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Pennsylvania Counseling Association (PCA)

2023

2023-06-03 Cumulative Report

Pennsylvania Counseling Association

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	2023
	June 3 Fourth Quarter Meeting IUP & Virtual (in-person and zoom)

**BOARD MEETING:
CUMULATIVE REPORT**



PENNSYLVANIA COUNSELING
ASSOCIATION

A Branch of the American Counseling Association

PRESIDENT

Date: 5/10/23

Division/Branch/Position: President

Chair Person Name: Matthew Nice

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Membership Numbers- Over 600, but lapsed number of members is higher. This may be due to half off first time.
- Attended meeting with GRC as they prepared for advocacy day.
- Attended NAR Leadership Training.
- Attended ACA Conference-NAR Leadership Meeting and State Branch Meetings
- Hosted the first PCA Townhall.
- Recruited members through the townhall to specific divisions/committee
- Presented with Past-President and President-Elect on PCA membership info and recruitment session at the CSI-PA Statewide Conference
- Added PCA Journal and Conference info into the CSI-PA conference manual and handouts for attendees
- Leadership talk as PCA President at Carlow (December) and West Chester (April) CSI Induction Ceremonies
-

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

- Takeaway from Townhall- General membership wants to know what is going on.
 - Options for doing this.
- Amount of CEs offered by speakers of PCA throughout the year. Example- Trauma Training.
- Official letter for Art Therapy Licensure. Mentioned to them that letter must ensure that LPCs and Counselors do not lose or alter any number of members or presence on the PA state board

Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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PRESIDENT-ELECT

Date: 4/26/2023

Division/Branch/Position: President-Elect

Chair Person Name: Ashley Deurlein

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Shared conference feedback with Leadership to recruit additional members into Committees/Chapters/Divisions
- Attend ongoing meetings with the GRC
- Meeting with Marketing and Public Relations Chair
- Collaborating with PD Chair on committee development
- Met with PD Committee
- Conference Theme: *Advocacy in Counseling: Elevating our Clients and Advancing the Profession*
- Keynote: Dr Lynn Linde, ACA
- Suicide Prevention CE: Abra Kuniak,
- Ethics CE: Dr Marcelle Giovanetti, ACA
- Renewed Whova Contract (Removed Sponsors, kept Session Feedback)
- Determined Conference Chairs (Co-Programs, Logistics) and Volunteer Coordinator
- **Looking for Volunteers for Registration Area (5 individuals, Fri-Sun)**
- First Call for Proposals was sent out 4/17/23 to membership emails and on social media
- Toured and Reserved Conference Venue with Programs Co-Chair
- Attended ACA Conference, NAR meeting and National President/President-Elects Meeting
- Meetings with President-Elect-Elect
- Feedback on Policy Updates for Policy Committee
- Leadership Address at Marywood CSI Induction
- Leadership Presentation with President and Immediate Past President at CSI Statewide Conference
- Attended the NAR ILT

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

- NAR ILT Advocacy Session Summary

Action Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

- ACA difference reimbursement of \$356.17

IMMEDIATE PAST-PRESIDENT

Date: 5/1/23

Division/Branch/Position: Past-President

Chair Person Name: Deborah Duenyas

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Presented with PCA President and President-Elect at CSI Statewide conference on PCA leadership opportunities.
- Checked-in with PCA President and President-Elect regarding spring events and annual conference.
- Reviewed PCA email inquiries, division emails and advertisements.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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SECRETARY

Date: 4/25/23

Division/Branch/Position: Secretary

Chair Person Name: Patricia Obilo-Azandegbe

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

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Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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TREASURER

Date: April 28, 2023

Division/Branch/Position: Treasurer

Chair Person Name: Jennifer Park

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

(717) 602-9911

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- New debit card has been received
- New PO box established and updated with the website and affiliated parties: P.O. Box 3216, Camp Hill, PA 17011
- Closed previous CD and opened new CD with higher rate
- Applied for PCA business credit card, which has been approved and en route via mail
- Treasurer Financial Report is being updated and will be sent out by mid-May

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

- Since most board meetings are via Zoom, reimbursement for travel has been minimal. Moving forward for the board meeting coinciding with the PCA conference, perhaps travel reimbursement can be taken off the table since committee members are already attending the conference in person.

