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Senate Minutes

Kutztown University Senate

Fall 10-4-2012

Senate Minutes 10-4-12

Kutztown University of Pennsylvania

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Kutztown, Pennsylvania
UNIVERSITY SENATE MINUTES

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Thursday, Oct. 4, 2012 - 4:00 p.m.
Academic Forum 200

PRESENT: A. Arnold (Vice President), A. Awadallah, G. Bamberger, C. Bloh, L. Barish, C. Bloh, J. Cevallos, J. Delle, P. Dewey, S. Fernando, K. Gardi, J. Gehringer, R. Grapsy, H. Hamlet, E. Hanna, D. Immel, D. Johnson (President), P. HHornbergergar, A. Kirshman, J. Kremser, M. Le Bosse, S. Lem, J. Lizza, K. Logan, M. Mahosky, T. Maskulka, K. McCloskey, T. McNally, C. Nordlund, S. Pham, P. Reed, K. Prock, J. Ronan, C. Sacchi, J. Schlegel, M. G. Shaper, Sims, R. L. Smith, C. Vargas (M. Freed substituting), P. Walsh-Coates (Terry Stahler, substituting),, A. Walz, C. Watson, G. Zelleke, K. Yongjae,

ABSENT: N. Butler, F. Cortez-Funk, R. Fliszar, L. Irving, J. Jackson, C. Rutherford, C. Sacci, C. Wells, B. Zigner,

GUESTS ATTENDING: G. Clary, Anne Zayaitz

I. Call to Order at 4:04 PM.

II. Announcements:

Dr. Johnson welcomed to the chairman of the council of trustees, Rich Orwig, Esq.

Introduction of members of the Nominating Committee: Thomas McNally, Anke Walz, Andrea Kirshman (chair)

D. Johnson thanked them for agreeing to serve.

III. Approval of the agenda – approved.

IV. Minutes approved with spelling corrections.

V. Election of Executive Council Secretary - Andrea Kirshman -

Main duties - secretary- recording the minutes, and taking notes to ensure the minutes generated by the secretary are accurate and monthly meetings with the Provost, and President.

Andrea Kirshman ran the elections.

Carol Watson - self-nominated and was elected to serve 2012-13.

VI. President, Committee and Task Force Reports

A. University Senate President's Report.

Johnson - Anke Walz has agreed to serve as parliamentarian.

Office secretary - Danielle Santos moved to College of Business. A new secretary will start [October 22](#).

Middle States- submitted our monitoring report - was accepted. working on the PRR. Due in June, 2012.

US News and Report - ranked- not ranked. We are ranked and we continue to move up. 118 now, were 122.

Ombudsperson - elimination of this position due to budget issues. The Grade Appeal Board - use the ombudsperson . Johnson has asked Academic Standards and Policies to review all policies that use the ombudsperson as well as Administrative Council.

Clarification of Senate Structure: some people are under the impression that all of your committee motions go to committee on committees. Policies come directly to Senate Executive Council unless noted in your bylaws.

If it is a mission or bylaw change, then committee on committees will get involved.

Fall Elections- Next month secretary and president they need to decide if they want to run for election. The nominating committee – in Nov-Dec .collects candidate names for the position. They also take motions from the floor.

A note for any Senate Committee- any committee that listed a graduate council member- is listed as graduate faculty. There is no graduate council.

B. Andy Arnold gave a report on committee on committees.

We are working and are known by CONC for short.

C. No report until next month on Senate Secretary

D. President Cevallos: budget update from the President - we were down a few students. we didn't know what had happened. freshmen incoming class was right on target, as well as transfer.

We immediately started reaching out to the students and some of them return, some didn't. 300 students less than we had anticipated.

Budget Overall look- performance funding - healthcare -\$3M deficit for this year. This one-year we will cover it with carryover - fully-fund every position in the budget.

Much of this year's shortfall will be covered by breakage.

The President announced a new RFP - request for proposal... consultant company - for

enrollment management.

How much is performance funding? How much money? – J. Schlegel.

Enrollment management strategic plan- that's what we need.

4-9% unrestricted reserve -
buy computers - reserve each year -earmarked
astro turf -football field

G.Schaper - questions about reserves.

G. Zelleke- why students didn't return - moving back home - Philly - transferred to temple west chester - avoid room and board expenses. - teaching jobs are limited - gas drilling area attracts students and others that want to work for a while,

B. McCree commented on many of the questions regarding financial aid that were ineligible for financial aid - federal government changed policy to life eligibility.

E. Equity Score Card Presentation g. Clary and D. Johnson
Access Institution - 26% are we marketing to a different kind of students than we should?
This is a 2 year project that we started in [January - 14](#) Institutions are involved in some degree
- reduce achievement gaps -underrepresented and low income students - American Indians -
African Americans - Hispanics. There are 4 phases - access, just completed, retention and
persistence, completion then excellence.

Recommendation/action items for the access phase that were given to the President were
presented including summer pilot program that would provide support to students with
academic needs beginning with our STEM students.

A question was asked if the report would be made public? D. Johnson said that the report has
been given to the President and Provost – it is their call.

VII. Old Business – None

VIII. New Business – None

IX. As May Arise

Mitch Freed gave a brief overview of the brand new podium pilot for the academic forum .

motor that operates the height of the device.

