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Senate Minutes

Kutztown University Senate

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KUTZTOWN UNIVERSITY
Minutes of the University Senate

Room 223, McFarland Student Union Building
Thursday, November 2, 2006

W. Bateman called the meeting to order at 4:04 p.m.

Present: Marilyn Baguinon, Len Barish, William Bateman (President), Eric Beaven, Kristin Bremer, Dan Cates, Kate Clair, Jo Cohen Hamilton, Roberta Crisson, Camille DeMarco, Mike Demeter, Patricia Derr, William Donner, Jack Entriiken, Lisa Frye (Secretary), Joe Gushen, Kathy Hartman, Roger Hibbs, Ted Hickman, Yong Huang for James Hall, James Hvidding, William Jefferson, Lori Don Levan, Susan Mangold, Robert Martin, John McAndrew, Justin McCleary, Walter Nott, George Paterno, Morris Perinchief, Sylvia Pham, Ilene Prokup, Dennis Rains, Karen Rauch, Robert Ryan, Paul Sable, Maria Sanelli, Loline Saras, Randy Schaeffer, Judith Smith (Vice-President), Laura Springman, Pietro Toggia, Carlos Vargas-Aburto, Madan Varma, and David Wagaman.

Absent: Deborah Barlieb, Kevin Erdie, Diane Fegely, Ina Grapenthin, Tracy Keyes, and Karen Williams.

Also in Attendance: Gerald Silberman and Daniel Spiegel.

I. Announcements

W. Bateman announced that there are still Scholarship Ball raffle tickets for sale. You can buy them at Maple Manor.

W. Bateman announced that the SECA Campaign Fund is still underway. At this time almost \$20,000.00 has been collected from 175 different contributors. He urged all faculty and staff to participate, even if giving only \$1.00.

W. Bateman announced that the new Professional Staff Representative to Senate is Susan Mangold from Counseling & Psychological Services. She replaces Matthew McKernan who left the university.

W. Bateman announced that President Cevallos is unable to attend today's meeting due to a conflict with the Council of Trustees meeting.

II. Approval of the Agenda

R. Schaeffer moved, R. Crisson seconded, to approve the Agenda. W. Bateman asked for a motion to add two new items under VI. New Business. Item B should be the Election Committee for the election of the Senate President and Secretary. Item C should be an Academic Technology Committee motion about the creation of student E-mail lists. M. Varma moved, M. Baguinon seconded, to amend the agenda. The motion to amend the agenda passed. The motion to approve the amended agenda passed.

III. Approval of the Minutes

E. Beaven moved, J. Gushen seconded, to approve the Minutes of the October 5, 2006 meeting. M. Baguignon noted some corrections to October's minutes. Under V. Old Business, Section B on page 3, second paragraph, in the last sentence, it should be "who," not "whom." On page 3, third paragraph, first line, remove the word "with." Also on page 3, last paragraph, first sentence, it should be "and," not "where." The minutes were approved as amended.

IV. Committee and Task Force Reports

A. Committee on Committees

J. Smith, Chair, reported that there are only two committees remaining with vacancies. There is a College of Business representative needed on the New Student Programs Advisory Board and there are two openings for a Professional Staff/Administrative Staff representative on the University Judiciary Committee.

An election was held for the College of Liberal Arts and Sciences Representative on the Grade Appeal Board. The winner of the election was Winnie Peterson from the Mathematics Department.

The College of Visual & Performing Arts representative for the Library Committee is Dean Ballas from the Communication Design Department. He will replace Lisa Weckerle who stepped down from the committee.

L. Springman, Student Government Board Representative, questioned why the SGB's Committee on Committees was not permitted to have a representative on the Senate's Committee on Committees. J. Smith responded that this was discussed at the last Committee on Committee meeting. The committee members felt it was inappropriate to have a student hear some of the sensitive personnel issues discussed at the Committee on Committees meetings.

B. Strategic Planning & Resources Committee

Provost Vargas reported that the SPRC formed a sub-committee to address the question: "What it would look like to be a Tier 2 institution in the *U.S. News & World Report* college rankings?" This sub-committee will be chaired by Dr. Vargas and consist of several faculty members. The committee's job is to address where KU is falling short, how KU could achieve a higher ranking, and related issues.