GPACA

Date: 4/26/2023

Division/Branch/Position: Greater Philadelphia Area Counseling Association (GPACA)

Chair Person Name: Rebecca L. Wills

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

(856) 912-4038

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- The Trauma Conference was a success
- We have chosen to replace the Career Fair with a Young Professionals Career Enhancement Series
 - Monthly we will address issues related to the next steps of young professionals like licensure, supervision, the NCE, and starting private practice. This will begin in the Fall.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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GPCA

No report submitted

NEPCA

No report submitted

PACAC

No report submitted

PACES

Date: April 28, 2023

Division/Branch/Position: PACES President

Chair Person Name: Derek J. Parker

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- PACES sent out a survey to members to collect ideas for the division.
- Discussed trying to have a track at the upcoming Fall Conference
- Discussed having a place to meet on a regular basis for support
- Hold ongoing trainings throughout the year, need presenters.
- Continue to sent out Counselor Education Job adds out when they are received.
- Will be holding a Board Meeting and look for social events at the upcoming Fall Conference.
- Will try and hold a CES track, pending enough submissions.
- Will be holding another panel discussion.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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PAMCD

Date: 4/12/2023

Division/Branch/Position: PAMCD

Chair Person Name: Hsin-Hua Cathy Lee

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

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Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

- There are a total of 48 members, which is the same as the previous report.
- We co-hosted a free webinar with Carlow University on integrating social justice principles in clinical supervision.

Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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PASGW

Date: 4/10/2023

Division/Branch/Position: PASGW

Chair Person Name: Brittany Pollard-Kosidowski

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Leadership will be transitioning to all new Board members (BPK staying on as Past-Pres)
- Webinar series and grad student support group still going strong

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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PASERVIC

Date: 4/26/23

Division/Branch/Position: PASERVIC

Chair Person Name: Tim Hanna

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Held our **third PASERVIC board meeting** on 2/18/23, opened to all PASERVIC members.
- **Grounding Support Group (GSG)** continues to be offered online once per month for PCA members and non-members (at cost; free to PASERVIC members), with bi-monthly reminders emailed via Deneen. Remaining schedule for the year is Friday 9am-9:55am, on the following dates: 4/21, 5/19.
- **Spring webinar** – CE credit application submitted to and approved by PCA Professional Development Committee (thanks again to Kenya & Joy for their assistance!). Details of webinar finalized, and included here:
 - The Pennsylvania Association for Spiritual, Ethical and Religious Values in Counseling (PASERVIC) is excited to announce its upcoming spring webinar, "Inclusion Without Imposition: The Ethical Application of Religion and Spirituality in Counseling" on Saturday April 29th from 9:30 am -12:30 pm via Zoom. PASERVIC and non-PASERVIC members, counselor educators, practicing professionals, and graduate students who are interested in learning more about how to ethically and competently integrate R/S issues into their counseling sessions are welcome to register!

Attendees will be able to earn 3 Ethics CE hours for attending this 3-hour webinar event. The webinar will cost \$25.00 for Non-PASERVIC members and will be FREE for PASERVIC members and graduate students. Please view the attached flyer for more details about the webinar itself, including a description of the webinar, its learning objectives, and the 3 speakers for the event.

- **Membership/Structure** – we are continuing to “shore up” our structure and membership, including streamlining internal policies and advancing our social media presence / networking&support; we are considering implementing a conference scholarship for a PASERVIC graduate student, and possibly co-hosting a pre-conference with another division(s) in the future
- **Next/final board meeting** to be held via Zoom, Saturday 5/20/23, 12:30-2pm
 - Will finalize nominations process for next year and facilitate transitions

- Current president-elect, Lewis Johnson, is exploring options for next year’s PCA Conference to include a PASERVIC “track” or pre-conference joining with PS-SAIGE.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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PAMGCA

