Do we want to limit how many nominations one person can enter for one award?
- Do we want to “lift” the requirement for PCA Graduate Students to have to be a PCA member?



Action Item for Upcoming PCA Meeting: (please highlight one)    **YES**    **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# BUDGET & FINANCE

Date: August 5, 2022

Division/Branch/Position: Budget/Finance

Chair Person Name: Derek Parker

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES **NO**

Attending the Upcoming PCA Meeting via phone: (please highlight one)

**YES** NO **Zoom**

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- No new budget issues since last meeting. New Budget is in place.
- Still planning and preparing to meet with new Treasurer to transition

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# CARIA

Date: 8/9/2022

Division/Branch/Position: CARIA

Chair Person Name: Sonja Lund and Christina Green (co-chairs)

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number: 215-817-0281

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

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Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# CONFERENCE

*No report submitted*

# ETHICS/BY-LAWS

Date: August, 2022

Division/Branch/Position: Ethics

Chair Person Name: Gregory Roth

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES**

Attending the Upcoming PCA Meeting via phone: (please highlight one)

**NO**

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Reviewed final draft proposal of Bylaws for Pa. Association of Multicultural Counseling & Development and minor revisions for Greater Pittsburgh Counseling Association

Discussion Item for Upcoming PCA Meeting: (please highlight one) **Yes**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

Matt has suggested adding language to the policy manual that indicates the journal editor position is a 3-year term.

The journal and its editor have been viewed as a special committee, lasting as long as we need it.

Currently, the bylaws do not explicitly mention the journal or its editor.

Should the journal be included in the bylaws, or is there no need for that?

Currently, the bylaws do include a listing of Standing Committees. This list reads:

- a. Conference
- b. Ethics/Bylaws
- c. Finance/Budget
- d. Government Relations
- e. Membership
- f. Nominations & Elections
- g. Professional Development
- h. Archives

Looking to ACA as a model, they do not list Standing Committees (by name) in their bylaws, but rather note that special committees can be formed and reviewed on a regular basis. Their bylaws, however, do have a statement which explains that JCD is the official publication of ACA.

Should we change our bylaws to follow ACA's lead (no listing of Standing Committees, a statement that Special

Committees can be formed and reviewed on a regular basis, and a statement regarding the journal being the official publication of PCA)?

Or, should we add the PCA journal to our bylaws' listing of Standing Committees?

Or, should we leave things *as is*, and explain the journal in the policy manual?

If we adopt a Publication Statement in the bylaws, Joe has proposed it as:

**Official Journal.**

The Journal of the Pennsylvania Counseling Association shall be the official journal of PCA and shall be managed by an editor.

With the policy manual reading:

Consistent with the PCA bylaws, The Journal of the Pennsylvania Counseling Association shall be the official journal of PCA and shall be managed by an editor.

The Journal of the Pennsylvania Counseling Association shall be made publicly available on the PCA website.

The editor shall be appointed by the president and confirmed by the executive board. The journal editor shall serve for 3 years, and may seek a 1 time reappoint for second 3-year term.

A vacancy in the office of journal editor during an appointed 3-year term shall be filled through appointment by the current president and confirmed by the PCA Executive Council. Once a new editor has been confirmed, they will complete the current term. Upon completion of the current term, the journal editor will be eligible for appointment for two additional 3 year terms (see above - I'll number this).

Action Item for Upcoming PCA Meeting: (please highlight one) **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# GOVT RELATIONS

Date: 08.12.22

Division/Branch/Position: Government Relations

Chair Person Name: Travis Schermer

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES** NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

**YES** NO

If attending via conference call, please provide phone number: 740.263.1264

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- The GRC has continued to track legislation in Harrisburg and communicate with membership through the newsletter (disseminated at the end of July 2022).
- GRC member, Maddie Stevens, joined with a counseling student in meeting with Rep. Briggs in regards to interstate compacts. Rep. Briggs indicated that a nursing compact had some language that worked around the FBI concern and expressed interest in replicating this for counselors. This is currently in development and GRC will keep PCA leadership in the loop.
- The GRC has been in communication with members of PAATA, the art therapy association in PA, about their independent licensure. This information has been shared with the current PCA president and president-elect. We have been coordinating with PAATA to have them join a PCA meeting to share with the board.
- The GRC committee is starting to explore the cost of a lobbyist and potential partners to share the cost. Potential groups have been discussed in committee and with PCA leadership. It is hoped that these types of relationships will be explored more once bids have been procured to assess overall feasibility.
- The GRC is looking to plan a CE event in January 2023 in anticipation of need from LPCs across PA as they prepare for licensure renewal this February.
- GRC will be presenting at the upcoming PCA conference.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# GRADUATE STUDENT LIAISON

