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Senate Minutes

Kutztown University Senate

Fall 11-7-2013

Senate Minutes 11-7-13

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Kutztown University
Kutztown, Pennsylvania

UNIVERSITY SENATE MINUTES

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senate@kutztown.edu

November 7, 2013

4:00pm

ACADEMIC FORUM 101

PRESENT: C. Bloh, Dr. Cevallos, K. Clair, A. Cordner, C. Cotellese, C. Dewalt, L. Frye, K. Gardi, H. Hamlet, E. Hanna, J. Harasta, N. Imbesi, L. Irving, J. Jackson, D. Johnson, Y. Kim, A. Kirshman, J. Kremser, D. Lea, M. LeBosse, R. Portada (sub. S. Lem), L. Levine, J. Lizza, S. Hensler (sub. T. Maskulka), B. McCree, T. McNally, C. Nordlund, L. Norris, K. Prock, A. Rodriguez, J. Ronan, M. Gober, L. Scappaticci, G. Schaper, J. Schlegel, M. Sims, R. Smith, C. Vargas, T. Stahler (sub. P. Walsh Coates)

ABSENT: D. Aruscavage, F. Cortez-Funk, J. Delle, C. Delphus, J. Gehringer, R. Gross, D. Immel, R. Schaeffer, M. Weller

GUESTS ATTENDING: B. Penny, C. Wells, C. Sztaba, J. Grimm, J. Silberman, M. Hughes, K. Danielson, E. Collins

- I. Call to Order 4:02pm
- II. Final Exam Task Force-T. Stewart, Task Force met and will have proposal for next meeting
- III. J. Silberman introduced Brent Penny, new Assistant VP for Administration & Finance
- IV. Dr. Margaret Ana Bolger-Greco, Millersville University Faculty Senate, gave presentation on a Faculty Senate
 - A. Copy of the video conference presentation is available to Senate Members
- V. Approval of the Agenda – motion passed
- VI. Approval of Minutes from October 3, 2013 as presented – Motion made by R. Smith, 2nd by L. Norris, motion passed
- VII. Campus Master Plan Update – C. Sztaba and J. Grimm

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VIII. President, Committee, Task Force Report

- A. Senate President's Report – D. Johnson
 - He is asking ICC to investigate Crime Alerts Memo as issue was presented to Senate Executive Committee (see attachment)
- B. Senate Vice President's Report – J. Schlegel
 - COC asking Senate to approve Fall Willingness nominations as presented, motion passed
 - Senate to approve COHD and University Judiciary nominations as presented, motion passed
- C. President Cevallos Update –
 - Next Tuesday, November 12th at 11:15am Chancellor Brogan will be on campus for an Open Forum
- D. Senate Election Nomination Committee – A. Kirshman
 - Two positions (Senate VP & Senate Secretary) are open for election. J. Schlegel announced she will seek a full term. P. Walsh Coates will not seek a new term.
 - A. Kirshman asked for floor nominations, none were volunteered. Nominations for either position can be emailed to Kirshman@kutztown.edu by November 15th to be considered, statement of interest will be published with agenda for next meeting (see attachment)

IX. Old Business – None

X. New Business

A. Academic Standards & Policies – K. Danielson

1. The following four policies were approved by PASSHE and he is recommending Senate to approve as presented, motion passed to approve the following four policies as presented

- ACA-XXX -Graduation Requirements for Graduate Students
- ACA-XXX -Graduation Requirements for Undergraduate Students
- ACA-XXX -Residency Requirements for Graduate Students
- ACA-XXX -Residency Requirements for Undergraduate Students

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2. ACA-029 -Change of Major, Minor, or Academic Advisor policy, discussion on this policy
 - Motion made by A. Kirshman and 2nd by L. Frye to lay on table until next meeting, motion denied, discussion continued
 - K. Danielson – suggested to add “**In the semester of graduation**”, before, changes of major, minor, or academic advisor must be made prior to the end of final examination week, to clear up concerns
 - Motion made by A. Cordner and 2nd by L. Frye to add amendment, motion passed as presented with one abstention by N. Imbesi
3. ACA-042 -Academic Warning, Probation and Dismissal policy, discussion on this policy
 - -Motion made by R. Smith and 2nd by L. Norris to refer back to committee, motion passed to refer back to committee for further review, concern with students having a problem for four semesters before intervention

Adjournment at 5:55pm