No report submitted

PCCA

No report submitted

PS-SAIGE

No report submitted

ARCHIVES

Date: 5/1/23

Division/Branch/Position: Archives

Chair Person Name: Deborah Duenyas

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Organized archival data (i.e., board minutes, agendas, government relations newsletter) into digital folders.
- Emailed with Susan Czerny, regarding PCA online database.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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AWARDS

No report submitted

BUDGET & FINANCE

Date: 04/28/2023

Division/Branch/Position: Budget and Finance

Chair Person Name: Derek J. Parker

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- In the process of submitting all paperwork for 990 from last year.
- Will be starting the process of scheduling meetings for the new budget.
- Attended NAR budget and finance meeting on 4/29/2023.

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

- If your division or committee has budget line items for the next budget, you need to talk with the President-Elect or myself to get it included.
- NAR Budget and Finance Meeting information from 4/29/2023.

Action Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

- 2023 – 2024 Proposed Budget

CARIA

Date: 4/27/2022

Division/Branch/Position: Committee for Anti-Racism and Inclusive Action

Chair Person Name: Christina Green and

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one) YES
NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

NO **YES**

If attending via conference call, please provide phone number: 215-817-0281

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

1. BIPOC Scholarship Update for 2023: we had 85 applicants, 10 scholarships were awarded
2. Roundtable series focused on DEI/anti-racism
 - a. Looking into NBCC requirements for CEUs- 3.0 hrs
 - b. Across 3 months 1 hour long tentatively starting Oct
3. Recruiting new committee members from former BIPOC scholarship applicants

Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

- 1.
- 2.

CONFERENCE

Date: 4/27/2023

Division/Branch/Position: Conference Committee

Chair Person Name: Joe Charette/Derek Parker

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Call for Proposals is out (Deadline: Thursday, June 1, 2023, by 11:59 PM ET.)
- Can likely extend to June 15th, 2023.
- Committee is continuing to work with the President-Elect to finalize the schedule for the conference
- PCI from PS-Saige
- PS-SAIGE, PASERVIC, PACES Tracks, possibly other division tracks
- Additional information included in the President-elect's report

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

ETHICS/BY-LAWS

Date: 4/28/2023

Division/Branch/Position: Ethics

Chair Person Name: Gregory Roth

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES

Attending the Upcoming PCA Meeting via phone: (please highlight one)

NO

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

Discussion Item for Upcoming PCA Meeting: (please highlight one) **NO**

Action Item for Upcoming PCA Meeting: (please highlight one) **YES**

Action Item(s):

- ACA's ethics review board recently completed a review of PCA's Bylaws. They are requiring that PCA's Bylaws must add statements (in Articles IV and V) that PCA officers and executive board members must also be ACA members in good standing. This change would likely not cause any problems.

GOVT RELATIONS

Date: April 28, 2023

Division/Branch/Position: Government Relations Committee

Chair Person Name: Maddie Stevens, PhD, NCC

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates

- GRC hosted a CE event with presenter Dr. Kurt Kraus on Saturday, Jan. 21, from 12-2p via Zoom to provide 2 NBCC-approved CEs in ethics to attendees – very successful!
- GRC hosted Virtual Advocacy Day 2023 (approx 30 attendees) to discuss Compact; heard presentations from Rep. O’Mara, Seth Rolko (executive director of professional licensure committee in Senate), Daniel Logsdon from Council of State Governments/Compact Commission; also conducted advocacy training
- Added link to GRC webpage to Google Sheet with
- Another goal of GRC is to update our webpage on PCA’s site to enhance how information is presented
- Will plan another CE event closer to Fall

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

- Looking to host 2023 Advocacy Day in-person at Capitol in Harrisburg on Thursday, Nov. 2; also hoping to mobilize a small group of members to visit Capitol in June when budget committee meetings are happening
- Hoping to host townhalls every other month where we can meet with PCA members who have questions about current legislation and take updates from them about outreach they’ve done to their legislators
 - Idea is to provide certificates to all PCA members who prove they’ve engaged in any level of advocacy and post this celebration on social media to recognize our PCA advocates

GRC also reaching out to CE programs across PA to offer our presentation services to master’s and doctoral courses