Date: 8/9/22

Division/Branch/Position: Graduate Student Representative

Chair Person Name: Stephanie Onkst

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES NO**

Attending the Upcoming PCA Meeting via **ZOOM**: (please highlight one)

**YES NO**

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Stephanie Onkst transitioned into Graduate Student Representative position in July 2022
- Currently brainstorming and developing events for the 2022/2023 academic year

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

- N/A
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Action Item for Upcoming PCA Meeting: (please highlight one) **YES NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

- N/A
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# JOURNAL

Date: 08/5/2022

Division/Branch/Position: Editor, JPCA

Chair Person Name: Terence Yee

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number: Zoom

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

- 1) Working on Fall 2022 issue
- 2) Editor informed PCA President, Matthew Nice, of his intention of stepping down from his role
- 3) Transition will happen during Fall 2022 with the hope of the new editor taking on the Spring 2023 issue

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

1.

2.

Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

1.

2.

# MARKETING & OUTREACH

Date: 8/3/2022

Division/Branch/Position: Marketing and Outreach

Chair Person Name: Steve Kuniak

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES **NO**

Attending the Upcoming PCA Meeting via phone: (please highlight one)

**YES** NO

If attending via conference call, please provide phone number: Zoom link

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

- Social media account footprints continue to grow. Engagement continues to increase (0.4% in the last 3 month period).
- Several sponsors have signed on to the conference so far. A push will be made beginning late August to increase engagement through paid ads. This was effective at increasing connections prior to last years conference.
- Slack server is still available as a member benefit. PCA jpg and png files have been enhanced to use for marketing items.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

- 1.
- 2.

Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

- 1.
- 2.

# **MEMBERSHIP**

*No report submitted*

# NOMINATIONS & ELECTIONS

Date: 08/02/22

Division/Branch/Position: Chair, Nominations and Elections

Chair Person Name: Samantha Urbanick

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

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Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# PAST PRESIDENTS

Date: 8-3-22

Division/Branch/Position: Past Presidents' Committee

Chair Person Name: Paul Datti

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- No updates, no report! Still open for business though...

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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# POLICIES & PROCEDURES

Date: August 20, 2022

Division/Branch/Position: Policy and Procedures

Chair Person Name: Joe Behun

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES**

**NO**

Attending the Upcoming PCA Meeting via phone: (please highlight one)

**YES NO**

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

- The policy and procedures committee will consist of Joe Behun and the chair and Nellie Scanlon and Steve Kuniak as members.
- Policy is working with the board to determine whether award winners should be PCA members. This committee supports this addition.
- Policy is working with Awards to establish criteria for awards as well as a timeline for review. The purpose of this conversation is to codify the function of the awards committee, requirements, and procedures for the policy and procedures manual. The policy language will be drafted and submitted as an action item in the October meeting.
- Policy is working with bylaws to include the journal editor.
- Upon approval of the bylaws, policy will be working with the journal editor to establish a job description and duties of the editor as well as how the journal should function for PCA. The purpose of this conversation is to codify the function of the journal and its editor for the policy and procedures manual. The policy language will be drafted and submitted as an action item in the October meeting.

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

- Should PCA require award nominees and winner to be current PCA members?

**Discussion Item(s):**

Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

# PROFESSIONAL DEVELOPMENT

Date: August 13, 2022

Division/Branch/Position: Professional Development Chair

Chair Person Name: Kenya Johns & Joy Gray

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

**YES** NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

**Report:** This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Joy Gray has taken over as Co-Chair for Ashley Coombs effective June 2022
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Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

**Discussion Item(s):**

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

**Action Item(s):**

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