V. Old Business

A. Discussion about the Academic Forum

M. Sanelli announced that the members of the Ad-Hoc Committee on the Academic Forum are M. Sanelli, M. Perinchief, K. Claire, K. Bremer, T. Hickman, and J. Hvidding. The Ad-Hoc Committee has set up three meetings with the Provost beginning November 22.

M. Sanelli reported that only one department had sent four course syllabi to her. She asked again for departments teaching courses in the Academic Forum in the spring to forward the course syllabi and/or first day handouts affected by teaching large classes to her.

W. Donner questioned if there will be any PRS training for those faculty assigned to teach in the Academic Forum. M. Perinchief mentioned that Jean Mae Smith from IT will be scheduling training workshops on the PRS systems.

K. Clair asked if the administration has a backup plan if the building is not ready for classes by the start of the spring semester. G. Paterno reassured us that the building will be completed in plenty of time for all the equipment and rooms to be tested before the start of classes. When the building is ready, W. Jefferson volunteered to accompany any faculty member teaching in the Forum to test and learn the equipment.

B. Discussion of the Commonality Document

W. Bateman distributed a document prepared by the Senate-APSCUF Ad-Hoc Committee on Commonalities. This committee consists of three senators and three APSCUF representatives. The document lists items at variance with current KU policies.

T. Hickman asked if there are options in SAP that would allow KU to accommodate its current policies or practices. G. Silberman, Chair of the SAP Implementation Committee, indicated that some items definitely do not have flexibility, while others will have options for changing the default settings in the software.

G. Silberman reported that the President of the PASSHE universities received a copy of the commonalities document in November 2005, but they were instructed not to release it. In May 2006, the Council of Presidents voted to approve most of the proposals contained in the commonalities document.

Several Senators commented that the big issue is the shared governance in place at KU was not followed. W. Bateman stated that many of the existing policies and practices at KU are interrelated and programmers did not consider this aspect when constructing their proposals.

Provost Vargas stated that Dr. Moran, Associate Vice-President for Academic & Student Affairs at PASSHE, will be visiting KU on Tuesday, November 7. Provost Vargas has already invited some faculty members to this meeting and suggested the Ad-Hoc Committee on Commonalities attend this meeting.

VI. New Business

A. Posthumous degree for Anibal Serrano

W. Bateman asked for a motion to award a posthumous degree to Anibal Serrano, a Computer Science major. E. Beaven moved, M. Baguion seconded. The motion passed.

B. Election of Senate President and Secretary

W. Bateman appointed a committee to run the Senate Election for the office of President (2-year term) and Secretary (1-year term). The committee members are E. Beaven (Chair), K. Bremer, and P. Sable. The election will be held at the December meeting. W. Bateman cannot run for President due to term limits. L. Frye announced that she would run for Secretary. Those who want to nominate themselves or another person should contact E. Beaven or the Senate Office.

C. ATC Motion about access to student email lists

D. Spiegel, Chair of the Academic Technology Committee, spoke about a motion from the ATC. The motion is:

ATC has asked Information Technology to pursue student E-mail lists to allow the distribution of information to groups of students (i.e. by major, by college, etc.)

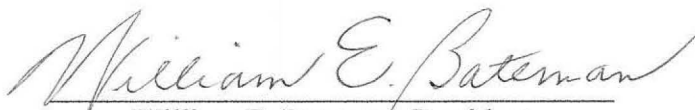
This would allow easy communication to various groups of students without having students miss important announcement or receive the same announcement multiple times. T. Hickman indicated the College of Education has such a listserv for its students. A listserv currently exists for all students but the library was denied access to it.

Action was not taken on this matter since was not distributed with the materials for the Senate meeting and hence by rule cannot be acted upon until the next meeting.

VII. Adjournment

L. Barish moved, M. Varma seconded, to adjourn the meeting. The motion passed and the meeting was adjourned at 5:40 p.m.

Signed:



William E. Bateman, President



Lisa M. Frye, Secretary

ljd