In process of developing relationships with Governor’s office and relevant committees

Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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GRADUATE STUDENT LIAISON

Date: April 28, 2023

Division/Branch/Position: Graduate Student Representative

Chair Person Name:

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- Ellen Wilson will be taking over the role of Graduate Student Representative in 23/24
-

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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JOURNAL

Date: May 1, 2023

Division/Branch/Position: JPCA Editor

Chair Person Name: Holly Branthoover

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- The April 2023 issue was completed and distributed 4/27/2023
- Currently, I am working on the Fall 2023 issue. I have three articles accepted. One is complete, one has submitted revisions to review, and the third has revisions due for review on 5/3/2023.
- There are two articles that could be considered for the Fall 2023 issue. Both were given extensive revise resubmit, due 6/2 and 6/8 respectively.
- I continue to set up my own procedures and systems for managing the journal submissions and reviews. Update forms to reflect current APA edition.
- There have been no new manuscripts submitted for review since January.
- I have one new reviewer. I contacted all reviewers to ask if they planned to continue. One person left the board. I would like to hold a reviewer training, maybe over summer.
- One article that will be in the fall issue should have been in the spring issue. There was an oversight in documentation. I have corresponded with the author and apologized for the error.

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

- Would like to talk about thoughts on using Turnitin for the journal. Working to get an estimate of cost, so I should know that information by the meeting.

-

Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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MARKETING & OUTREACH

No report submitted

MEMBERSHIP

No report submitted

NOMINATIONS & ELECTIONS

Date: 04/08/23

Division/Branch/Position: Chair, Nominations and Elections

Chair Person Name: Samantha Urbanick

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number: Will attend via Zoom

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

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Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES** NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

- Congratulations and welcome to our 56th president-elect, Eric Owens!
-

Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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PAST PRESIDENTS

Date: 6-3-23

Division/Branch/Position: Past Presidents' Committee

Chair Person Name: Paul Datti

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- No updates, no report! Still open for business though...

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

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Action Item for Upcoming PCA Meeting: (please highlight one) YES NO

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

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POLICIES & PROCEDURES

Date: June, 2023

Division/Branch/Position: Policy and Procedures

Chair Person Name: Joe Behun

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one) **YES**
NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)
YES NO

If attending via conference call, please provide phone number:

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Discussion Item for Upcoming PCA Meeting: (please highlight one) **YES NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

Action Item for Upcoming PCA Meeting: (please highlight one) **YES**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

Policy Manual:

Section I A 2

Section B

Section II D 1-2

Section III B 9

Section III H 1, 2, 5, and 6

Section IV B 4

Section IV D 3, 4

Section IV G

Section IV H

PROFESSIONAL DEVELOPMENT

Date: 4/21/2023

Division/Branch/Position: Professional Development

Chair Person Name: Joy Gray

If chair is not attending, please indicate name of designee:

Attending the Upcoming PCA Meeting in person (at the designated location): (please highlight one)

YES NO

Attending the Upcoming PCA Meeting via phone: (please highlight one)

YES **NO**

If attending via conference call, please provide phone number: N/A

Report: This report will be shared with PCA, approved without objection, and archived. It should contain as much detail as necessary to inform its audience of all activities, goals, and/or announcements specific to each group. This report should contain information that does not need further discussion and does not require board support or approval.

Updates:

- CE certificates distributed to attendees for the PCA Government Relation Committee event.
- CE certificates distributed to attendees for the 7th annual GPACA trauma symposium event.
- Application received and approved for PASERVIC event in April 2023.
- Kenya Johns to resign from co-chair position. Sarah Dalton to take the co-chair position. Joy Gray will continue as co-chair.
- Brittany Sager-Heinrichs to join as a committee member.

Discussion Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe discussion item(s) below. A discussion item is anything of which group discussion would be beneficial but does not require board approval.

Discussion Item(s):

- N/A

Action Item for Upcoming PCA Meeting: (please highlight one) YES **NO**

If you highlighted yes, please describe action item(s) below. An action item is anything that requires board support or approval and will be placed on the meeting agenda.

Action Item(s):

- N/A