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Senate Minutes

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KUTZTOWN UNIVERSITY

Minutes of the University Senate

Thursday, September 1, 2005

W. Bateman called the meeting to order in 223 McFarland Student Union Building at 4:05 p.m.

Present: Marilyn Baguinon (Secretary), Len Barish, Deborah Barlieb, William Bateman (President), Eric Beaven, Kristin Bremer, Roberta Crisson, Miles DeCoster, Patricia Derr, William Donner, Lisa Frye, Bruce Gottschall, James Hall, Kathy Hartman, Roger Hibbs, Marilyn Hudzina for Dan Cates, James Hvidding, William Jefferson, Deryl Johnson (Vice President), Tracy Keyes, Lori Don Levan, Robert Martin, Lauri Mondschein, Morris Perinchief, Ilene Prokup, Dennis Rains, Karen Rauch, Linda Rinker, Gail Rothemel, Paul Sable, Maria Sanelli, Loline Saras, Randy Schaeffer, Judith Smith, Kelly Smith for Matthew McKernan, Terry Stahler for John McAndrew, Pietro Toggia, Madan Varma, and Karen Williams.

Absent: Emily Button, Joan Davis, Ina Grapenthin, Ted Hickman, David Laubach, George Paterno, Edward Vicic, David Wagaman, and Dana Wilcox.

Also in Attendance: Jesus Pena and Thomas Robinson.

I. Announcements

W. Bateman asked that all the University Senate members introduce themselves and who they represent.

W. Bateman announced that we need to run two elections this fall: one for an At-Large Senator, and another vacancy exists for a representative from the Professional Staff.

W. Bateman also announced that the office of B. Watrous, Dean of Student Services and Campus Life, will be collecting monetary donations for relief efforts of the victims of hurricane Katrina in Louisiana.

W. Bateman introduced J. Pena, Director of Social Equity, so that he could describe what the Office of Social Equity does here on campus.

J. Pena explained that the Office of Social Equity is responsible for carrying out the Affirmative Action Plan. Their office determines if there is proper representation in the various job categories, such as the hiring of women, minorities, ethnicity, and diversity.

As of January 1, 2005, there was a total of 955 full time employees at KU, not counting temporary faculty hired this academic year. Of the 955 employees, 473 are women, 123 are minorities. Of the 123 minorities, 49 are African-Americans, 24 are Asians, 2 are Native Americans, and 48 are Latinos. If you have any questions, contact the Office of Social Equity.

D. Johnson asked J. Pena to explain the Veterans Preference Act associated with hiring. J. Pena responded that it requires that any veteran that applies for a job here on campus gets certain preferences over non-veterans. This includes faculty as well as any university employee. If a veteran is one of the top three candidates for a position, they are offered the job first.

A question was asked how the pool of candidates for a faculty position is reviewed. J. Pena explained that the Search Committee Chairperson first meets with the Office of Social Equity Director so that search procedures can be reviewed. All candidates are responsible for describing their experience working or dealing with diverse populations whether they are applying for a faculty position or a non-instructional position. Social Equity decides if the unit doing the hiring has had a “good” search according to demographics and diversity of the area. If Social Equity is not satisfied with the pool of candidates, then they may require that the search be opened again in order to get a more diverse and qualified pool of candidates.

W. Bateman announced that the University Senate Office moved to OM 121A and that there still is a conference room for use in OM 128A.

II. Approval of the Agenda

R. Schaeffer moved, E. Beaven seconded, to approve the Agenda. The motion passed.

III. Approval of the Minutes

B. Gottschall moved, L. Barish seconded, to approve the Minutes of the April 28, 2005, meeting. The minutes were approved and the motion passed.

IV. Committee and Task Force Reports

A. Committee on Committees

D. Johnson stated there is no Motion 1 to approve because that was for the new committee members being approved for the Committee on Committees and that was done at the April 28 meeting. The other two motions were tabled until this meeting. He stated that starting in October we hope to be able to list memberships, chairs, and minutes for each committee on the Senate website.

D. Johnson moved Motion 2 to change the composition of the Committee on the Status of Minorities as follows: add one graduate student to the committee; replace “student from Black Student Union” by “student from a KU recognized Black Student Organization”; and replace “student from a Latino Student Organization” by “student from any KU recognized Latino Student Organization.” The motion carried.

D. Johnson moved Motion 3 to change the process by which vacancies are filled on governance committees to wit: “After the Willingness to Serve Call in the Spring and a Call for open Committee positions in the following Fall, the Committee on Committees may consider all non-college affiliated faculty for all open faculty positions on University Senate Committees.”

During the discussion of this motion, E. Beaven made an amendment to the motion by changing the wording from “may consider” to “will consider.” The motion passed.

B Gottschall questioned the email that was sent out just before the Senate meeting about faculty volunteering to be on the Search Committee for the Provost. He pointed out that library faculty were not included since they do not belong to a particular college. D. Johnson said that he will go back to the President and ask him about this.

B. General Education Restructuring Team

R. Schaeffer spoke on behalf of D. Lynch, Chair of the General Restructuring Team, who was unable to come to the meeting. University-wide faculty meetings will be held at 3:00 p.m. on Thursday, October 13 and Tuesday, November 1. Several departments have not met with the Team yet. Call D. Lynch to schedule a meeting. Check the website for updated information.

C. Budget Review Committee

B. Bateman reported that the Budget Review Committee members have begun reading the book "College and University Budgeting" by Larry Goldstein. He further reported that two different presentors (West Chester University and University of New Hampshire) came here on campus to discuss what they have done regarding budget decentralization. At their August 15 meeting, the Committee voted unanimously to recommend decentralizing. The committee submitted their recommendation to President Cevallos. The next meeting will be held on Tuesday, September 20, at 11 a.m. to 2 p.m. The Committee will begin to look at the goals for KU and what we may or may not want at this university. All are invited to attend. Check the committee's website for updated information.

V. Old Business

W. Bateman announced that there was no old business.


VI. New Business

E. Beaven moved, K. Williams seconded, to approve the Senate meeting dates for the next academic year. The motion passed.


VII. Adjournment

M. DeCoster moved, D. Johnson seconded, to adjourn the meeting. The motion passed and the meeting was adjourned at 5:03 p.m.

Signed:



William E. Bateman, President



Marilyn C. Baguinion, Secretary

Ljd