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Senate Minutes

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Fall 12-7-2017

### Senate Minutes 12-7-17

Kutztown University of Pennsylvania

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**Kutztown University Kutztown, Pennsylvania**  
**UNIVERSITY SENATE MINUTES**  
<http://www.kutztown.edu/about-ku/administration/university-senate.htm>  
**DECEMBER 7, 2017**  
**ACADEMIC FORUM 202**

**Present:** H. Alviani, A. Arnold, D. Aruscavage, D. Beougher, M. Cardozo, A. Christman, K. Clair, J. Conahan, A. M. Cordner, R. Courtney, A. Rodriguez (for S. Dewey), S. Doll-Myers, R. Flatley, J. Garcia, M. Gober, K. Hudak, D. Immel, J. Jedwab, M. John, D.B. Johnson, E. Johnson, E. Kraal, D. Lea, S. Mangold, P. McLoughlin, E. Nieves, L. Norris, A. Harmer (for R. Perkins), A. Pfeiler-Wunder, R. Portada, V. Reidout, S. Riley, W. Rogers, J. Ronan, M. Scheuing, T. Stahler, J. Sunsay, M. Vaughn, A. Vogel, C. Walck, F. Wei, D. Wingrove, T. Wong, K. Steward (for A. Zayaitz), D. Parson (for Y. Zhang)

**Absent:** M. Gallagher, R. Gross, K. Hawkinson, D.A. Johnson, M. Johnston, L. Moss, F. Murshed

**Guests:** A. Carroll, J. Downing, L. Kowalski, C. Pokorny-Golden, R.L. Smith, J. Ward, T. Witryk

**I. Call to Order**

University Senate President A. Arnold called the meeting to order at 4:07 PM.

**II. Announcements – A. Arnold**

No Announcements

**III. Approval of the Minutes – A. Arnold**

Due to error, approval of Minutes from Nov 2, 2017 meeting is postponed until next meeting.

**IV. President, Committee Task Force Reports: -**

**A. Senate President's Report – A. Arnold**

1. A. Arnold noted that at the previous meeting, D. Slack modeled the great listening & thoughtful responses essential to truly reflective deliberation. Encouraged all to keep this in mind so Senate can continue to have substantive conversations on essential matters like General Ed. reform.

2. General Education: As an advisory body in governance, Senate's votes matter because they're persuasive. Gen Ed Redesign Committee heard & responded to concerns voiced at Senate; Admin listens too. This enhances a climate of trust. As the only body that represents constituents from all parts of the university, civil, reflective discourse will continue to positively impact the university & students. Over time, our votes will carry ever more weight.

**B. Senate Vice President's Report – J. Ronan**

Chair of Committee on Committees (CoC) J. Ronan presented three sets of Bylaws for Senate approval.

1. Events Advisory Committee: Bylaws outdated & included policy; now updated following template.

A. Arnold: Any questions? Discussion? Vote to approve passes; D. Beougher opposed.

2. Enrollment Management: Move election of officers to beginning of year so current members elect; remove requirement of a quorum to hold a meeting, since that prevents ongoing discussions.

A. Arnold: Any questions? Discussion? Vote to approve passes.

3. Academic Technology: Updated Bylaws now align with template & allow for new representatives as technology evolves (Ex: Geography has been added)

A. Arnold: Any questions? Discussion? Vote to approve passes.

**C. University President's Report – K. Hawkinson**

A. Arnold: The President regrets he cannot attend. Therefore, there is no report.

**D. Student Government Board (SGB) Report:** – K. Hudak for M. Gallagher

1. Over 700 students voted for 10 open SGB seats for Mid-Year elections. SGB welcomes its new members.
2. SGB Presidents gave input to the consultants for the PASSHE Chancellor search.
3. SGB approved its preliminary 2018-19 budget, allocating about 2.2 million; propose \$14 increase in Student Activity fee. SGB Budget Comm. has done excellent work.
4. House of Representatives meeting went well, gathering issues/concerns of student organizations. They will meet next semester to gain more insights to make improvements.
5. SGB is updating its Constitution, including adding a new Student Athlete Advisory Committee. Constitutional changes need about 4,000 + votes; hoping to hold vote on this in Spring 2018.
6. SGB hosted Paint the Town Gold and Fall Festival to encourage KU pride and spirit.

**V. New Business** - A. Arnold

A. Approve Candidates for Graduation

K. Hudak: Moved to approve all candidates for graduation for Fall 2017; second D. Wingrove.

A. Arnold: Any Discussion? None. Motion approved unanimously; applause.

B. Revised Bylaws

See Above, Vice-President's Report

C. Elections: A. Christman, Chair of Senate Elections Committee

1. Vice-President Election: T. Wong is willing to serve. A.M. Cordner self-nominated from the floor.

A. Arnold: asked both candidates to speak to why they are interested in serving.

T. Wong: Is in his 5th year at KU; desires to learn more about the university, and serve more.

Interested in chairing CoC.

A.M. Cordner: has served on Senate since 2014; is Senate Rep to the CET Advisory Board; also wants to learn more about the University. Will be standing in as Secretary this spring so will gain some experience.

A. Arnold: Any questions? None. Ballots were cast. A. M. Cordner elected.

2. Secretary Election: L. Norris is willing to serve. No nominations from the floor. L. Norris elected.

3. Senate Rep to Enrollment Management Committee: A. Vogel is willing to serve. No nominations from the floor. A. Vogel elected.

D. Academic Dishonesty Policy: A. Arnold

A. Arnold: currently cases of both Academic Dishonesty and non-academic conduct violations are heard by the Conduct Committee under Student Affairs. A policy to put Academic Dishonesty under Academic Affairs/Provost's office seems needed. A draft will be presented in March, with a vote in April.

Rationale: with more awareness, Senate is able gather input, to discuss and then have a clean, quick vote without getting lost in the weeds & wordsmithing.

**VI. Unfinished Business** - A. Arnold

A. First Week Problem: R. Flatley

R. Flatley was charged with getting a D2L discussion board going. He thanked E. Kraal, V. Reidout, J. Downing (Bookstore) for their help. A summary of ideas:

- keep one copy of text on Reserve in Library
- Loan personal copies of text to students
- ask publishing rep for extra homework codes
- do not assign problems from text, so edition doesn't matter
- make clickers optional
- use textbooks that are required
- use online/e-reserves for readings
- contact students ahead of time with info on supplies, used texts, etc.
- encourage students to use food pantry if they must decide between books/food
- assign first week readings from content already licensed by the library

- order textbooks as early as possible so bookstore can get best discounts
- incentivize adopting Open Educational Resources (OERs) for faculty pioneers
- bring back Act 101 textbook program

A. Arnold: Several problems:

- economic: can faculty use online databases instead of texts?
- cultural: 86% of students don't buy texts until after first exam to see if they need it
  - students know that some faculty require texts but don't actually use them

Student input is needed. He also encouraged further input on D2L discussion board.

Discussion:

E. Johnson: Orientation should address this.

E. Nieves: Were Students surveyed?

J. Downing: 89% of students wait/don't buy, & acknowledge this as negative impact; new comprehensive survey is being developed.

E. Johnson: Lengthy drop/add period also must factor in holding off buying.

K. Clair: In Fall, loans are still being processed; short-term loans available from Financial Aid

J. Downing: There's been a significant increase in use of financial aid for books/supplies

-At Orientation, parents are told of the importance of books/supplies for success.

A. Arnold: Importance of D2L Discussion Board; provides valuable information potentially from all University constituents.

B. General Education Discussion (Vote)

1. E. Kraal made a motion to add a 5th item to the Gen Ed Redesign Ballot: inclusion of a Data Communication course focusing on quantitative & technological literacy for section II.A.4: "Communicating with & about the World" to meet quantitative & technical literacy requirement; 2nd P. McLoughlin.

Discussion: This would be similar to proposals already created for courses to meet oral/written requirements.

A. Arnold: The vote is on the merits of adding a 5th item to the ballot.

D.B. Johnson: Is this a germane motion?

A. Arnold: This enriches the process.

D. Beougher: This would be a change to the model; would it not need to then go through UCC & delay?

A. Arnold: Senate is an advisory body; we can support this provision.

D. Aruscavage: Hopefully this will be added going forward.

No further discussion. Motion to put this fifth item on the ballot passes; five against, including D. Beougher and A. Rodriguez

2. P. McClouglin made a motion to add two more items to the ballot; second D. Aruscavage:

a. The Gen. Ed Redesign enactment be postponed to Fall 2019

b. Student Learning Outcomes (SLOs) 2, 3 & 5, and sections pertaining to Understanding Science & Technology & Technological Competencies be revised such that Quantitative Reasoning & Mathematics are properly addressed, & properly address need for Physical Sciences/appropriate SLO and Applied Mathematics to be adequately represented.

c. Further, Senate to empanel a committee to address these, report their recommendations to Senate in May 2018, with final Gen Ed vote no later than the October 2018 meeting.

Discussion:

D.B. Johnson: These amendments are out of order.

K Hudak: Timing is problematic for students.

D. Beougher: This violates the Board of Governor's deadline of July 1, 2018.

A. Arnold called for a vote to add item a., above, to the ballot. Motion fails: 13 yes; 22 no.  
Call for a vote to add item b., above, to the ballot; Motion fails: 17 yes, 23 no; 1 abstention

Discussion:

L. Norris: Gen Ed is structured to be evaluative; will be revisited next year to address problems.  
Senate input will matter.

K. Clair: Gen Ed usually lasts about 7 years; past practice indicates proposed Gen Ed won't be revised.

D.B. Johnson: Called the question to move to vote; second E. Kraal. This is not debatable. Vote to move to vote passes.

A. Arnold: encouraged written comments for each of the five items on the ballot. Results will be announced to Senators as soon as they are known. Senators filled out their ballots, which were given to Senate Management Technician M. Bononno to tabulate.

**VII. As May Arise**

None.

**VIII. Adjournment:**

With no other business, meeting adjourned, 5:17 PM.

Respectfully submitted:

L. Norris

Secretary, University Senate